

**Wildwood Park District
Regular Board Meeting
33325 N. Sears Boulevard, Wildwood, IL 60030
Monday, May 18th, 2026, 7:00pm
In-Person at Rule House**

Consistent with the requirements of the Illinois Compiled Statutes
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Location of the meeting: Rule House, 33325 N. Sears Boulevard, Wildwood, IL 60030

AGENDA

- I. Call to Order - Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda – Regular Board Meeting – Monday, May 18th, 2026**
- IV. Approval of Minutes**
 - A. Minutes of the Regular Board Meeting – Monday, April 20th, 2026**
- V. Matters from the Public**
- VI. Financial Report**
- VII. WSRA**
- VIII. GLCC Report**
 - A. PDRMA 2026 Risk Management Review GLCC WPD Services Agreement**
- IX. Valley Lake Report**
- X. Staff Reports**
 - A. Recreation/Administration**
 - B. Maintenance**
 - C. Marketing/Promotions**
 - I. Annual Marketing and Communications Plan**
 - D. Park Safety**
- XI. Unfinished Business**
 - A. 2026-2031 Strategic Plan –**
 - I. Strategic Plan Document for Board Approval**
 - II. ADA Transition Plan/Audit Initial Results Review ACT Services, Inc.**
 - B. Tentative FY 2026-2027 Budget**
- XII. New Business**
 - A. Lawn Doctor Weed Treatment Approval for Twin Lakes, Rule, and Willow Point Parks**
 - B. Annual Meeting - Officers of the Board and District Appointments**
 - C. Commercial/Heavy Equipment Use of the Boat Ramps Policy Discussion**
- XIII. Other Business**
- XIV. Matters from the Public**
- XV. Closed Session**
 - A. 5 ILCS 120/2 (C) (1) Personnel**

XVI. Adjournment

The Wildwood Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847.223.7275 or email Executive Director/ADA Compliance Officer Brandon Magnini at bmagnini@wildwoodparkdistrict.com.

The Board of Park Commissioners welcome public comments during all meetings.

Key rules governing participation

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

Wildwood Park District
Regular Board Meeting
Rule House 33325 N. Sears Blvd, Wildwood, IL 60030
Monday, April 20th, 2026, 7:00 PM

Minutes

- I. **Call to Order:** The meeting was called to order at 7:01 PM. The Pledge of Allegiance was recited.
- II. **Roll Call:**
Present: Commissioners Becky Jante, Anna Nelson, Doug Dietzen, Dan Corrigan.
Absent: Commissioner Matt Brueck
- Park District Staff Present:** Brandon Magnini, Executive Director, Kathy Atkins, Accountant.
- III. **Approval of Agenda – Regular Board Meeting – Monday, April 20th, 2026**
President Jante entertained a motion to approve the Agenda of the Regular Board Meeting of the Wildwood Park District of Monday, April 20th, 2026, as presented. So Moved: Commissioner Corrigan, Second: Commissioner Nelson. All in favor, motion carried.
- IV. **Approval of Minutes – Regular Board Meeting – Monday, March 16th, 2026**
President Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Monday, March 16th, 2026, as presented. So Moved: Commissioner Dietzen, Second: Commissioner Corrigan. All in favor, motion carried.
- V. **Matters from the Public**
- No further Matters from the Public. Sally Mahan was present.
- VI. **Financial Report**
The Financial Report was read. President Jante entertained a motion to accept the Financial Report as presented. So Moved: Commissioner Corrigan, Second: Commissioner Nelson. Roll Call: Commissioner Corrigan, aye, Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Jante, aye. All in favor, motion carried.
- VII. **WSRA**
The next WSRA Board Meeting will be on May 27th.

VIII. GLCC

The minutes from the March meeting were included in the packet for review. Discussion. Travis Grana with TIGRIS presented at the April GLCC Meeting. The GLCC will take a wait and see approach in terms of confirming any bio base mapping or weed treatment to be done. Discussion. The Carp Derby is set for May 30th. Discussion. Commissioner Dietzen stated that the Gages Lake volunteers of the Lake County Lake Lover's Group would be doing lake testing on April 21st.

A. PDRMA 2026 Risk Management Review GLCC Affiliate Partner Certificate of Insurance Review

Director Magnini reported that there was no current updates with the pending review of the Services Agreement. Item tabled to discuss at May Regular Meeting.

IX. Valley Lake Report

Director Magnini stated that fish stocking by Keystone Hatcheries took place in late April. Several residents came down to view the fish delivery and were pleased with the stocking. Discussion. Maj Kowalski's volunteer lake monitoring reports were included. Discussion. April 27th will be the first testing date for the Lake County Lake Lover's volunteer group.

The treatment report from TIGRIS was included for their April 13th Sonar treatment that targeted the Eurasian Water Milfoil.

A. EasyPro SRC50 Replacement Aerator Pumps Approval

President Jante entertained a motion to approve the purchase of two replacement EasyPro SRC50 Aerator Pumps for \$1,538.98 for Valley Lake as presented. So Moved: Commissioner Dietzen, Second: Commissioner Nelson. Roll Call: Commissioner Corrigan, aye, Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Jante, aye. All in favor, motion carried.

X. Staff Reports

A. **Recreation/Administration** – report was read. Discussion.

B. **Maintenance** – report was read. Discussion.

C. **Marketing/Promotions** – report was read. Discussion.

D. **Park Safety** – report was read. Discussion.

XI. UNFINISHED BUSINESS

A. 2026-2031 Strategic Plan

I. Mission and Vision Exercise

Discussion. President Jante entertained a motion to adopt the following for the Wildwood Park District's Mission Statement effective April 20th, 2026: "Our mission is to maintain exceptional parks, offer safe and accessible recreation opportunities, foster community connection through meaningful events and partnerships, and responsibly manage the resources entrusted to us". So moved, Commissioner Corrigan. Seconded, Commissioner Dietzen. All in favor, motion carried.

Discussion. President Jante entertained a motion to adopt the following for the Wildwood Park District's Vision Statement effective April 20th, 2026: "Our vision is a community enriched by exceptional parks, inclusive recreation, strong partnerships, and sustainable stewardship that supports well-being today and into the future". So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carried.

II. Strategic Plan Draft for Initial Review

Discussion. Director Magnini stated that Marketing and Communications would take the draft document and format it for a public-facing version to be presented and approved/adopted by the Board at the May Regular Meeting.

B. Approval of Rule Park Security Shed and Twin Lakes Park Maintenance Shop Garage Door Replacement Quotes:

President Jante entertained a motion to approve the Mr. Garage Doors estimate for the replacement garage doors at the Rule Park Security Shed and Maintenance Shop for \$2,825.00 as presented. So Moved: Commissioner Dietzen, Second: Commissioner Corrigan. Roll Call: Commissioner Corrigan, aye, Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Jante, aye. All in favor, motion carried.

C. Tentative FY 2026-2027 Budget for Review

Discussion. The Tentative Budget and Appropriations Ordinance Document was to be prepared and posted for at least 30 days for public inspection after further Board Review prior to the Budget and Appropriations Hearing scheduled for June 22nd, 2026 at 7:00pm.

XII. NEW BUSINESS

A. Commissioner Nelson – IAPD Commissioners Roundtable June 5th, 2026

Commissioner Nelson and Director Magnini prepared a memo to the Board regarding a Commissioner networking/educational opportunity that Commissioner Nelson will be attending in June along with its benefits to the District and Boardmanship collaboration across various Districts. Discussion.

XIII. Other Business –

- No Other Business

XIV. Matters from the Public –

- No further Matters from the Public.

XV. Closed Session – The Board did not move into Closed Session

XVI. Adjournment

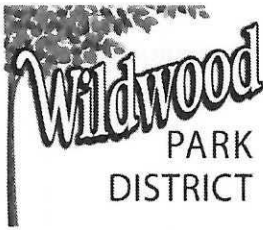
President Jante entertained a motion to adjourn the Regular Board Meeting of Monday, April 20th, 2026, at 8:14 PM. So Moved: Commissioner Nelson, Second: Commissioner Corrigan. All in favor, motion carried. Meeting adjourned at 8:14pm.

Secretary
Board of Park Commissioners

President
Board of Park Commissioners

Date:

Date:



33325 N. Sears Blvd.
Wildwood, IL 60030
Phone: 847.223.7275
Fax: 847.223.2820

www.wildwoodparkdistrict.com

TO: Board of Commissioners
CC: All Staff
FROM: Brandon Magnini, Executive Director
SUBJECT: May 18th, 2026 Regular Board Meeting Packet Items
DATE: May 18th, 2026

Good afternoon, Commissioners,

Please find below a brief overview of the packet attachments correlating with the May 18th, 2026 Regular Board Meeting.

GLCC Report: Included are the May 13th Meeting Agenda and Financials, along with the April GLCC Meeting Minutes.

In addition, monitoring data and charts compiled in April from the Gages Lake Lake Lovers Volunteer Group is attached.

A. PDRMA 2026 Risk Management Review GLCC WPD Services Agreement:

Attached you will find our existing services agreement with the GLCC with PDRMA's recommended language/legal provision updates to the Agreement. In place of requiring the GLCC to carry the liability insurance to help manage risk against the properties the District owns - these proposed changes would further solidify the insurance requirements that originate from the subcontractor the GLCC contracts with to complete treatment (i.e. TIGRIS).

I recommend the Board review these proposed changes, adopt agreed upon changes, update the information for 2026-2027, and then the District should submit to the GLCC for their signature once all parties agree to the terms and funds to be allocated.

Valley Lake Report: Attached you will find monitoring data and charts compiled in April from the Valley Lake Lake Lovers Volunteer Group.

In addition, the Meeting Minutes from the 4.29.2026 Friends of Valley Lake Volunteer Group are attached.

Staff Reports

I. Marketing Report – Annual Marketing and Communications Plan

Attached to the Marketing Report is a comprehensive Annual Marketing and Communications Plan that the District is adopting to guide our marketing and communications efforts for our core special events/programs, key community updates, timelines of program guide production, and recommendations for expansion of our

marketing reach. This plan can be utilized each year and will act as a companion piece to our Strategic Plan when uploaded to the District website.

Unfinished Business

A. 2026-2031 Strategic Plan

I. 2026-2031 Strategic Plan Document for Board Approval

Attached you will find the formatted version of the Wildwood Park District Strategic Plan for public consumption and posting. I recommend the Board adopt the final version of the Plan so that it may officially go into effect in May being the beginning of our new fiscal year.

B. Tentative FY 26-27 Budget

Attached you will find the publicly posted Tentative FY 26-27 Budget and Appropriations Ordinance as well as the Tentative FY 26-27 Budget Detail Document with the changes requested that were submitted prior to May 1. The Tentative Budget will continue to remain publicly available for inspection prior to our June 22nd Budget and Appropriations Hearing.

New Business

A. Lawn Doctor Weed Treatment Approval for Twin Lakes, Rule, and Willow Point Parks

Attached you will find the three combined estimates for the professional weed/dandelion treatment by Lawn Doctor of Lake County for a grand total of \$2,287.00 for Twin Lakes, Rule, and Willow Point Parks. This service would cover 1 treatment per park and be a late-spring treatment. Based on timing and season, the District approved the work and is seeking formal approval from the Board.

As always, please let me know if you have any questions, comments, or concerns.

Sincerely,

Brandon Magnini

Brandon Magnini, Executive Director

GLCC Meeting Outline
May 13, 2026

Meeting Call To Order

Rob Flood, President

Pledge of Allegiance

Introductions

Public Comment

Secretary's Report

Rachael Klabunde

- a. Minutes from April 8, 2026 meeting

Treasurers Report

Marianne Porreca

Old Business

- 1. Weed Control for 2026
 - a. Sonar treatment for E. milfoil and curly pondweed application date 5/1/25.
 - b. Monitor plant growth and "spot" treat problem areas as needed.
 - c. Tigris Lake Management Proposal for 2026
 - d. Tigris may do a plant survey this spring
- 2. GLCC Logo Swag
 - a. Hats and shirts with GLCC logo
 - b. Additional inventory for sale
- 3. Any Other Old Business.

New Business

- 1. GLCC/WPD Carp Derby
 - a. May 30 – 9am to 12pm
 - b. Approve \$100 for prizes
 - c. Volunteers
 - d. Signs
- 2. GLCC Shoreline Clean Up
 - a. May 31 – 9 to ?
 - b. Meet at Sunset Beach
 - c. Todd Schara organizer
- 3. Lake County Lake Lovers
 - a. Gages Lake enrolled in water quality monitoring program
 - b. Monitoring Team: Rob Flood, Doug Deitzen and Jeff Frye
 - c. Water quality measurements every other week on Tuesdays

- d. Monthly monitoring meetings to discuss results
4. Bonfire Grill Fundraiser –
5. Fish Stocking
 - a. Need to approve budget and get fish ordered for fall stocking
6. Adopt A Highway Clean Up
 - a. Great turnout.
7. Any Other New Business?

GLCC Projects/Goals for 2025

- Weed Control - monitor weed growth, treat as necessary
- Carp Derby – May 30, 9-12
- Shoreline Cleanup – May 31, 9-12
- Adopt A Highway clean up – April 15, 6-7
- WPD Harvest Fest - September 26, 12-6
- Fish stocking – Fall 2025
- Public Relations/Education – GLCC section on WPD Website/Facebook Page
-

Adjournment

Next meeting date – TBD

Gages Lake Conservation Committee

5/1/2026

Balance as of 4/26		Balance as of 5/26	
Miscellaneous	\$19,464.01	Miscellaneous	\$18,481.38
Algae	\$1,158.00	Algae	\$1,158.00
Lily pads	\$250.00	Lily pads	\$250.00
Stamps	\$7.70	Stamps	\$7.70
	<u>\$20,879.71</u>		<u>\$19,897.08</u>
Expenses:			
Carp prizes Todd	\$200.00		
ILMA dues	\$182.13		
Swag	\$918.50		
		Swag	
Total Expenses:	<u>\$1,300.63</u>	Expense	Sales to Date
		1,153.50	
		<u>918.5</u>	<u>\$25.00</u>
Income:		Total	\$531.00
Donations	\$150.00	\$2,072.00	
Swag	\$25.00		
Ice fishing derby 50/50	\$143.00		
Total Income	<u>\$318.00</u>		

GLCC Meeting Minutes

April 8, 2026

ATTENDANCE:

NAME	TITLE
Rob Flood	President
Todd Schara	Vice President
Marianne Porreca	Treasurer
Rachael Klabunde	Secretary
Brandon Magnini	WPD Executive Director
Becky Jante	President Board of Commissioners
Doug Dietzen	Board of Commissioners
Attendees:	Travis Grana (Tigris), Joe Losser, Steve Gerzel, Bill and Sandra Moss, Jeff and Lynn Frye, Diana Machado, Garry Grzelak,

- Meeting called to order at 7:00pm
- Pledge of Allegiance

SPECIAL GUEST:

- Travis Grana, Tigris
 - Review of 2025 Aquatic Plant Management Program & 2026 Lake Management Proposal
 - Key to success in 2026 is monitoring, gathering a game plan if necessary
 - Current plan includes a lake wide bio base survey in mid-May (\$1,850)
 - Rake toss with plant identification (included in \$1,850)
 - Game plan to be determined based on survey
 - Tigris will still assist in spot treating if the GLCC does its own survey and rake toss
 - Travis to put together a pricing statement together for types of herbicide treatments
 - Tigris may waive \$1,850 if GLCC spends a certain amount of spot treatments
 - Travis to check with Tigris
 - No current weed controls in the water – okay to water properties with lake water

SECRETARY REPORT:

- Rachael passed out 3/11/26 meeting minutes – reviewed by attendees
- ❖ *Motion to approve minutes by Joe Losser, seconded by Todd Schara and approved by all at 7:21pm*

TREASURER REPORT:

- Balance as of April 2026:
 - Miscellaneous: \$ 19,464.01
 - Algae \$ 1,158.00
 - Lily Pads \$ 250.00
 - Stamps \$ 7.70
 - **Total: \$20,879.71**

- ❖ *Motion to approve report by Bill Moss, seconded by Todd Schara and approved by all at 7:30pm*

OLD BUSINESS:

1. Weed Control for 2026
 - a. Sonar treatment for Eurasian Milfoil and Curly Leaf Pondweed initial application on 5/1/25

- b. Monitor growth and “spot” treat problem areas as needed
- c. Tigris Lake Management proposal for 2026
- d. GLCC to request Tigris to conduct the survey and rake toss as part of the \$28k paid in 2025
 - i. GLCC to conduct its own survey and rake toss if Tigris won’t waive the fee

2. GLCC Swag

- a. T-Shirts – mock-up
- b. Sizes to order @ ~\$15 per
 - i. Women: S = 2, M = 10, L = 10, XL = 3, 2XL = 2
 - ii. Men: M = 4, L = 10, XL = 10, 2XL = 3, 3XL = 1
 - iii. Total: 55
 - iv. Approved for blue shirt with new logo
- c. Visor
 - i. View color options
 - ii. Khaki color approved with new logo

3. Any other old business: None

NEW BUSINESS:

1. GLCC/WPD Carp Derby

- a. May 30th: 8:30am assist with bait and lessons | 9am-12pm
- b. Approve \$100 for prizes
- c. Volunteers – request on Facebook
- d. Signs – already have – will order new date
- e. GLCC needs to dispose of all carp caught – WPD cannot be responsible for disposal

❖ *Motion to approve \$100 for largest fish and \$100 for prizes by Joe Losser, seconded by Todd Schara and approved by all at 7:58pm*

2. GLCC Shoreline Clean-Up

- a. May 31st at 9am
- b. Meet at Sunset Beach @ 8:45am
- c. Todd Schara – organizer

3. Lake County Lake Lovers

- a. Gages Lake enrolled in water quality monitoring program
- b. Monitoring Team: Rob Flood, Doug Dietzen and Jeff Frye
- c. Water quality measurements every other Tuesday starting in April and running through October
- d. Monthly monitoring meeting to discuss results

4. Bonfire Grill Fundraiser

- a. April 27th

5. Illinois Lake Management Association

- a. Membership dues paid for 2026

6. Adopt-A-Highway Spring Clean Up

- a. April 22nd from 6-7pm
- b. Meet at C’Mon Inn

7. Any other new business:

- a. Rob to look into applying for ILMA \$500 grant (lake programs)
- b. Rob to talk with IDNR biologist regarding carp removal for 2026
 - i. Consider talking to Vitus (CLC) or Jon Grimm for disposal of carp

GLCC PROJECTS & GOALS FOR 2026:

Goal	Status
Weed control Spring '26	TBD
Adopt-A-Highway Spring Clean-Up	April 22, 2026
Carp Derby	May 30, 2026
Shoreline clean-up	May 31, 2026
Adopt-A-Highway Fall Clean-Up	TBD
WPD Harvest Fest	September 26, 2026
Fish stocking	Fall 2026
Public relations/education – GLCC Facebook page and WPD Website	Ongoing

NEXT MEETING:

May 13, 2026

ADJOURNMENT:

❖ *Motion to adjourn meeting by Todd Schara, seconded by Marianne Porreca, and approved by all at 8:28pm.*

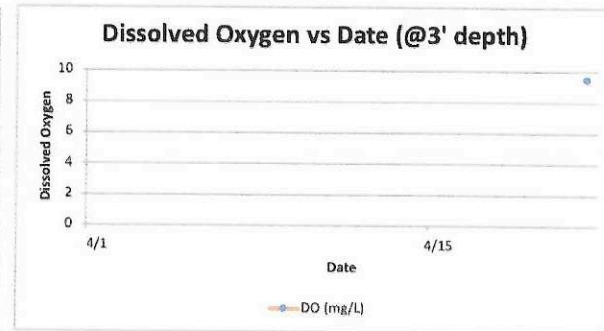
Monthly Data @ 3' Depth

Date(s)	Lake	Site ID	Depth
All	Gages Lake	site%201	~3'

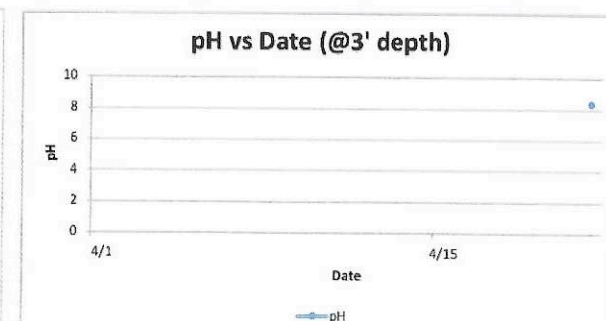
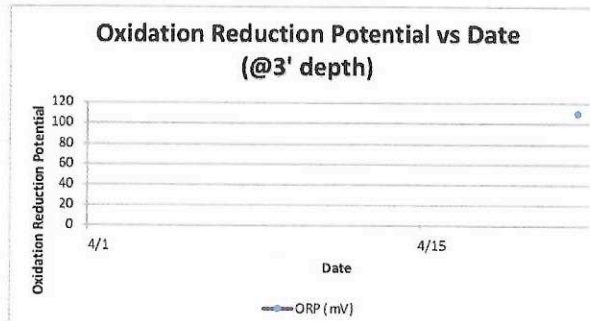
Unless noted, on-site readings are collected at ~3' depth; chlorophyll-a is captured at 5'.

Date	Time	Lake	Site ID	Dissolved Oxygen mg/L	Oxidation Reduction P	pH	TDS mg/L	Water Temp °F	Chlorophyll-a ug/L	Air Temp °F	Rainfall last 24 hrs (in)
2026-04-21 00:00:00	4:40:33 PM	Gages Lake	Site%201	9.5	109.8	8.39	745	59.637	0.96	74	0.02
2026-04-21 00:00:00	4:40:33 PM	Gages Lake	Site%201	9.5	109.8	8.39	745	59.637	0.96	74	0.02
Year Average				9.50	109.80	8.39	745.00	59.64	0.96	74.00	0.02

Secchi depth	
Date	Secchi depth (in)
4/21/26	158
4/21/26	158



Dissolved Oxygen mg/L	
Date	Dissolved Oxygen mg/L
4/21/26	9.5
4/21/26	9.5



Oxidation Reduction Pot'l mV	
Date	Oxidation Reduction Pot'l mV
4/21/26	109.8
4/21/26	109.8

pH	
Date	pH
4/21/26	8.39
4/21/26	8.39

TDS mg/L	
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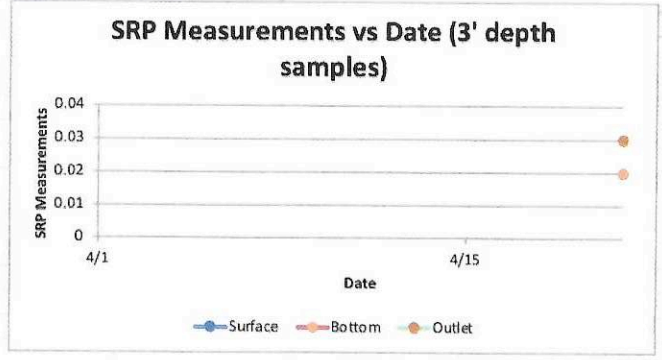
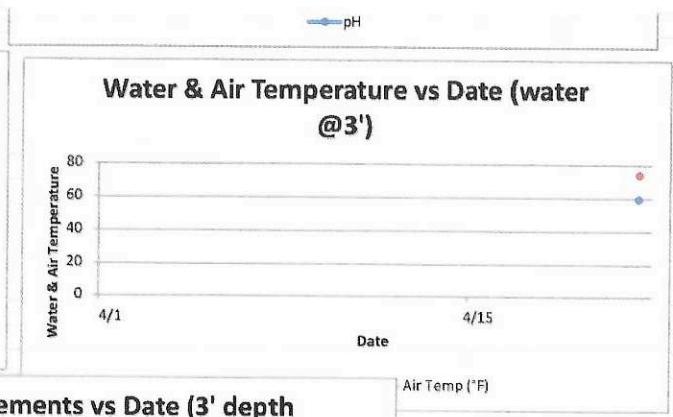
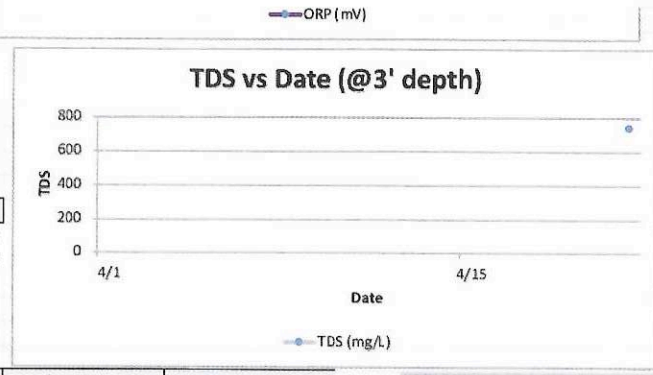
TDS mg/L	
Date	TDS mg/L
04/21/26	745
04/21/26	745

Water Temp °F		
Date	Water Temp	Air Temp °F
04/21/26	59.637	74
04/21/26	59.637	74

SRP Phosphate				
Date	SRP Phosph	SRP Phosphate 3' from	SRP Phosphate Inlet	SRP Phosphate Outlet (mg/L)
04/21/26	0.02	0.02		0.03
04/21/26	0.02	0.02		0.03

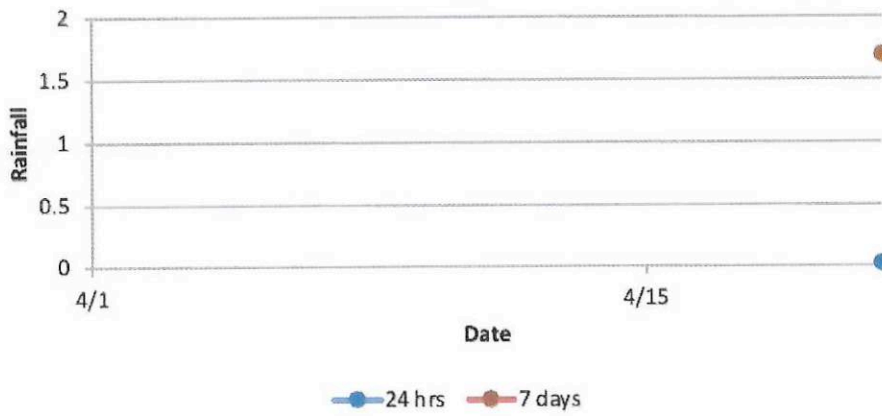
Rainfall		
Date	Rainfall last	Rainfall last 7 days (in)
04/21/26	0.02	1.69
04/21/26	0.02	1.69

Trophic State Index			
Date	TSI-Secchi	TSI-Chlorophyll-a @5	TSI-Phosphorus @3'
04/21/26	40	30	31
04/21/26	40	30	31

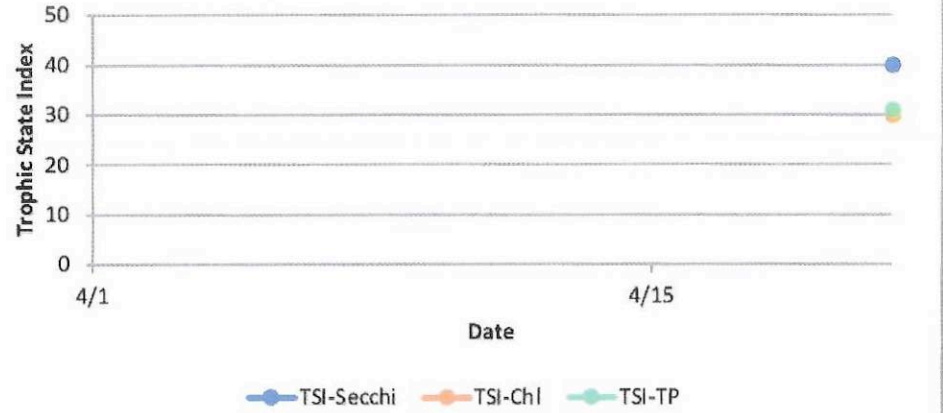


Air Temp (°F)

Rainfall vs Date



Trophic State Index vs Date



**SERVICES AGREEMENT
BETWEEN THE WILDWOOD PARK DISTRICT AND
THE GAGES LAKE CONSERVATION COMMITTEE**

This Service Agreement is made and entered into as of this first day of May, 2025 by and between the WILDWOOD PARK DISTRICT, Lake County, Illinois, a municipal corporation, (hereinafter referred to as "Park District"), and GAGES LAKE CONSERVATION COMMITTEE, a not-for-profit corporation, Lake County, Illinois (hereinafter referred to as "GLCC") (collectively "Parties").

NOW, THEREFORE, IN CONSIDERATION OF the mutual covenants and promises contained herein, and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

Section 1. Description of Services.

GLCC is responsible to provide the following services (collectively, the "Services")

1. GLCC is responsible for coordinating the treatment of weed control on Gages Lake, utilizing chemical, physical or other means necessary to achieve this objective on the lake bottom of Park District's property located at Gages Lake as needed.
2. Fish Restocking in Gages Lake
3. Other services not specifically listed may be added to this agreement once mutually agreed to in writing and approved by the Park District's Board of Commissioners.

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Section 2. Location of Services.

The Park District owns real property on Gages Lake in Wildwood, Illinois, consisting of the following (describe park district property). GLCC will be responsible for services at the sections of Gages Lake owned by the Park District.

Section 3. Term of Agreement.

- 1) This Agreement shall be in effect May 1, 2025 through April 30, 2026. This Agreement may be renewed for the following year upon the written agreement of both Parties. Notwithstanding anything in this Agreement to the contrary, either party may terminate this Agreement without cause upon ten (10) days written notice to the other party.
- 2) GLCC and any subcontractors of GLCC may not plant anything in the water and on the bottom of the lake on the property owned by the Park District without prior written approval of the Park District's Board of Park Commissioners. Should approved plantings be made, GLCC will work with the Park District to maintain these plantings as needed.

Section 4. Payment.

In exchange for the GLCC's services described in Section 1, the Park District agrees to reimburse the GLCC up to the amount of \$ 20,000.00 . Payment for services to Gages Lake Conservation Committee shall comply with the Local Government Prompt Payment Act.

The GLCC is securing contracts/agreements with subcontractors for services on Gages Lake. GLCC shall be responsible to directly pay any subcontractors, and will provide to the Park District copies of invoices received showing what service was performed on property owned by the Park District for reimbursement. The Park District assumes no liability for nonpayment of invoices issued to GLCC by vendors even if service is performed on Park District Property.

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Section 5. Insurance.

GLCC will require pursuant to its contract with each subcontractor that the subcontractor provide a certificate of insurance confirming that the Wildwood Park District is designated under the subcontractor's commercial general liability coverage as an additional insured on a primary and non-contributory basis and will provide a copy of all the certificates of insurance to the Park District. The certificate of insurance should reflect coverage in at least the following amounts: Commercial General Liability insurance with coverage for Bodily Injury: \$1,000,000.00 Per Person, \$1,000,000.00 Per Accident and for Property Damage: \$1,000,000.00 Per Occurrence as well as Umbrella Excess Liability in the amount of \$2,000,000.00 over Primary Insurance; business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident; and workers compensation and employers liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease.

Deleted: from any company/vendor that is used

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To the extent GLCC provides any Services itself, it must comply with the insurance coverage requirements, including without limitation the requirements to designate the Park District as an additional insured on a primary and non-contributory basis, described above. Nothing herein shall be construed to consider the insurance described herein as a limit of GLCC's liability to the Park District under this Agreement. To the extent GLCC provides

Section 6. Indemnification.

GLCC, its officers, officials, volunteers, employees, agents, and subcontractors, shall indemnify and hold harmless the Park District and any of its officers, officials and employee or agents from any and all claim, demands, liability, loss, damages, fines, penalties, attorney's fees and litigation expenses (collectively "Loss") arising out of injury to, including the death of, persons and/or damage to property, arising out of or relating to, the acts of omissions of the GLCC or any of its officers, officials, employees, subcontractors, volunteers, or agents related to the services performed under this Agreement. GLCC shall require its subcontractors to indemnify the Park District in a manner consistent with the terms of this paragraph pursuant to its contracts with subcontractors. The provisions of this Section shall survive the termination or expiration of this Agreement.

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Section 7. Miscellaneous.

A. No Third-Party Beneficiary. This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to

provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

B. Relationship of the Parties. This Agreement does not represent either Party as the agent, employee, or representative of the other for any purpose whatsoever. Nothing herein contained shall be construed to imply a joint venture, partnership or principal-agent relationship between GLCC and the Park District. Neither Party is granted any express or implied right or authority by the other Party to assume or create any obligation or responsibility on behalf of or in the name of the other Party, or to bind the other Party in any manner whatsoever.

C. Assignment. GLCC may not assign the Agreement or transfer any rights or obligations under the Agreement without the Park District's prior written consent under an assignment addendum, such consent granted in the Park District's sole discretion. Any assignment or transfer in violation of this Section 7.C is void.

D. Severability. In case any one or more of the provisions contained herein shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions of this Agreement, and this Agreement shall be construed as if such provision(s) had never been contained herein, provided that such provision(s) shall be curtailed, limited or eliminated only to the extent necessary to remove the invalidity, illegality or unenforceability.

E. Waiver. No waiver by one Party of any breach by the other Party of any of the provisions of this Agreement shall be deemed a waiver of any preceding or succeeding breach of the same or any other provisions hereof. No such waiver shall be effective unless in writing and then only to the extent expressly set forth in writing.

F. Excusable Delay. Neither Party will be in default of its obligations under the Agreement or liable to the other for any noncompliance arising from causes beyond the reasonable control of the Party, including, without limitation, fires, floods, natural disasters, communication failures and other equipment or telecommunication problems. Each Party will use reasonable efforts to resolve promptly any type of excusable delay. Neither party may rely on an excusable delay without first promptly giving notice thereof to the other party.

G. Notices. All notices between the Parties shall be in writing and shall be sent by a method providing proof of delivery to the addresses described in this Section 7.G, until such time as a Party provides written notice of a change in contact or address. Texting may not be used as a means of providing official notice under this Agreement.

To the Park District: Wildwood Park District
33325 N. Sears Boulevard
Wildwood, IL 60030

To the GLCC:

H. This Agreement contains the entire agreement between the parties and supersedes all prior or contemporaneous agreements, discussions or representations, oral or written with respect to the subject matter hereof.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

WILDWOOD PARK DISTRICT

GAGES LAKE CONSERVATION COMMITTEE

President, Board of Park Commissioners

President, Gages Lake Conservation Committee



33325 N. Sears Blvd.
Wildwood, IL 60030
Phone: 847.223.7275
Fax: 847.223.2820
www.wildwoodparkdistrict.com

Friends of Valley Lake Meeting 4.29.2026

MINUTES

Attendees: Mariana Ruano, Sally Mahan, Donald Mahan, WPD Executive Director
Brandon Magnini

Introductory Notes

A brief overview of the meeting content from March took place. No further questions.

Lake County Lake Lovers Water/DO/Phosphorous Testing: After discussion, Sally and Donald Mahan discussed their initial training with the volunteer equipment on March 12th. All went well. Cliff/Jan Ward and Maj Kowalski also attended. The first volunteer lake readings for water quality/DO/phosphorous took place on 4/27. The first readings went well, and we are waiting for the heads of the Lake Lovers Group to publish the data that was recorded for Valley Lake on 4/27. Phosphorous levels were high near the inflow drains to the lake, to no surprise. Besides the 3 initial phosphorous testing areas provided to Lake County Lake Lovers; there was a suggestion to add a few additional testing sites within the lake. Water clarity was good at the time of testing. May 11th is the next scheduled testing date for the volunteers. The volunteers were provided information binders and the proper tools for getting the job done.

Aerators: Director Magnini mentioned the aerators initially went live on March 9th but faced issues with the pumps burning out for unknown reasons. Two replacement pumps were purchased and re-installed a few days later after turning the system off mid-March. Once the replacement pumps were installed, WPD Staff and resident observations indicated all 6 aerators were operating properly.

Phosphorous Socks Plunge Pool Update: Director Magnini shared that he deployed two 25 lb. phosphorous reducing "socks" at the base of the inflow storm drains at Valley South Park that suck up a good amount of the phosphorous and extra nutrients flowing through the storm drains. A few additional were placed by the drains in the Gages Lake parks. Magnini showed the group the remaining bag/product and explained that we could look into putting the remaining socks at the base of the inflow drain off of Greentree Road (possibly during first lake cleanup event in May). A discussion was had

about what residents should do on their properties for clogged drains and to direct that to the appropriate government bodies (Township/Stormwater Management, etc.)

Herbicide Treatment Plunge Pool Secured 2026 Timeline (3 Seasons)

Director Magnini reminded the group that the Park District had signed a 3-season treatment agreement for 2026 valued at \$1,500.00 with McGinty Brothers Inc. who are native plant management experts. They will employ selective herbicide treatment of weeds/invasives in the native plant sections of the plunge pool and deploy "high mowing" of the plants to keep them in check throughout the season. Work is set to begin on Thursday, April 30th. Director Magnini shared the tasks that our in-house team with WPD takes on in respect to keeping the plunge pool and north end drain clear of debris each month.

Informational Flyer and Best Practices

- I. Mariana Ruano asked for and received an additional 100 copies of the flyer. Director Magnini showed the group the ad that was placed in the Summer 2026 Program Guide with the flyer. Mariana, Sally, and Susan to help pass out the paper flyers to the community for the second time this spring.

Fish Stocking Summary 2026: Director Magnini recapped the April 2026 fish stocking project. Discussion were had on the type of fish and quantities stocked. Predators (bass/catfish/etc.) will be re-introduced in 2027. Magnini reported a few residents partook in watching the fish being stocked on-site and were happy to see it being done. So far so good on the new fish.

TIGRIS Treatment 4/13, Visit 4/28, and Next Visits: Director Magnini re-shared that TIGRIS treated the lake on 4/13 with the pellet form of Sonar to target the invasive Eurasian Water Milfoil that also helped act as an algaecide and stabilizer. So far so good. TIGRIS returned on 4/28 and observed the lake was in good shape and therefore did not treat. Pending any issues in the interim, TIGRIS will return on May 11th or 12th to treat, likely with the Nutrient Mitigation Application (Eutrosorb WC for the phosphorous). If there are emergent algae issues that are severe prior to the next visit scheduled in May; TIGRIS can come out and treat with algaecide when requested as they did not treat on 4/28 and apply chemicals at that time.

Ideas for District held Special Event on Valley Lake 2026 or 2027: Discussion. Ideas were floated to consider putting a PSA in a future Program Guide and/or online survey request to see what kind of event people would like to see on or around Valley Lake. Possible feedback could be sought during the lake cleanup days in 2026. Discussion about possible winter events that could take place during the 2026-2027 Winter Season.

Fundraising/Awareness/Community Improvement/Little Libraries: No further discussion on fundraising. Gagewood Lions Club contact information was shared again with the group to follow up on with the Lions directly.

Misc/Volunteers/Shoreline Stabilization: Director Magnini shared that the District as part of their Capital Plan is working through FY 2026-2027 Budget Approval (set to be made public for 30 days public review beginning May 1st and voted on at the May 18th, 2026 Regular Board Meeting at 7:15pm after the Budget and Appropriations hearing at 7:00pm) and may be looking at funding rip rap stabilization of the Valley South shoreline along Greentree Road in 2026-early 2027. Discussions were had where the Friends of Valley Lake Group could consider helping plant native plants (that they already possess) along parts of that open shoreline that won't be stabilized by rip rap. Director Magnini stated that it would be taken to the Board for discussion. Other discussion led to seeing if volunteers with the Friends of Valley Lake Group and/or others attending lake cleanup days could help clean up some of the smaller branches/dead trees with loppers on the shoreline off of Greentree Road. Discussion.

Native Trees: Director Magnini showed the group the map of the three new native trees (River Birch, Serviceberry, Eastern Redbud) being planted at Valley South Park off the shoreline/plunge pool. These trees are part of a grant administered by Lake County that the Park District applied for and was awarded (the other 10 trees were planted at Pebble Beach Park and Lakeshore Drive Park). Locations were determined by WPD Staff based off of areas with heavy stormwater and drainage issues along with the grant requirements. Planting of these trees by the contracted nursery expected by the end of the week (5/1). This project is of no cost to the Wildwood Park District.

Action items

- Director Magnini to meet Friends of Valley Lake group at Valley South (by the playground) on Friday the 8th of May at 8am to go over shoreline and where volunteers could help in regard to stabilization/cleaning.
- Sally to determine if Director Magnini needs to get involved in reaching out to Lake County Stormwater Management regarding the apparent sediment issue in the water off Greentree.
- Mariana, Sally, Susan to get second round of the paper Friends of Valley Lake information flyer/FAQ sheet out to neighborhood in person. Director Magnini to incorporate this flyer into upcoming District e-newsletters and social media posts.
- Group to brainstorm possible ideas to fundraise and/or get more awareness out about the issues.
- Director Magnini to start future planning with the WPD Marketing Team to incorporate Valley Lake PSA's in future program guides.
- Group to follow up with the Lions club regarding free Little Libraries. Contact information for Harold Flood provided along with Gagewood Lions Club website link to Mariana.
- Select May meeting date for group.



TIGRIS
WHERE WATERS THRIVE.

TIGRIS Aquatic Services LLC
468 Randy Road
Carol Stream, Illinois 60188
Tel: 779-260-2547

Customer: Valley Lake (Wildwood Park District)	Work Order: 36017223
33290 N. Mill Road Graylake, Illinois 60030 Contact: Brandon Magnini Phone: 8472237275	Lake/Pond/Wetland/Terrestrial Treatment Service Technician: Luke Britton Date of Service: 5/13/26 Start Time: 9:48 AM End Time: 9:51 AM

SITE "Valley Lake (Wildwood Park District) Lake 1"	
Aquatic Vegetation Identified	Extent of Aquatic Vegetation
Algae	Moderate
Method of Application	
Trailerred Boat	
Product Used	EPA #
Copper Sulfate Fine 30	46923-4
Argos	N/A

Thank you for your business!



Monthly Data @ 3' Depth

Date(s)	Lake	Site ID	Depth
All	Valley Lake	site%201	~3'

Unless noted, on-site readings are collected at ~3' depth; chlorophyll-a is captured at 5'.

Date	Time	Lake	Site ID	Dissolved Oxygen mg/L	Oxidation Reduction Pot	pH	TDS mg/L	Water Temp °F	Chlorophyll-a ug/L	Air Temp °F
2026-04-27 00:00:00	9:23:38 AM	Valley Lake	Site%201	7.44	101.6	8.46	697	62.601	10.67	52
Year Average				7.44	101.60	8.46	697.00	62.60	10.67	52.00

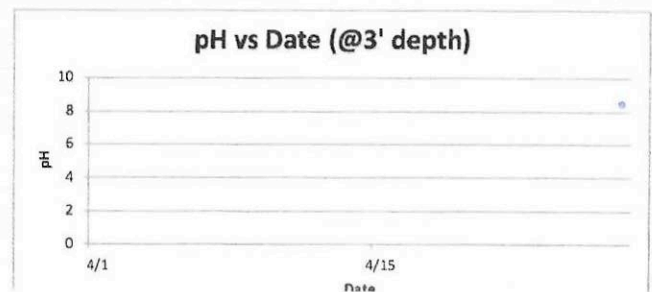
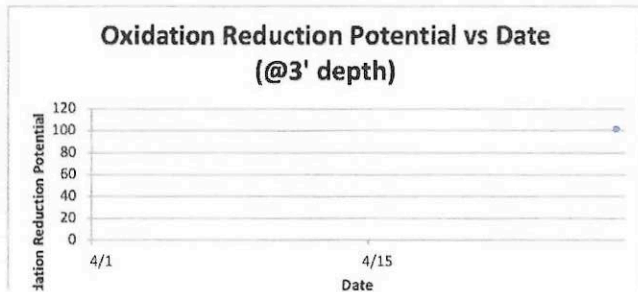
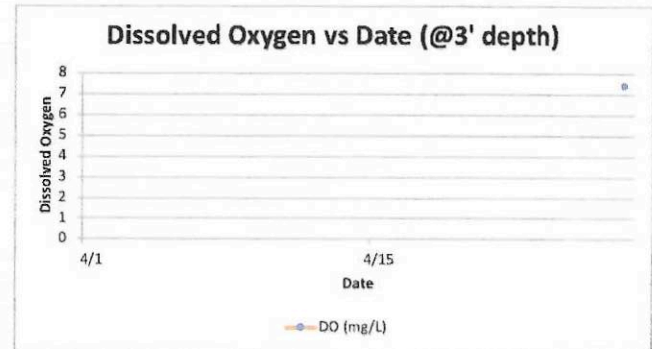
Secchi depth	Date	Secchi depth (in)
	04/27/26	38

Dissolved Oxygen mg/L	Date	Dissolved Oxygen mg/L
	04/27/26	7.44

Oxidation Reduction Pot'l mV	Date	Oxidation Reduction Pot'l mV
	04/27/26	101.6

pH	Date	pH
	04/27/26	8.46

TDS mg/L	Date	TDS mg/L



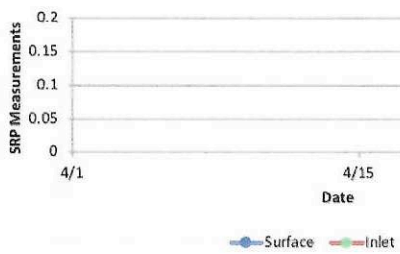
Water Temp °F		
Date	Water Temp °F	Air Temp °F
04/27/26	62.601	52

SRP Phosphate			
Date	SRP Phosphate 3' from su	SRP Phosphate 3' from	SRP Phosphate Inlet (SRP Phosphate Outlet (mg/L)
04/27/26	0.05		0.19

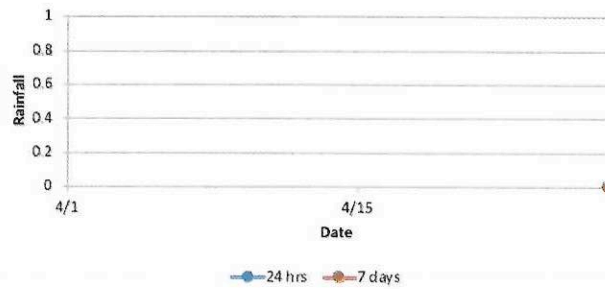
Rainfall		
Date	Rainfall last 24 hrs (in)	Rainfall last 7 days (in)
04/27/26	0	0

Trophic State Index			
Date	TSI-Secchi	TSI-Chlorophyll-a @5'	TSI-Phosphorus @3'
04/27/26	61	54	44

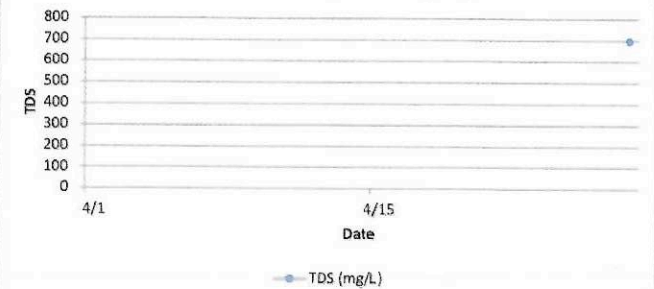
SRP Measurements vs Date (3' depth samples)



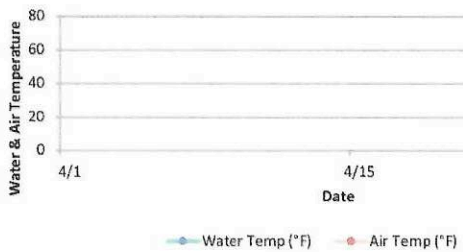
Rainfall vs Date



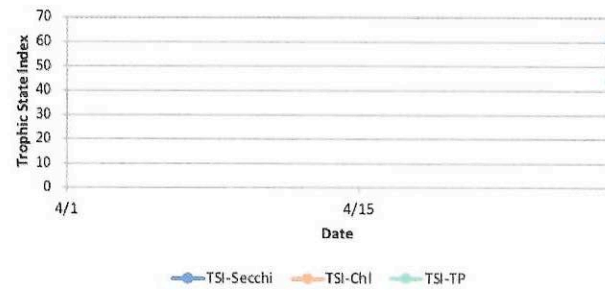
TDS vs Date (@3' depth)



Water & Air Temperature vs Date (water @3')



Trophic State Index vs Date



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Wildwood Park District
Recreation/Administration Report
May 2026

1. Routine administrative tasks such as sorting through bills, payroll, depositing funds, PDRMA reporting requirements, handling workman's compensation concerns, meeting with Treasurer Corrigan for bi-weekly financials, and assisting Kathy with various administrative tasks, and associated reports.
2. Completing additional PDRMA Loss Control Review directives such as updates to Maintenance vehicle backing/reversing policy and procedure and training Staff; training Staff on policy relating to proper conduct with minors (children) and vulnerable adults (adults that have a disability), if encountering them in the parks, etc. Awaiting PDRMA recommendations on their review of existing WPD/GLCC Services Agreement for the May Regular Meeting. Prepping for purchase of wireless backup cameras for Gators and Ford F250 per PDRMA requirements as part of the WPD vehicle backing/reversing policy.
3. Executing online All-Staff Sexual Harrassment Training that is required each year by the State of IL.
4. Website management and Board duties.
5. Received deliverables for the ADA Transition Plan, Executive Summary, and Parks/Facilities Audit from ACT Services, Inc. Reports shared with the Board via email. Currently working with WSRA to execute the community accessibility survey as part of completing the Transition Plan.
6. "Friends of Valley Lake" community planning meeting took place on 4/29. The minutes from that meeting are included in this Board Packet. I met several of the members onsite at Valley South Park on 5/8 to discuss what the District was thinking in terms of shoreline stabilization.
7. Staff Safety Committee met for our May Meeting. Topics covered included current building and park inspections, current statuses of the PDRMA 2026 Loss Control Review projects, and an Office-Staff specific safety training put together and presented by Maintenance Supervisor Dykes.
8. Attending the final session of the IPRA ProConnect mentorship program in Bolingbrook on May 13th in which we will present our small group project.
9. Third Harvest Fest Committee meeting of 2026 took place on April 29th. A new PA system contractor has been secured, and logistics with the Lake County Farm Heritage Association have been ironed out for their return to the event. We continue to bring in returning and new vendors to the event.
10. Made small purchase of flowers and thank you cards for our two preschool teachers in recognition of Teachers Appreciation Week and as a way to say thank you for their work over the years as our program comes to a final close in May.
11. Various HR duties including ongoing recruiting, interviewing, selecting, and hiring seasonal and PT Staff for Parks Maintenance onboarding. Assisted with training program development for the All-Staff Maintenance Safety Training on 5/9.
12. New native trees through the Lake County Tree Grant were delivered and installed by the County's contractor (Superior Enterprises). 7 trees installed at Pebble Beach Park, 3 were installed at Lake Shore Drive Park, and 3 were installed at Valley South Park.
13. Coordinating with NP Paving for Sunset ADA Path Project timeline and coordinating with JULIE for marking underground utilities before excavation begins - scheduled for 5/18.
14. Secured new lemonade food truck vendor to serve freshly squeezed lemonade and similar drinks at the Adult Bingo Night (7/31) and Touch a Truck (10/2).
15. Directing Marketing and Events Coordinator Woznick to format the Strategic Plan Draft and assisting with oversight.

Wildwood Park District
Recreation/Administration Report

May 2026

16. Directed Marketing and Events Coordinator Woznick to complete the Annual Marketing and Communications Plan and assisted with oversight.
17. Monitoring oversight for Valley Lake treatment program and providing oversight for volunteer Lake Lovers testing group. Month of April testing reports are included in this Board Packet.
18. Supported Maintenance Team operations in prep of the Cheerful Day of Service park cleanup projects at Rule and Twin Lakes Parks on 4/25.
19. Provided oversight to our Park Safety Coordinator Shelly as she led the Park Safety All-Staff Orientation on 4/24.
20. Partaking in IPRA Parks and Natural Resources Planner Task Force Virtual Roundtable on 5/12.
21. Coordinating details and Staff contacts with CPR instructor "CPR Now" for 5/19 All-Staff CPR/AED/First Aid Training.

Wildwood Park District
Maintenance Report
May 2026

1. Ongoing park garbage control and maintenance/Mutt Mitts replacements. Completing time studies on garbage runs and determining if greater opportunities for efficiencies exist in terms of time on task and ergonomics.
2. Mowing parks on schedule per standards and efficiency plans. During late April/early May, mowed sections of parks twice based on previous consistent rainfall throughout the month.
3. Building inspections - corrective actions as needed. Filling in small corner hole in concrete floor inside Rule Security Shed to prevent pests from entering.
4. Materials and tentative schedule prepared for the power washing/sanding/staining of Rule House decks in mid-May.
5. Assisting Director Magnini with the onboarding of new part-time and seasonal maintenance staff and conducting their orientations and schedules.
6. Cleaning and preparing pavilions for use on the weekends.
7. Conducted the All-Staff Maintenance Training on 5.9. Topics included sexual harrasment training, policies on communication with minors and vulnerable adults in the parks, PPE, proper housekeeping/organization, safety-toed boot policy, inspection requirements, work order and time studies overview, and more. Staff conducted live practice of newly adopted vehicle backing/reversing policy and procedure as well as conducting a 360 degree walk around inspection practice of each of our vehicles. Video of this practice and policy signoffs was submitted to PDRMA. Vehicle backing/reversing had been identified by WPD and PDRMA as a past issue (one instance resulting in a claim) to further train our Staff on.
8. Continuing work on Job Hazard Analysis for riskier job tasks per PDRMA requirements.
9. Executed 4/25 Cheerful Day of Service with Troop 671 and associated Staff/volunteers. Large swaths of tree/brush lines along the far east and west sides of Rule Park were completely cleared out and debris raked from the ground. Large swaths of tree/brush line in the open field at Twin Lakes Park covering the split-rail fence was also completely cleared out with the ground raked out of debris. Thank you to all our Staff, volunteers, Commissioners, and Troop 671 Scout families for their selfless dedication to this wonderful project!
10. Additional dead/nuisance tree and brush clearing took place further in the back walking path at Twin Lakes Park on both sides of the path.
11. Sunset piers were installed by McHenry Piers the week of 5/4.
12. Cautioned off small section of Sunset seawall where wood timber is broken. Work order to be put together for its replacement.
13. Re-installed black silt fencing around the native plants at Pebble Beach Park. Re-connected nylon rope to both sides of fencing to deter birds. Monitoring plants for growth in May and June and will water as needed per the plan.
14. Completed the Pebble Beach Park fishing outcropping/step-down platform with flagstone.
15. Was contacted by Wendell Fry (father of Jim Fry) who is a member of the Lake County Tool Library based in Mundelein. This entity loans out used equipment to homeowners for a small fee for home projects. They sold the WPD a gently used tow-behind mechanical lawn aerator (for creating grass plugs) for \$50.00.
16. Set up SePro phosphorous reducing socks at the storm drains at Valley South Park, and Pebble Beach Park. Will save a few socks to refresh later in the season at Valley Lake.
17. As we do on a monthly basis, cleaned out the plunge pool plant area of debris at Valley South and the outflow drain at Valley North.

Wildwood Park District

Maintenance Report

May 2026

18. McGinty Bros completed the first herbicide treatment of the season to the native plants at the Valley Lake plunge pool.
19. Completed grounds restoration at Willow Point Park where Balanced Environments worked for the shoreline project. Disturbed area was rototilled, seeded, and straw blankets affixed in all locations.
20. Completed smaller grounds restoration at Rule Park in the "bowl" where area had flooded two years ago and not all areas grew back perfectly in 2025. Disturbed area was rototilled, seeded, and straw blankets affixed.
21. Watering all newly planted trees from Lake County Tree Grant/Lions Club trees and existing native plants.
22. Planted four trees in Twin Lakes Park donated by the Lions Club from their Arbor Day giveaway. We planted one red maple, two flowering crabapples, and one flowering cherry.
23. Previously purchased volleyball net was set up on the poles at Willow Point Park.
24. Provided oversight on the installation of the new garage doors done by Mr. Garage Doors at the Rule Security Shed and the Maintenance Shop.
25. Sonic Low Voltage came out on 5/11 to troubleshoot issue of one of the two cameras not working at the Maintenance Facilities. Small section of the wire was nicked up and replaced. While onsite, technicians re-ran a new wire line and trenched it below ground between the Shop and Garage. PVC sheathing and caulk was added to the wire where it enters and exits each building for extra protection. Both cameras now operational.
26. Conducted four High-Frequency playground inspections at Willow Point, Sunset, Twin Lakes, and Old Plank Parks in early May. Addressing several small instances of minor writing into the plastic, which will be sanded off and painted over. Each month, we will inspect the playgrounds at High-Frequency, which is more of a brief look-over; whereas the Low Frequency Inspections (also to be done monthly) are much more detailed and involve addressing and testing every inch of play equipment at each park.
27. Raking playground mulch and weeding playgrounds as needed.
28. Prepping to landscape and clean up landscape areas at Rule Park including the Butterfly Garden.
29. Contracted with Lawn Doctor to complete one seasonal weed/dandelion control treatment for Rule, Willow Point, and Twin Lakes Parks after feedback from Staff and Commissioners. Working through timeline of treatment.
30. Will be supporting NP Paving the week of 5/18 to open up the park, playground barrier sections, and move signage if required for the excavation work for the accessible path. Will coordinate with contractor when they are ready to move the extra dirt from the project to other parks for us that have low graded areas.
31. Cleaned up and mulched with compost the landscape area below the newly installed entry sign at Old Plank Park.
32. Previously had landscaped around Boulder Park marquee signboard and power washed sign itself.

Marketing Board Report May 2026

Website

- Routine Maintenance- keeping website up to date with current announcements, events, news, and programs, as well as removing old content.
- Updates
 - Removed past Special Events and Programs
 - Under Latest News added information about the FY 26-27 Tentative Budget available for public review.
 - Continued work on the History of the Wildwood Park District page which is in draft form. Completed page will be unveiled prior to September.
 - Homepage slider
 - Added all upcoming May events and programs to homepage slider. Removed April programs and events. Updated slider with information about Summer Program Guide.
- Metrics (last 30 days)
 - Sessions: a session is the browsing session of a single user to our website
 - 2,212- up 48% from previous 30 days.
 - Pageviews: a view of a page on our site that is being tracked by the Analytics tracking code.
 - 3,167 – up 9% from previous 30 days
 - Most Popular Times: most popular days/times we have website visitors.
 - 1. Wednesdays at 10am
 - 2. Thursdays at 11am
 - 3. Tuesdays at 2pm
 - Average Session Duration: total duration of all sessions, in seconds
 - 17 sec – down 42% from previous 30 days
 - New vs Returning Visitors
 - New- 97%, Returning- 3%
 - Device Breakdown
 - Desktop- 68%, Tablet- 1%, Mobile- 31%
 - Top Referrals: the top websites that send your website traffic, known as referral traffic.
 - 1. Facebook
 - 2. Facebook
 - 3. Facebook
 - 4. Facebook
 - 5. Facebook
 - Top Pages
 - 1. Home
 - 2. Employment Opportunities
 - 3. Program Guide
 - 4. Pavilion and Room Rentals
 - 5. Registration
 - 6. Swim Lessons

- 7. Special Events
- 8. Summer Camps
- 9. Parks and Facilities
- 10. Calendar

Social Media

- Routine Maintenance- checking social media pages daily for comments, messages, etc. and responding accordingly.
- Posting weekly to drive program registration, event attendance, engagement, follows, and to remain visible in people's newsfeeds:
 - Promotion of Summer open registration
 - Creation of Facebook Events for summer concerts and events.
 - Lake County Tree Grant official planting pictures.
 - Shared important July brush service update from Warren Township Highway Department.
 - Advertised public opening for Harvest Fest Vendor Registration effective May 1st.
 - Promotion of Part-Time Maintenance Staff job opportunity.
 - PSA about our website being temporarily down on 4/23.
 - Updated the FB cover photo to the 50th Anniversary theme.
 - 50th Anniversary weekly post highlighting our spring flowers and asking residents to share with us their best spring park photos.
- Analytics
 - Facebook
 - Total page followers: 2,182- up 12 followers in last 28 days
 - Total Views- The number of times your content was played or displayed.
 - 25,300- down 43% from previous 28 days.
 - Content Interactions- the number of likes or reactions, saves, comments, shares and replies on your content, including ads.
 - 373- down 62% from previous 28 days.
 - Audience: 25% men, 75% women
 - Instagram
 - Total Views - 464 . Down 40 from previous 30 days.
 - Interactions-10. Down 16 from previous 30 days.
 - Accounts Reached: 85. Up 28 % from previous last 30 days.
 - Profile Visits: 20. Down 40% from previous 30 days.
 - Total followers: 315. Up 1 from previous 30 days.

Monthly E-Newsletter (May)

- We are up to 542 subscribers to our monthly e-newsletter (+3 from last month). 227 new subscribers overall since landing page was created.
- May E-newsletter included:
 - Inside this Issue highlights.
 - Mark Your Calendars
 - All upcoming May and June programs, events, and board meetings.
 - 2026 Summer Guide.
 - News & Announcements.
 - Promotion of Part-Time Maintenance Job Opportunities.
 - Willow Point Park Shoreline Stabilization Project Notice of Completion.
 - Staff Reports.
 - Sponsorship Opportunities.
 - Boat Ramp Gate Padlocks Changed Effective February 23rd.
 - A plug for the GLCC for the May 13th meeting and a summary of what their mission is as a reminder to the community.
 - Upcoming Events & Programs
 - All May & June programs and events.

Misc:

- Assisting Office Staff with Special Event planning and logistics as needed
- Updated both sides of the Boulder Signboard with information about the Carp Fishing Derby

Annual Marketing and Communications Plan:

- Completed the Annual Marketing and Communications Plan/Core Special Event Marketing Plan on 5/1. Plan is included in this packet after this marketing report. This plan will serve as a template for every year going forward to update and disseminate amongst Staff and to have posted on our website alongside our Strategic Plan.

Strategic Plan:

- Finishing up the formatting and design of the 2026-2031 Strategic Plan draft template to have available for Board approval at the May Regular Meeting. Plan attached to this Board Packet. Once approved, the plan will be adopted, given in hardcopy to each department at their workstation, and uploaded on the District website for public viewing.

50th Anniversary:

- 50th Anniversary t-shirts and 50th Anniversary merch were purchased through 4imprint. Besides the shirts, the merch to be sold will include 50th Anniversary logo branded:

- I. Coffee Mugs
- II. Frisbees
- III. Stickers/Decals

- Delegated to Office Staff the purchase of a commemorative life-sized picture frame for our residents to use as a photo prop at our events this year to celebrate the 50th Anniversary. Meghan in our office to use the District's Cricut to customize and brand the frame to fit the 50th Anniversary theme.
- Delegated to Office Staff the task of using the Cricut to create cutouts of the 50th Anniversary badge logo to temporarily add to our existing special event yard signs that will go out in the parks prior to each major event.

Harvest Fest:

- Secured TOPS K-9 Dog Show on the main stage.
- Secured \$750 Stage Sponsorship from Glynn's Plumbing.
- Assisting Staff with event logistics and contractual agreements.
- Updated the website Harvest Fest landing page with new information as it is received.
- Continuing sponsor outreach for the event.
- Commissioner Nelson and Jante began filmed interviews at our office of important figures in the formation of the Wildwood Park District to serve as a visual history of our 50th Anniversary. Coordinating logistics to have this presented at Harvest Fest.

2026 Annual MARKETING & COMMUNICATIONS PLAN

Strategic marketing for our recreation programs, special events, e-newsletters, and seasonal program guides.

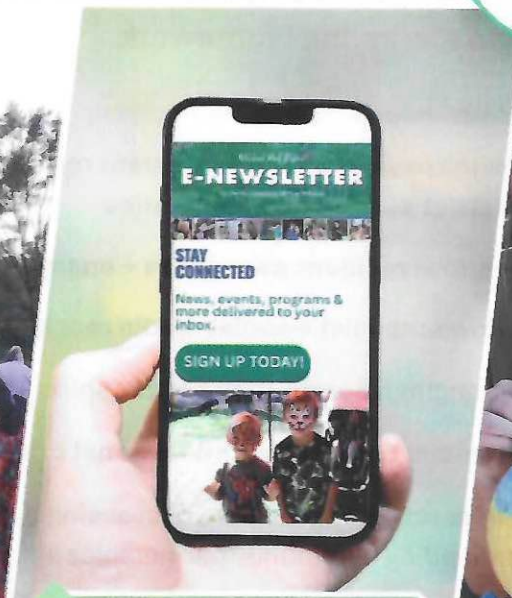
*Connecting
with Our
Community*



RECREATION PROGRAMS



SPECIAL EVENTS



E-NEWSLETTERS



SEASONAL PROGRAM GUIDES

Explore  *Connect*  *Grow*  *Together*

2026 Annual Marketing & Communications Plan

Executive Summary

The Wildwood Park District Marketing & Communications Plan provides the Board of Directors and the Executive Director with a concise overview of the Marketing Department's operations and its alignment with the district's 2026–2031 Strategic Plan.

This plan outlines a strategic approach to the planning, production, and promotion of the Wildwood Park District's **core programs and events, e-newsletters, announcements and news, and seasonal program guides** while ensuring **accessibility** of information to all residents through a multi-channel communication strategy. It emphasizes effective **stewardship** of resources and the continued development of **partnerships** that enhance **community engagement** and support District initiatives.

Marketing efforts are guided by a structured and clearly defined annual calendar that incorporates parks and recreation industry standards and best practices. This approach ensures consistent, timely, and effective communication across all platforms throughout the year.

Overall, this plan serves as a framework for delivering consistent, accessible, and effective communications that advance the district's mission and long-term strategic objectives.

Strategic Marketing Framework

Core Goals

- Increase year-over-year **program registration, event attendance, and utilization of district services and amenities**
- Improve **resident awareness + engagement**
- Grow **email list + social media reach**
- Strengthen **community partnerships + sponsorships**
- Maintain **consistent, professional brand presence**
- **Drive revenue growth by increasing** program registrations, event attendance, and expanding community partnerships + sponsorships opportunities.

Core Marketing Channels (Current + Recommended Additions)

Current:

- Website
- Social Media (Facebook and Instagram)
- Monthly MailChimp E-Newsletter
- Seasonal Program Guides
- Partner cross-promotion (Warren Township Center, Warren Special Recreation Association, Warren-Newport Public Library, Scouting America Troops, Gages Lake Conservation Committee)
- Flyers
- Signage
- Boulder Park Letter Board

Recommended Marketing Channel Additions (Free/Low Cost):

- Google Business Profile (events + updates)
- Event listings (Patch, Daily Herald, Visit Lake County, etc.)
- New partners for cross-promotion with:
 - Schools
 - Libraries
 - HOAs (Dady & Decker, Idlewild Improvement Association, Allen Farms, Water's Edge).
 - Local businesses
- SMS reminders (ActiveNET and Mailchimp SMS lite)

Industry Marketing Best Practices (Applied to Plan)

- **Always-on promotion** (not just seasonal)
- **Multi-touch marketing** (7–10 exposures before action)
- **Visual-first content** (photos/video outperform text)
- **Urgency messaging** (“Spots filling fast”)
- **Consistent branding**

- **Data tracking** (email, website, social media metrics, registration)

MarCom Planning, Promotions, and Production Plan

Planning, Production, & Promotion Timelines

Programs

- **8 Weeks Out**- soft promotion (social media)
- **4 Weeks Out** – full promo (social media, e-newsletter, website, letter board)
- **2 Weeks Out** – full promo (social media, e-newsletter, website, letter board)
- **1 Week Out** – final push (social media)

Special Events

- **3-4 Months Out** - Launch event webpage (if applicable)
- **6-8 Weeks Out** – Begin social media promotion, include in monthly e-newsletters, distribute flyers
- **3-4 Weeks Out** – Social media push, and sponsor highlights/recognition
- **2 Weeks Out** – Social media push
- **1 Week Out/Event Week** – Social media push, weather & logistics post
- **Post-Event (within 48 hours)** – thank you post, photo gallery, and sponsor recognition

E-Newsletters

Monthly Marketing E-Newsletter

- **Week 1** – Collect Content for E-Newsletter
- **Week 2** – Continue Content Collection for E-Newsletter
- **Week 3** – Begin Draft of February E-Newsletter
- **Week 4** – Deploy E-Newsletter

Summer Camp Parent Newsletter (Repeat for Each Summer Camp Session)

Welcome Email/Week 1

- **4 Weeks Out** – Content Collection for Summer Camp Parent Welcome/Week 1 Email (welcome, summer camp hotline, schedule/calendar, important dates, tips, what to bring, what to wear/what not to wear, check-in/out process)
- **3 Weeks Out** – Begin draft of Summer Camp Parent Welcome/Week 1 Email
- **2 Weeks Out** – Internal Review & Corrections
- **1 Week Out** - Deploy Summer Camp Parent Welcome/Week 1 Email

Weekly Parent Newsletter (Repeat Weekly)

- **Monday** – Content Collection for Following Week
- **Tuesday** – Begin Building Newsletter
- **Wednesday** – Internal Review & Corrections
- **Thursday** – Schedule Email for Friday Morning 9am
- **Friday** – Newsletter Deploys

Seasonal Program Guides

Winter/Spring Guide – December 2026 – May 2027 (Digital & Print)

- **Strategic Planning: May**
 - Review prior Winter/Spring participation numbers, waitlists, cancellations, instructor feedback, trends, pricing, and resident requests. Identify any new/sunsetting of programs/events.
- **Program & Special Event Development: June – July**
 - Build seasonal program and special events lineup, secure instructors, reserve facilities, draft event dates, estimate budgets, determine pricing.
- **Content Collection: July – Early August**
 - Finalize program and event descriptions, ages, dates, fees, class IDs, registration deadlines.
- **Guide Layout Begins: Mid-August**
 - Begin graphic design/layout of guide. Build pages, flyers, organize, insert photos.
- **Internal Review & Corrections: Week of 8/31/26**
 - Internal review by Executive Director, Marketing Coordinator, and Office Admins: program/event details, grammar, QR codes, image quality.
 - Corrections: Marketing Coordinator to complete corrections, second proofing if needed, executive approval.
- **Printer Submission: 10/1**
 - Submit file to printer through customer portal

- **Digital Guide Production: 10/1-10/16**
 - Immediately begin creating interactive/digital web version of guide.
 - Duplicate print file for digital adaption.
 - Add clickable links, QR codes, buttons.
- **Digital Guide Internal Review & Corrections: Week of 10/19**
 - Internal review by Executive Director, Marketing Coordinator, and Office Admins: test links, QR codes, and buttons.
- **Promotion Launch: Week of 10/19**
 - Website homepage banner, e-newsletter teaser/sneak peek, social media post.
- **Guide Release Day: Late October**
 - Guides arrive in resident mailboxes. Digital guide launch.
 - Create special events Facebook events.

Summer Camp & Swim Lessons Guide (Digital Only)

- **Strategic Planning: October**
 - Review previous summer participation numbers, waitlists, cancellations, instructor feedback, trends, pricing, and resident requests. Identify any new/sunsetting of programs/events.
- **Program Development & Content Collection: November**
 - Build seasonal programs lineup, secure instructors, reserve facilities, draft program dates, estimate budgets, determine pricing.
 - Finalize program descriptions, ages, dates, fees, class IDs, registration deadlines.
- **Guide Layout Begins: December**
 - Begin graphic design/layout of guide. Build pages, flyers, organize, insert photos.
- **Internal Review & Corrections: January 4**
 - Internal review by Executive Director, Marketing Coordinator, and Office Admins: program details, grammar, QR codes, image quality, test links, QR codes, and buttons.
 - Corrections: Marketing Coordinator to complete corrections, second proofing if needed, executive approval.
- **Promotion Launch: January 11**
 - Website homepage banner, e-newsletter teaser/sneak peek, social media coming soon post.
- **Guide Release Day: January 18**

- Digital guide launch.
- Create special events Facebook events.

Summer/Fall Guide – June - November (Digital & Print)

- **Strategic Planning: December**
 - Review previous summer/fall participation numbers, waitlists, cancellations, instructor feedback, trends, pricing, and resident requests. Identify any new/sunsetting of programs/events.
- **Program & Special Event Development: January**
 - Build seasonal program and special events lineup, secure instructors, secure bands, reserve facilities, draft event dates, estimate budgets, determine pricing.
- **Content Collection: February**
 - Finalize program and event descriptions, ages, dates, fees, class IDs, registration deadlines.
- **Guide Layout Begins: March**
 - Begin graphic design/layout of guide. Build pages, flyers, organize, insert photos.
- **Internal Review & Corrections: Week of 3/29/27**
 - Internal review by Executive Director, Marketing Coordinator, and Office Admins: program/event details, grammar, QR codes, image quality.
 - Corrections: Marketing Coordinator to complete corrections, second proofing if needed, executive approval.
- **Printer Submission: 4/5/27**
 - Submit file to printer through customer portal
- **Digital Guide Production: 4/5 – Late April**
 - Immediately begin creating interactive/digital web version of guide.
 - Duplicate print file for digital adaption.
 - Add clickable links, QR codes, buttons.
- **Digital Guide Internal Review & Corrections: Week of 4/19**
 - Internal review by Executive Director, Marketing Coordinator, and Office Admins: test links, QR codes, and buttons.
- **Promotion Launch: Mid/Late April**
 - Website homepage banner, e-newsletter teaser/sneak peek, social media post.
- **Guide Release Day: Late April**
 - Guides arrive in resident mailboxes. Digital guide launch.

- Create special events Facebook events.

Calendar + Marketing Actions

JANUARY

Week 1:

Announcements & News

- Social Media Promo for New Boat Ramp Keys Go On Sale Today.

E-Newsletter

- Collect Content for February E-Newsletter (new boat ramp key sales, Summer Camp Guide and Early Bird Registration/Discounts coming soon/sneak peek, Gages Lake Ice Fishing Derby post-event: thank you, photo gallery, winners, and sponsor recognition, Daddy Daughter Dance, Easter Egg Hunt, Summer Camp & Swim Lessons Program Guide Sneak Peak, Adult Yoga Winter/Spring Session 2, Adult Bingo Night)

Programs

- Final Social Media Push for Winter/Spring Adult Yoga Session 1.
- Begin Social Media Promotion for Adult Yoga Winter/Spring Session 2.

Seasonal Program Guides

- Begin Summer/Fall Program & Special Event Development
 - Build seasonal program and special events lineup, secure instructors, reserve facilities, draft event dates, estimate budgets, determine pricing, begin Planning for Summer Concert Series (confirm dates/locations, book bands, book food & beverage vendors, begin sponsor outreach).
- January 4: Summer Camp & Swim Lessons Program Guide Internal Review & Corrections
 - Internal review by Executive Director, Marketing Coordinator, and Office Admins: program details, grammar, image quality, and test links, QR codes, & buttons.

- Corrections: Marketing Coordinator to complete corrections, second proofing if needed, executive approval.

Special Events

- Social Media Promo for Gages Lake Ice Fishing Derby.
- Begin Planning for Harvest Fest (schedule 1st Planning Committee meeting for February).

Week 2:

Programs

- Begin Promo for March Adult Bingo Night.

Seasonal Program Guides

- January 11: Begin Summer Camp & Swim Lessons Program Guide Promotion Launch
 - Website homepage banner, e-newsletter teaser/sneak peek, social media coming soon post.

Special Events

- Final Social Media Push for Gages Lake Ice Fishing Derby (registration, weather, logistics)
- Social Media Promo for Daddy Daughter Dance.

Week 3:

E-Newsletter

- Begin Draft of February E-Newsletter

Seasonal Program Guides

- Summer Camp & Swim Lessons Program Guide Release Day
 - Digital guide launch

Special Events

- Gages Lake Ice Fishing Derby Post-Event Social Media Post (thank you, photo gallery, winners, sponsor recognition).

Week 4:

E-Newsletter

- Deploy February E-Newsletter

Seasonal Program Guides

- Social Media Promo for Summer Camp Guide & Early Bird Registration & Discounts

Special Events

- Final Social Media Push for Daddy Daughter Dance.
- Begin Social Media Promo for Easter Egg Hunt.

FEBRUARY

Week 1:

E-Newsletter

- Collect Content for March E-Newsletter (Adult Yoga Winter/Spring Session 2, Adult Bingo Night, Open Summer Camp Non-Resident Early Bird Registration & Discounts, March 1 Seasonal Program Guide Advertising Deadline, Spring Tea Party)

Programs

- Social Media Promo for Open Summer Camp Resident Early Bird Registration & Discounts.
- Social Media Promotion of Adult Yoga Winter/Spring Session 2.

Seasonal Program Guides

- Begin Social Media Promo for Summer/Fall March 1 Seasonal Program Guide Advertising Deadline.
- Content Collection for Summer/Fall Program Guide
 - Finalize program and event descriptions, ages, dates, fees, class IDs, registration deadlines.

Week 2:

Programs

- Social Media Promo for March Adult Bingo Night.

Special Events

- Begin Social Media Promo for Spring Tea Party.
- Daddy Daughter Dance Post-Event Social Media Post (thank you, photo gallery, volunteer thank you, sponsor recognition).

Week 3:

Special Events

- Begin Draft of March E-Newsletter.
- Social Media Promotion for Adult Yoga Winter/Spring Session 2.
- Final Social Media Push for Summer/Fall March 1 Seasonal Program Guide Advertising Deadline.

Week 4:

E-Newsletter

- Deploy March E-Newsletter

Special Events

- Social Media Promo for Easter Egg Hunt (sponsor recognition).

MARCH

Week 1:

E-Newsletter

- Collect Content for April E-Newsletter (reminder that Summer Camp early bird registration/discounts close next month, Spring Tea Party)

Programs

- Final Social Media Push for Adult Yoga Winter/Spring Session 2.
- Social Media Promotion for Summer Camp Early Bird Registration & Discounts.
- Social Media Promo for Adult Bingo Night.
- Begin Social Media Promo for Adult Yoga Summer Session 1.

Seasonal Program Guides

- Summer/Fall Program Guide Layout Begins
 - Begin graphic design/layout of guide. Build pages, flyers, organize, insert photos.

Special Events

- Continue Planning for Summer Concert Series (launch event webpage).
- Begin Working on Updating Harvest Fest webpage.

Week 2:

Programs

- Begin Social Media Promo for Swim Lessons.
- Final Social Media Push for Adult Bingo Night.

Special Events

- Social Media Promo for Spring Tea Party (sponsor recognition).
- Social Media Push for Easter Egg Hunt (weather & logistics).

Week 3:

E-Newsletter

- Begin Draft of April E-Newsletter

Week 4:

Programs

- Social Media Promotion for Summer Camp Early Bird Registration Discounts.

Seasonal Program Guides

- March 29: Summer/Fall Program Guide Internal Review & Corrections
 - Internal review by Executive Director, Marketing Coordinator, and Office Admins: program/event details, grammar, QR codes, image quality.
 - Corrections: Marketing Coordinator to complete corrections, second proofing if needed, executive approval.

Special Events

- Final Social Media Push for Easter Egg Hunt.

Week 5:

E-Newsletter

- Deploy April E-Newsletter

Programs

- Final Social Media Promotion for Summer Camp Early Bird Discounts ending next week.

Special Events

- Social Media Promo for Spring Tea Party.

- Continue Planning for Harvest Fest (book entertainment, begin sponsor outreach).

APRIL

Week 1:

E-Newsletter

- Collect Content for May E-Newsletter (Adult Yoga Summer Session 1, Intro to T-Ball, Swim Lessons, Summer Camps Session 1 & 2, Carp Fishing Derby, Easter Egg Hunt Post-Event- thank you, photo gallery, volunteer recognition, sponsor recognition, Summer Concert Series flyer/lineup, Harvest Fest May 1st General Public Vendor Applications Open, Movie in the Park, Blues Soiree, Summer/Fall Program Guide).

Programs

- Begin Promo for Summer Camps Session 1.
- Social media reminder that Summer Camps Early Bird Registration & Discounts ends TODAY!
- Social Media Promotion of Adult Yoga Summer Session 1.
- Begin Promo for Intro to T-Ball (highlight volunteer parent coaches needed – registration fee waived, if needed).

Seasonal Program Guides

- April 5: Submit Summer/Fall Program Guide to Printer.
 - Submit file to printer through customer portal.
- April 5: Summer/Fall Digital Program Guide Production
 - Immediately begin creating interactive/digital web version of guide.
 - Duplicate print file for digital adaption.
 - Add clickable links, QR codes, and buttons.

Special Events

- Final Social Media Push for Spring Tea Party (logistics).
- Easter Egg Hunt Post-Event Social Media Post (thank you, photo gallery, volunteer recognition, sponsor recognition).
- Begin Social Media Promo for GLCC Carp Fishing Derby.
- Launch Harvest Fest Webpage.

Week 2:

Seasonal Program Guides

- Summer/Fall Program Guide Promotion Launch
 - Website homepage banner, e-newsletter teaser/sneak peek, social media post.

Special Events

- Begin Social Media Promo for Summer Concert Series (flyer, announce band lineup, announce food and beverage vendor lineup).
- Social Media Promo for Harvest Fest General Public Vendor Applications Open.
- Begin Social Media Promo for Movie in the Park.

Week 3:

E-Newsletter

- Begin Draft of May E-Newsletter

Programs

- 2 Weeks Out Social Media Promotion of Adult Yoga Summer Session 1.

Seasonal Program Guides

- Summer/Fall Program Guide Digital Guide Internal Review
 - Internal review by Executive Director, Marketing Coordinator, and Office Admins: test links, QR codes, and buttons.

Special Events

- Post-Event Spring Tea Party Social Media Post (thank you, photo gallery, volunteer thank you, sponsor recognition).
- Begin Promo for Blues Soiree.

Week 4:

E-Newsletter

- Deploy May E-Newsletter

Programs

- Begin Social Media Promo for Swim Lessons Session 1.
- Begin Promo for Summer Camp Session 2.

Seasonal Program Guides

- Summer/Fall Program Guide Release Day
 - Guides arrive in resident mailboxes. Digital guide launch.
 - Create special events Facebook events.

Special Events

- Social Media Promo for Harvest Fest General Public Vendor Applications Open.

MAY

Week 1:

E-Newsletters

- Collect Content for June E-Newsletter (Intro to T-Ball, Tot Soccer, Summer Camps Session 1, 2 & 3, Swim Lessons Session 1, Carp Fishing Derby, Summer Concert Series, Movie in the Park, Intro to T-Ball, Adult Yoga Summer Session 2, Adult Bingo Night in the Park)
- Collect Content for Summer Camp Parent Session 1 Welcome/Week 1 Newsletter (welcome, summer camp hotline, weekly schedule/calendar, important dates, tips, what to wear/what not to wear, what to bring, check-in/out process).

Programs

- Social Media Promo for Summer Camps Session 2.
- Begin Social Media Promo for Swim Lessons Session 1
- Social Media Promotion of Adult Yoga Summer Session 1.
- Begin Promo for Adult Yoga Summer Session 2.

Seasonal Program Guides

- Begin Strategic Planning for Winter/Spring Program Guide.
 - Review prior Winter/Spring participation numbers, waitlists, cancellations, instructor feedback, trends, pricing, and resident requests. Identify any new/sunsetting of programs/events.

Special Events

- May 1: Social Media Promo for Harvest Fest General Public Vendor Applications Open.
- Begin Social Media Promo for Summer Concert Series (sponsor recognition).
- Social Media Promo for GLCC Carp Fishing Derby.
- Social Media Promo for Movie in the Park (sponsor recognition).

Week 2:

Announcements & News

- Social Media Memorial Day PSA/Office Closure.

E-Newsletters

- Begin Draft of Summer Camp Parent Session 1 Parent Welcome/Week 1 Email.

Programs

- Begin Social Media Promotion of Tot Soccer (highlight volunteer parent coaches needed – registration fee waived).
- Final Social Media Promo for Adult Yoga Summer Session 1.
- Social Media Promo for Intro to T-Ball (highlight volunteer parent coaches needed – registration fee waived, if needed).
- Begin working on Summer Camp Parent Welcome email.

Week 3:

E-Newsletters

- Begin Draft of June E-Newsletter.
- Summer Camp Parent Session 1 Welcome/Week 1 Internal Review & Corrections

Programs

- 2 Weeks Out Social Media Promotion of Intro to T-Ball (highlight volunteer parent coaches needed – registration fee waived, if needed).
- 2 Weeks Out Social Media Promo for Summer Camps Session 1 and Swim Lessons.

Special Events

- Social Media Promo for GLCC Carp Fishing Derby (weather, logistics).
- Social Media Promo for Summer Concert Series.
- Social Media Promo for Movie in the Park.
- Social Media Promo for Blues Soiree (sponsor recognition).

Week 4:

E-Newsletters

- Deploy June E-Newsletter.

- Deploy Summer Camp Parent Session 1 Welcome/Week 1 Email
- Collect Content for Summer Camp Parent Session 2 Welcome/Week 1 Newsletter (welcome, summer camp hotline, weekly schedule/calendar, important dates, tips, what to wear/what not to wear, what to bring, check-in/out process).
- Collect Content for Summer Camp Parent Session 2 Welcome/Week 1 Email.

Programs

- Final Social Media Promo for Intro to T-Ball (highlight volunteer parent coaches needed – registration fee waived, if needed).
- Social Media Promo for Summer Camp Session 2.
- Final Social Media Reminder Promo for Summer Camps Session 1 Deadline
- Social Media Promo for Swim Lessons.
- Begin Social Media Promo for Summer Camp Session 3 & Swim Lessons Session 3.
- Begin Social Media Promo for July Adult Bingo Night in the Park.

Special Events

- Social Media Push for Movie in the Park.

JUNE

Week 1:

E-Newsletter

- Collect Content for July E-Newsletter (4th of July PSA, July 1 Seasonal Program Guide Advertising Deadline, Swim Lessons Session 1, Summer Camps, Tot Soccer, Adult Bingo Night in the Park, Summer Concert Series, Adult Bingo Night in the Park, Blues Soiree, Adult Yoga Summer Session 2)
- Begin Draft of Summer Camp Parent Session 2 Welcome/Week 1 Email

Programs

- Begin Social Media Promo for Summer/July Adult Bingo Night in the Park.
- Social Media Promo for Swim Lessons Session 1.
- Social Media Promo for Adult Yoga Summer Session 2.

Seasonal Program Guides

- Begin Program & Special Event Development for Winter/Spring Program Guide.
 - Build seasonal program and special events lineup, secure instructors, reserve facilities, draft event dates, estimate budgets, determine pricing.

- Social Media Promo for July 1 Seasonal Program Guide Advertising Deadline

Special Events

- GLCC Carp Fishing Derby Post-Event Social Media Post (thank you, photo gallery, volunteer thank you, sponsor recognition).
- Social Media Push for 1st Summer Concert.
- Final Social Media Push for Movie in the Park (weather, logistics)
- Social Media Promo for Blues Soiree.
- Social Media Push for Harvest Fest vendor registration (closes 7/31 at 4pm).

Week 2:

E-Newsletters

- Summer Camp Parent Session 2 Welcome/Week 1 Internal Review & Corrections.
- Summer Camp Parent Newsletter Session 1 Week 2
 - **Monday** – Content Collection for Following Week
 - **Tuesday** – Begin Building Newsletter
 - **Wednesday** – Internal Review & Corrections
 - **Thursday** – Schedule Email for Friday Morning 9am
 - **Friday** – Newsletter Deploys

Programs

- Social Media Promo for Summer Camp Session 2.
- Social Media Promo for Tot Soccer (volunteer coaches needed with waived registration fees, if needed)
- Social Media Promo for Summer Camp Session 2.

Special Events

- Final Social Media Post for 1st Summer Concert.
- Movie in the Park Post-Event Social Media Post (thank you, photo gallery, sponsor recognition).
- Social Media Promo for Blues Soiree.

Week 3:

E-Newsletter

- Begin Draft of July E-Newsletter.

- Collect Content for Summer Camp Parent Session 3 Welcome/Week 1 Newsletter (welcome, summer camp hotline, weekly schedule/calendar, important dates, tips, what to wear/what not to wear, what to bring, check-in/out process).
- Deploy Summer Camp Parent Session 2 Welcome/Week 1 Email.
- Summer Camp Parent Newsletter Session 1 Week 3 (Final)
 - **Monday** – Content Collection for Following Week
 - **Tuesday** – Begin Building Newsletter
 - **Wednesday** – Internal Review & Corrections
 - **Thursday** – Schedule Email for Friday Morning 9am
 - **Friday** – Newsletter Deploys

Programs

- Social Media Promo for Swim Lessons Session 1.
- Final Social Media Promo for Summer Camp Session 2.
- Social Media Promo for July Adult Bingo Night in the Park.

Seasonal Program Guides

- Social Media Promo for July 1 Seasonal Program Guide Advertising Deadline.

Special Events

- Social Media Promo for 2nd Summer Concert.
- Final Social Media Push for Blues Soiree (weather & logistics).
- Social Media Push for Harvest Fest vendor registration (closes 7/31 at 4pm).

Week 4:

Announcements & News

- Social Media 4th of July PSA/Office Closure.

E-Newsletter

- Begin Draft for Summer Camp Parent Session 3 Welcome/Week 1 Email.

Programs

- Social Media Promo for Adult Yoga Summer Session 2
- Social Media Promo for Summer Camp Session 3 & Swim Lessons Session 3.
- Final Social Media Push for Swim Lessons Session 1.

Special Events

- Final Social Media Push for 2nd Summer Concert.
- Blues Soiree Post-Event Social Media Post (thank you, photo gallery, sponsor recognition).

Week 5:

E-Newsletter

- Deploy July E-Newsletter.
- Summer Camp Parent Session 3 Welcome/Week 1 Email Internal Review & Corrections.
- Summer Camp Parent Newsletter Session 2 Week 2
 - **Monday** – Content Collection for Following Week
 - **Tuesday** – Begin Building Newsletter
 - **Wednesday** – Internal Review & Corrections
 - **Thursday** – Schedule Email for Friday Morning 9am
 - **Friday** – Newsletter Deploys

Programs

- Final Social Media Push for Tot Soccer.
- Social Media Push for Harvest Fest vendor registration (closes 7/31 at 4pm).

JULY

Week 1:

E-Newsletter

- Collect Content for August E-Newsletter (Summer Concert Series, Harvest Fest, Adult Yoga Fall Session 1, Summer/Fall Program guide Advertising August 1 Deadline).
- Deploy Summer Camp Parent Session 3 Welcome/Week 1 Email.
- Summer Camp Parent Newsletter Session 2 Week 3 (Final)
 - **Monday** – Content Collection for Following Week
 - **Tuesday** – Begin Building Newsletter
 - **Wednesday** – Internal Review & Corrections
 - **Thursday** – Schedule Email for Friday Morning 9am
 - **Friday** – Newsletter Deploys

Programs

- Final Social Media Push for Adult Yoga Summer Session 2.

- Social Media Promo for Summer/July Adult Bingo Night in the Park.
- Begin Promo for Adult Yoga Fall Session 1.

Seasonal Program Guides

- Begin Social Media Promo for Summer/Fall Program Guide Advertising Deadline- August 1.
- Finish Program & Special Event Development this Month for Winter/Spring Program Guide.
 - Build seasonal program and special events lineup, secure instructors, reserve facilities, draft event dates, estimate budgets, determine pricing.

Special Events

- Create Harvest Fest Facebook event.
- Social Media Promo for 3rd Summer Concert.

Week 2:

Programs

- Social Media Promo for July Adult Bingo Night in the Park.
- Social Media Promo for Summer Camps Session 3 and Swim Lessons Session 3.

Special Events

- Final Social Media Push for 3rd Summer Concert.
- Social Media Push for Harvest Fest vendor registration (closes 7/31 at 4pm).

Week 3:

E-Newsletters

- Summer Camp Parent Newsletter Session 3 Week 2
 - **Monday** – Content Collection for Following Week
 - **Tuesday** – Begin Building Newsletter
 - **Wednesday** – Internal Review & Corrections
 - **Thursday** – Schedule Email for Friday Morning 9am
 - **Friday** – Newsletter Deploys

Special Events

- Begin Draft of August E-Newsletter.
- Final Social Media Push for Summer Camps Session 3 and Swim Lessons Session 3.
- Social Media Promo for 4th Summer Concert.

- Social Media Promo for Summer/July Adult Bingo Night in the Park.
- Final Social Media Push for Summer/Fall Program Guide Advertising Deadline- August 1.

Week 4:

E-Newsletter

- Deploy August E-Newsletter.
- Summer Camp Parent Newsletter Session 3 Week 3 (Final)
 - **Monday** – Content Collection for Following Week
 - **Tuesday** – Begin Building Newsletter
 - **Wednesday** – Internal Review & Corrections
 - **Thursday** – Schedule Email for Friday Morning 9am
 - **Friday** – Newsletter Deploys

Programs

- Final Social Media Push for July Adult Bingo Night in the Park.

Special Events

- Final push for Harvest Fest vendor registration (closes Friday, July 31 at 4pm)
- Final Social Media Push for 4th Summer Concert.

AUGUST

Week 1:

E-Newsletter

- Collect Content for September E-Newsletter (Harvest Fest, Touch-A-Truck, Adult Yoga Fall Session 1 & 2).
- Create & Deploy Summer Camp Parent Post-Camp Survey/Thank You Newsletter
 - **Monday-Tuesday:** Duplicate 2025 Survey & Email. Begin 2026 tailoring/adaption.
 - **Wednesday:** Summer Camp Parent Post-Camp Survey/Thank You Newsletter Internal Review & Corrections.
 - **Thursday:** Deploy.

Programs

- Post-Event Adult Bingo Night Social Media Post (thank you, photo gallery, volunteer thank you, sponsor/gift card recognition).

- Social Media Promo for Adult Yoga Fall Session 1.

Seasonal Program Guides

- Content Collection for Winter/Spring Program Guide
 - Finalize program and event descriptions, ages, dates, fees, class IDs, registration deadlines.

Special Events

- Social Media Promo for Harvest Fest
- Social Media Promo for 5th Summer Concert.
- Begin Social Media Marketing for Harvest Fest.

Week 2:

Special Events

- Final Social Media Push for 5th Summer Concert Series.
- Begin Promo for Touch-A-Truck.

Week 3:

E-Newsletter

- Begin Draft of September E-Newsletter.

Programs

- Social Media Promo for Adult Yoga Fall Session 1.

Seasonal Program Guides

- Winter/Spring Program Guide Layout Begins
 - Begin graphic design/layout, build pages, flyers, organize, insert photos.

Special Events

- Social Media Promo for Harvest Fest.
- Social Media Promo for 6th/Final Summer Concert.

Week 4:

Announcements & News

- Social Media Labor Day PSA/Office Closure.

E-Newsletter

- Deploy September E-Newsletter.

Programs

- Final Social Media Push for Adult Yoga Fall Session 1.
- Begin Promo for Adult Yoga Fall Session 2.

Seasonal Program Guides

- August 31: Winter/Spring Program Guide Internal Review & Corrections Begin
 - Internal review by Executive Director, Marketing Coordinator, and Office Admins: program event details, grammar, image quality, test QR codes.
 - Corrections: Marketing Coordinator to complete corrections, second proofing if needed, executive approval.

Special Events

- Final Social Media Push for 6th/Final Summer Concert.
- Social Media Promo for Harvest Fest (sponsor recognition).

SEPTEMBER

Week 1:

E-Newsletter

- Collect Content for October E-Newsletter (Harvest Fest, Winter/Spring Seasonal Program Advertising October 2 deadline, Touch-A-Truck, Trunk-or-Treat, Touch-A-Truck).

Special Events

- Social Media Promo for Harvest Fest
- Social Media Promo for Touch-A-Truck (sponsor recognition).

Week 2:

Special Events

- Social Media Promo for Harvest Fest.

Week 3:

E-Newsletter

- Begin Draft of October E-Newsletter.

Special Events

- Social Media Promo for Harvest Fest (reminder, weather, logistics).
- Social Media Promo for Touch-A-Truck.

Week 4:

E-Newsletter

- Deploy October E-Newsletter.

Special Events

- Final Social Media Push for Harvest Fest (reminder, weather, logistics, setup preview).

Week 5:

Programs

- Social Media Promo for Adult Yoga Fall Session 2.

Special Events

- Social Media Push for Touch-A-Truck.

OCTOBER

Week 1:

E-Newsletter

- Collect Content for November E-Newsletter (Post Harvest Fest thank you, sponsor recognition, photo gallery, Gages Lake Ice Fishing Derby)

Seasonal Program Guides

- October 1: Submit Winter/Spring Program Guide to Printer
 - Submit file through FTP customer portal.
- October 1-16: Immediately begin creating interactive/digital version of Winter/Spring Program Guide.
 - Duplicate print file for digital adaption.
 - Add clickable links, QR codes, and buttons.
- Begin Strategic Planning for Summer Camp & Swim Lessons Program Guide

- Review previous summer participation numbers, waitlists, cancellations, instructor/counselor feedback, trends, pricing, and resident requests. Identify any new/sunsetting of programs/events.

Special Events

- Final Social Media Post for Touch-A-Truck (weather & logistics).

Week 2:

Programs

- Social Media Promo for Adult Yoga Fall Session 2.

Seasonal Program Guides

- October 16: Finish creating interactive/digital version of Winter/Spring Program Guide.

Special Events

- Harvest Fest Post-Event Social Media Post (thank you, photo gallery, volunteer thank you, sponsor recognition, next year's date).
- Touch-A-Truck Post-Event Social Media Post (thank you, photo gallery, sponsor recognition).

Week 3:

E-Newsletter

- Begin Draft of November E-Newsletter.

Programs

- Final Social Media Push for Adult Yoga Fall Session 2.

Seasonal Program Guides

- October 19: Digital Winter/Spring Program Guide Internal Review & Corrections
 - Internal review by Executive Director, Marketing Coordinator, and Office Admins: test links, QR codes, and buttons, and check image quality.
- Winter/Spring Program Guide Promotion Launch
 - Sneak Peek/Teaser on website homepage banner, e-newsletter, and social media.

Week 4:

E-Newsletter

- Deploy November E-Newsletter.

Seasonal Program Guides

- Winter/Spring Program Guide Release Day
 - Printed guides arrive in resident mailboxes. Digital guide launch.
 - Create special events Facebook events.

Special Events

- Create Winter/Spring Special Events Facebook events

NOVEMBER

Week 1:

E-Newsletter

- Collect Content for December E-Newsletter (Daddy Daughter Dance, Adult Yoga Winter/Spring Session 1)

Seasonal Program Guides

- Begin Program Development & Content Collection for Summer Camp & Swim Lessons Program Guide
 - Build seasonal programs lineup, secure instructors, reserve facilities, draft program dates, estimate budgets, determine pricing.
 - Finalize program descriptions, ages, dates, fees, class IDs, registration deadlines.

Special Events

- Begin Promo for Gages Lake Ice Fishing Derby (social media, monthly e-newsletter, flyer)

Week 2:

Announcements & News:

- Social Media Thanksgiving PSA/Office Closure.

Week 3:

E-Newsletter

- Begin Draft of December E-Newsletter.

Programs

- Begin Promo for Adult Yoga Winter/Spring Session 1

Week 4:

E-Newsletter

- Deploy December E-Newsletter.

DECEMBER (Adjusted Schedule for December office closure & holidays)

Week 1:

Announcements & News

- Social Media Christmas/New Years PSA/Office Closure.

E-Newsletter

- Collect Content for January E-Newsletter (Gages Lake Ice Fishing Derby, year-end holiday office closure, January 2nd Boat Ramp Key sales, Daddy Daughter Dance, Adult Yoga Winter/Spring Session 1)

Seasonal Program Guide

- Begin Strategic Planning for Summer/Fall Program Guide
 - Review previous summer/fall participation numbers, waitlists, cancellations, instructor feedback, trends, pricing, and resident requests. Identify any new/sunsetting of programs/events.
- Begin Summer Camp & Swim Lessons Program Guide Layout
 - Begin graphic design/layout of guide. Build pages, flyers, organize, insert photos.

Week 2:

E-Newsletter

- Begin Draft of January E-Newsletter.

Programs

- Social Media Promo for January Adult Yoga Winter/Spring Session 1.

Special Events

- Begin Social Media Promo for Daddy Daughter Dance.

Week 3:

E-Newsletter

- Schedule Deployment of January E-Newsletter for December 18.
- Deploy January E-Newsletter on December 18.

Special Events

- Social Media Promo for Gages Lake Ice Fishing Derby (registration, sponsor highlights/recognition).

Week 4:

- **Office Closed**

Week 5:

- **Office Closed**

MarCom Planning & Tracking Calendar

The MarCom Planning & Tracking Calendar serves as the central planning and execution tool for all campaigns, promotions, and production efforts throughout the year. This shared tracker provides a comprehensive map of timelines, deliverables, and responsibilities.

Internally, this document functions as the primary hub for staff collaboration and accountability. All marketing-related activities and tasks are tracked and maintained within this system, providing visibility across departments and establishing clear expectations for timelines and execution. This approach not only helps keep projects on schedule, but also strengthens communication and supports a more streamlined and transparent workflow across the park district.

Sample/Screenshot of MarCom Planning & Tracking Calendar:

Week Of	Content Title	Content Type	Target Audience	Channel	Status	Notes
	Boat Ramp Keys on Sale Photo	Announcements & News	All Residents	Website, Social Media, E-Newsletter	Completed	
	Content Collection for February E-Newsletter	E-Newsletters	All Residents/Non-Residents	E-Newsletter, Social Media	In Progress	Content: Boat ramp keys, Summer Camp Guide sneak peek, Gages Lake Ice Fishing Derby, Cuddly Daughter Dance, Easter Egg Hunt, Summer Camp & Swim Lessons Guide Sneak Peek, Adult Yoga Winter/Spring Session 2, Adult Bingo Night
	Final Push: Winter/Spring Adult Yoga Session 1 Start Promo: Winter/Spring Adult Yoga Session 2	Programs Programs	Adults & Seniors Adults & Seniors	Website, Social Media, E-Newsletter Website, Social Media, E-Newsletter	Completed Completed	
Jan Week	Start to write Full Program & Special Event Planning	Seasonal Program Guide	All Residents/Non-Residents	Website, Social Media, E-Newsletter	In Progress	Build seasonal program and special events (meet, secure instructors, reserve facilities, draft event dates, estimate budgets, determine pricing, begin planning for Summer Concert Series (confirm dates/locations, book bands, book food & beverage vendors, begin sponsor outreach)
	January 4: Summer Camp & Swim Lessons Program Guide Internal Review & Corrections	Seasonal Program Guide	All Residents/Non-Residents Parents/Guardians	Website, Social Media, E-Newsletter	Review	Internal review by Executive Director, Marketing Coordinator, and Office Admins: program details, grammar, image quality, and text links. QR codes & buttons. Corrections: Marketing Coordinator to complete corrections, second proofing if needed, executive approval.
	Final Push: Gages Lake Ice Fishing Derby Harvest Fest Fishing Begins	Special Events Special Events	All Residents/Non-Residents All Residents/Non-Residents	Website, Social Media, E-Newsletter Website, Social Media, E-Newsletter	Completed Completed	
	Start Promo: Marsh Adult Bingo Night	Programs	Adults & Seniors	Website, Social Media, E-Newsletter	Completed	Schedule planning committee kickoff meeting
Jan Week	January 13: Start Promo: Summer Camp & Swim Lessons Program Guide and Early Bird Registration & Discounts	Seasonal Program Guide	All Residents/Non-Residents Parents/Guardians	Website, Social Media, E-Newsletter	Completed	
	Final Push: Gages Lake Ice Fishing Derby Social Media Promo: Cuddly Daughter Dance	Special Events Special Events	All Residents/Non-Residents All Residents/Non-Residents	Social Media Social Media	Completed Completed	Registration, weather, logistics
	Begin Draft of February E-Newsletter	E-Newsletters	All Residents/Non-Residents	E-Newsletter, Social Media	Completed	
Jan Week	Summer Camp & Swim Lessons Program Guide Release Day	Seasonal Program Guide	All Residents/Non-Residents Parents/Guardians	Website, Social Media, E-Newsletter	Completed	Digital guide only
	Post Event Social Media Post: Gages Lake Ice Fishing Derby	Social Media	All Residents/Non-Residents	Social Media	Completed	Participant thank you, photo gallery, winter announcement, sponsor recognition
	Display February E-Newsletter	E-Newsletters	All Residents/Non-Residents	E-Newsletter, Social Media	Completed	
Jan Week 4	Social Media Promo: Summer Camp & Swim Lessons Guide and Early Bird Registration & Discounts	Seasonal Program Guide	All Residents/Non-Residents Parents/Guardians	Social Media	Completed	
	Final Social Media Push: Cuddly Daughter Dance Start Promo: Easter Egg Hunt	Special Events Special Events	All Residents/Non-Residents Parents/Guardians All Residents/Non-Residents	Social Media Social Media	Completed Completed	Registration, logistics

1. 68 Boat Keys have been sold so far with 19 extra decals sold. For reference, Park District sold 121 keys and 14 extra decals for the entire 2025 Boat Key season.
2. Park Safety Coordinator Letter of Introduction posted on the website. Headshot photo taken.
3. Continuing to issue resident stickers in the parks and informing residents they need to visit the office to get their stickers.
4. Continuing to enforce parking stickers and boat ramp keys through Park Safety Officers.
5. Boat Ramp Monitors will begin Memorial Day weekend, May 23rd, 2026.
6. Residents have expressed gratitude that Park Safety patrols have begun.
7. Residents and nonresidents are very aware of parking restrictions. When Safety Staff arrived at a park, a nonresident immediately approached the Staff, apologizing for not having a parking permit, as they are nonresident and promptly left.
8. April 29th, 2026; Training and road tests completed for newly hired Safety Staff. Dallas Cadena, Ray Edwards and Jonathan Edwards. All-Staff Orientation and Training for Park Safety and Boat Ramp Monitors took place on April 24th, 2026.
9. Safety Staff began patrol of parks on May 1st, 2026.
10. Sabrina Devenport will continue as boat monitor, Ray Edwards will remain hybrid Safety Staff as needed and Boat Ramp Monitor effective May 23rd, 2026.
11. Memorial Day Weekend schedule confirmed with staff.
12. CPR training scheduled for all staff, May 19th 6 pm.

Early May Park Attendance

Boulder Park	2	
Cove Park	5	
Lake Shore	4	
Old Plank Park	25	
Pebble Beach	42	
Rule Park	15	
Sunset Beach	12	Groups taking Prom Pictures
Twin Lakes Park	8	
Valley North	0	
Valley South	8	
Willow Park	51	1 Party

Subject: Tentative Budget for posting
Date: Friday, May 8, 2026 at 10:57:39 AM Central Daylight Time
From: Wildwood Park District Accounting
To: Becky Jante, Matt Brueck, Dan Corrigan, Doug Dietzen, Anna Nelson
CC: Brandon Magnini, Wildwood Park District Accounting
Attachments: image001.png, Tentative Budget FYE April 2027 for posting.pdf

Good morning,

Attached is the updated version of the Tentative Budget Ordinance document that is required to be posted for at least 30 days before acceptance. Changes can still be made to this document during the budget and appropriation hearing, which will take place prior to the regular board meeting on June 22, 2026.

The variances between this document and the tentative budget you received on April 20th result in an overall expense decrease of \$15,912.

General Fund: Overall Increase of \$4,813

Added \$2,800 to Other Outside Services for lawn treatment for weeds

Added \$2,000 to Garden Club for plantings around the new park signs

Added \$13 for rounding in Wages and Expense Reallocation

Recreation Fund: Overall Decrease of \$27,725

Removed some of the expenditures relating to the Preschool Program \$29,050

Decreased Brochure Printing by \$5,000

Decreased Postage for Brochures \$1,800

Increased Marketing Promotions \$650 for additional 50th anniversary items

Increased general Special Events \$60

Increased Concerts \$1,249 (prior 12-month actual was greater than the initial proposed budget, plus cushion)

Increased Harvest Fest \$10 (rounding)

Special Recreation Fund: Overall increase of \$7,000

Inclusion Services – we utilized support staff from WSRA during 2025 and have yet to be invoiced for those services. It is anticipated that we will need support again in 2026, so this is just carrying over the amount budgeted for this service from FY26 to FY27.

On a district total level FY27 vs FY26, we are budgeting \$9,662 less inflows and \$2,430 less outflows for an overall greater decrease to all funds of \$7,232.

Again, changes can still be made prior to your vote on June 22nd. If there are any changes

you want to be made, be ready to present them during the Budget and Appropriation Hearing as no changes will be made to this document until the hearing.

Regards,

Kathy Atkins
Accountant
Wildwood Park District
33325 N. Sears Blvd, Grayslake, IL 60030
accounting@wildwoodparkdistrict.com
Office: 847.223.7275
Cell: 224.723.3031



WILDWOOD PARK DISTRICT
BUDGET AND APPROPRIATION ORDINANCE
FISCAL YEAR 2026-2027 ORDINANCE NO. 26-05-01

TENTATIVE

AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE **WILDWOOD PARK DISTRICT**, LAKE COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF MAY, 2026 AND ENDING ON THE THIRTIETH DAY OF APRIL, 2027.

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS ("Board") OF THE WILDWOOD PARK DISTRICT ("the DISTRICT"), LAKE COUNTY, ILLINOIS:

SECTION I. It is hereby found and determined that:

A. This Board has heretofore caused to be prepared a combined annual budget and appropriation in tentative form, which Ordinance has been conveniently available for public inspection for at least 30 days prior to final action thereon; and

B. A public hearing was held at the Park District offices located at Rule House, 33325 N Sears Blvd, Wildwood, Illinois on the 22nd day of June, 2026, on said Ordinance, notice of said hearing having been given at least one week prior to said hearing by publication in the Daily Herald, a newspaper published within this District; and

C. All other legal requirements for the adoption of the annual budget and appropriation ordinance of this District for the fiscal year beginning May 1, 2026 and ending April 30, 2027 have heretofore been performed.

SECTION II. The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning on the first day of May, 2026 and ending on the thirtieth day of April, 2027.

<i>TENTATIVE</i>	2026/2027 Annual Budget	2026/2027 Appropriation
GENERAL CORPORATE FUND		
Administrative Department		
Salaries, Wages & Benefits	\$ 276,650	\$ 318,000
Office Supplies/Equipment/Furniture	\$ 800	\$ 5,200
Postage	\$ 250	\$ 600
Publish Notices/Ads	\$ 500	\$ 1,000
Professional Services - Legal	\$ 1,000	\$ 15,000
Professional Services - Accounting	\$ 25,000	\$ 35,000
Professional Services - Other	\$ -	\$ 15,000
Pre Employment Exam	\$ 700	\$ 1,800
Membership/Dues	\$ 700	\$ 1,500
Mileage Travel Reimbursement	\$ 400	\$ 1,000
Training/Conferences/Meetings	\$ 1,200	\$ 2,300
Bank & Credit Card Fees	\$ 250	\$ 600
Printing	\$ 1,200	\$ 3,500
Staff & Volunteer Recognition/Appreciation	\$ 600	\$ 2,000
Board Expenses	\$ 3,000	\$ 6,500
Computer (IT) Services	\$ 1,450	\$ 3,900
General Fund Expense Reallocation	\$ (47,670)	\$ (62,000)
Capital Improvements	\$ 58,000	\$ 460,000
Land Acquisition	\$ -	\$ 1,500,000
Administrative Department Total	\$ 324,030	\$ 2,310,900
Buildings & Grounds		
Utilities	\$ 27,300	\$ 46,800
Vehicles & Equipment - Fuel, Maint/Repairs/Supplies	\$ 15,500	\$ 41,000
Parks/Playground Maintenance & Repair	\$ 12,000	\$ 45,000
Building Maintenance & Repair	\$ 13,500	\$ 60,000
Tree Removal/Lawn Treatment/Outside Services	\$ 33,100	\$ 74,000
Park Maintenance Supplies	\$ 7,000	\$ 17,000
Uniforms	\$ 1,000	\$ 3,000
Lake Maintenance	\$ 56,000	\$ 87,000
Signage	\$ 4,500	\$ 25,000
Boat Ramp & Shoreline Maintenance	\$ 18,000	\$ 55,000
Building & Grounds Total	\$ 187,900	\$ 453,800
TOTAL CORPORATE FUND	\$ 511,930	\$ 2,764,700
RECREATION PROGRAM FUND		
Salaries, Wages & Benefits	\$ 140,940	\$ 266,750
Contracted Staff & Consultants	\$ 10,000	\$ 37,000
Office Expenses & Equipment	\$ 5,500	\$ 14,000
Computer (IT) Services/Internet	\$ 8,360	\$ 15,500
Payroll Processing	\$ 3,800	\$ 6,000
Training/Conferences/Meetings	\$ 2,000	\$ 5,000
Membership & Dues	\$ 650	\$ 1,500
Mileage/Travel	\$ 65	\$ 600
Uniforms/Staff Apparel	\$ 1,000	\$ 2,500
Pre-Employment Exam/Job Postings/Background Checks	\$ 500	\$ 2,200
Recreation Equipment & Supplies	\$ 5,795	\$ 17,500
Printing/Brochures	\$ 15,000	\$ 35,000

TENTATIVE

	2026/2027 Annual Budget	2026/2027 Appropriation
Postage/Brochures	\$ 5,100	\$ 12,000
Safety Award/Staff & Vol. Appreciation	\$ 300	\$ 2,000
Promotions/Marketing/Advertising	\$ 1,650	\$ 6,000
Special Events	\$ 2,500	\$ 6,000
Special Events-Concerts	\$ 4,500	\$ 7,500
Special Events-Harvest Fest	\$ 12,700	\$ 21,500
Program Scholarship	\$ 1,000	\$ 3,000
Building Supplies	\$ 1,300	\$ 3,000
Recreation Fund Expense Reallocation	\$ 52,090	\$ 50,000
Recreation Improvements	\$ 600	\$ 200,000
TOTAL RECREATION FUND	\$ 275,350	\$ 714,550
LIABILITY INSURANCE FUND		
Insurance Premium	\$ 15,000	\$ 18,000
Safety Improvements	\$ 10,000	\$ 30,000
Safety Expenses	\$ 3,700	\$ 10,000
Liability Expense Reallocation	\$ 260	\$ 7,000
TOTAL LIABILITY INSURANCE FUND	\$ 28,960	\$ 65,000
PAVING & LIGHTING FUND		
Lighting	\$ 1,100	\$ 15,000
Paving	\$ 15,000	\$ 35,000
Paving & Lighting Fund Reallocation	\$ 260	\$ 10,000
TOTAL PAVING & LIGHTING FUND	\$ 16,360	\$ 60,000
AUDIT TAX FUND		
Annual Audit	\$ 9,450	\$ 15,000
Legal Opinion for Audit	\$ 250	\$ 4,000
Staff Audit Time	\$ 2,000	\$ 4,000
Audit Fund Reallocation	\$ (5,200)	\$ (10,000)
TOTAL AUDIT TAX FUND	\$ 6,500	\$ 13,000
SPECIAL RECREATION FUND		
WSRA Support	\$ 47,070	\$ 55,000
Inclusion Services	\$ 15,000	\$ 15,000
ADA Projects	\$ 11,000	\$ 30,000
ADA Expenses	\$ 3,350	\$ 6,000
Special Recreation Fund Reallocation	\$ 260	\$ 5,000
TOTAL SPECIAL RECREATION FUND	\$ 76,680	\$ 111,000
TOTAL ALL FUNDS	\$ 915,780	\$ 3,728,250

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning May 1, 2026 and ending April 30, 2027 for the respective purposes set forth.

All unexpended balances of the appropriations for the fiscal year ended April 30, 2026 and prior years are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

SECTION III. The following determinations have been made and are hereby made a part of the aforesaid budget:

- A. An estimate of the cash on hand at the beginning of the fiscal year is expected to be **\$374,310**
- B. An estimate of the cash expected to be received during the fiscal year from all sources is **\$724,872**
- C. An estimate of the expenditures contemplated for the fiscal year is **\$915,780**
- D. An estimate of the cash expected to be on hand at the end of the fiscal year is **\$183,401**
- E. An estimate of the amount of taxes to be received during the fiscal year is **\$595,252**

SECTION IV. The receipts and revenues of the Wildwood Park District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Corporate Fund and shall first be placed to the credit of said fund.

SECTION V. All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance be and the same are hereby repealed to the extend of such conflict. If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such items or the remaining portion of this ordinance.

SECTION VI. This ordinance shall be in full force and effect immediately upon its passage.

PASSED AND APPROVED this 22nd day of June, 2026

AYES: Commissioners _____

NAYES: Commissioners _____

Absent: Commissioners _____

APPROVED on this 22nd day of June, 2026

Becky Jante, President Board of Commissioners
Wildwood Park District
Lake County, Illinois

ATTESTED and filed in my office this 22nd day of June, 2026

Brandon Magnini, Secretary Board of Commissioners
Wildwood Park District
Lake County, Illinois

**CERTIFICATE OF ESTIMATED
REVENUE FOR FISCAL YEAR 2026-2027
TENTATIVE**

I, Dan Corrigan, do hereby certify that I am the duly qualified treasurer of the Wildwood Park District; as such officer I do further certify that the revenues, by source, anticipated to be received by said District in the fiscal year beginning May 1, 2026 and ending on April 30, 2027 are estimated to be as follows:

<u>SOURCE</u>	<u>AMOUNT</u>
Real Estate Taxes	\$593,452
Corporate Replacement Tax	\$1,800
Interest Earned	\$18,150
Program/Usage Fees	\$107,570
Grants/Donations/Misc.	\$3,900
<u>TOTAL</u>	<u>\$724,872</u>

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the said Park District this 22nd day of June, 2026

Dan Corrigan
Treasurer and Chief Fiscal Officer
Wildwood Park District Board of Commissioners

STATE OF ILLINOIS)
) S.S.
COUNTY OF LAKE)

LEGAL NOTICE
WILDWOOD PARK DISTRICT
Notice of Public Inspection and Hearing
Notice is hereby given by the Board of Commissioners of the Wildwood Park District that a tentative Budget and Appropriations Ordinance for the Wildwood Park District, Lake County, Illinois for the fiscal year beginning May 1, 2026 and ending April 30, 2027 is available for public inspection outside the administrative office of the Wildwood Park District, 3325 N. Sears Blvd., Wildwood, Illinois 60030, every day, Monday through Sunday, during park hours on the outside bulletin board and on our website at www.wildwoodparkdistrict.com under Forms and Financials. A public hearing on said ordinance, notice of said hearing having been made by publication in the Daily Herald, being the newspaper published within this District, at least one week prior to said hearing, will be held at the Wildwood Park District administrative office on the 22nd day of June 2026 at 7:00PM. Please contact the Executive Director, Brandon Magnini at bmagnini@wildwoodparkdistrict.com or call 847.223.7275 for additional information.
Published in Daily Herald May 12, 2026 (331629)

CERTIFICATE OF PUBLICATION


Paddock Publications, Inc.

Lake County Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **Lake County DAILY HERALD**. That said **Lake County DAILY HERALD** is a secular newspaper, published in Libertyville, Lake County, State of Illinois, and has been in general circulation daily throughout Lake County, continuously for more than 50 weeks prior to the first Publication of the attached notice, and a newspaper as defined by 715 ILCS 5/5.

I further certify that the **Lake County DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 05/12/2026 in said **Lake County DAILY HERALD**. This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

BY



Designee of the Publisher of the Daily Herald

Control # 331629 *LAKE*



TENTATIVE BUDGET FY2026/2027

Note: 3/4/26- ADA path & WP shoreline as both will be accrued in FY2026 ka

	PROPOSED		Meeting Changes	Director / Accountant	ch ec k	Prior Budget 2025/2026	12 Month Actual 01/01/2025-12/31/2025	Notes for FY2027 Budget
	2026/2027 Annual Budget	2026/2027 Appropriation						
4100 - INCOME TO GENERAL FUND								
410020 Real Estate Tax	351,324			351,324		339,155	336,779.83	revised after extension rec'd from LC TY 2025 Levy plus Recapture
410030 Replacement Tax	1,800			1,800		2,500	1,766.08	BM
410040 Interest	18,000			18,000		22,000	22,145.69	anticipate less funds in savings & lower interest rates
410060 Donations	1,000			1,000		1,000	2,000.00	BM
410095 Parking (Daily, Decals)	600			600		600	495.73	BM
410120 Key Sales	11,000			11,000		11,600	11,225.68	BM
410125 Pavilion Rental Fees	3,000			3,000		3,000	3,250.83	BM
410140 Tree & Bench Donations	1,000			1,000		1,000	900.00	BM
410160 Miscellaneous Income	1,900			1,900		1,900	2,995.10	\$1,500.00 PDRMA RMR Incentive, \$175 Scout Rent, \$225 other
TOTAL INCOME TO GENERAL	389,624	-	-	389,624		362,755	381,558.94	
4200 - INCOME TO RECREATION								
420020 Real Estate Tax	153,362			153,362		149,691	148,642.40	revised after extension rec'd from LC TY 2025 Levy
420025 Interest Income	150			150			164.99	tentative TY 2025 Levy
420030 Sponsors (Brochure/Special Events)	2,000			2,000		1,600	1,394.53	
420080 Camp Fees	51,275			51,275		48,002	64,179.50	See spreadsheet BM. Add'l camper t-shirt sales in office \$50
420090 Swim Lesson Fees	12,240			12,240		11,920	11,899.10	See spreadsheet BM
420100 Preschool Fees	1,725		(25,995)	27,720		30,580	18,384.79	See spreadsheet BM
420110 Program Fees	8,070			8,070		8,770	8,001.63	See spreadsheet BM
420130 Special Events & Trips	1,000			1,000		550	1,246.15	See spreadsheet BM + Harbor Brewing /food truck proceeds
420130A Special Events - Harvest Fest	8,350			8,350		9,200	8,037.34	See spreadsheet BM
420130B Special Events - Sponsors & Booth Rental - Hfest	5,250			5,250		4,900	4,910.00	See spreadsheet BM
420140 Room Rental Fees	2,000			2,000		1,500	3,322.41	BM
420155 Cooperative Programs	1,060			1,060		1,275	978.65	
420160 Misc. Revenue	-			-		-	583.56	
TOTAL INCOME TO RECREATION	246,482	-	(25,995)	272,477		267,988	271,745.05	
4300 - INCOME TO LIABILITY								
430020 Real Estate Tax	14,830			14,830		14,401	14,301.95	revised after extension rec'd from LC TY 2025 Levy
430025 Interest	-			-		-	15.87	
TOTAL INCOME TO LIABILITY	14,830	-	-	14,830		14,401	14,317.82	
4500 - INCOME TO PAVING AND LIGHTING								
450020 Paving and Lighting	5,971			5,971		5,821	5,780.24	revised after extension rec'd from LC TY 2025 Levy
450025 Interest	-			-		-	6.42	
TOTAL INCOME TO PAVING AND LIGHTING	5,971	-	-	5,971		5,821	5,786.66	
4600 - INCOME TO AUDIT								
460020 Real Estate Tax	5,971			5,971		5,821	5,780.24	revised after extension rec'd from LC TY 2025 Levy
460025 Interest	-			-		-	6.42	
TOTAL INCOME TO AUDIT	5,971	-	-	5,971		5,821	5,786.66	
4700 - INCOME TO SPECIAL REC								
470020 Real Estate Tax	61,994			61,994		57,748	57,345.33	revised after extension rec'd from LC TY 2025 Levy

Check Column - "x" if updated for current budget

TENTATIVE BUDGET FY2026/2027

Note: 3/4/26- ADA path & WP shoreline as both will be accrued in FY2026 ka		PROPOSED		Meeting Changes	Director / Accountant	ch ec k	12 Month Actual	Notes for FY2027 Budget	
		2026/2027 Annual Budget	2026/2027 Appropriation					Prior Budget 2025/2026	01/01/2025-12/31/2025
470025	Interest	-	-	-	-	-	63.65		
TOTAL INCOME TO SPECIAL REC		61,994	-	-	61,994	57,748	57,408.98		
TOTAL INCOME		724,872	-	(25,995)	750,867	734,534	736,604.11		
5000 · EXPENSES TO GENERAL									593,451.93
5100 · WAGES/BENEFITS									
510010	Executive Director	87,400	95,000		87,400	81,000	81,450.00	Contract plus CPRP(5% once passed)	
510030	Maintenance (Part-Time)	130,420	130,000		130,420	100,600	104,318.25	B.M. Note 2/21/2026: Add add'l new seasonal hire @ \$16 per hour for 720 hours (roughly 5-6 months April 1-Sept. at \$11,520.00). New total payroll would be 128,320. Kally, I wasn't able to add this additional new hire to the PR Summary Tab so i summarized it here.	
510045	Health Insurance	12,000	17,000		12,000	11,250	10,694.23	CY26 \$966/mo, CY26 10% inc \$1,060/mo +\$32 to round	
510052	Employer Payroll Taxes	18,600	22,000		18,600	17,700	15,883.40	Formula on PR Budget Sheet	
510060	IMRF	10,310	14,000		10,310	9,450	9,179.39	See payroll tab	
510065	Public Safety	17,920	40,000		17,920	25,000	14,574.66	see payroll tab B.M.	
TOTAL WAGES/BENEFITS		276,650	318,000	-	276,650	245,000	236,099.93		
5200 · OFFICE EXPENSES									
520010	Office Supplies	500	1,200		500	525	401.72	Printer Ink, maintenance office supplies/water etc.	
520020	Office Equipment/Furniture	300	4,000		300	1,500	40.00	new laptop for Maintenance Lead purchased in FY26	
520030	Postage	250	600		250	250	146.00	BM	
520035	Publish Notices/Ads	500	1,000		500	500	452.87		
520040	Professional Services - Legal	1,000	15,000		1,000	1,000	326.25	Updates to District policy as needed, HR, unexpected PR issues as needed	
520041	Professional Services - Accounting	25,000	35,000		25,000	23,000	21,620.00		
520042	Professional Services - Other	-	15,000		-	-	-		
520045	Pre Employment Exam	700	1,800		700	700	350.00	5 Physicals + 5 drug screens for new hires at \$142.00 each	
520050	Membership/Dues	700	1,500		700	700	568.92	IAPD for Board (\$500+), \$150-\$200 NRPA Membership Brandon ED Mileage reimbursement (WSRA, Bank/Post Office/Parks	
520055	Mileage Travel Reimbursement	400	1,000		400	300	809.27	Tours/IPRA/PDRMA trainings/store for program goods if required	
520060	Training/Conferences/Meetings	1,200	2,300		1,200	1,200	1,273.26	Maintenance IPRA Conf/Hotel, Staff (Maintenance) PDRMA trainings (2026 Defensive Driving, misc.)	
520061	Bank & Credit Card Fees	250	600		250	250	61.86		
520070	Printing	1,200	3,500		1,200	1,200	1,141.60	2027-2028 resident parking sticker rolls to be ordered (\$800) prior to Jan 2027. 2027 Boat Key Decals \$420	
520075	Staff & Volunteer Recognition/Appreciation	600	2,000		600	600	505.62		
520085	Board Expenses	3,000	6,500		3,000	3,000	855.29	\$525 ea conference hotel & per diem, apparel, name tags, business cards, training/events etc.	
520090	IT	1,450	3,900		1,450	1,350	1,259.06	\$120 Monthly Internet @ Maint. Bldg	
TOTAL OFFICE EXPENSES		37,050	94,900	-	37,050	36,075	29,811.72		
5300 · UTILITES									
530020	Gas	3,500	5,800		3,500	3,000	2,930.17	expected rate increase 15%-25% over actual - used 20% rounded	

TENTATIVE BUDGET FY2026/2027

Note: 3/4/26- ADA path & WP shoreline as both will be accrued in FY2026 ka		PROPOSED		Meeting	Director /	ch		12 Month Actual	Notes for FY2027 Budget
		2026/2027	2026/2027	Changes	Accountant	ec	Prior Budget	01/01/2025-	
		Annual Budget	Appropriation		2026/2027	k	2025/2026	12/31/2025	Check Column - "x" if updated for current budget
530036	Electric	5,900	6,500		5,900		4,800	4,887.20	expected rate increase 15%-22% over actual - used 20% rounded
530040	Water/Sewer	1,200	4,500		1,200		1,200	928.26	expected rate increase 6% rounded=\$1,000 left at PY budget amount
530050	Telephones	3,700	7,000		3,700		3,120	2,835.99	\$100 Mobile, \$195 Office plus \$160 extra
530060	Alarm Systems	1,800	4,500		1,800		1,800	1,200.96	\$660 Maint, \$600 Office, \$540 Special Battery & repairs
530070	Trash Removal	5,700	9,500		5,700		6,720	7,495.55	removed 2yd recycling, 6 yd trash container only plus environmental fees ~\$475/mo
530080	Portable Toilets	5,500	9,000		5,500		5,300	5,184.18	(April-October 5 basic units @\$123 ea) plus 5 extra basic units one month@Rule plus \$600 extra for timing of install
TOTAL UTILITES		27,300	46,800	-	27,300		25,940	25,462.31	
5400 · VEHICLES AND EQUIPMENT									
540010	Fuel	4,000	6,000		4,000		4,500	2,936.60	
540020	Vehicle Maintenance	5,500	20,000		5,500		3,500	1,989.28	Possible repair to Ford Passenger Door (\$2,000 LOW PRIORITY), supplies for in house repairs, replace Grasshopper mower drive tires per Mike inspection, Black open trailer wire harness install/landing gear replacemnt to make street legal, replacement DeWalt power tool batteries (1-2 for \$200-\$300), misc.
540030	Equipment Maint /Repairs/Supplies	6,000	15,000		6,000		6,000	4,684.79	
TOTAL VEHICLES AND EQUIPMENT		15,500	41,000	-	15,500		14,000	9,610.67	
5500 · MAINTENANCE									
550011	Tree Removal/Maintenance	24,600	65,000		24,600		18,000	11,075.00	2nd FY tree inventory \$4,595, various tree removal \$20,005
550013	Garden Club Expenses	3,000	2,500	2,000	1,000		500	275.69	2026 New Entry Sign Planters/Flowers across 8 locations, flowers for Rule and existing planters - BM
550014	Other Outside Services	5,500	6,500	2,800	2,700		2,700	1,055.81	\$150*4 Shopen Qtrly Billing, \$700 Annual Fire Extinguisher Inspection, \$1200 Sheriff Presence during the year plus \$250 extra, 3K for Lawn Doctor weed spraying Rule/Willow Point/Twin Lakes in 2026
550018	Park/Maint. Supplies	5,000	12,000		5,000		7,300	3,183.06	Trash/Dog Bags, Actual included \$1250 for outboard motor, Rental of paint equip sprayer for inside pavilions. Various equipment rental, Various paints (including marine paint for Sunset boat ramp platform), split-rail pieces/wood sign and barrier posts, misc. like concrete/topsoil/landscape materials/hardscape materials, grass seed mix/straw blankets in bulk
550025	Building Maintenance & Repair	13,500	60,000		13,500		15,000	2,366.12	\$3k Fishing Gazebo Repairs, \$2k restrain/replace parts of Rule House decking, \$7k other unknown (garage doors for Rule Shed/Maintenance Shop \$3,500, roof/siding in-house repair Scout Garage, seal attic entrance in Maintenance Shop, etc.). Actual included \$2400 Security Shed repairs & \$1k new electric at Maint Bldg. Gutter run and downspout across Scout Garage side entrance per Scoutmaster request \$1,000.
550030	Park/Playground Maint. & Repair	12,000	45,000		12,000		20,000	8,604.17	Beach sand for 1 beach TBD, 3-4 in-house sitting bench repairs Drain tile/flood control Pebble Minor playground repairs and parts/swing chain Several park garbage container lids and barrel replacements Blown in playground mulch at Old Plank/Willow 1/Twin Lakes/Pebble Various painting efforts 1 add'l garbage container at Old Plank and picnic table/mutt mitt dispenser 1-2 replacement grill tops if needed

TENTATIVE BUDGET FY2026/2027

		PROPOSED		Meeting Changes	Director / Accountant	ch ec k	12 Month Actual	Notes for FY2027 Budget	
		2026/2027 Annual Budget	2026/2027 Appropriation					Prior Budget 2025/2025	01/01/2025-12/31/2025
Note: 3/4/26- ADA path & WP shoreline as both will be accrued in FY2026 ka									
550040	Valley Lake Expense	32,200	50,000		32,200	17,000	20,306.29		Tigris contract \$25,000, SePro phosphorous bags \$1,000, Fish Restocking \$3,000, Other miscellaneous \$3,000 (aerator maintenance/pump parts, LC phosp testing \$125 for season), Herbicide treatment at Plunge Pool per Bleck Plan
550041	Lake Maintenance - General	2,200	5,000		2,200		1,662.11		4 beach licenses @\$264 ea, SePro bags \$282 ea plus \$230 extra
550042	Twin Lakes Expenses	-	2,000				-		
550043	Gages Lake Expenses	21,600	30,000		21,600	20,600	17,668.61		\$15k Lake Management, \$1000 for Lily Pads, \$5,500 Fish Restocking, \$100 Carp Derby. Is \$15k for algae management necessary if Sonar has coverage for 2 years?
550060	Signage	4,500	25,000		4,500	22,000	8,820.22		Add HDU park signs @\$1200 ea, various event signs, replacement aluminum signs
550135	Boat Ramp Expense	8,000	15,000		8,000	15,000	34.99		Pebble Beach Ramp \$3k silt removal & underwater boulders, Keys, Misc gate/ramp maintenance \$5k (install of new metal post and concrete base - Sunset gate structure)
550155	Uniforms	1,000	3,000		1,000	1,000	753.58		Various Shirts/Hats for Maintenance & Security staff
550160	Shoreline Maintenance	10,000	40,000		10,000	10,000	1,547.73		Specific projects are listed in GF Reserves/Improvements. Add'l rip rap to Pebble as needed.
550165	Donated Tree & Benches Purchases	2,000	5,000		2,000	2,000	1,597.48		
TOTAL MAINTENANCE		145,100	366,000	4,800	140,300	152,700	79,150.86		
550175	General Fund Reallocation	(47,670)	(62,000)	-	(47,670)	(44,345)	(32,410.00)		FROM RF 35% ED Salary/benefits plus 33% Utilities. TO Audit Fund 45% Audit Firm Expense
5600	GENERAL FUND RESERVES/IMPROVEMENTS								
5600	2014 Gator Replacement (JD XUV835M \$23.5 base plus \$8k accessories)	-	45,000		-	24,500			NA to FY 26-27
5600	Willow Pavilion interior wood replacement (Gagewood Lion's Club Options New or updated)	-	20,000		-	12,000			NA to FY 26-27
5600	Shoreline Stabalization Completion - Plantings & Flat Fishing Stone at Pebble Beach	-	25,000		-	13,000	14,077.24		NA to FY 26-27
5600	Shoreline Erosion/Rip Rap at Willow Point	-	40,000		-	30,000			Approved with Balanced Environments, Inc 11/17/25 \$56000. Expense will be accrued in FY2026
5600	Shoreline Stabilization Sunset Seawall (Possible Grant Funded) Rip Rap	-	50,000		-	-			Talk to Kathy
5600	Shoreline Stabilization Rip Rap at Boulder Park/add more to Cove	20,000	30,000		20,000	-			Rated "A" in Capital tab
5600	Valley Lake South shoreline Rip Rap	20,000	30,000		20,000	-			Rated "A" in Capital tab
5600	Sunset ADA Compliant Path & gravel removal/regrade along walkway included as secondary scope of work	-	35,000		-	-			Contract with NP & Son Brick Paving Co. approved 9/15/25 deferred to April 2026 - ADA Projects - accrued in FY2026 ka
5600	Pebble Beach Boat Ramp Stabilization	10,000	150,000		10,000	-			Rated "A" in Capital tab
5600	Pebble Beach Drain Tile/Flood Control	8,000			8,000	-			

TENTATIVE BUDGET FY2026/2027

Note: 3/4/26- ADA path & WP shoreline as both will be accrued in FY2026 ka		PROPOSED		Meeting Changes	Director / Accountant	ch ec k	Prior Budget 2025/2026	12 Month Actual 01/01/2025-12/31/2025	Notes for FY2027 Budget Check Column - "x" if updated for current budget
		2026/2027 Annual Budget	2026/2027 Appropriation						
TOTAL GENERAL FUND RESERVES/IMPROVEMENTS		58,000	460,000	-	58,000		79,500	14,077.24	
Land Acquisition		-	1,500,000		-		-		
Total 5000 · EXPENSES TO GENERAL		511,930	2,764,700	4,800	507,130		508,870	361,802.73	
6000 · RECREATION EXPENSES									
6100 · WAGES/BENEFITS									
610015	Education Reimbursement	400	750		400		400	-	ED exp remains in RF
610020	Office Staff & Building Attendants	70,150	75,000		70,150		59,500	53,318.60	Working Coordinator \$59,500.00 @ \$20.20 per 1,000 hours. Office Admin \$18.45 @ 930 hours, \$18,088.50 and Front Desk Support \$18.25 @ 630 hours, \$11,497.50. Building Attendants (Front Desk Staff) \$18.25 @ 40 hours for \$730 and \$19.45 @ 20 hours for \$389.00
610030	Preschool Staff	3,500	35,000	(20,500)	24,000		26,900	20,532.62	See program page
610050	Instructors	5,100	9,000		5,100		5,000	4,769.95	see program spreadsheets
610060	Camp Staff	41,690	50,000		41,690		38,300	39,346.03	
610070	Swim Lesson Staff	4,500	9,000		4,500		4,200	4,104.48	hours @ \$16.50 for \$825.00, 53.00 hours @ \$16.00 for \$848.00, and 50.50 hours @ \$16.00 for \$808.00.
610080	IMRF	4,800	65,000		4,800		3,700	2,861.17	Formula on PR spreadsheet
610082	Employer Payroll Taxes	10,800	22,500	(1,500)	12,300		12,100	10,394.05	Formula on PR spreadsheet
610090	Contracted Staff - 1099 NEC Vendors	10,000	17,000		10,000		10,000	8,793.00	AquaGuard in 2026 \$8,700.00. 1099-NEC vendors used for programs/camps etc. inc.
610095	Consulting Services	-	20,000		-		-	-	
TOTAL WAGES/BENEFITS		150,940	303,750	(22,000)	172,940		160,100	144,119.90	
6200 · PROGRAM EXPENSES									
620005	Office Supplies	3,500	5,000		3,500		2,700	2,523.36	QB Desktop Pro \$1200/yr, general office supplies, breakroom supplies, cricut supplies
620006	Office Equipment/Furniture	2,000	9,000		2,000		2,400	520.47	New Copier w/Toner
620010	IT	6,500	12,000		6,500		5,700	5,094.88	Minimum:AppRiver \$135/mo, Version2 \$120/mo, Creative Cloud \$65/mo, Weblinx \$850/yr, Doteasy \$35/yr, Canva \$120/yr, Zoom \$175/yr = \$4780 plus \$1720 extra
620015	Internet	1,860	3,500		1,860		1,200	1,294.60	\$155/mo Comcast Internet @ Rule
620017	Payroll Processing	3,800	6,000		3,800		2,500	3,074.51	\$850 annual PR fee, DDA rate \$7/EE/mo, YE forms, Labor Law Posters, vendor DDA
620020	Training/Conferences/Meetings	2,000	5,000		2,000		2,200	2,306.41	\$575 ea for BM & MW IAPD/IPRA Conference, \$600 CPR Training \$500 extra-Brandon Professional Development School, \$115 Brandon IPRA programs
620025	Membership	650	1,500		650		650	394.00	IPRA \$275-Magnini, Amazon Prime yearly membership, \$50 ILMA, \$50 Women in Leisure, \$20 SPRA (Suburban Parks and Rec Association)
620026	Mileage Reimbursement	65	600		65		65	-	Mileage Reimbursement Rec Fund Staff
620027	Staff Apparel	1,000	2,500		1,000		500	1,219.35	Actual includes Camp staff, office staff and volunteers
620028	Pre Employment Exam & Job Postings	200	1,000		200		200	-	
620029	Background Checks (FT & PT)	300	1,200		300		400	222.00	Background check for new staff/volunteers at \$20 per screening
620030	Program Supplies/Equipment	2,345	6,500		2,345		3,700	2,575.34	formula from program tabs plus extra (includes Coopertive program costs)
620040	Preschool Materials/Supplies	100	3,500	(900)	1,000		1,350	609.30	formula from program tabs plus extra
620050	Camp Supplies	2,100	5,500		2,100		2,900	3,774.13	formula from program tabs plus extra

TENTATIVE BUDGET FY2026/2027

		PROPOSED		Meeting Changes	Director / Accountant	ch ec k	12 Month Actual	Notes for FY2027 Budget
		2026/2027 Annual Budget	2026/2027 Appropriation					
Note: 3/4/26- ADA path & WP shoreline as both will be accrued in FY2026 ka								Check Column - "x" if updated for current budget
620060	Swim Lesson Supplies	1,250	2,000		1,250	250	270.59	formula from program tabs plus extra
620080	Printing- Brochure	15,000	35,000	(5,000)	20,000	16,000	18,274.00	
620081	Postage - Brochure	5,100	12,000	(1,800)	6,900	6,900	5,832.65	
620085	Safety Award/Staff & Vol. Apprec.	300	2,000		300	300	208.68	
620090	Promotions & Marketing & Advertising	1,650	6,000	650	1,000	1,500	1,401.50	use funds for 50th Annivesary shirts and merch for sale throughout year
620095	Special Events	2,500	6,000	60	2,440	2,850	2,142.30	formula from program tabs plus extra
620095A	Special Events-Concerts	4,500	7,500	1,249	3,251	4,500	3,648.00	formula from program tabs plus extra
620095B	Special Events-Harvest Fest	12,700	21,500	10	12,690	13,000	12,360.81	formula from program tabs plus extra
620105	Program Scholarship	1,000	3,000		1,000	1,000	1,000.00	See District policy form
620110	Building Supplies	1,300	3,000		1,300	800	1,174.05	Paper products, soaps, batteries
TOTAL PROGRAM EXPENSES		71,720	160,800	(5,731)	77,451	73,565	69,920.93	
66910	Recreation Fund Reallocation	52,090	50,000	-	52,090	48,545	36,610.00	Reallocation from GF 35% for ED Salary/Benefits plus 33% Utilities plus 40% Audit Firm Fee
6210 RECREATION RESERVES/IMPROVEMENTS								
6210	Recreation Fund Capital Improvements	-	200,000		-	-		
6210	Willow Point Playground #1 Full Replacement (Possible Grant/Lions Club Donation)	-						Discuss with Kathy - B.M. 2/21/2026
6210	Portable Battery events	-				3,000		Skip for FY 26-27
6210	Folding Picnic Tables	600			600		733.66	2 replacement tables B.M.
TOTAL RECREATION FUND RESERVES/IMPROVEMENTS		600	200,000	-	600	3,000	733.66	
TOTAL RECREATION EXPENSES		275,350	714,550	(27,731)	303,081	285,210	251,384.49	
7000 · LIABILITY EXPENSES								
710010	Insurance Premium	15,000	18,000		15,000	14,000	12,792.24	Premium CY2025 \$13,387.44. Budget ~10% increase for CY2026
710030	Safety Improvements	10,000	30,000		10,000	12,000	800.00	Actual-2 new cameras at Maint. Bldg. Including \$500-\$1,000 PDRMA mandated backup cameras for Truck/Gators. Sunset Cameras/electric \$8,000.00 an "A" rated item in Capital tab
710040	Safety Expenses	3,700	10,000		3,700	4,300	1,815.63	\$1125 Safety Shoes per policy, \$500 AED supplies, \$2500 various safety masks/earprotection/glassess (including welding shield \$200-\$300, 5 total new ANSI approved new hard hats at \$75 per hat total of \$375).
710070	Liability Exp Reallocation	260	7,000		260	250	250.00	5% of Audit Firm Fee
TOTAL LIABILITY EXPENSES		28,960	65,000	-	28,960	30,550	15,657.87	
8000 · PAVING AND LIGHTING EXPENSES								
800010	Lighting	1,100	15,000		1,100	1,100	209.87	

TENTATIVE BUDGET FY2026/2027

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		2026/2027	2026/2027	Changes	Accountant	ec		
		Annual Budget	Appropriation		2026/2027	k	01/01/2025-12/31/2025	Check Column - "X" if updated for current budget
						Prior Budget		
						2025/2026		
800020	Paving	15,000	35,000		15,000	15,000	3,000.00	Patch Rule Parking Lot and other repairs as needed
800040	P&L Fund Reallocation	260	10,000		260	250	250.00	5% of Audit Firm Fee
TOTAL PAVING AND LIGHTING EXPENSES		16,360	60,000	-	16,360	16,350	3,459.87	
8500 · AUDIT EXPENSES								
850010	Annual Audit	9,450	15,000		9,450	x 9,000	9,000.00	Second year of contract. Fund can't support entire annual audit cost so reallocation from other funds required. \$9450 FY26 & \$9900 FY27
850023	Legal Opinion for Audit	250	4,000		250	250	202.50	
850025	Staff Audit Time	2,000	4,000		2,000	1,500	1,500.00	
850035	Audit Fund Reallocation	(5,200)	(10,000)		(5,200)	(4,950)	(4,950.00)	Share of Audit Firm Expense paid from other Funds
TOTAL AUDIT EXPENSES		6,500	13,000	-	6,500	5,800	5,752.50	
9000 · SPECIAL RECREATION EXPENSES								
900010	WSRA Support	47,070	55,000		47,070	43,830	44,579.22	Formula: 75% Spec Rec Levy plus \$500 for events.
900020	Inclusion Services	15,000	15,000	7,000	8,000	7,000	-	Inclusion services for 2-3 campers throughout the summer - Added \$7k for summer of 2025 that WSRA never invoiced us for - ka
900030	ADA Projects	11,000	30,000		11,000	17,000		Sunset ADA Compliant Path & gravel removal/regrade along walkway included as secondary scope of work - Contract w/NP Paving approved 9/15/2025 \$28k accrued in FY2026. ADA Accessibility Audit by third-party \$10,000.00.
900040	ADA Expenses	3,350	6,000		3,350	3,350	1,987.32	10 ADA portable toilets@\$235 ea, supplies for ADA projects
900050	Spec Rec Exp Reallocation	260	5,000		260	250	250.00	5% of Audit Firm Fee
TOTAL SPECIAL RECREATION EXPENSES		76,680	111,000	7,000	69,680	71,430	46,816.54	
TOTAL EXPENSE ALL FUNDS		915,780	3,728,250	(15,931)	931,711	918,210	684,874.00	
Net Income (Profit/Loss)		(190,908)	(3,728,250)	(10,064)	(180,844)	(183,676)	51,730.11	

Subject: Lawn Doctor Round Lake-Grayslake | New Service Confirmation

Date: Thursday, May 7, 2026 at 12:15:34 PM Central Daylight Time

From: Lawn Doctor Round Lake-Grayslake

To: Brandon Magnini

Prepay Today and Get a Total of \$80.00 Off in Savings!
Is this email not displaying correctly? View this email as a [web page](#)



New Service Confirmation

▶ Pre-Pay Now and Save!

Account No: 160885

▶ [Manage My Account](#)

▶ [Signup for AutoPay](#)

▶ [Contact Us](#)

Thank you for choosing us ...

The management team would like to thank you for your business. We are very proud of our employees and quality of service they provide. Add the highest quality products and a great system and we are confident that we will provide superb results for you to enjoy.

In an effort to support the Green Industry, we are utilizing paperless billing. Please make sure to go online to LawnDoctor.com and create your Customer Account. Here you can view invoices, make changes to your services, sign up for auto-pay or make payments online, and much much more! You will still receive a flag after each service, however you will receive your invoice by email.

Below is a confirmation of services ordered. We offer many payment options for your convenience. You can prepay for services by calling our office or manage your account online on our customer web site.

Again, thank you for allowing us to service your property. ****Pre-Pay Cancellation Policy-Prepay cancellations must be made within 30 days of payment in order to receive a full refund.****

For your convenience service continues from season to season. For a change in service, please contact our office.

Sincerely,

Customer Service
(815) 728-0600
CustomerService@lawndrmchenry.com
<http://www.lawndoctor.com/customer>

Service Address:

Wildwood Park District
17900 W Fairfield Ln
Grayslake, IL 60030

Billing Address:

Wildwood Park District
33325 Sears Blvd
Wildwood, IL 60030

Summary of New Services

Maint Care Prog for Big Lawn

- 1-Big Lawn Early Spring ~~\$800.00*~~
- 2-Big Lawn Late Spring \$800.00

Season Total.....	\$800.00
Pay Today & Save	\$80.00
Prepay Amount	\$720.00

**Too late to do this season and/or not applicable*

**Prepay Today and Get a Total of \$80.00 Off in Savings!
Click Here and Save!**

If you would prefer not to receive future emails of this type from **Lawn Doctor Round Lake-Grayslake** please click [here](#)
[unsubscribe](#)

Our mailing address is:
Lawn Doctor Round Lake-Grayslake
P.O. Box 1233 McHenry, IL 60051
License#11148752
IDPH Lic#052-090971
ph: (815) 728-0600

Please Note: This email may contain advertisements.

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Subject: Lawn Doctor Round Lake-Grayslake | New Service Confirmation
Date: Thursday, May 7, 2026 at 12:15:34 PM Central Daylight Time
From: Lawn Doctor Round Lake-Grayslake
To: Brandon Magnini

Prepay Today and Get a Total of \$61.60 Off in Savings!
Is this email not displaying correctly? View this email as a [web page](#).

New Service Confirmation

▶ Pre-Pay Now and Save!



Account No: 160246

▶ [Manage My Account](#)

▶ [Signup for AutoPay](#)

▶ [Contact Us](#)

Thank you for choosing us...

The management team would like to thank you for your business. We are very proud of our employees and quality of service they provide. Add the highest quality products and a great system and we are confident that we will provide superb results for you to enjoy.

In an effort to support the Green Industry, we are utilizing paperless billing. Please make sure to go online to LawnDoctor.com and create your Customer Account. Here you can view invoices, make changes to your services, sign up for auto-pay or make payments online, and much much more! You will still receive a flag after each service, however you will receive your invoice by email.

Below is a confirmation of services ordered. We offer many payment options for your convenience. You can prepay for services by calling our office or manage your account online on our customer web site.

Again, thank you for allowing us to service your property. ****Pre-Pay Cancellation Policy-Prepay cancellations must be made within 30 days of payment in order to receive a full refund.****

For your convenience service continues from season to season. For a change in service, please contact our office.

Sincerely,

Customer Service
(815) 728-0600
CustomerService@lawndrmchenry.com
<http://www.lawndoctor.com/customer>

Service Address:

Wildwood Park District
33325 N Sears Blvd
Grayslake, IL 60030

Billing Address:

Wildwood Park District
33325 Sears Blvd
Grayslake, IL 60030

Summary of New Services

Maint Care Prog for Big Lawn

- 1-Big Lawn Early Spring \$616.00*
- 2-Big Lawn Late Spring \$616.00

Season Total.....	\$616.00
Pay Today & Save	\$61.60
Prepay Amount	\$554.40

*Too late to do this season and/or not applicable

**Prepay Today and Get a Total of \$61.60 Off in Savings!
Click Here and Save!**

If you would prefer not to receive future emails of this type from **Lawn Doctor Round Lake-Grayslake** please click [here](#)

[unsubscribe](#)

Our mailing address is:

Lawn Doctor Round Lake-Grayslake
P.O. Box 1233 McHenry, IL 60051
License#11148752
IDPH Lic#052-090971
ph: (815) 728-0600

Please Note: This email may contain advertisements.

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Subject: Lawn Doctor McHenry County, Inc | New Service Confirmation

Date: Thursday, May 7, 2026 at 12:15:34 PM Central Daylight Time

From: Lawn Doctor McHenry County Inc

To: Brandon Magnini

Prepay Today and Get a Total of \$87.10 Off in Savings!
Is this email not displaying correctly? View this email as a [web page](#)



New Service Confirmation

▶ Pre-Pay Now and Save!

Account No: 160887

▶ [Manage My Account](#)

▶ [Signup for AutoPay](#)

▶ [Contact Us](#)

Thank you for choosing us...

The management team would like to thank you for your business. We are very proud of our employees and quality of service they provide. Add the highest quality products and a great system and we are confident that we will provide superb results for you to enjoy.

In an effort to support the Green Industry, we are utilizing paperless billing. Please make sure to go online to LawnDoctor.com and create your Customer Account. Here you can view invoices, make changes to your services, sign up for auto-pay or make payments online, and much much more! You will still receive a flag after each service, however you will receive your invoice by email.

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Again, thank you for allowing us to service your property. ****Pre-Pay Cancellation Policy-Prepay cancellations must be made within 30 days of payment in order to receive a full refund.****

For your convenience service continues from season to season. For a change in service, please contact our office.

Sincerely,

Customer Service
(815) 728-0600
CustomerService@lawndrmchenry.com
<http://www.lawndoctor.com/customer>

Service Address:

Wildwood Park District
33666 N Cove Rd
Grayslake, IL 60030

Billing Address:

Wildwood Park District
33325 Sears Blvd
Grayslake, IL 60030

Summary of New Services

Maint Care Prog for Big Lawn

- 1-Big Lawn Early Spring	\$871.00*
- 2-Big Lawn Late Spring	\$871.00

Season Total.....	\$871.00
Pay Today & Save	\$87.10
Prepay Amount	\$783.90

**Too late to do this season and/or not applicable*

**Prepay Today and Get a Total of \$87.10 Off in Savings!
Click Here and Save!**

If you would prefer not to receive future emails of this type from **Lawn Doctor McHenry County, Inc** please click [here](#)

[unsubscribe](#)

Our mailing address is:
Lawn Doctor McHenry County, Inc
P.O. Box 1233 McHenry, IL 60051
License#11148752
IDPH Lic#052-090971
ph: (815) 728-0600

Please Note: This email may contain advertisements.

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Subject: Pebble Beach Park Boat Launch - inspection needed
Date: Wednesday, May 13, 2026 at 9:38:56 AM Central Daylight Time
From: Wildwood Park District Accounting
To: Brandon Magnini
Attachments: image001.png, image002.png, image003.png, image004.png, image005.png

Hello Brandon,

I shared the Facebook post about the trees being planted with Melody of Superior Enterprises. She texted me some photos and videos of the activities. During one of the videos taken on April 28, 2026, at Pebble Beach Park, she filmed a semi-truck on the boat launch offloading gravel to a barge.

A quick Google search showed the following:

Standard concrete boat ramps in Illinois and similar jurisdictions are designed to support heavy loads, often with safe working limits of roughly 6,000 lbs per tire (24,000 lbs for a standard tandem axle trailer). Designed for recreational boats up to 26-feet, they comfortably handle standard truck and trailer combinations. [Port of Newport](#)

Key Boat Ramp Considerations:

- **Loading Capacity:** While 24,000 lbs is a common safe load for the concrete structure, specific, older, or damaged ramps may have lower capacities.
- **Structure:** Properly constructed, reinforced concrete ramps (often built with 8"x8"x16" block foundations) can support significant weight, with specific state regs for individual supports in pier scenarios allowing up to 14,000 lbs for double-stacked blocks.
- **Boat Size:** These ramps are designed for typical recreational vessels, generally up to 26 feet in length. [Port of Newport v1](#)

For commercial or exceptionally heavy boats, it is recommended to contact the local Illinois Department of Natural Resources (IDNR) regional office or the specific park/marina authority for the ramp's maximum load rating.

A fully loaded semi-truck carrying gravel (roughly **80,000 lbs**) can cause **immediate structural damage to a standard boat ramp the moment it drives onto it**. Most public recreational boat ramps are engineered for much lighter loads, often maxing out around **24,000 lbs** for a standard tandem axle setup. [USA Measurements -1](#)

Immediate Risks and Damage

- **Structural Collapse:** The extreme weight of an 80,000 lb semi exceeds the design limits of standard 6-to-8-inch reinforced concrete used on boat ramps. This can lead to instant cracking or the **end of the ramp collapsing** into the water, making it unusable for other boaters.
- **Erosion and Holes:** Heavy loads accelerate the formation of deep pits and mounds at the base of the ramp. If the truck's tires spin or if the weight shifts, it can instantly gouge out large sections of a gravel or concrete launch.
- **Settlement and Shifting:** Unlike heavy-duty highway bridges designed for 80,000 lbs, boat ramps are often built on soft underwater sediment. The concentrated weight of a semi can cause the entire ramp structure to shift, sink, or break apart from its

Factors Accelerating Damage

- **Static vs. Dynamic Load:** While a truck simply sitting on a ramp is dangerous, the act of accelerating to pull a load out of the water creates **dynamic force** that is much more likely to snap concrete or cause tires to dig through gravel.
- **Ramp Slope:** The steepness of the ramp increases the pressure on the rear axles and heightens the risk of the truck sliding backward into the water due to weight imbalance.
- **Water Saturated Ground:** The soil beneath a boat ramp is often saturated with water, significantly reducing its weight-bearing capacity compared to dry ground. [JetBoaters.Net -4](#)

Warning: Using a standard boat launch for semi-truck operations is highly discouraged and can lead to expensive repair invoices from local authorities or the [Illinois Department of Natural Resources \(IDNR\)](#). [IDNR](#)

If a semi-truck causes damage to a boat ramp in Illinois, the following parties would typically conduct the inspection and investigation:

1. Illinois Conservation Police (ICP)

For public ramps, the [Illinois Conservation Police](#) are the primary officers responsible for investigating incidents on state-managed lands and waterways. They can issue citations for damage to state property and will document the scene for potential legal or insurance claims. [Illinois Department of Natural Resources](#) +2

2. Illinois Department of Natural Resources (IDNR) Engineers

If structural damage is suspected, the IDNR's **Planning and Development** or **Water Resources** divisions would send engineers to assess the integrity of the concrete slab. They determine if the ramp is still safe for public use or if a full reconstruction is required. [Illinois Department of Natural Resources](#) +1

3. Local Municipal or County Authorities

If the ramp is owned by a city, township, or park district, their local **Public Works Department** or **Park Board** would perform the initial inspection. In many cases, they hire outside engineering consultants to evaluate the specific load-bearing failure. [Illinois Department of Natural Resources](#) +2

4. Insurance Claims Adjusters

Once an incident is reported, both the trucking company's insurance and the property owner's insurance will send adjusters. They often hire **third-party forensic engineers** to prove whether the damage was caused by the weight of the truck or pre-existing "wear and tear." [Mama Justice](#) +1

The boat ramp needs to be inspected ASAP. If you are already aware of this activity, disregard.

The video was too large to send via email (and I don't know how to edit it to reduce its size) so I will text it to you shortly.

Kathy Atkins
Accountant
Wildwood Park District
33325 N. Sears Blvd, Grayslake, IL 60030
accounting@wildwoodparkdistrict.com
Office: 847.223.7275