

**Wildwood Park District  
Regular Board Meeting  
33325 N. Sears Boulevard, Wildwood, IL 60030  
Monday, April 20<sup>th</sup>, 2026, 7:00pm  
In-Person at Rule House**

Consistent with the requirements of the Illinois Compiled Statutes  
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.  
Location of the meeting: Rule House, 33325 N. Sears Boulevard, Wildwood, IL 60030

**AGENDA**

- I. Call to Order - Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda – Regular Board Meeting – Monday, April 20<sup>th</sup>, 2026**
- IV. Approval of Minutes**
  - A. Minutes of the Regular Board Meeting – Monday, March 16<sup>th</sup>, 2026**
- V. Matters from the Public**
- VI. Financial Report**
- VII. WSRA**
- VIII. GLCC Report**
  - A. PDRMA 2026 Risk Management Review GLCC WPD Services Agreement**
- IX. Valley Lake Report**
  - A. EasyPro SRC50 Replacement Aerator Pumps Approval**
- X. Staff Reports**
  - A. Recreation/Administration**
  - B. Maintenance**
  - C. Marketing/Promotions**
  - D. Park Safety**
- XI. Unfinished Business**
  - A. 2026-2031 Strategic Plan –**
    - I. Mission/Vision Exercise**
    - II. Strategic Plan Draft for Initial Review**
  - B. Approval of Rule Park Security Shed and Twin Lakes Park Maintenance Shop Garage Door Replacement Quotes**
  - C. Tentative FY 2026-2027 Budget for Review**
- XII. New Business**
  - A. Commissioner Nelson - IAPD Commissioners Roundtable June 5<sup>th</sup>, 2026**
- XIII. Other Business**
- XIV. Matters from the Public**
- XV. Closed Session**
  - A. 5 ILCS 120/2 ( C ) (1) Personnel**
- XVI. Adjournment**

The Wildwood Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847.223.7275 or email Executive Director/ADA Compliance Officer Brandon Magnini at [bmagnini@wildwoodparkdistrict.com](mailto:bmagnini@wildwoodparkdistrict.com).

**The Board of Park Commissioners welcome public comments during all meetings.**

**Key rules governing participation**

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

**Wildwood Park District  
Regular Board Meeting  
Rule House 33325 N. Sears Blvd, Wildwood, IL 60030  
Monday, March 16<sup>th</sup>, 2026, 7:00 PM**

Minutes

- I. **Call to Order:** The meeting was called to order at 7:01 PM. The Pledge of Allegiance was recited.
- II. **Roll Call:**  
**Present:** Commissioners Becky Jante, Matt Brueck, Doug Dietzen, Dan Corrigan.  
**Absent:** Commissioner Anna Nelson  
  
**Park District Staff Present:** Brandon Magnini, Executive Director, Michael Dykes, Maintenance Supervisor, Kathy Atkins, Accountant.
- III. **Approval of Agenda – Regular Board Meeting – Monday, March 16<sup>th</sup> 2026**  
President Jante entertained a motion to approve the Agenda of the Regular Board Meeting of the Wildwood Park District of Monday, March 16<sup>th</sup>, 2026, as presented. So Moved: Commissioner Corrigan, Second: Commissioner Dietzen. All in favor, motion carried.
- IV. **Approval of Minutes – Regular Board Meeting – Tuesday, February 17<sup>th</sup>, 2026**  
President Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Tuesday, February 17<sup>th</sup>, 2026, as presented. So Moved: Commissioner Corrigan, Second: Commissioner Brueck. All in favor, motion carried.
- V. **Matters from the Public**  
- No further Matters from the Public.
- VI. **Financial Report**  
The Financial Report was read. President Jante entertained a motion to accept the Financial Report as presented. So Moved: Commissioner Dietzen, Second: Commissioner Corrigan. Roll Call: Commissioner Brueck, aye, Commissioner Corrigan, aye, Commissioner Dietzen, aye, Commissioner Jante, aye. All in favor, motion carried.
- VII. **WSRA**  
Director Magnini attended the March 16<sup>th</sup> WSRA Board Meeting in Commissioner Nelson’s place. The Tentative FY 26-27 Budget was reviewed, but voting on the budget was tabled to their next Board Meeting. Staff Reports were reviewed with no concerns. The Director’s review was completed.

## VIII. GLCC

Director Magnini reported the Carp Derby will be on May 30<sup>th</sup>. A brief recap of the March 11<sup>th</sup> GLCC Meeting was provided by Commissioner Dietzen. Fall fish stocking was reviewed, with Northern Pike being mentioned as possibly overpopulated compared to other species with possible attention to be paid to stocking additional Walleye. The lake experienced fishing pressure especially from ice fishermen this year; and a suggestion was placed for a QR code to be posted at the boat launch access points and/or information on how to donate to the restocking effort especially from those who may be visitors to the parks. Discussion.

### A. PDRMA 2026 Risk Management Review GLCC Affiliate Partner Certificate of Insurance Review

Director Magnini reported to the Board that PDRMA was requesting the Park District look into asking the GLCC to obtain and maintain liability insurance and produce a Certificate of Insurance (COI) listing the Wildwood Park District as additional insured per joint GLCC/WPD lake treatment activities on Park District lake parcels. Discussion. The Board asked Director Magnini to direct PDRMA to review the existing WPD/GLCC Services Agreement to amend language to provide protections for both parties without requiring the GLCC to obtain and maintain liability insurance.

## IX. Valley Lake Report

Director Magnini shared that the Valley Lake volunteer Lake Lovers Group had their equipment and reporting training on March 12<sup>th</sup>. April 27<sup>th</sup> will be the first collection and testing date on the lake for dissolved oxygen, temperature, clarity, oxidation reduction potential, and phosphorous. Fish stocking is on track for April, exact date TBD with the hatchery. Aerators were turned on March 9<sup>th</sup> for the season. Discussion.

### A. McGinty Bros Inc. 2026 Plunge Pool Herbicide Treatment Proposal

President Jante entertained a motion to approve the McGinty Bros Inc. proposal for \$1,500.00 for the 2026 season selective herbicide and high mowing treatment for the Valley Lake plunge pool as presented. So moved, Commissioner Corrigan. Second, Commissioner Dietzen. Roll Call: Commissioner Brueck, aye, Commissioner Corrigan, aye, Commissioner Dietzen, aye, Commissioner Jante, aye. All in favor, motion carried.

## X. Staff Reports

A. **Recreation/Administration** – report was read. Discussion.

B. **Maintenance** – report was read. Discussion

C. **Marketing/Promotions** – report was read. Discussion.

## **D. Schoolhouse Adventures Preschool Program Cancellation Justification Report**

Director Magnini presented the Board a report illustrating the trends over the last 3-5 years of the increasingly poor financial and enrollment health of the Schoolhouse Adventures Preschool Program. In addition, a SWOT analysis was conducted, and market research was completed to show the strong competition that is present in the preschool/day care style programs in our geographic area. Discussion. The Board had no further questions and agreed with the Director's recommendation to discontinue the program effective Fall 2026. The preschool program will complete the current program year through May. Parents/Guardians and Teachers will be contacted immediately so they can begin alternative planning.

## **XI. UNFINISHED BUSINESS**

### **A. 2026-2031 Strategic Plan**

#### **I. March 5<sup>th</sup>, 2026 Focus Group Recap and Mission and Vision Exercise**

President Jante requested the Board review of the mission/vision exercise to help choose the District's next mission and vision statement be tabled for the April Meeting due to Commissioner Nelson's absence. Director Magnini shared the March 5<sup>th</sup>, 2026 Strategic Planning Focus Group Report and the findings therein. Discussion.

## **XII. NEW BUSINESS**

### **A. Approval of Rule Park Security Shed and Twin Lakes Park Maintenance Shop Garage Door Replacement Quotes**

Director Magnini presented three proposals for the replacement of the garage doors on the Rule Park Security Shed and the Twin Lakes Park Maintenance Shop. Discussion. The Board asked that this item to be tabled for the April Regular Meeting to ensure that all quotes itemized the warranties.

### **B. ADA Audit and Transition Plan Concept Introduction**

Mark Trieglhaff of ACT Services was in attendance to present on his ADA Audit/Transition Plan Estimate. Mark answered a series of questions from the Board and provided background on the ADA, Transition Plans, and the requirements of compliance based on District size and need. Discussion. The Board thanked Mark for his time. President Jante entertained a motion to approve the Accessibility Consultation and Training Service (ACT Services Consulting) proposal Option #2 for the execution of the Wildwood Park District's ADA Accessibility Audit and Transition Plan not to exceed \$5,980.00 – without any additional posed add-on services as presented. So moved, Commissioner Corrigan. Second, Commissioner Brueck. Roll Call: Commissioner Brueck, aye, Commissioner Corrigan, aye, Commissioner Dietzen, aye, Commissioner Jante, aye. All in favor, motion carried.

### **C. Tentative FY 2026-2027 Budget for Review**

Item was tabled for the April Regular Meeting.

**XIII. Other Business –**

- Director Magnini shared that he had been in contact with another Scout from Troop 671 seeking his Eagle rank and needing to complete his Eagle Project. The project that is being currently considered is the dry river bed installation on the west side of Pebble Beach Park to help with drainage concerns. Timeline and details TBD. Discussion.

**XIV. Matters from the Public –**

- No Matters from the Public

**XV. Closed Session –** The Board did not move into Closed Session

**XVI. Adjournment**

President Jante entertained a motion to adjourn the Regular Board Meeting of Monday, March 16<sup>th</sup>, 2026, at 9:12 PM. So Moved: Commissioner Brueck, Second: Commissioner Corrigan. All in favor, motion carried. Meeting adjourned at 9:12pm.

\_\_\_\_\_  
Secretary  
Board of Park Commissioners

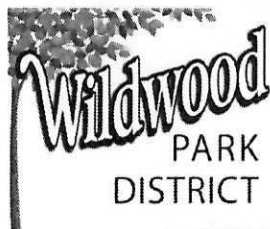
\_\_\_\_\_  
President  
Board of Park Commissioners

Date:

Date:

\_\_\_\_\_

\_\_\_\_\_



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[www.wildwoodparkdistrict.com](http://www.wildwoodparkdistrict.com)

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TO: Board of Commissioners  
CC: All Staff  
FROM: Brandon Magnini, Executive Director  
SUBJECT: April 20<sup>th</sup>, 2026 Regular Board Meeting Packet Items  
DATE: April 20<sup>th</sup>, 2026

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Good afternoon, Commissioners,

Please find below a brief overview of the packet attachments correlating with the April 20<sup>th</sup>, 2026 Regular Board Meeting.

**GLCC Report:** Included are the April 8<sup>th</sup> Meeting Agenda and Financials, along with the March 11<sup>th</sup> GLCC Meeting Minutes.

**Valley Lake Report:** Attached you will find the dissolved oxygen and lake condition reports for April taken by Volunteer Lake Monitor Maj Kowalski.

**A. EasyPro SRC50 Replacement Aerator Pumps Approval**

Attached is the correspondence to the Board and proof of purchase for two (2) replacement aerator pumps for Valley Lake. I am requesting the Board formally approve this purchase at the April Regular Meeting.

**Staff Reports**

**A. Recreation/Administration – Managing the Madness of Parks and Natural Resources Session**

Attached to the Recreation Report is a brief overview of my professional development/education session “Managing the Madness of Parks and Natural Resources” on Friday, March 20<sup>th</sup> as part of the IPRA Parks and Natural Resources Management Section.

**B. Marketing Report – WPD 50<sup>th</sup> Anniversary Marketing Plan**

Attached to the Marketing Report is a comprehensive Marketing Plan that outlines the promotion and celebration of the Wildwood Park District’s 50<sup>th</sup> Anniversary and proposed 50<sup>th</sup> anniversary recognition activities during Harvest Fest.

## **Unfinished Business**

### **A. 2026-2031 Strategic Plan**

#### **I. Mission/Vision Exercise**

Attached is the feedback from a mission/vision revision exercise I conducted with the Focus Group on March 5<sup>th</sup> as part of the Strategic Planning Process. For Monday's meeting, I would like the Board to review these mission/vision options, give their feedback, and vote on a new mission/vision if you feel ready to do so at this time with the hope that we also review the Strategic Plan Draft at the April Meeting with any requested changes. The goal remains to vote on and approve the finalized Strategic Plan during the May Regular Meeting.

#### **II. 2026-2031 Strategic Plan Draft**

I sent to the Board electronically and made additional hardcopies outside of the Board Packet here of the 2026-2031 Wildwood Park District Strategic Plan Draft. I am requesting the Board review the draft as presented and offer any feedback and/or edits to the draft document. Once that feedback is received, Staff will revise what needs to be revised and will be formatted to look like a public-facing document which the Board will vote to approve at the May Regular Meeting.

### **B. Approval of Rule Park Security Shed and Twin Lakes Park Maintenance Shop Garage Door Replacement**

Attached you will find the same three quotes that were presented during the March Meeting – but with the addition of requested warranties on the Mr. Garage Doors estimate. I am requesting the Board review the quotes one last time and vote to choose a vendor for this work.

## **New Business**

### **A. Commissioner Nelson - IAPD Commissioners Roundtable June 5<sup>th</sup>, 2026**

Attached you will find a summary and notice of a Commissioners Roundtable Event through the IAPD that Commissioner Nelson will be attending on June 5<sup>th</sup>, 2026.

As always, please let me know if you have any questions, comments, or concerns.

Sincerely,

*Brandon Magnini*

Brandon Magnini, Executive Director

## GLCC Meeting Outline

April 8, 2026

**Meeting Call To Order** Rob Flood, President

**Pledge of Allegiance**

**Introductions**

**Special Guest** -Travis Grana, Tigris

- a. **Review of 2025 Aquatic Plant Management Program & 2026 Lake Management Proposal**

**Public Comment**

**Secretary's Report** Rachael Klabunde

- a. Minutes from March 11, 2026 meeting

**Treasurers Report** Marianne Porreca

**Old Business**

1. Weed Control for 2026
  - a. Sonar treatment for E. milfoil and curly pondweed application date 5/1/25.
  - b. Monitor plant growth and "spot" treat problem areas as needed.
  - c. Tigris Lake Management Proposal for 2026
2. GLCC Logo Swag
  - a. Hats and shirts with GLCC logo
  - b. Additional inventory for sale
3. Any Other Old Business.

**New Business**

1. GLCC/WPD Carp Derby
  - a. May 30 – 9am to 12pm
  - b. Approve \$100 for prizes
  - c. Volunteers
  - d. Signs
2. GLCC Shoreline Clean Up
  - a. May 31 – 9 to ?
  - b. Meet at Sunset Beach
  - c. Todd Schara organizer

3. Lake County Lake Lovers
  - a. Gages Lake enrolled in water quality monitoring program
  - b. Monitoring Team: Rob Flood, Doug Deitzen and Jeff Frye
  - c. Water quality measurements every other week on Tuesdays
  - d. Monthly monitoring meetings to discuss results
4. Bonfire Grill Fundraiser – Monday April 27
5. Illinois Lake Management Association
  - a. Membership dues paid for 2026
6. Adopt A Highway Clean Up
  - a. April 15 from 6-7pm
  - b. Meet at C'mon Inn
7. Any Other New Business?

**GLCC Projects/Goals for 2025**

- Weed Control - monitor weed growth, treat as necessary
- Carp Derby – May 30, 9-12
- Shoreline Cleanup – May 31, 9-12
- Adopt A Highway clean up – April 15, 6-7
- WPD Harvest Fest - September 26, 12-6
- Fish stocking – Fall 2025
- Public Relations/Education – GLCC section on WPD Website/Facebook Page
- 

**Adjournment**

Next meeting date – May 13, 2026

# GLCC Meeting Minutes

March 11, 2026

## ATTENDANCE:

NAME	TITLE
Rob Flood	President
Marianne Porreca	Treasurer
Rachael Klabunde	Secretary
Doug Dietzen	Board of Commissioners
Attendees:	Joe Losser, Steve Gerzel, Garry Grzelak, Diana Machado

- Meeting called to order at 7:02pm
- Pledge of Allegiance

## SECRETARY REPORT:

- Rachael passed out 10/8/25 meeting minutes – reviewed by attendees
- ❖ Motion to approve minutes by Marianne Porreca, seconded by Joe Losser and approved by all at 7:04pm

## TREASURER REPORT:

- Balance as of March 26, 2026:
  - Miscellaneous: \$ 19,294.01
  - Algae \$ 1,158.00
  - Lily Pads \$ 250.00
  - Stamps \$ 7.70
  - **Total: \$20,709.71**
- ❖ Motion to approve report by Joe Losser, seconded by Rachael Klabunde and approved by all at 7:11pm

## OLD BUSINESS:

1. Weed Control for 2026
  - a. Sonar treatment for Eurasian Milfoil and Curly Leaf Pondweed initial application on 5/1
  - b. Monitor growth and “spot” treat problem areas as needed
  - c. Meet with Tigris in April meeting for 2025 recap
2. Fall Fish Stocking
  - a. Walley and Northern Pike were stocked on October 28, 2025
    - i. *Thank you to Steve Gerzel for his assistance*
  - b. 100 Northern Pike 9-12”
  - c. 637 Walleye 5-8”
  - d. Total cost of \$3,781.50
  - e. *Observation – Doug Dietzen:*
    - i. *A lot of Northern Pike – perhaps we reconsider the numbers in the fall stocking. Consider larger Walleye as well.*
    - ii. *Non-residents fishing quite often – consider signage for donations*

3. Ice Fishing Derby on February 14, 2026
  - a. Coordinated by WPD and cohosted by GLCC
  - b. 50/50 Raffle - \$143 to winner and \$143 to GLCC

4. Any other old business: None

**NEW BUSINESS:**

1. GLCC Swag
  - a. Available for sale: ball caps, sun visors, t-shirts (men and women)
  - b. Stocking caps returned due to incorrect product/logo
  - c. *Motion to get ~50 t-shirts in royal blue by Garry Grzelak, seconded by Jack Stracka, approved by all at 7:36pm*
  
2. Illinois Lake Management Association (ILMA) Point of Discussion (POD)
  - a. ILMA would like to host a meeting at a Gages Lake park to share lake plant information, water information, etc.
  - b. Looking at Spring/Summer '26
  - c. *Motion to renew membership by Garry Grzelak, seconded by Joe Losser, approved by all at 7:40pm*
  
3. Lake County Lake Lovers
  - a. Gages Lake enrolled in water quality monitoring program with numerous Lake County lakes
  - b. Monitoring Team: Rob Flood, Doug Deitzen and Jeff Frye
  - c. Water quality measurements every other Tuesday starting in April and running through October
  - d. Monthly monitoring meeting to discuss results
  
4. Bonfire Grill Fundraiser
  - a. Next event is April 27<sup>th</sup>
  
5. Any other new business:

**GLCC PROJECTS & GOALS FOR 2026:**

<b>Goal</b>	<b>Status</b>
Weed control Spring '26	TBD
Adopt-A-Highway Spring Clean-Up	April 22, 2026
Carp Derby	May 30, 2026
Shoreline clean-up	May 31, 2026
Adopt-A-Highway Fall Clean-Up	TBD
WPD Harvest Fest	September 26, 2026
Fish stocking	Fall 2026
Public relations/education – GLCC Facebook page and WPD Website	Ongoing

**NEXT MEETING:**

April 8, 2026

**ADJOURNMENT:**

Motion to adjourn meeting by Joe Losser, seconded by Steve Gerzel, and approved by all at 8:20pm.

Gages Lake Conservation Committee

4/1/2026

Balance as of 3/26

Miscellaneous	\$19,294.01
Algae	\$1,158.00
Lily pads	\$250.00
Stamps	\$7.70
	<u>\$20,709.71</u>

Balance as of 4/26

Miscellaneous	\$19,464.01
Algae	\$1,158.00
Lily pads	\$250.00
Stamps	\$7.70
	<u>\$20,879.71</u>

Expenses:

Total Expenses:

\$0.00

Swag  
Expense

Sales

Income:

Donations	\$65.00
Swag	\$105.00

788.50  
365.00

Total

1,153.50

\$105.00  
\$179.00  
\$222.00  
\$506.00

Total Income

\$170.00

**Subject:** Valley Lake Aerators System Update 3/31/2026  
**Date:** Tuesday, March 31, 2026 at 12:31:24 PM Central Daylight Time  
**From:** Brandon Magnini  
**To:** Becky Jante, Matt Brueck, Anna Nelson, Dan Corrigan, Doug Dietzen  
**Attachments:** 50th Anniversary Email Signature Logo.png

**\*Please Do Not Reply All\***

Good afternoon, Commissioners,

Earlier today, March 31, 2026, an issue with the aerator pumps at Valley Lake was identified and addressed stemming from reports of several of the bubblers not functioning in the lake. After in-house evaluation and attempted troubleshooting - in the interest of timing - replacement pumps were ordered and are expected to be installed early in the week of April 6th when the equipment is expected to arrive through Amazon. The cost of the replacement aerator pumps (with free shipping included and no tax) is \$1,539.00. Additional research was done online with companies such as 123Ponds and similar vendors who were charging a couple hundred more for the equipment plus costlier shipping. I will request that this purchase be officially approved as an agenda item by a vote at the April Regular Board Meeting.

As a result, the aerator system will remain offline for the remainder of this week. We are hopeful that the cooler temperatures forecasted for the coming days will help minimize any short-term impact while the system is temporarily out of service. I have contacted our Valley Lake resident/neighbor stakeholder email list directly to inform them of the issue.

Please let me know if you have any questions.

Sincerely,  
Brandon

**Brandon Magnini**  
**Executive Director**  
Wildwood Park District  
33325 N. Sears Boulevard Wildwood, IL 60030  
[www.wildwoodparkdistrict.com](http://www.wildwoodparkdistrict.com)  
[bmagnini@wildwoodparkdistrict.com](mailto:bmagnini@wildwoodparkdistrict.com)  
847.223.7275

Your Account > Your Orders > Order Details

# Order Details

Order placed March 31, 2026 Order # 114-7264127-0706657

[Invoice](#) ▾

### Ship to

Brandon Magnini  
33325 N SEARS BLVD  
GRAYSLAKE, IL 60030-2158  
United States

### Payment method

[View related transactions](#)

### Order Summary

Item(s) Subtotal:	\$1,538.98
Shipping & Handling:	\$0.00
Total before tax:	\$1,538.98
Estimated tax to be collected:	\$0.00
<b>Grand Total:</b>	<b>\$1,538.98</b>

### Placed by

Brandon Magnini

### Delivered April 2

Pending receiving: 0/2 items marked as received



EasyPro SRC50 Stratus SRC Series "Gen 2" Single Rocking Piston Compressor/Aeration Compressor for Lakes & Ponds up to 50' Deep / 1/2 hp / 115 Volts

Sold by: AZPonds

2 Return or replace items: Eligible through May 6, 2026 \$769.49

[Buy it again](#)

[View your item](#)

- [Get product support](#)
- [Problem with order](#)
- [Track package](#)
- [Return or replace items](#)
- [Share gift receipt](#)
- [Leave seller feedback](#)
- [Write a product review](#)
- [Print packing slip](#)



**TIGRIS**  
WHERE WATERS THRIVE.

**TIGRIS Aquatic Services LLC**  
468 Randy Road  
Carol Stream, Illinois 60188  
Tel: 779-260-2547

**Customer: Valley Lake (Wildwood Park District)**

**Work Order: 35876212**

33290 N. Mill Road  
Grayslake, Illinois 60030  
**Contact:** Brandon Magnini  
**Phone:** 8472237275

**Lake/Pond/Wetland/Terrestrial Treatment Service**  
**Technician:** Aisha Trent  
**Date of Service:** 4/13/26  
**Start Time:** 12:45 PM **End Time:** 1:38 PM

**SITE "Valley Lake (Wildwood Park District) Lake 1"**

**Comments:**

sonar one application for weeds

**Method of Application**

Trailer Boat

**DO (mg/l)**

9.6

**Water Temp (°F)**

69

**Product Used**

Sonar One

**EPA #**

67690-45

SITE "Valley Lake (Wildwood Park District) Lake 1" IMAGES



*Thank you for your business!*



## VOLUNTEER LAKE MONITORING PROGRAM-SECCHI MONITORING

DIRECTIONS: Anchor boat at each monitoring site. Fill out form as completely and neatly as possible.

Lake Name: Valley Lake Date (mm/dd/yy): 04-09-26  
 County: Lake Lake Code: RGZM Telephone: 224-321-6159  
 Please list First and Last names of ALL individuals that assisted with this monitoring trip.  
 Volunteer Name(s): Marian Kowalski

Site	Time 24 hr. (hh:mm)	Secchi Depth (nearest inch)	Secchi Visible		Secchi Hidden		Aquatic Plants at Site (circle one)				Color	Total Depth (nearest 1/2 ft.)	DO/Temp taken?		
			on Bottom?	by Plants?	by Plants?		1	2	3	4			Y	N	
1	9:33	27	Y	(N)	Y	(N)	(0)	1	2	3	4	12	9.5	(Y)	N
2	9:49	25	Y	(N)	Y	(N)	(0)	1	2	3	4	12	7.0	(Y)	N
3	10:01	27	Y	(N)	Y	(N)	(0)	1	2	3	4	12	6.5	(Y)	N
	:		Y	N	Y	N	0	1	2	3	4		.	Y	N
	:		Y	N	Y	N	0	1	2	3	4		.	Y	N
	:		Y	N	Y	N	0	1	2	3	4		.	Y	N
	:		Y	N	Y	N	0	1	2	3	4		.	Y	N

**General Weather Conditions**  
 Wind Direction (out of): SW  
 Amount of Rain (last 48 hrs.): \_\_\_\_\_ inches  
**Cloud Cover (check one)**  
 Sunny  Overcast  Calm/Ripple  Small  
 Partly Cloudy/Partly Sunny  Hazy  Moderate  White Caps

**Lake Level is:**  
 "Normal" or Full Pool  
 Above normal by 1.75 inches  
 Below normal by \_\_\_\_\_ inches  
 Gage Reading: \_\_\_\_\_  
 (if applicable) (gage units)

**Volunteer Hours**  
 (to nearest 1/2 hour)  
 include preparation, monitoring & paperwork time  
 Number of Volunteers: 1  
 Number of Hours per Volunteer: 1.5  
 Total Volunteer Hours = 1.5

**Aquatic Plant Coverage (check only one)**  
 Percentage of the entire lake area containing surface and submerged aquatic plants.  
 Less than 5%  
 5 to 25%  
 26 to 50%  
 51 to 70%  
 Greater than 70%

**Additional Observations** (including recent weather conditions, noticeable lake changes, aquatic plants present, recreational usage, etc.)  
Has rained a lot past 9 days. Saw 2 small fish by my dock

**Lake/Watershed Management** (list techniques ongoing or applied since last monitoring; include dates & details when possible)  
aerators are on  
Tigris will be restocking the lake with pan fish 4-10-26

**Harmful Algal Bloom Watch**  
 Is a cyanobacteria (blue-green algae) bloom present? Y  N  
 If Yes: a) have a Bloom Report form & photos been submitted to IEPA? Y N  
 OR b) has the bloom been reported using the bloomWatch app? Y N

**Water Quality and Chlorophyll Sampling** (s = surface, b = bottom)  
 (check applicable boxes)

	1s	1b	2s	3s				
1 L HDPE bottle (TSS/VSS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
250 mL HDPE bottle (Alkalinity, Chloride)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
500 mL HDPE bottle w/Acid (Nutrients)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chlorophyll sample collection depth (ft.) =	n/a							
Chlorophyll sample volume filtered (mL) =	n/a							

Date Cooler Mailed: \_\_\_\_\_  RFLAs (lab sheets) are inside cooler  
 Datasheet entered online? Yes  No

**Aquatic Exotics:** (check all suspected exotics)  
 Eurasian Watermilfoil  Zebra Mussel  
 Curlyleaf Pondweed  Quagga Mussel  
 Hydrilla  Common Carp  
 Brazilian Elodea  Grass Carp  
 Water Hyacinth  Asian Carp  
 Water Lettuce  Round Goby  
 Purple Loosestrife  Rusty Crayfish  
 Flowering Rush  Red Swamp Crayfish  
 Phragmites  Starry Stonewort  
 List Others: \_\_\_\_\_

## Dissolved Oxygen / Temperature Profile - Illinois EPA Lake Monitoring

Lake Name <b>Valley</b>	County Name <b>Lake</b>	Volunteer Name(s): <b>Marian Kowalski</b>
Program: <b>Volunteer Lakes</b>		Date: <b>04/09/2026</b> <small>(mm:dd:yyyy)</small>
Barometer Reading: <b>734</b> mm Hg		Meter Brand/Model or IEPA Case/Meter #: <b>29</b>

Station Code: <b>RGZM-1</b>	Station Code: <b>RGZM-2</b>	Station Code: <b>RGZM-3</b>
Time: <b>09:33</b>	Time: <b>09:49</b>	Time: <b>10:05</b>

Depth (feet)	DO <small>(Round to nearest 10th)</small>	Temp	Depth (feet)	DO <small>(Round to nearest 10th)</small>	Temp	Depth (feet)	DO <small>(Round to nearest 10th)</small>	Temp
0	11.1	12.8	0	11.6	12.7	0	11.4	12.2
1	11.4	12.2	1	11.6	12.5	1	11.6	12.7
3	11.4	12.0	3	11.5	11.8	3	11.2	11.6
5	11.4	12.0	5	11.3	11.7	5	11.3	11.4
7	11.3	11.9	7	11.2	11.6	7	11.3	11.6
9	11.2	11.7	9	.	.	9	.	.
11	.	.	11	.	.	11	.	.
13	.	.	13	.	.	13	.	.
15	.	.	15	.	.	15	.	.
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47	.	.	47	.	.	47	.	.
49	.	.	49	.	.	49	.	.

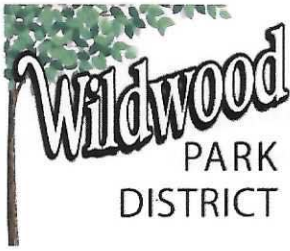
**Wildwood Park District**  
**Recreation/Administration Report**  
**April 2026**

1. Routine administrative tasks such as sorting through bills, payroll, depositing funds, PDRMA reporting requirements, meeting with Treasurer Corrigan and President Jante for bi-weekly financials, and assisting Kathy with various administrative tasks, and associated reports.
2. Completing additional PDRMA Loss Control Review directives such as updates to Maintenance training standards, etc. Awaiting PDRMA recommendations on their review of existing WPD/GLCC Services Agreement.
3. Website management and board duties.
4. Executed contract agreement for ADA Transition Plan and Audit with ACT Services. The audit will begin on Friday, April 17<sup>th</sup>.
5. "Friends of Valley Lake" community planning meeting took place on 3/25. With a smaller turnout, we mainly discussed the upcoming fish stocking and initial plan for TIGRIS in April.
6. Staff Safety Committee met for our April Meeting. Topics covered included current building and park inspections, a quick recap of the PDRMA 2026 Loss Control Review projects, and the introduction of the WPD's new internal CPR/AED response policy and posting of the post AED use form at our District AED's. This form will be filled out anytime CPR, or the AED is used in any capacity so we can document the facts for legal/insurance follow-up.
7. Attended session three of the IPRA ProConnect program in Buffalo Grove on March 18<sup>th</sup>. Activities included a leadership exercises, an Executive Director advice panel, resume/interviewing advice panels, and networking time. Attending session four of the program on April 15<sup>th</sup> where we will be working on a service project with the Wheaton Park District zoo and continuing networking activities while working on our group project which we will present at our final program meeting in mid-May.
8. Third Harvest Fest Committee meeting of 2026 will take place on April 29th.
9. GLCC Meeting took place on 4/8. A full recap will be discussed during the GLCC Report agenda item.
10. Virtually completed CPRP practice exam on 4/8. For the practice exam (which is for review, the real style of questions on the actual exam were not given to us); I scored an 84%. Passing for the actual CPRP Exam is 70%.
11. Various HR duties including recruiting, interviewing, selecting, and hiring seasonal staff for Camps/Swim/Park Safety/assisting with Maintenance onboarding.
12. Completed orientation of our new Park Safety Coordinator Shelly Bird.
13. With Kathy's assistance, we were able to lower the monthly bill with Groot for commercial garbage services by roughly \$200.00.
14. Promoted new native trees through Lake County Tree Grant online and posted signs in the applicable parks. Still awaiting official date of the tree delivery and installs by the County's contractor.
15. Egg Hunt and Dog Egg Hunt took place on 3/28 at Rule Park. We had a great turnout as usual!
16. Spring Tea Party took place on 4/11. We had 24 registered, and we had volunteers from the Grayslake
17. Attended "Managing the Madness of Parks and Natural Resources" educational event at the Buffalo Grove Park District on 3/20. Topics include up to date practices on park inspections, fast-break capital planning and collaboration, the playbook for sound contracts and agreements, and finally how to navigate your path to executive level roles in Parks and Planning. A summary report will be included in the April Board Packet.
18. Assisted Marketing with rolling out Summer Program Guide in print and digital.

**Wildwood Park District**  
**Recreation/Administration Report**

**April 2026**

19. Oversaw the construction and project schedule for the Willow Point Shoreline Stabilization Project. Working with regulatory bodies (USACOE and Lake County) to complete final inspections to sign off on.
20. Purchased replacement copier (with toner) to phase out the 15+ year old SHARP unit in the main office. Bought gently used (less than 20,000 copies) version from Cost Per Copy Consultants for around \$850.00. This item had been budgeted for about two years prior to our purchase.
21. Gagewood Lions Arbor Day Tree giveaway taking place on 4/18. Park District will request a few trees to be set aside for spring planting.
22. Attended Lake County Health Department Temporary Food Service Training on 4/7. This yearly training (at no charge to WPD) allows us to receive the Food Service Permit for Harvest Fest and other District events throughout the year.



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## Managing the Madness of Parks & Natural Resources Friday, March 20<sup>th</sup>, 2026 8:00am – 2:00pm

### Professional Development Summary – Brandon Magnini Illinois Park & Recreation Association | Buffalo Grove Park District

#### Overview

I attended IPRA's *Managing the Madness of Parks & Natural Resources* to strengthen my understanding of risk management, capital planning, contract administration, and leadership development within park and recreation operations. The program focused on practical, real-world decision-making and emphasized protecting the agency, improving operational discipline, and building long-term organizational capacity.

#### Key Takeaways and Application

##### 1. Risk Management, Inspections, and Standard of Care

A significant portion of the program reinforced the importance of **documentation and inspection discipline** as a core risk-management strategy—particularly in playgrounds and park assets.

Key lessons included:

- **Documentation equals protection:** If inspections, repairs, or incidents are not documented, they effectively “didn’t happen” from a liability perspective.
- Clear distinction between **risk (acceptable, developmentally appropriate challenge)** and **hazard (unacceptable, correctable danger)**.
- Understanding the most serious playground hazards:
  - **Entanglement** (leading cause of playground fatalities)
  - **Entrapment** (openings between 3.5”–9”)
  - **Protrusions and fall hazards**
- Reinforcement that agencies must actively establish and follow a **standard of care**, supported by consistent inspections and maintenance protocols.
- Recognition that Illinois Tort Immunity provides protection **only when known hazards are addressed and documented**.

### **Value to the organization:**

These lessons reinforce the need for systematic inspections, digital recordkeeping, staff training, and proactive responses to known hazards—reducing exposure while maintaining safe, challenging play environments.

## **2. Capital Planning and Grant Strategy**

Sessions on capital development emphasized the importance of **structure, timing, and board-aligned policy** in delivering successful projects.

Key points included:

- The value of a **formalized grant policy** approved by the Board to ensure consistency, transparency, and strategic alignment.
- Importance of clear project deadlines and internal accountability.
- Capital projects perform best when **interdepartmental collaboration** is intentional and clearly defined.

### **Value to the organization:**

A disciplined capital planning approach improves predictability, strengthens board confidence, and positions the organization to respond quickly to funding opportunities.

## **3. Contracts, Bidding, and Project Closeout**

Contract administration sessions focused on reducing project risk through clearer expectations and firmer enforcement mechanisms.

Key lessons included:

- Contracts must have **enforceable schedules**—“teeth” that allow the agency to act when deadlines are missed.
- Proper management of:
  - Punch lists
  - Project closeout procedures
  - Waivers of lien
- Clear understanding of bidding requirements and contractual language to avoid ambiguity during disputes.

**Value to the organization:**

Strong contract controls protect public funds, reduce delays, and ensure facilities are delivered complete, functional, and defensible.

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**4. Leadership Development and Career Strategy**

The leadership-focused sessions addressed professional growth and organizational continuity.

Key takeaways included:

- **Lateral career moves** can be strategic and valuable when aligned with long-term development goals.
- Intentional career planning is critical; professional growth does not happen accidentally.
- **Mentorship is essential**—both receiving guidance and developing others strengthens the profession and the organization.

**Value to the organization:**

Investing in leadership development improves retention, succession planning, and organizational stability.

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**Overall Value and Conclusion**

This program reinforced practical best practices that directly support:

- Risk reduction and public safety
- More disciplined capital and contract management
- Clearer governance alignment
- Stronger leadership development

The sessions emphasized that successful park and recreation management is built on **clear standards, consistent documentation, proactive planning, and intentional leadership**. The knowledge gained is immediately applicable to daily operations and long-term strategic decision-making.

Sincerely,

*Brandon Magnini*

Brandon Magnini  
Executive Director

**Wildwood Park District**  
**Maintenance Report**  
**April 2026**

1. Ongoing park garbage control and maintenance/Mutt Mitts replacements.
2. Building inspections - corrective actions as needed. Installed wall hooks and hung up ladder in the Scout Garage that was frequently left on the floor.
3. 2014 Gator required the replacement of its exhaust pipe. Part was ordered and replacement was done in-house.
4. Tuned up Kawasaki Mule for the season in-house (oil change, spark plugs, filters, etc.)
5. Tuned up both Gators for the season in-house (oil change, spark plugs, filters, etc.)
6. Grasshopper Zero-Turn Mowers and push behind mower tuned up and prepped for the season. Grasshopper mower will need its drive tires replaced - which is budgeted for the new FY starting in May.
7. Tuning up of chainsaws, hedge trimmers, pole saws, water tank/sprayer.
8. Decommissioned the snowblowers, snow plow, and salt spreader for the season.
9. Removed orange parking lot stakes and "no snowmobile" signs throughout the parks.
10. Over the offseason, painted navy blue and branded with WPD logo decals the lockable Willow Point backstop metal storage container. Container was returned to Willow Point.
11. Oversight with the Willow Point Park Shoreline Stabilization Project.
12. Rivas Tree Service removed the dead hickory overhanging a resident's property on the southwest corner of Rule Park.
13. Replaced the aerator pumps at Valley Lake and checked for operation.
14. Cautioned off and posted signage around soggy uneven grass area near the east side of the beach at Valley South Park. Looking into solutions.
15. Replaced American Flag at Willow Point Park that got torn in the tree branches.
16. Purchased materials and prepping for sanding/staining of Rule House decks in April.
17. Assisting Director Magnini with the onboarding of new part-time and seasonal maintenance staff and conducting their orientations and schedules.
18. Finalized the All-Staff Maintenance Training Agenda and Presentation documents.
19. Continuing work on Job Hazard Analysis per PDRMA requirements.
20. Replaced and reset posts and cables at Pebble Beach Park and Sunset Park trailer parking areas.
21. Reset and stabilized uneven transfer from the boat ramp asphalt to the trex pier at Pebble with concrete.
22. Replaced and reset 6' treated border timbers around Rule Park parking lot middle landscape area.
23. Completed removal and fenceline cleanup of dead trees and branches at Valley South Park near the pump house.
24. Beginning preparations for 4/25 Cheerful Day of Service with Troop 671 with service projects to clear our heavy brush at Rule and Twin Lakes. Will also use Scout assistance to cut up and remove the fallen and cautioned off tree in the open field at Twin Lakes during the project.
25. Port-o-Potties scheduled to be delivered on 4/15 for the season.
26. Sunset piers scheduled to be installed by McHenry Piers the first or second week of May.
27. Assisted with setup of the Egg Hunt event on 3/28.
28. Assisted with the takedown and cleanup of the building on 4/11 after the Spring Tea Party event.

**Wildwood Park District**

**Maintenance Report**

**April 2026**

29. Will be putting back up the black silt fencing around the native plants at Pebble once plants begin to show signs of spring life.
30. Will be meeting with District leadership and President Jante to review the retrofit of the Pebble fish outcropping platform that was not installed to desired specifications last year.

## **Marketing Board Report April 2026**

### **Website**

- Routine Maintenance- keeping website up to date with current announcements, events, news, and programs, as well as removing old content.
- Updates
  - Removed past Special Events and Programs
  - Under Latest News added information about available seasonal jobs and job descriptions, the Lake County Tree Grant, and the final update on the Willow Point Park Shoreline Stabilization Project.
  - Continued work on the History of the Wildwood Park District page which is in draft form. Completed page will be unveiled prior to September.
  - Homepage slider
    - Added all upcoming April and May events and programs to homepage slider. Removed March and early April programs and events. Updated slider with information about Summer Program Guide.
- Metrics (last 30 days)
  - Sessions: a session is the browsing session of a single user to our website
    - 1,532- down 46% from previous 30 days.
  - Pageviews: a view of a page on our site that is being tracked by the Analytics tracking code.
    - 2,995 – down 35% from previous 30 days
  - Most Popular Times: most popular days/times we have website visitors.
    - 1. Wednesdays at 10am
    - 2. Thursdays at 11am
    - 3. Tuesdays at 2pm
  - Average Session Duration: total duration of all sessions, in seconds
    - 33 sec – up 13% from previous 30 days
  - New vs Returning Visitors
    - New- 94%, Returning- 6%
  - Device Breakdown
    - Desktop- 50%, Tablet- 0%, Mobile- 50%
  - Top Referrals: the top websites that send your website traffic, known as referral traffic.
    - 1. Facebook
    - 2. Facebook
    - 3. Facebook
    - 4. Facebook
    - 5. Constant Contact
  - Top Pages
    - 1. Home
    - 2. Special Events
    - 3. Employment Opportunities
    - 4. Registration
    - 5. Program Guide

- 6. Summer Camps
- 7. Parks and Facilities
- 8. Room Rentals
- 9. Parking, Boating, Safety
- 10. Home

## **Social Media**

- Routine Maintenance- checking social media pages daily for comments, messages, etc. and responding accordingly.
- Posting weekly to drive program registration, event attendance, engagement, follows, and to remain visible in people's newsfeeds:
  - Promotion of Summer open registration
    - Promoted digital Summer Camps early bird registration rates and dates
    - Promoted availability of Digital Summer Guide and new food trucks/Summer Concert lineup.
    - Promoted Valley Lake Fish Stocking.
    - Posted multiple updates on project status with Willow Point Shoreline Stabilization Project.
    - Several promotions pushing seasonal positions and hiring.
    - Cross promotion and push of 4/25 Day of Cheerful Service Troop 671 Scout Projects at Twin Lakes and Rule in honor of Gavin Short.
    - Social Media Post advertising the 50<sup>th</sup> Anniversary of the Wildwood Park District and how it would be celebrated across social media.
    - Lake County Tree Grant Award Announcement.
    - Egg Hunt event pictures.
- Analytics
  - Facebook
    - Total page followers: 2,170- up 17 followers in last 28 days
    - Total Views- The number of times your content was played or displayed.
      - 45,400- up 96% from previous 28 days.
    - Content Interactions- the number of likes or reactions, saves, comments, shares and replies on your content, including ads.
      - 1,000- up 294% from previous 28 days.
    - Audience: 25% men, 75% women
  - Instagram
    - Total Views - 502 . Up 109 from previous 30 days.
    - Interactions-26. Down 3 from previous 30 days.
    - Accounts Reached: 70. Down 12 % from previous last 30 days.
    - Profile Visits: 32. Up 94% from previous 30 days.
    - Total followers: 314. Up 3 from previous 30 days.

### **Monthly E-Newsletter (April)**

- We are up to 539 subscribers to our monthly e-newsletter (+1 from last month). 224 subscribers overall since landing page was created.
- April E-newsletter included:
  - Inside this Issue highlights
  - Mark Your Calendars
    - All upcoming April and May programs, events, and board meetings.
  - 2026 Summer Camp Guide with last-minute early-bird discount savings through April 1.
  - News & Announcements
    - Volunteers Needed for Special Events
    - Gagewood Lions Club Arbor Day Tree Giveaway 4/18.
    - Promotion of Seasonal Job Opportunities.
    - Sneak Peek of Summer Program Guide and Digital Guide.
    - Willow Point Park Shoreline Stabilization Project Update
    - Staff Reports
    - Sponsorship Opportunities
    - Boat Ramp Gate Padlocks Changed Effective February 23<sup>rd</sup>.
    - A plug for the GLCC for the April 8<sup>th</sup> meeting and a summary of what their mission is as a reminder to the community.
  - Upcoming Events & Programs
    - All April & May programs and events
- Also sent out separate newsletter blast announcing Wildwood Park District Tree Grant through Lake County.

### **Special Events**

- **Egg Hunt:**

The Egg/Dog Hunt was a great success! We had Roscoe's Kitchen as an in-kind sponsor providing the prize baskets for our dog winners who found the golden egg. They also had a booth onsite where they sold their baked dog treats and goods. Beckman Brothers HVAC of Grayslake once again sponsored one of our events and acted as the Presenting Sponsor at the \$500.00 contribution level. Between the sponsors and the cost of putting on the event (cost of candy/toy eggs/staff time, etc.) we made a profit on the event which in the past has not been the case. This event is also free to the public. Beckman Brothers will also be sponsoring a few of our Summer Concerts this year.

- **Spring Tea Party:**

Event was another great success this year. We had 24 registrants and utilized the Grayslake Queens as our event volunteers. The Queens also dressed up as “Queens” and characters from Beauty and the Beast to enhance the appeal of this event.

**Misc:**

- Assisting Office Staff with Special Event planning and logistics as needed
- Promotion of seasonal job advertisements and information across social media pages, the Park District website, and worked with Director Magnini to send out that information to local affiliate partners.
- Updating Boulder signboard with information about the Gagewood Lions Arbor Day and the Carp Fishing Derby.
- Continue working on the Core Special Event Marketing Plan which is due 5/1. Plan will be included in the May Board Packet as part of the Marketing Report.

**Program Guides:**

- Summer Program Guide was completed and mailed out to residents.
- Digital version of Summer Guide was completed and uploaded to the website and advertised.
- Began discussions with Director Magnini to reduce the amount of program guides that go out per year from 3 (Winter/Spring, Summer, and Fall) to 2 (Summer/Fall and Winter/Spring). With the focus on core programming/events we are able to reduce the number of pages needed to be printed. This would also free up several weeks of work that Maggie is working on a program guide that can be used for core marketing tasks. Between the staff time and logistics saved, we could be saving around \$6,000.00 per year with the reduction of one program guide constituting the cost to print the guide and mail it out.

**50<sup>th</sup> Anniversary:**

A full 50<sup>th</sup> Anniversary Marketing Plan is attached to this Marketing Report. Included in the plan is tentative plans for honoring the 50<sup>th</sup> Anniversary at Harvest Fest.

In addition, t-shirts and 50<sup>th</sup> Anniversary merch have been quoted out and will be purchased at the start of the new fiscal year with the goal of having items go on sale in the office and during the first summer event (Carp Fishing Derby).

# 50<sup>th</sup> Anniversary Marketing Campaign Plan

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**Theme:** *50 Years of Parks, Programs & Community*

## Core Goals

- Celebrate the district's **50-year history**
- Increase **resident engagement with parks and programs**
- Encourage **community participation**
- Highlight the **new 50th Anniversary Logo** across all materials

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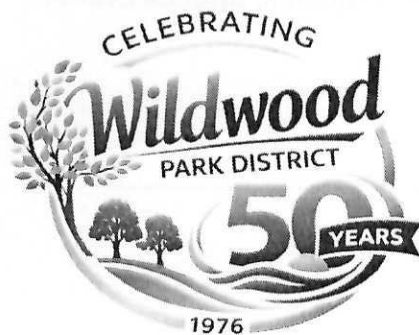
## 1. Branding & Visibility

### Feature the 50th Anniversary Logos Everywhere

#### Logos

##### 1. Commemorative Logo

Is a complete logo redesign created specifically for the 50<sup>th</sup> Anniversary. While refreshed, it retains key elements of Wildwood Park District's branding and current logo, including the tree on the left-hand side, established font styles, and official WPD colors. The design introduces large maple-style trees, which are predominant throughout our parks, along with lush greenery to represent our parks and greenspaces. Water elements paired with a setting/rising sun symbolize our lakes, natural beauty, and well-known sunsets. The logo prominently features "Celebrating 50 Years" and includes the founding year, 1976, to highlight this significant milestone in the Park District's history.



### Use of **Commemorative Logo**:

- Harvest Fest (co-branding with official Harvest Fest logo)
  - Digital and printed marketing materials (Harvest Fest webpage, social media, flyers)
  - At event (History Museum, event signage, photo ops)
- Year-Round Commemorative Merchandise
  - T-Shirts for purchase
  - Special Events Giveaways (stickers, temporary tattoos, beach bags, etc.)

## 2. **Badge Logo**

Utilizes the current park district logo but places a commemorative badge alongside our logo in a side-by-side layout. This approach gives the anniversary greater visual emphasis while still preserving the integrity of the existing logo.



### Use of **Badge Logo**:

- Year-Round Digital and Printed Marketing Materials
  - Social media, website, e-newsletter, program guides, Special Events signage and marketing materials
- Staff email signatures

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## 2. **Weekly Social Media Series**

Create a consistent weekly post series called:

**“Wildwood 50: Celebrating 50 Years!”**

Post **every Monday** all year (beginning in April).

#### **April – Spring & Outdoor Fun**

1. **Park Appreciation/Cheerful Day of Service Promo/Invite**
2. **Fun Fact #4** – Tree count or green space stat.
3. **Throwback Program Post** – Old recreation programs.
4. **Spring Park Photo Post**

#### **May – Families & Activities**

5. **Favorite Playground Poll**
6. **Fun Fact #5** – Most popular kids program.
7. **Park Passport Challenge**
8. **Memorial Day Park Appreciation Post**

#### **June – Summer Kickoff**

9. **Summer Concert Series Announcement**
10. **Fun Fact #6** – Years concerts have existed.
11. **“Visit 5 Parks This Summer” Challenge**
12. **Sunset at the Lake Photo Post**

#### **July – Community Pride**

13. **4th of July Parks Appreciation**
14. **Fun Fact #7** – Number of annual events.
15. **Community Photo Feature**
16. **Staff Favorite Park Picks**

#### **August – Active Living**

17. **50,000 Steps Challenge**
18. **Fun Fact #8** – Total walking path miles or other park stat.
19. **Back to School Park Activities**
20. **Fitness in the Park Post**

## **September – Nature & Fall**

21. **Fall Colors in the Parks Photo Post**
22. **Fun Fact #9** – Oldest park in the district.
23. **Resident Memory Feature**
24. **Harvest Fest Promo**

## **October – Harvest Fest Celebration**

25. **Harvest Fest 50th Anniversary Promo**
26. **Fun Fact #10** – Harvest Fest history.
27. **Publish 50<sup>th</sup> Anniversary Photos from Harvest Fest**
28. **Thank You to Sponsors Post**

## **November – Gratitude**

29. **Thank You Residents Post**
30. **Fun Fact #11** – Total programs offered annually.
31. **Volunteer Appreciation Post**
32. **Favorite Park Memory Poll**

## **December – Closing the Celebration**

33. **Year in Review Reel**
34. **Fun Fact #12** – Total sponsor dollars raised in 2026
35. **Best Photo of the Year Contest**
36. **Thank You Staff Post**
37. **Community Impact Highlight**
38. 🎉 **Final 50th Anniversary Celebration Post**

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### **3. “50 Ways to Celebrate” Community Challenge**

Create a **50-activity checklist** residents can complete throughout the year.

Example activities:

## Outdoor Fun

- Walk **50 laps** around a park path
- Take **50 photos** in Wildwood parks
- Spend **50 minutes** at the playground
- Ride your bike **5 miles in the parks**
- Watch **5 sunsets** at a Wildwood Park District park
- Visit **all Wildwood parks**

## Family Activities

- Picnic in the park **5 times**
- Attend **5 park district events**
- Play catch **50 times**
- Fly a kite at the park

## Wellness

- Do **50 jumping jacks** in the park
- Take **50 deep breaths by the lake**
- Walk **50,000 steps** in park trails/paths

## Community

- Bring a **new friend to a park**
- Share **50th anniversary posts**
- Volunteer at **one park event**

## Incentive Idea

Residents who complete activities can win:

- 50th anniversary T-shirt
  - Free program registration of their choosing
  - Park district swag
-

## 5. Community Memory Campaign

### “50 Years of Memories”

Ask residents to share:

- Photos
- Stories
- Favorite park memories

Post submissions on social media.

Example caption:

“Help us celebrate 50 years! Share your favorite Wildwood Park memory.”

Feature **one memory per week** (part of weekly social media campaign).

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## 6. 50th Anniversary at Special Events

Celebrate the anniversary **throughout the year**.

Ideas:

### Anniversary Photo Selfie Frame

At major events like:

- Summer Concerts
- Movie in the Park
- Blues Soiree
- Harvest Fest



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## 7. Community Photo Contest

Categories:

- Best Park Photo
- Best Sunset
- Kids in the Park
- Wildlife in Wildwood

Winning photos featured in:

- Program Guide
  - Website
  - Social media
- 

## 8. Harvest Fest 50th Celebration

**Ways to Incorporate the 50th Anniversary Throughout Harvest Fest**

### 1. 50th Anniversary Passport Game

Give attendees a **Harvest Fest Passport**.

Participants visit 5–8 activity stations to get stamps:

- Pumpkin painting
- History museum
- Vendor area
- Sponsor area
- Photo op area
- Tractor rides
- Car show

- Dunk tank
- GLCC Minnow Races
- Kids activities

If they collect stamps:

 They enter a drawing for **50th Anniversary prizes.**

Prize ideas:

- Free park district program registration fee
- Park District merch
- “50th VIP passes” for next year’s Harvest Fest (similar to VIP Sponsor Package with VIP parking, unlimited activity pass, food voucher, reserved picnic table)

## **2. Anniversary Photo Booth**

At the lakefront pavilion photo area:

Props could include:

- Selfie photo frame
- “Serving Wildwood Since 1976”
- “I  Wildwood Park District”

Encourage social sharing with a hashtag like:

**#Wildwood50**

## **3. Anniversary Time Capsule**

Have visitors add items:

Examples:

- Letters
- Photos
- Current seasonal program guide
- Kids drawings

Seal it during the stage presentation and plan to open it at **the 75th anniversary.**

## **Main Stage 50th Anniversary Presentation Ideas**

Make this a **15–20 minute program** during peak attendance.

### **Suggested Program Structure**

#### **1. Opening Welcome**

Speaker:

- Park District Executive Director
- Board President

Topics:


- Thank the community
  - Explain the significance of 50 years.
- 

#### **2. Recognize Key People**

Invite a few people on stage:

- Former directors (Joanne Ellis)
- Volunteers (BSA Troops, GLCC, Lions Club)

Give:

-  Small plaques or certificates.
- 

#### **4. Community Stories**

Have **2–3 short speakers** (1–2 minutes each):

Examples:

- A family that has used programs for generations
- A longtime volunteer/employee (Jim Fry)
- Someone who grew up with the parks.

Short and heartfelt is best.

---

## 5. Kids Program Recognition

Bring some kids on stage.

Ideas:

- Camp kids
- Camp counselors

This visually shows the park district's impact.

---

## 6. Wildwood History Museum Recognition

Thank Ellen Dimock for all of her hard work. Invite attendees to walk through the museum.

Give:

- Small plaque, certificate gift, or thank you gift.
- 

## 7. Time Capsule Ceremony

Seal the **50th anniversary time capsule** on stage.

Have:

- A kid
- A senior
- A park staff member

Symbolizing the community.

---

## 8. Big Finale Moment

Ideas:

Release **50 biodegradable balloons**

Confetti blast

Time capsule

Announce:

“Here’s to the next 50 years of the Wildwood Park District!”

## **Harvest Fest 50th Anniversary Celebration Stage Program Script (Approx. 15–20 Minutes)**

---

### **Opening – Emcee Welcome (1 minute)**

#### **EMCEE**

“Good afternoon everyone! Welcome to Harvest Fest!

Before we continue with today’s entertainment, we’re taking a few minutes to celebrate something very special.

This year marks the **50th Anniversary of the Wildwood Park District** — fifty years of parks, recreation, community events, youth programs, and bringing neighbors together.

For half a century, the park district has helped make this community a place where families gather, kids grow up playing in our parks, and traditions like Harvest Fest bring us all together.

Today we’re going to take a moment to celebrate those fifty years and recognize the people who helped make it possible.”

---

### **Director Welcome (2 minutes)**

#### **EXECUTIVE DIRECTOR**

“Thank you everyone for being here today.

Fifty years ago, members of this community had a vision — they believed Wildwood deserved beautiful parks, family programs, and spaces where people could come together.

From those early beginnings, the Wildwood Park District has grown into something truly special.

Today we care for 11 parks, host community events, run recreation programs, and provide opportunities for people of all ages to connect with nature and with each other.

But the park district is more than parks and programs — it's about **community**.

It's about the memories made at places like Harvest Fest, summer concerts, youth sports programs, and family events.

And none of it would be possible without the support of our residents, volunteers, staff, and board members.”

---

### **Recognition of Key Contributors (3–4 minutes)**

#### **BOARD PRESIDENT**

“As we celebrate 50 years, we want to recognize the people who helped build the Wildwood Park District.

We'd like to acknowledge:

- Past park board members
- Former staff members
- Volunteers
- Community partners

If you have served the park district in any of these roles over the years, please stand so we can recognize you.”

*(Pause for applause)*

“Your dedication and commitment helped shape the parks and programs we enjoy today.”

---

### **Community Reflection (Optional Speaker) (2 minutes)**

#### **LONGTIME RESIDENT / VOLUNTEER**

“When I think about the park district, I think about the memories that have been created here.

From kids playing ball in the parks, to families gathering at community events like Harvest Fest, the park district has been a part of so many lives in this community.

It's amazing to see how much it has grown over the last fifty years, and I know the future will be just as bright.”

---

## **Community Impact Moment (1 minute)**

### **EMCEE**

“One of the best things about the park district is seeing the next generation enjoy the parks.

If you’re a kid here today who has played in one of the parks, participated in a program, or ridden the tractor train today — make some noise!”

*(Let kids cheer)*

“That’s exactly why the park district exists.”

---

## **Wildwood History Museum Recognition (2-3 minutes)**

### **EMCEE or Executive Director**

“Now, as we celebrate 50 incredible years of the Wildwood Park District, we invite you to take a step back in time and experience just how far we’ve come.

A very special part of today’s celebration is our Wildwood History Museum, which truly brings our story to life. This exhibit didn’t just happen overnight- it’s the result of countless hours of dedication, creativity, and passion.

We would like to extend a heartfelt thank you to Ellen Dimock for her incredible work designing, creating, and bringing this museum to life. Ellen is a longtime Wildwood resident, a dedicated volunteer, and a valued member of our Harvest Fest planning committee. From researching our history to thoughtfully curating each detail – and even being there to help run it today – her efforts have made this experience something truly special for our community.

Ellen is also the proud mother of Joseph Dmiock, a Warren Township High School graduate and Army Ranger who gave his life in service to our country in Afghanistan on July 10, 2010. Here in Wildwood, we honor his memory at Willow Point Park, where a beautiful memorial stands by the Willow Tree by the beach area with an American flag and plaque in his name.

In his honor, Ellen hosts the Joey Dimock Memorial Golf Outing every year. The outing supports Scouts and Veterans in our community and has already given back an incredible \$102,000 to the Lake County veteran community. They’re always looking for golfers, sponsors, and donors – so if you’re interested in getting involved or participating, you can visit Ellen in the Wildwood History Museum today to learn more.

At this time we would like to invite Ellen up to the stage.

On behalf of the Wildwood Park District and this entire community, it is our honor to present you with this small token of our appreciation – a [plaque/certificate of appreciation/thank you gift] – as a symbol of our gratitude for your time, your passion, and your incredible dedication.

Please join me in giving Ellen a well-deserved round of applause.

Because of Ellen’s dedication – both to this community and preserving its stories – we’re able to reflect on the memories, milestones, and moments that have shaped the Wildwood Park District over the past 50 years.

So we encourage all of you – before you leave today – please take some time to visit the museum in the cottage building over here (gesture to the cottage building). Walk through the displays, relive the memories, and maybe even discover something new about our history.

It’s more than just an exhibit – it’s a journey through time, and a celebration of the community that made it all possible”

### **50th Anniversary Time Capsule (3 minutes)**

#### **EMCEE**

“To celebrate this milestone, the park district is creating a **50th Anniversary Time Capsule**.

Inside we’ll place items from today’s celebration — photos, event programs, and memories from our community.

The capsule will be sealed today and opened in the future to show the next generation what life in Wildwood was like in 2026.”

*(Invite participants to stage — e.g., board member, child, senior resident)*

“Let’s seal the time capsule together!”

*(Applause)*

---

### **Closing Celebration (2 minutes)**

#### **EXECUTIVE DIRECTOR**

“As we celebrate this milestone, we want to thank every resident, volunteer, staff member, and supporter who has been part of this journey.

The Wildwood Park District belongs to this community — and we’re proud to serve you.

Here’s to the **next fifty years** of parks, recreation, and community.”

---

 **Final Moment**

**EMCEE**

“Let’s give one more round of applause for **50 years of the Wildwood Park District!**

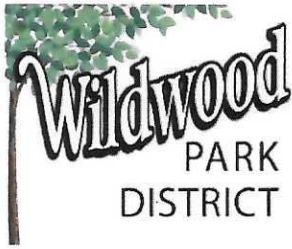
Enjoy the rest of Harvest Fest!”

*(Cue music, introduce next entertainment/band, etc.)*

---

**Wildwood Park District**  
**Park Safety Report**  
**April 2026**

1. 52 Boat Keys have been sold/distributed so far (this includes Staff and Board that don't pay).
2. New Park Safety Coordinator Shelly Bird was hired and is working on staffing, operations oversight, and orientation to her new role. Shelly communicated and met with Rob Cambrany, our previous Park Safety Coordinator to begin to get a feel for what the role entails.
3. New padlocks implemented at Sunset and Pebble boat launches February 23<sup>rd</sup>.
4. Prepared 2026 staff paperwork, staff manuals, and was oriented to 2026 WPD office equipment and office procedures.
5. Worked with Office Staff to update Park Safety Staff manuals, paperwork, reporting mechanisms.
6. Reviewed updated Parks Ordinance Book to make sure staff are trained on and receiving the most up to date revisions.
7. Conducting 2026 Park Safety/Boat Ramp Monitor Training on 4/24 and putting together those materials.
8. Looking to hire one more Boat Ramp Monitor. Conducted interviews, reference checks, and had previously hired two new Park Safety Staff for 2026. We do have one returning Boat Ramp Monitor from 2025.
9. Worked with Director to work on HR tasks for new hires (backgrounds, drug screens, etc.).
10. Took in-depth parks tour with Director.
11. Continue to have the goal of Park Safety Staff (officers, boat ramp monitor, coordinator) to become CPR/AED certified. CPR training to take place on Tuesday, May 19<sup>th</sup>.
12. Park Safety Coordinator was oriented to Kawasaki Mule and took road test with Director.
13. Working on "Letter from the Park Safety Coordinator" to be sent out with May e-newsletter and posted on the website.
14. Began regular patrol routes and schedule effective May 4<sup>th</sup>. Will fill in the weekdays as much as possible but focus remains on weekends until we get closer to Memorial Day Weekend. Staffing and days scheduled will continue to ramp up especially when schools get out.
15. Beginning to form schedule for May and start of season.



33325 N. Sears Blvd.  
Wildwood, IL 60030  
Phone: 847.223.7275  
Fax: 847.223.2820  
[www.wildwoodparkdistrict.com](http://www.wildwoodparkdistrict.com)

## APPENDIX H: Mission and Vision revision exercises

The following was an exercise the Focus Group of 3.5.2026 underwent where they were asked to analyze the following revised Mission and Vision draft examples:

### MISSION AND VISION EXERCISE

#### **Our Mission**

##### **Option 1 (Concise & Well-Rounded)**

*Our mission is to care for our parks with excellence, provide essential recreation and community events, build impact through partnerships, and responsibly steward our financial and physical assets.*

##### **Option 2 (Even More Streamlined)**

*We maintain exceptional parks, offer vital recreation and community events, strengthen impact through partnerships, and manage our resources responsibly.*

**Option 3:** *To steward parks and facilities responsibly, deliver essential recreation programs, and foster community engagement through accessible, high-value services.*

#### **Our Vision**

##### **Option 1 (Inspirational & Clear)**

*We envision a community where exceptional parks, meaningful recreation, and strong partnerships enrich every family's quality of life for generations to come.*

##### **Option 2 (Future-Focused & Community-Centered)**

*Our vision is to be a model park district known for outstanding parks, essential recreation, community connection, and responsible stewardship of public resources.*

##### **Option 3 (Very Concise)**

*We strive to create a thriving community enriched by exceptional parks, essential recreation, and sustainable stewardship.*

**Option 4:** *To steward parks and facilities responsibly, deliver core recreation programs, and foster community engagement through accessible, high-value service.*

# Summary of Attitudes Toward the Mission & Vision Options

## Overall Themes

Participants showed a strong preference for mission and vision statements that are:

- **Clear, concise, and well-rounded**
- **Community-focused**
- **Values-driven** (accessibility, safety, stewardship)
- **Future-oriented** while still practical
- **Reflective of core services** (parks, core recreation, core events, partnerships)

## Mission Statement Attitudes

### Preferred Style

- **Option 1** (“Concise & Well-Rounded”) received the **most support**.
- Participants appreciated its:
  - Balanced tone
  - Strong coverage of responsibilities
  - Professional clarity

### Elements They Want Added

- **Accessibility:** Participants want the mission to explicitly mention making services accessible not just physical assets and playgrounds but an underlying commitment to inclusivity and equity with programming, operations, and communications.
- **Safety:** Adding a safety or “Park Safety” component was noted as important.
- **Financial & physical stewardship:** Affirmed as essential but should remain concise.

### Option 3 Observations

- Some liked the focus on **responsible stewardship** and **community engagement**.
- However, it was seen as less preferred overall compared to Option 1.

# Vision Statement Attitudes

## General Preferences

Participants leaned toward vision statements that:

- Inspire
- Describe long-term community benefit
- Highlight the role of parks and recreation in improving quality of life

## Option-by-Option Feedback

### Option 1 – Inspirational & Clear

- Viewed positively.
- People liked its uplifting, family-focused tone.
- Some recommended incorporating additional elements (likely safety or accessibility).

### Option 2 – Future-Focused & Community-Centered

- Considered positive but not as emotionally engaging as Option 1, but a very strong contender.
- Appreciated for being forward-looking.
- Language matters. “Our vision” is more inclusive of the community attitude whereas “We envision” could be seen as this vision is coming only from Park District personnel.
- One commenter stated that “model Park District” could be subjective.

### Option 3 – Very Concise

- Also liked; people appreciated the brevity and clarity. People really liked “thriving community” language.
- Strong emphasis on **sustainability** resonated with several participants.

### Option 4

- Mirrors the structure of Mission Option 3.
  - Perceived as functional but not as inspiring as Options 1 or 3.
-

# Key Takeaways

## Mission Preferences

- **Option 1** is the strongest base.
- Add:
  - **Accessibility**
  - **Safety** emphasis

## Vision Preferences

- **Option 1** and **Option 2** received the most positive reactions.
- Option 1 is more **inspirational**; Option 2 is more **community centered**.

## Shared Values Across Both

- Stewardship
- Community enrichment
- Accessibility
- Responsible use of resources
- High-quality parks and recreation

---

Here are **fully revised Mission and Vision statements** that incorporate *all* the preferred elements from the focus group:

- Accessibility
  - Safety
  - Core recreation focus
  - Community enrichment
  - Stewardship (financial + physical + environmental)
  - Strong partnerships
  - Clear, concise, and inspirational language
-



## Revised Mission Statements

### Option A — Concise & Comprehensive

Our mission is to care for our parks with excellence; provide safe, accessible recreation and community events; build meaningful partnerships; and responsibly steward our financial, physical, and natural resources.

### Option B — Warm & Community-Centered

Our mission is to maintain exceptional parks, offer safe and accessible recreation opportunities, foster community connection through meaningful events and partnerships, and responsibly manage the resources entrusted to us.

### Option C — Highly Streamlined

We deliver safe, accessible recreation, steward parks and resources responsibly, and strengthen community impact through valued partnerships.



## Revised Vision Statements

### Option A — Inspirational & Future-Focused

Our vision is to be a model Park District within a thriving community where every resident enjoys safe, accessible parks and programs; meaningful recreation; and strong partnerships that enrich quality of life for generations to come.

### Option B — Sustainability & Community Emphasis

We envision a community enriched by exceptional parks, inclusive recreation, strong partnerships, and sustainable stewardship that supports well-being today and into the future.

### Option C — Very Concise

A thriving community enriched by safe, accessible recreation, exceptional parks, and responsible stewardship.

# Mr Garage Doors

**Business Number** 2243450537

891 Catherine Ct  
 Grayslake IL 60030  
 2243450537

<https://Mr-garagedoors.com>

Justin@mr-garagedoors.com



**TO**  
**Wildwood Park District**  
 Melissa Roman  
 33325 N Sears Blvd  
 17900 W Fairfield Lane  
 8472237275  
 info@wildwoodparkdistrict.com

**DATE**  
 03/18/2026

**TOTAL**  
 USD \$2,825.00

**ESTIMATE**  
 EST1826

DESCRIPTION	RATE	QTY	AMOUNT
8x7 non insulated door. Raised panel or Flush door Torsion 12 radius with T-lock and Angle iron for framing. Warranties: 1 year warranty on Installation of garage door. 3 year warranty on spring and rollers on garage door.	\$1,200.00	1	\$1,200.00
9x7 steel back insulated garage door. Raised panel or flush door Torsion 12 track radius with T-lock assembly Warranties: 1 year warranty on Installation of garage door. 3 year warranty on spring and rollers on garage door.	\$1,625.00	1	\$1,625.00
<b>SUBTOTAL</b>			\$2,825.00
<b>TAXABLE</b>			\$0.00
<b>TAX (8%)</b>			inc \$0.00
<b>TOTAL</b>			<b>USD \$2,825.00</b>

Warranties: 1 year warranty on Installation of garage door.  
 3 year warranty on spring and rollers on garage door.



# ESTIMATE

Chicago Garage Door  
 Office Phone: 888-501-0533  
 Mobile Phone: 224-267-9261  
 contact@chicagogaragedoor.com  
 501 W Golf Rd, Arlington Heights, IL 60005

Estimate # 9185-1  
 Date Thu Mar 05, 2026  
 Total \$1,799.00

**Prepared For:**

Brandon Magnini (WildWood Park District)  
 17900 W Fairfield Ln  
 Grayslake, Illinois 60030  
 (224) 723-2795  
 Info@wildwoodparkdistrict.com

Description	QTY	Price	Amount
<b>C.H.I 2250 RAISED PANEL 8 X 7</b> - Door Style - Short Panel - Color - sandstone - Insulation Type - NON - R-Value - NON - Backing - NON  Standard Features:  - 2" Thick sections - Woodgrain exterior texture - Tongue & groove section joints - Heavy Duty Hinges - Nylon rollers for quiet operation - Tracks Vertical & Horizontal - Torsion spring system - Shaft - Drums - Cables - Spring / Springs  Warranty:  - 3 Years on Springs - 3 Years on Hardware - 1 Year labor	1	\$1,650.00	\$1,650.00
<b>Door Radius - 12'</b>	1	\$0.00	\$0.00
<b>TLock Assembly</b> T lock locking mechanism Handle with flipper and key locking mechanism on door	1	\$149.00	\$149.00

<b>Special Weather Proof Stop Door</b>	1	\$0.00	\$0.00
- Parts			
- Labor			
8x7 Sandstone			

<b>Terms</b>	1	\$0.00	\$0.00
--------------	---	--------	--------

- 50% down payment, the rest 50% needs to be paid upon completion of the job.
- Special Orders - Delivery Time is up to 4-6 weeks. (Subject to change)
- All parts, Labor, and fees are included
- The company is responsible for the removal and haul away of all old material
- By signing the contract; I understand that no changes can be made. This is a finalization of the project. If you decide to cancel or make any changes, then a 20% restocking fee would incur and be applied instantly.

<b>Chicago Garage Door Company</b>	1	\$0.00	\$0.00
------------------------------------	---	--------	--------

At Chicago Garage Door, we're dedicated to delivering exceptional products and services to our customers. We understand that your complete satisfaction is of utmost importance, which is why we prioritize it above everything else. With nearly 20 years of collective experience in the Garage Door industry, our team of expert technicians and installers is committed to providing you with the best possible solutions for all your Garage Door needs.

We take great pride in our work and stand behind it with a 100% satisfaction guarantee. If for any reason you're not satisfied with the final outcome, we'll either redo the job to your satisfaction or refund you accordingly. Additionally, we want you to feel secure when you choose us, which is why all of our technicians and installers are fully insured.

We consider it a privilege to serve you and your Garage Door needs, and we don't take your trust for granted. Thank you for choosing Chicago Garage Door as your go-to provider for all things Garage Door-related.

**Terms & Conditions:**

**ACKNOWLEDGMENT OF TERMS:**

By signing above the customer authorizes performance of the above services and agrees to the terms & conditions set forth of this agreement, with regard to these services, or any additional services authorized by the customer at the time these services are performed. Customer also agrees to pay in full the charges referenced above, including all applicable taxes.

I HEREBY AUTHORIZE THE SERVICING COMPANY TO CHARGE THE CREDIT CARD FOR THE LISTED AMOUNT

I have inspected the work completed & found it to be completed to my satisfaction.

Company's Obligation - Company shall provide the services described on this Agreement consistent with Company's standard practices and in accordance with the terms and conditions set forth below.

Warranty - Labor 30 days from service day unless specified otherwise.

This limited warranty applies only to parts that have been installed by the company's representative and only for parts that have been broken during the warranty time.

Warranty is not applied for JUMPED CABLES/SENSORS or ADJUSTMENT ISSUES, BOTTOM SEAL, WEATHER STRIPS.

Warranty does not cover sensors that were adjusted/moved/displaced. If the company is required to inspect and send a technician out to the site, a service call fee will be applied.

Warranty does not cover any squeaking noise of the garage door or "noisy" garage door or springs. It is recommended to complete garage door tune-up twice a year to avoid any unusual noises and to maintain the system running properly.

Parts that are under warranty will be covered by the company, however labor charges will apply for additional work completed by our company's technician.



# ESTIMATE

Chicago Garage Door  
Office Phone: 888-501-0533  
Mobile Phone: 224-267-9261  
contact@chicagogaragedoor.com  
501 W Golf Rd, Arlington Heights, IL 60005

Estimate # 9186-2  
Date Thu Mar 05, 2026  
Total \$2,449.00

**Prepared For:**

Brandon Magnini (WildWood Park District)  
17900 W Fairfield Ln  
Grayslake, Illinois 60030  
(224) 723-2795  
Info@wildwoodparkdistrict.com

Description	QTY	Price	Amount
<b>C.H.I 2216 RAISED PANEL 9 x 7</b> - Door Style - Short Panel - Color - Sandstone - Insulation Type - Polyurethane - R-Value - 17.19 - Backing - Steel	1	\$2,300.00	\$2,300.00
Standard Features:  - 2" Thick sections - Woodgrain exterior texture - Tongue & groove section joints - Heavy Duty Hinges - Nylon rollers for quiet operation - Tracks Vertical & Horizontal - Torsion spring system - Shaft - Drums - Cables - Spring /Springs			
Warranty: - 3 Years on Springs - 3 Years on Hardware - 1 Year Labor			
<b>Door Radius - 12'</b>	1	\$0.00	\$0.00
<b>TLock Assembly</b> T lock locking mechanism Handle with flipper and key locking mechanism on door	1	\$149.00	\$149.00

<b>Special Weather Proof Stop Door</b>	1	\$0.00	\$0.00
- Parts			
- Labor			
9x7 Sandstone			

<b>Terms</b>	1	\$0.00	\$0.00
--------------	---	--------	--------

- 50% down payment, the rest 50% needs to be paid upon completion of the job.
- Special Orders - Delivery Time is up to 4-6 weeks. (Subject to change)
- All parts, Labor, and fees are included
- The company is responsible for the removal and haul away of all old material
- By signing the contract; I understand that no changes can be made. This is a finalization of the project. If you decide to cancel or make any changes, then a 20% restocking fee would incur and be applied instantly.

<b>Chicago Garage Door Company</b>	1	\$0.00	\$0.00
------------------------------------	---	--------	--------

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We take great pride in our work and stand behind it with a 100% satisfaction guarantee. If for any reason you're not satisfied with the final outcome, we'll either redo the job to your satisfaction or refund you accordingly. Additionally, we want you to feel secure when you choose us, which is why all of our technicians and installers are fully insured.

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**Terms & Conditions:**

**ACKNOWLEDGMENT OF TERMS:**

By signing above the customer authorizes performance of the above services and agrees to the terms & conditions set forth of this agreement, with regard to these services, or any additional services authorized by the customer at the time these services are performed. Customer also agrees to pay in full the charges referenced above, including all applicable taxes.

I HEREBY AUTHORIZE THE SERVICING COMPANY TO CHARGE THE CREDIT CARD FOR THE LISTED AMOUNT.

I have inspected the work completed & found it to be completed to my satisfaction.

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Warranty - Labor 30 days from service day unless specified otherwise.

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Warranty is not applied for JUMPED CABLES/SENSORS or ADJUSTMENT ISSUES, BOTTOM SEAL, WEATHER STRIPS.

Warranty does not cover sensors that were adjusted/moved/displaced. If the company is required to inspect and send a technician out to the site, a service call fee will be applied.

Warranty does not cover any squeaking noise of the garage door or "noisy" garage door or springs. It is recommended to complete garage door tune-up twice a year to avoid any unusual noises and to maintain the system running properly.

Parts that are under warranty will be covered by the company, however labor charges will apply for additional work completed by our company's technician.

# Garage Door Repair

33325 N Sears Blvd  
Grayslake, IL 60030

(847) 223-7275  
info@wildwoodparkdistrict.com

ESTIMATE	#1613
SERVICE DATE	Feb 23, 2026
EXPIRATION DATE	Mar 25, 2026
<b>TOTAL</b>	<b>\$2,100.00</b>

SERVICE ADDRESS  
17900 West Fairfield Lane  
Grayslake, IL 60030

CONTACT US  
28147 W Commercial Ave Ste 8  
Lake Barrington, IL 60010

(224) 323-6070  
info@garagerepairs247.com

Service completed by: Andy S

## ESTIMATE

Services	qty	unit price	amount
Garage Door 9X7 CHI #2128 Size: 9x7 Door model: CHI #2128 Collection: Flush Panel Radius: 12 Insulation: R-18 / 2", Medium Duty, 2-Sided Steel Sandwich, Polyurethane Color: Almond Door stops: Yes  Windows: No Position: No Glass: No Window Inserts: No Inserts  3 YEAR MANUFACTURER'S WARRANTY ON PARTS 1 YEAR WARRANTY ON LABOR LABOR INCLUDES THE REMOVAL & DISPOSAL OF OLD MATERIALS ALL GARAGE DOORS COME WITH ALL-NEW HARDWARE 50% non-refundable deposit is required in order to process the order	1.0	\$2,100.00	\$2,100.00

Services subtotal: \$2,100.00

Subtotal \$2,100.00

Tax (Credit Card Payment Fees  
(Convenience fee) 3.5%) \$0.00

**Total \$2,100.00**

# Garage Door Repair

33325 N Sears Blvd  
Grayslake, IL 60030

(847) 223-7275  
info@wildwoodparkdistrict.com

ESTIMATE	#1612
SERVICE DATE	Feb 23, 2026
EXPIRATION DATE	Mar 25, 2026
<b>TOTAL</b>	<b>\$1,400.00</b>

CONTACT US  
28147 W Commercial Ave Ste 8  
Lake Barrington, IL 60010

(224) 323-6070  
info@garagerepairs247.com

Service completed by: Andy S

## ESTIMATE

Services	qty	unit price	amount
Garage Door 8X7 CHI #2150 Size: 8x7 Door model: CHI #2150 Collection: Skyline Flush Panel Radius: 12 Insulation: No ( Hollow Door) Color: White Door stops: Yes  Windows:No  3 YEAR MANUFACTURER'S WARRANTY ON PARTS 1 YEAR WARRANTY ON LABOR LABOR INCLUDES THE REMOVAL & DISPOSAL OF OLD MATERIALS ALL GARAGE DOORS COME WITH ALL-NEW HARDWARE 50% non-refundable deposit is required in order to process the order	1.0	\$1,400.00	\$1,400.00

Services subtotal: \$1,400.00

Subtotal \$1,400.00

Tax (Credit Card Payment Fees  
(Convenience fee) 3.5%) \$0.00

**Total \$1,400.00**

Thank you for your business.  
Please find your invoice attached.

For any questions or further assistance, feel free to contact us at  
(847) 600-9966

**Subject:** Tentative Fiscal Year 2026/2027 Budget  
**Date:** Tuesday, April 7, 2026 at 3:58:38 PM Central Daylight Time  
**From:** Wildwood Park District Accounting  
**To:** Becky Jante, Matt Brueck, Dan Corrigan, Anna Nelson, Doug Dietzen  
**CC:** Brandon Magnini, Wildwood Park District Accounting  
**Attachments:** image001.png, image002.png, image003.png, Tentative Budget FYE April 2027.pdf

Hello Commissioners,

You are all receiving a hard copy of the attached Tentative Fiscal Year 2026/2027 Budget in your mailbox.

Please review the attached carefully and be prepared to make any changes at our meeting on April 20<sup>th</sup>. Having a finalized tentative budget available immediately after the April 20<sup>th</sup> meeting will allow us the legally required number of days to have the budget posted to the public so that you can vote to accept it at the May meeting. By law, the district must have an approved budget by July 31, 2026.

There is an expense reallocation included in this budget as there has been for years. The reallocation allows some of the expenses recorded in one fund (mainly the General Fund) to be reallocated to other funds based upon approximate usage.

Expense Reallocation Between Funds

Assumptions:

- 1) Executive Director's time is split 65% GF and 35% RF. All other funds are minor and not considered
- 2) Sears Blvd Office Building Utilities -  
 Preschool/tot programs in building ~2800 hrs/year  
 Yoga - 8 hrs/session x 4 sessions/year = 32 hrs  
 Camp - they are in building daily using restrooms etc. ~40 days 8 hrs/day = 80 hours  
 approximate hours programming uses building = 2912/year or 33% of the time
- 3) Annual Fiscal Audit - Allocated between all funds  
 Annual Audit Expense \$ 9,450.00 Only Audit Firm expense is included.  
 55% allocated to other \$ 5,200.00 5% to Special Rec, 5% to Liability, 5% to Paving & Lighting, 45% to GF, 40% to RF

RECREATION FUND	Budget
Executive Director Salary	\$ 87,400.00
ER Payroll Expense	\$ 7,429.00
Benefits	\$ 22,310.00
	\$ 117,139.00
35% to Recreation Fund	\$ 41,000.00

Even though shop utilities are included, this simplified the calculation because building maintenance staff is not being included.

District Utilities	\$ 27,300.00
Allocate 33%	\$ 9,009.00
Annual Audit Firm Exp to RF	\$ 2,080.00
Total Allocation FROM RF	\$ 52,089.00
Audit Firm Exp. To GF	\$ 2,340.00
Audit Firm Exp. To Spec Rec	\$ 260.00
Audit Firm Exp. To Liab Fund	\$ 260.00
Audit Firm Exp. To P&L	\$ 260.00

Net GF  
 \$ 5,200.00 \$ 47,669.00

As presented, in the event all income and expenses included in this tentative budget are collected and spent, each of the six funds will remain in compliance with the Fund Balance Policy when this budget cycle completes on April 30, 2027.

Fund Balances	As of 3/31/26	Change April based upon last year actual modified	Estimated FYE 26 Balance	FY 2027 Budget Net (revenues less expenses)	Anticipated Fund Balance At FYE April 30, 2027	Fund Expenses without Reserves/Capital Improvements	Required 2 months budgeted operating expense fund balance	Compliant by (Underfunded)	Not Included Capital Items
General Fund	\$ 242,342.96	\$ (43,824.57)	\$ 198,518.39	\$ (117,492.63)	\$ 81,025.75	\$449,116.61	\$ 74,652.77	\$ 6,172.98	\$ 58,000.00
Recreation Fund	\$ 134,384.96	\$ (6,181.55)	\$ 128,203.01	\$ (30,598.00)	\$ 97,605.01	\$902,475.00	\$ 50,412.50	\$ 47,192.51	\$ 600.00
Liability Insurance Fund	\$ 38,560.01	\$ (128.66)	\$ 38,431.35	\$ (14,130.50)	\$ 24,290.85	\$28,960.00	\$ 4,626.67	\$ 19,464.18	
Paving & Lighting Fund	\$ 25,481.82	\$ (18.05)	\$ 25,463.77	\$ (10,388.55)	\$ 15,075.22	\$16,360.00	\$ 2,728.67	\$ 12,348.55	
Audit Fund	\$ 6,700.09	\$ -	\$ 6,700.09	\$ (529.00)	\$ 6,171.09	\$6,500.00	\$ 1,083.33	\$ 4,087.76	
Special Recreation Fund	\$ 69,491.77	\$ (28,133.67)	\$ 41,358.10	\$ (7,688.00)	\$ 33,670.10	\$69,680.00	\$ 11,613.33	\$ 12,058.77	
	\$ 505,961.60	\$ (78,296.90)	\$ 427,664.70	\$ (180,824.66)	\$ 246,840.02	\$879,091.61			
					\$ 246,840.02		\$ 145,515.27	\$ 101,324.75	\$ 58,600.00
						\$58,600.00			
						\$931,691.61			

last reviewed 4/7/26 ka

Note that the ADA Paved Path at Sunset Beach Park and the Shoreline Maintenance at Willow Point Park will either be paid or accrued in Fiscal Year 2026 and are not included in the Tentative FY2026/2027 budget.

If you have any questions prior to the April 20<sup>th</sup> meeting, please let me know.

Regards,

Kathy Atkins  
Accountant  
Wildwood Park District  
33325 N. Sears Blvd, Grayslake, IL 60030  
accounting@wildwoodparkdistrict.com  
Office: 847.223.7275  
Cell: 224.723.3031



WILDWOOD PARK DISTRICT  
TENTATIVE BUDGET FY2026/2027

		Meeting Changes	Director /	ch ec k	12 Month Actual	Notes for FY2027 Budget
			Accountant			
			2026/2027	Prior Budget 2025/2026	01/01/2025- 12/31/2025	Check Column - "X" if updated for current budget
<b>4100 - INCOME TO GENERAL FUND</b>						
410020	Real Estate Tax		351,324	339,155	336,779.83	revised after extension rec'd from LC TY 2025 Levy plus Recapture
410030	Replacement Tax		1,800	2,500	1,766.08	BM
410040	Interest		18,000	22,000	22,145.69	anticipate less funds in savings & lower interest rates
410060	Donations		1,000	1,000	2,000.00	BM
410095	Parking (Daily, Decals)		600	600	495.73	BM
410120	Key Sales		11,000	11,600	11,225.68	BM
410125	Pavilion Rental Fees		3,000	3,000	3,250.83	BM
410140	Tree & Bench Donations		1,000	1,000	900.00	BM
410160	Miscellaneous Income		1,900	1,900	2,995.10	\$1,500.00 PDRMA RMR Incentive, \$175 Scout Rent, \$225 other
<b>TOTAL INCOME TO GENERAL</b>		-	<b>389,624</b>	382,755	381,558.94	
<b>4200 - INCOME TO RECREATION</b>						
420020	Real Estate Tax		153,362	149,691	148,642.40	revised after extension rec'd from LC TY 2025 Levy
420025	Interest Income		150		164.99	tentative TY 2025 Levy
420030	Sponsors (Brochure/Special Events)		2,000	1,600	1,394.53	
420080	Camp Fees		51,275	48,002	64,179.50	See spreadsheet BM. Add'l camper t-shirt sales in office \$50
420090	Swim Lesson Fees		12,240	11,920	11,899.10	See spreadsheet BM
420100	Preschool Fees		27,720	30,580	18,384.79	See spreadsheet BM
420110	Program Fees		8,070	8,770	8,001.63	See spreadsheet BM
420130	Special Events & Trips		1,000	550	1,246.15	See spreadsheet BM + Harbor Brewing /food truck proceeds
420130A	Special Events - Harvest Fest		8,350	9,200	8,037.34	See spreadsheet BM
420130B	Special Events - Sponsors & Booth Rental - Hfest		5,250	4,900	4,910.00	See spreadsheet BM
420140	Room Rental Fees		2,000	1,500	3,322.41	BM
420155	Cooperative Programs		1,060	1,275	978.65	
420160	Misc. Revenue			-	583.56	
<b>TOTAL INCOME TO RECREATION</b>		-	<b>272,477</b>	267,988	271,745.05	
<b>4300 - INCOME TO LIABILITY</b>						
430020	Real Estate Tax		14,830	14,401	14,301.95	revised after extension rec'd from LC TY 2025 Levy
430025	Interest				15.87	
<b>TOTAL INCOME TO LIABILITY</b>		-	<b>14,830</b>	14,401	14,317.82	
<b>4500 - INCOME TO PAVING AND LIGHTING</b>						
450020	Paving and Lighting		5,971	5,821	5,780.24	revised after extension rec'd from LC TY 2025 Levy
450025	Interest				6.42	

WILDWOOD PARK DISTRICT  
TENTATIVE BUDGET FY2026/2027

Note: 3/4/26- ADA path & WF shoreline as both will be accrued in FY2026 ka	Meeting Changes	Director / Accountant	ch ec k	Prior Budget 2025/2026	12 Month Actual 01/01/2025-12/31/2025	Notes for FY2027 Budget
		2026/2027				Check Column - "X" if updated for current budget
<b>TOTAL INCOME TO PAVING AND LIGHTING</b>	-	5,971		5,821	5,786.66	
<b>4600 · INCOME TO AUDIT</b>						
460020 Real Estate Tax		5,971		5,821	5,780.24	revised after extension rec'd from LC TY 2025 Levy
460025 Interest					6.42	
<b>TOTAL INCOME TO AUDIT</b>	-	5,971		5,821	5,786.66	
<b>4700 · INCOME TO SPECIAL REC</b>						
470020 Real Estate Tax		61,994		57,748	57,345.33	revised after extension rec'd from LC TY 2025 Levy
470025 Interest					63.65	
<b>TOTAL INCOME TO SPECIAL REC</b>	-	61,994		57,748	57,408.98	
<b>TOTAL INCOME</b>	-	<b>750,867</b>		<b>734,534</b>	<b>736,604.11</b>	
<b>5000 · EXPENSES TO GENERAL</b>						593,451.93
<b>5100 · WAGES/BENEFITS</b>						
510010 Executive Director		87,400		81,000	81,450.00	Contract plus CPRP(5% once passed)
510030 Maintenance (Part-Time)		130,416		100,600	104,318.25	<b>B.M. Note 2/21/2026:</b> Add add'l new seasonal hire @ \$16 per hour for 720 hours (roughly 5-6 months April 1-Sept. at \$11,520.00). New total payroll would be 128,320. Kathy, I wasn't able to add this additional new hire to the PR Summary Tab so i summarized it here.
510045 Health Insurance		12,000		11,250	10,694.23	CY26 \$966/mo, CY26 10% inc \$1,060/mo +\$32 to round
510052 Employer Payroll Taxes		18,600		17,700	15,883.40	Formula on PR Budget Sheet
510060 IMRF		10,310		9,450	9,179.39	See payroll tab
510065 Public Safety		17,909		25,000	14,574.66	see payroll tab B.M.
<b>TOTAL WAGES/BENEFITS</b>	-	276,636		245,000	236,099.93	
<b>5200 · OFFICE EXPENSES</b>						
520010 Office Supplies		500		525	401.72	Printer Ink, maintenance office supplies/water etc.
520020 Office Equipment/Furniture		300		1,500	40.00	new laptop for Maintenance Lead purchased in FY26
520030 Postage		250		250	146.00	BM
520035 Publish Notices/Ads		500		500	452.87	
520040 Professional Services - Legal		1,000		1,000	326.25	Updates to District policy as needed, HR, unexpected PR issues as needed
520041 Professional Services - Accounting		25,000		23,000	21,620.00	
520042 Professional Services - Other		-		-	-	
520045 Pre Employment Exam		700		700	350.00	5 Physicals + 5 drug screens for new hires at \$142.00 each
520050 Membership/Dues		700		700	568.92	IAPD for Board (\$500+), \$150-\$200 NRPA Membership Brandon

WILDWOOD PARK DISTRICT  
TENTATIVE BUDGET FY2026/2027

Note: 3/4/26- ADA path & WP shoreline as both will be accrued in FY2026 ka		Meeting Changes	Director / Accountant	ch ec k	Prior Budget 2025/2026	12 Month Actual 01/01/2025-12/31/2025	Notes for FY2027 Budget
		2026/2027					Check Column - "x" if updated for current budget
520055	Mileage Travel Reimbursement	400			300	809.27	ED Mileage reimbursement (WSRA, Bank/Post Office/Parks Tours/IPRA/PDRMA trainings/store for program goods if required
520060	Training/Conferences/Meetings	1,200			1,200	1,273.26	Maintenance IPRA Conf/Hotel, Staff (Maintenance) PDRMA trainings (2026 Defensive Driving, misc.)
520061	Bank & Credit Card Fees	250			250	61.86	
520070	Printing	1,200			1,200	1,141.60	2027-2028 resident parking sticker rolls to be ordered (\$800) prior to Jan 2027. 2027 Boat Key Decals \$420
520075	Staff & Volunteer Recognition/Appreciation	600			600	505.62	
520085	Board Expenses	3,000			3,000	855.29	\$525 ea conference hotel & per diem, apparel, name tags, business cards, training/events etc.
520090	IT	1,450			1,350	1,259.06	\$120 Monthly Internet @ Maint. Bldg
<b>TOTAL OFFICE EXPENSES</b>		-			37,050	36,075	29,811.72
<b>5300 · UTILITIES</b>							
530020	Gas	3,500			3,000	2,930.17	expected rate increase 15%-25% over actual - used 20% rounded
530036	Electric	5,900			4,800	4,887.20	expected rate increase 15%-22% over actual - used 20% rounded
530040	Water/Sewer	1,200			1,200	928.26	expected rate increase 6% rounded=\$1,000 left at PY budget amount
530050	Telephones	3,700			3,120	2,835.99	\$100 Mobile, \$195 Office plus \$160 extra
530060	Alarm Systems	1,800			1,800	1,200.96	\$660 Maint, \$600 Office, \$540 Special Battery & repairs
530070	Trash Removal	5,700			6,720	7,495.55	removed 2yd recycling. 6 yd trash container only plus environmental fees ~\$475/mo
530080	Portable Toilets	5,500			5,300	5,184.18	(April-October 5 basic units @\$123 ea) plus 5 extra basic units one month@Rule plus \$600 extra for timing of install
<b>TOTAL UTILITIES</b>		-			27,300	25,940	25,462.31
<b>5400 · VEHICLES AND EQUIPMENT</b>							
540010	Fuel	4,000			4,500	2,936.60	
540020	Vehicle Maintenance	5,500			3,500	1,989.28	Possible repair to Ford Passenger Door (\$2,000 LOW PRIORITY), supplies for in house repairs, replace Grasshopper mower drive tires per Mike
540030	Equipment Maint./Repairs/Supplies	6,000			6,000	4,684.79	Black open trailer wire harness install/landing gear replacemnt to make street legal, replacement DeWalt power tool batteries (1-2 for \$200-\$300), misc.
<b>TOTAL VEHICLES AND EQUIPMENT</b>		-			15,500	14,000	9,610.67
<b>5500 · MAINTENANCE</b>							
550011	Tree Removal/Maintenance	24,600			18,000	11,075.00	2nd FY tree inventory \$4,595, various tree removal \$20,005

WILDWOOD PARK DISTRICT  
TENTATIVE BUDGET FY2026/2027

Note: 3/4/25- ADA path & WP shoreline as both will be accrued in FY2026 ka		Meeting Changes	Director / Accountant	ch ec k	Prior Budget 2025/2026	12 Month Actual 01/01/2025-12/31/2025	Notes for FY2027 Budget
		2026/2027					Check Column - "x" if updated for current budget
550013	Garden Club Expenses	1,000			500	275.69	2026 New Entry Sign Planters/Flowers across 8 locations, flowers for Rule and existing planters - BM
550014	Other Outside Services	2,700			2,700	1,055.81	\$150*4 Shopen Qtrly Billing, \$700 Annual Fire Extinguisher Inspection, \$1200 Sheriff Presence during the year plus \$250 extra
550018	Park/Maint. Supplies	5,000			7,300	3,183.06	Trash/Dog Bags, Actual included <del>\$1250 for outboard motor</del> . Rental of paint equip sprayer for inside pavilions. Various equipment rental. Various paints (including marine paint for Sunset boat ramp platform), split-rail pieces/wood sign and barrier posts, misc. like concrete/topsoil/landscape materials/hardscape materials, grass seed mix/straw blankets in bulk
550025	Building Maintenance & Repair	13,500			15,000	2,366.12	\$3k Fishing Gazebo Repairs, \$2k restain/replace parts of Rule House decking, \$7k other unknown (garage doors for Rule Shed/Maintenance Shop \$3,500, roof/siding in-house repair Scout Garage, seal attic entrance in Maintenance Shop, etc.). Actual included <del>\$2400 Security Shed repairs &amp; \$1k new electric at Maint Bldg</del> . Gutter run and downspout across Scout Garage side entrance per Scoutmaster request \$1,000.
550030	Park/Playground Maint. & Repair	12,000			20,000	8,804.17	<del>Beach sand for 1 beach-TBD</del> . 3-4 in-house sitting bench repairs. Drain tile/flood control Pebble. Minor playground repairs and parts/swing chain. Several park garbage container lids and barrel replacements. Blown in playground mulch at Old Plank/Willow 1/Twin Lakes/Pebble. Various painting efforts. 1 add'l garbage container at Old Plank and picnic table/mutt mitt dispenser. 1-2 replacement grill tops if needed.
550040	Valley Lake Expense	32,200			17,000	20,306.29	Tigris contract \$25,000, SePro phosphorous bags \$1,000, Fish Restocking \$3,000, Other miscellaneous \$3,000 (aerator maintenance/pump parts, LC phosp testing \$125 for season), Herbicide treatment at Plunge Pool per Bleck Plan
550041	Lake Maintenance - General	2,200			1,600	1,662.11	4 beach licenses @\$264 ea, SePro bags \$282 ea plus \$230 extra
550042	Twin Lakes Expenses				-	-	
550043	Gages Lake Expenses	21,600			20,600	17,668.61	\$15k Lake Management, \$1000 for Lily Pads, \$5,500 Fish Restocking, \$100 Carp Derby. <b>Is \$15k for algae management necessary if Sonar has coverage for 2 years?</b>
550060	Signage	4,500			22,000	8,820.22	Add'l HDU park signs @\$1200 ea, various event signs, replacement aluminum signs
550135	Boat Ramp Expense	8,000			15,000	34.99	Pebble Beach Ramp \$3k-silt removal & underwater boulders, Keys, Misc gate/ramp maintenance \$5k (install of new metal post and concrete base-Sunset gate structure).
550155	Uniforms	1,000			1,000	753.58	Various Shirts/Hats for Maintenance & Security staff
550160	Shoreline Mainienance	10,000			10,000	1,547.73	Specific projects are listed in GF Reserves/Improvements. Add'l rip rap to Pebble as needed.
550165	Donated Tree & Benches Purchases	2,000			2,000	1,597.48	

WILDWOOD PARK DISTRICT  
TENTATIVE BUDGET FY2026/2027

Note: 3/4/26- ADA path & WP shoreline as both will be accrued in FY2026 ka		Meeting Changes	Director / Accountant	ch ec k	Prior Budget 2025/2026	12 Month Actual 01/01/2025- 12/31/2025	Notes for FY2027 Budget
			2026/2027				Check Column - "X" if updated for current budget
<b>TOTAL MAINTENANCE</b>		-	140,300		152,700	79,150.86	
<b>550175</b>	<b>General Fund Reallocation</b>	-	(47,669)		(44,345)	(32,410.00)	FROM RF 35% ED Salary/benefits plus 33% Utilities. TO Audit Fund 45% Audit Firm Expense
<b>5600</b>	<b>GENERAL FUND RESERVES/IMPROVEMENTS</b>						
<b>5600</b>	2014 Gator Replacement (JD XUV835M \$23.5 base plus \$8k accessories)		-		24,500		NA to FY 26-27
<b>5600</b>	Willow Pavilion interior wood replacement (Gagewood Lion's Club Options New or updated)		-		12,000		NA to FY 26-27
<b>5600</b>	Shoreline Stabalization Completion - Plantings & Flat Fishing Stone at Pebble Beach		-		13,000	14,077.24	NA to FY 26-27
<b>5600</b>	Shoreline Erosion/Rip Rap at Willow Point		-		30,000		Approved with Balanced Environments, Inc 11/17/25 \$56000. Expense will be accrued in FY2026
<b>5600</b>	Shoreline Stabilization Sunset Seawall (Possible Grant Funded) Rip Rap		-		-		Talk to Kathy
<b>5600</b>	Shoreline Stabilization Rip Rap at Boulder Park/add more to Cove		20,000		-		Rated "A" in Capital tab
<b>5600</b>	Valley Lake South shoreline Rip Rap		20,000		-		Rated "A" in Capital tab
<b>5600</b>	Sunset ADA Compliant Path & gravel removal/regrade along walkway included as secondary scope of work				-		Contract with NP & Son Brick Paving Co. approved 9/15/25 deferred to April 2026 - ADA Projects - accrued in FY2026 ka
<b>5600</b>	Pebble Beach Boat Ramp Stabilization		10,000		-		Rated "A" in Capital tab
<b>5600</b>	Pebble Beach Drain Tile/Flood Control		8,000		-		
<b>TOTAL GENERAL FUND RESERVES/IMPROVEMENTS</b>		-	58,000		79,500	14,077.24	
Land Acquisition			-		-		
<b>Total 5000 · EXPENSES TO GENERAL</b>		-	<b>507,117</b>		<b>508,870</b>	<b>361,802.73</b>	
<b>6000 · RECREATION EXPENSES</b>							
<b>6100 · WAGES/BENEFITS</b>							
610015	Education Reimbursement		400		400	-	ED exp remains in RF
610020	Office Staff & Building Attendants		70,150		59,500	53,318.60	Working Coordinator \$39,500.00 @ \$20.20 p/h 1,900 hours. Office Admin \$19.45 @ 930 hours, \$18,088.50 and Front Desk Support \$18.25 @ 630 hours, \$11,497.50. Building Attendants (Front Desk Staff) \$18.25 @ 40 hours for \$730 and \$19.45 @ 20 hours for \$389.00
610030	Preschool Staff		24,000		26,900	20,532.62	See program page

WILDWOOD PARK DISTRICT  
TENTATIVE BUDGET FY2026/2027

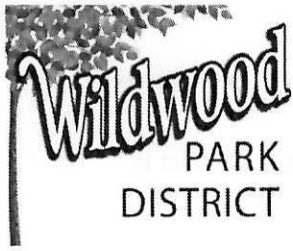
Note: 3/4/26- ADA path & WF shoreline as both will be accrued in FY2026 ka		Meeting Changes	Director / Accountant	ch ec k	Prior Budget 2025/2026	12 Month Actual 01/01/2025-12/31/2025	Notes for FY2027 Budget
		2026/2027					Check Column - "X" if updated for current budget
610050	Instructors	5,100			5,000	4,769.95	see program spreadsheets
610060	Camp Staff	41,690			38,300	39,346.03	
610070	Swim Lesson Staff	4,500			4,200	4,104.48	50.00 hours @ \$16.50 for \$825.00, 53.00 hours @ \$16.00 for \$848.00, and 50.50 hours @ \$16.00 for \$808.00.
610080	IMRF	4,800			3,700	2,861.17	Formula on PR spreadsheet
610082	Employer Payroll Taxes	12,300			12,100	10,394.05	Formula on PR spreadsheet
610090	Contracted Staff - 1099 NEC Vendors	10,000			10,000	8,793.00	AquaGuard in 2026 \$8,700.00. 1099-NEC vendors used for programs/camps etc. inc.
610095	Consulting Services	-			-	-	
<b>TOTAL WAGES/BENEFITS</b>		-			172,940	160,100	144,119.90
<b>6200 - PROGRAM EXPENSES</b>							
620005	Office Supplies	3,500			2,700	2,523.36	QB Desktop Pro \$1200/yr, general office supplies, breakroom supplies, cricut supplies
620006	Office Equipment/Furniture	2,000			2,400	520.47	New Copier w/Toner
620010	IT	6,500			5,700	5,094.88	Minimum: AppRiver \$135/mo, Version2 \$120/mo, Creative Cloud \$65/mo, Weblinx \$850/yr, Doteasy \$35/yr, Canva \$120/yr, Zoom \$175/yr = \$4780 plus \$1720 extra
620015	Internet	1,860			1,200	1,294.60	\$155/mo Comcast Internet @ Rule
620017	Payroll Processing	3,800			2,500	3,074.51	\$850 annual PR fee, DDA rate \$7/EE/mo, YE forms, Labor Law Posters, vendor DDA
620020	Training/Conferences/Meetings	2,000			2,200	2,306.41	\$575 ea for BM & MW IAPD/IPRA Conference, \$600 CPR Training \$500-extra, Brandon Professional Development School, \$115 Brandon IPRA programs
620025	Membership	650			650	394.00	IPRA \$275-Magnini, Amazon Prime yearly membership, \$50 ILMA, \$50 Women in Leisure, \$20 SPRA (Suburban Parks and Rec Association)
620026	Mileage Reimbursement	65			65	-	Mileage Reimbursement Rec Fund Staff
620027	Staff Apparel	1,000			500	1,219.35	Actual includes Camp staff, office staff and volunteers
620028	Pre Employment Exam & Job Postings	200			200	-	
620029	Background Checks (FT & PT)	300			400	222.00	Background check for new staff/volunteers at \$20 per screening
620030	Program Supplies/Equipment	2,340			3,700	2,575.34	formula from program tabs plus extra (includes Cooperative program costs)
620040	Preschool Materials/Supplies	1,000			1,350	609.30	formula from program tabs plus extra
620050	Camp Supplies	2,100			2,900	3,774.13	formula from program tabs plus extra
620060	Swim Lesson Supplies	1,250			250	270.59	formula from program tabs plus extra
620080	Printing- Brochure	20,000			16,000	18,274.00	

WILDWOOD PARK DISTRICT  
TENTATIVE BUDGET FY2026/2027

Note: 3/4/26- ADA path & WP shoreline as both will be accrued in FY2026 ka		Meeting Changes	Director /	ch ec k	12 Month Actual	Notes for FY2027 Budget
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			2026/2027	Prior Budget 2025/2026	01/01/2025- 12/31/2025	Check Column - "x" if updated for current budget
620081	Postage - Brochure		6,900	6,900	5,832.65	
620085	Safety Award/Staff & Vol. Apprec.		300	300	208.68	
620090	Promotions & Marketing & Advertising		1,000	1,500	1,401.50	Reduce expenses here, buy less giveaways, use funds for banners/50th Anniversary
620095	Special Events		2,440	2,850	2,142.30	formula from program tabs plus extra
620095A	Special Events-Concerts		3,251	4,500	3,648.00	formula from program tabs plus extra
620095B	Special Events-Harvest Fest		12,690	13,000	12,360.81	formula from program tabs plus extra
620105	Program Scholarship		1,000	1,000	1,000.00	See District policy form
620110	Building Supplies		1,300	800	1,174.05	Paper products, soaps, batteries
<b>TOTAL PROGRAM EXPENSES</b>		-	<b>77,446</b>	<b>73,565</b>	<b>69,920.93</b>	
66910	Recreation Fund Reallocation	-	52,089	48,545	36,610.00	Reallocation from GF 35% for ED Salary/Benefits plus 33% Utilities plus 40% Audit Firm Fee
<b>6210 RECREATION RESERVES/IMPROVEMENTS</b>						
6210	Recreation Fund Capital Improvements		-	-		
6210	Willow Point Playground #1 Full Replacement (Possible Grant/Lions Club Donation)					Discuss with Kathy - B.M. 2/21/2026
6210	Portable Battery events		-	3,000		Skip for FY 26-27
6210	Folding Picnic Tables		600		733.66	2 replacement tables B.M.
6210						
<b>TOTAL RECREATION FUND RESERVES/IMPROVEMENTS</b>		-	<b>600</b>	<b>3,000</b>	<b>733.66</b>	
<b>TOTAL RECREATION EXPENSES</b>		-	<b>303,075</b>	<b>285,210</b>	<b>251,384.49</b>	
<b>7000 LIABILITY EXPENSES</b>						
710010	Insurance Premium		15,000	14,000	12,792.24	Premium CY2025 \$13,387.44. Budget ~10% increase for CY2026
710030	Safety Improvements		10,000	12,000	800.00	Actual-2 new cameras at Maint. Bldg. Including \$500-\$1,000 PDRMA mandated backup cameras for Truck/Gators. Sunset Cameras/electric \$8,000.00 an "A" rated item in Capital tab
710040	Safety Expenses		3,700	4,300	1,815.63	\$1125 Safety Shoes per policy, \$500 AED supplies, \$2500 various safety masks/earprotection/glasses (including welding shield \$200-\$300, 5 total new ANSI approved new hard hats at \$75 per hat total of \$375).
710070	Liability Exp Reallocation		260	250	250.00	5% of Audit Firm Fee
<b>TOTAL LIABILITY EXPENSES</b>		-	<b>28,960</b>	<b>30,550</b>	<b>15,657.87</b>	

WILDWOOD PARK DISTRICT  
TENTATIVE BUDGET FY2026/2027

		Meeting Changes	Director / Accountant	ch ec k	Prior Budget 2025/2026	12 Month Actual 01/01/2025- 12/31/2025	Notes for FY2027 Budget  Check Column - "x" if updated for current budget
Note: 3/4/26- ADA path & WP shoreline as both will be accrued in FY2026 ka							
<b>8000 · PAVING AND LIGHTING EXPENSES</b>							
800010	Lighting		1,100		1,100	209.87	
800020	Paving		15,000		15,000	3,000.00	Patch Rule Parking Lot and other repairs as needed
800040	P&L Fund Reallocation		260		250	250.00	5% of Audit Firm Fee
<b>TOTAL PAVING AND LIGHTING EXPENSES</b>		<b>-</b>	<b>16,360</b>		<b>16,350</b>	<b>3,459.87</b>	
<b>8500 · AUDIT EXPENSES</b>							
850010	Annual Audit		9,450	x	9,000	9,000.00	Second year of contract. Fund can't support entire annual audit cost so reallocation from other funds required. \$9450 FY26 & \$9900 FY27
850023	Legal Opinion for Audit		250		250	202.50	
850025	Staff Audit Time		2,000		1,500	1,500.00	
850035	Audit Fund Reallocation		(5,200)		(4,950)	(4,950.00)	Share of Audit Firm Expense paid from other Funds
<b>TOTAL AUDIT EXPENSES</b>		<b>-</b>	<b>6,500</b>		<b>5,800</b>	<b>5,752.50</b>	
<b>9000 · SPECIAL RECREATION EXPENSES</b>							
900010	WSRA Support		47,070		43,830	44,579.22	Formula:75% Spec Rec Levy plus \$500 for events.
900020	Inclusion Services		8,000		7,000	-	Inclusion services for 2-3 campers throughout the summer
900030	ADA Projects		11,000		17,000		Sunset ADA Compliant Path & gravel removal/regrade along walkway included as secondary scope of work - Contract w/NP Paving approved 9/15/2025 \$28k accrued in FY2026. ADA Accessibility Audit by third-party \$10,000.00.
900040	ADA Expenses		3,350		3,350	1,987.32	10 ADA portable toilets@\$235 ea, supplies for ADA projects
900050	Spec Rec Exp Reallocation		260		250	250.00	5% of Audit Firm Fee
<b>TOTAL SPECIAL RECREATION EXPENSES</b>		<b>-</b>	<b>69,680</b>		<b>71,430</b>	<b>46,816.54</b>	
<b>TOTAL EXPENSE ALL FUNDS</b>		<b>-</b>	<b>931,692</b>		<b>918,210</b>	<b>684,874.00</b>	
<b>Net Income (Profit/Loss)</b>		<b>-</b>	<b>(180,825)</b>		<b>(183,676)</b>	<b>51,730.11</b>	



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TO: Board of Commissioners  
CC: All Staff, Brandon Magnini - Executive Director  
FROM: Anna Nelson, Commissioner  
SUBJECT: IAPD Commissioners Roundtable Event June 5<sup>th</sup>, 2026  
DATE: April 20<sup>th</sup>, 2026

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## **IAPD Commissioners Roundtable Conversation – Friday, June 5**

### **Overview & Purpose**

Commissioner Nelson will be attending an IAPD Commissioners Roundtable meeting on Friday, June 5<sup>th</sup>, 2026.

The Illinois Association of Park Districts (IAPD) Commissioners Roundtable is a pilot, peer-to-peer discussion forum designed to extend and deepen conversations that began at the IPRA/IAPD Annual Conference. The goal is to provide commissioners with a collaborative space to share experiences, discuss governance best practices, and exchange ideas that strengthen board effectiveness and district leadership across the state. Commissioner Nelson was invited to be a part of this meeting of state-wide Commissioners due to her networking and connection with several Commissioners at Conference (said Commissioners representing Peoria, Winnetka, Vernon Hills, Buffalo Grove, Oak Brook, etc.).

### **Date, Time & Format**

- **Date:** Friday, June 5, 2026
- **Time:** 10:00 a.m. – 3:00 p.m.
- **Format:** In-person roundtable discussion with a working lunch to maximize dialogue.

### **Participants**

- Approximately **20 park district commissioners statewide**
- Each organizing commissioner will invite three participants
- Intentional emphasis on **diversity of geography, district size, tenure, and perspectives**
- Ideally one commissioner per agency to broaden viewpoints
- Location: Peoria Park District

### **Planned Discussion Topics**

Topics will ultimately be prioritized by participants, but proposed focus areas will include:

- Board policies and governance practices (roles, boundaries, succession planning, evaluations of directors)
- Financial oversight and key metrics commissioners should understand, how each District is funded
- Legislative advocacy and why it matters to park districts
- Transparency and public accountability
- Practical challenges such as social media and ADA considerations
- Leveraging IAPD resources and conferences
- Sharing innovative ideas and best practices among districts

### **How This Benefits the Wildwood Park District**

Participation in the IAPD Commissioners Roundtable directly supports stronger governance, better decision-making, and long-term organizational stability for our District.

First, the roundtable provides **peer benchmarking and shared learning**. Commissioners can gain insight into how other Districts address common challenges such as board policies, executive evaluation, financial oversight, transparency, and legislative advocacy. These real-world comparisons help ensure the Wildwood Park District's practices remain current, defensible, and aligned with statewide best practices. Second, the discussion strengthens **board effectiveness and role clarity**. Topics such as commissioner-staff boundaries, succession planning, and board leadership structure support more productive governance, reduce risk, and promote a healthy working relationship between the Board and executive staff. Third, the roundtable enhances **financial and strategic awareness**. Conversations around funding sources, key financial metrics, and capital planning will help commissioners better understand the financial implications of policy decisions, which supports responsible stewardship of public resources. Fourth, participation can build **regional and statewide relationships**. Establishing connections with commissioners from districts of varying size and geography creates a trusted network for future collaboration, idea-sharing, and problem-solving beyond this single event.

Finally, involvement ensures the Wildwood Park District remains **engaged and visible within IAPD leadership efforts**, reinforcing our commitment to continuous improvement, professional governance, and advocacy on issues that impact parks and recreation statewide.

Sincerely,

*Anna Nelson,*

Commissioner

*Brandon Magnini*

Brandon Magnini  
Executive Director