

**Wildwood Park District
Regular Board Meeting
33325 N. Sears Boulevard, Wildwood, IL 60030
Tuesday, January 20th, 2025, 7:00pm
In-Person at Rule House**

Consistent with the requirements of the Illinois Compiled Statutes
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Location of the meeting: Rule House, 33325 N. Sears Boulevard, Wildwood, IL 60030

AGENDA

- I. Call to Order - Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda – Regular Board Meeting – Tuesday, January 20th, 2026**
- IV. Approval of Minutes**
 - A. Minutes of the Regular Board Meeting – Monday, December 15th, 2025**
- V. Minutes of the Closed Session - Semi-Annual Review**
- VI. Matters from the Public**
- VII. Financial Report**
- VIII. WSRA**
- IX. GLCC Report**
- X. Valley Lake Report**
 - A. Formation of Valley Lake Committee of the Board**
- XI. Staff Reports**
 - A. Recreation/Administration**
 - B. Maintenance**
 - C. Marketing/Promotions**
- XII. Unfinished Business**
 - A. 2026-2029 Strategic Plan – Board of Commissioners Workshop Discussion**
- XIII. New Business**
 - A. Bartlett Tree Service Winter Tree Pruning and Clean Cut Tree Removal Quotes for Review**
- XIV. Other Business**
- XV. Matters from the Public**
- XVI. Closed Session**
 - A. 5 ILCS 120/2 (C) (21) Review of Closed Session Minutes**
- XVII. Adjournment**

The Wildwood Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847.223.7275 or email info@wildwoodparkdistrict.com.

The Board of Park Commissioners welcome public comments during all meetings.

Key rules governing participation

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

Wildwood Park District
Regular Board Meeting
Rule House 33325 N. Sears Blvd, Wildwood, IL 60030
Monday, December 15th, 2025, 7:00 PM

Minutes

I. **Call to Order:** The meeting was called to order at 7:00 PM. The Pledge of Allegiance was recited.

II. **Roll Call:**

Present: Commissioners Becky Jante, Anna Nelson, Dan Corrigan, Doug Dietzen, Matt Brueck

Absent: None

Park District Staff Present: Brandon Magnini, Executive Director, Michael Dykes, Maintenance Supervisor, Kathy Atkins, Accountant.

III. **Approval of Agenda – Regular Board Meeting – Monday, December 15th, 2025**

President Jante entertained a motion to approve the Agenda of the Regular Board Meeting of the Wildwood Park District of Monday, December 15th, 2025, as presented. So Moved: Commissioner Corrigan, Second: Commissioner Dietzen. All in favor, motion carried.

IV. **Approval of Minutes – Regular Board Meeting – Monday, November 17th, 2025**

President Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Monday, November 17th, 2025, as presented. So Moved: Commissioner Nelson, Second: Commissioner Brueck. All in favor, motion carried.

V. **Matters from the Public**

- Several residents that reside around Valley Lake were present. Susan Losch, Sally Mahan, Cliff Ward, and Kay Mazzuca were officially signed in.

Sally Mahan expressed her concern with TIGRIS as a potential lake treatment company. She stated that she noticed substantial algae underneath the frozen ice last winter that had not been dealt with prior to the end of the summer season. She stated that made it so that it would be a tough year for Valley Lake in 2025 with the existing conditions, road construction, and other factors while putting ILM behind in their treatment process for 2025.

Cliff Ward expressed that the residents were looking for a comprehensive plan to treat the lake and that the approach in the past has been just a band-aid.

Jan Ward introduced herself as an environmental educator with the Lake County Forest Preserves. She stated that she had never seen such bad algae in the spring of 2025 that early. She did not think spraying and sinking the algae was a best practice while suggesting using a harvester and non-chemical practices instead. She suggested looking for grants and educating the homeowners on best practices for their lawn care in respect to the lake. She also did not think the use of Copper Sulfate to manage the swimmers itch concern was a best practice.

VI. Financial Report

The Financial Report was read. President Jante entertained a motion to accept the Financial Report as presented. So Moved: Commissioner Corrigan, Second: Commissioner Brueck. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Brueck, aye, Commissioner Corrigan, aye, Commissioner Jante, aye. All in favor, motion carried.

VII. WSRA

The next Regular Board Meeting will take place on January 26th, 2026. Their December 8th program participant holiday party was well attended.

VIII. GLCC

The GLCC will be hosting their Ice Golf event on Saturday, January 24th in the channel.

IX. Valley Lake Report

A. 2026 Lake Treatment Proposals for Review

Proposals from McCloud Aquatics, Cason Land & Water Management LLC, and TIGRIS were reviewed. Jennifer Biancalana of TIGRIS was in attendance to present the Board the 2026 treatment proposal and answer questions. Discussion. President Jante entertained a motion to approve the 2026 Valley Lake Treatment Proposal from TIGRIS in an amount up to \$25,000.00 as presented. So Moved: Commissioner Corrigan, Second: Commissioner Brueck. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Brueck, aye, Commissioner Corrigan, aye, Commissioner Jante, aye. All in favor, motion carried.

B. Formation of Valley Lake Committee of the Board

Director Magnini stated that the “Friends of Valley Lake” group did not give an indication they had interest in formalizing as a Committee of the Board. Discussion. Item will remain on agenda for the January Regular Meeting.

X. Staff Reports

A. Recreation/Administration – report was read. Discussion

B. Maintenance – report was read. Discussion

C. Marketing/Promotions – report was read. Discussion

XI. UNFINISHED BUSINESS

A. IPRA Soaring to New Heights Conference Per Diem

President Jante entertained a motion to approve an up to amount of \$92 per day per diem for the 2026 IAPD/IPRA Soaring to New Heights Conference for Commissioner Anna Nelson, Executive Director Brandon Magnini, and Maintenance Supervisor Michael Dykes. Two days each for Commissioner Nelson and Supervisor Dykes at \$184.00 per individual. \$230.00 for Director Magnini for 2.5 days. Grand total of \$598.00. So Moved: Commissioner Nelson, Second: Commissioner Dietzen. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Brueck, aye, Commissioner Corrigan, aye, Commissioner Jante, aye. All in favor, motion carried.

XII. NEW BUSINESS

A. 2026-2029 Strategic Plan – Board of Commissioners Workshop Discussion

Director Magnini asked the Board to consider a date in January to hold a Special Meeting for a Board Strategic Planning Workshop. Discussion. The Board agreed to hold this meeting on Wednesday, January 14th, 2026 at 6:00pm. Director Magnini will post the meeting according to the Open Meetings Act.

B. 2014 Gator Starter Replacement Work for Approval

President Jante entertained a motion to approve the AHW LLC Quote #12-10-000 for the replacement of the starter, battery, neutral start switch, flushing of coolant system, and installation of WPD provided drive belt replacement for the 2014 John Deere Gator (pickup and delivery included) for a total of \$1,130.00 as presented. So Moved: Commissioner Corrigan, Second: Commissioner Nelson. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Brueck, aye, Commissioner Corrigan, aye, Commissioner Jante, aye. All in favor, motion carried.

C. Review of Room/Pavilion Rental Policy for WPD Staff – 2026

Discussion. President Jante entertained a motion to amend Section 5.1 of the Park District Personnel Policy Manual under “Programs and Park Usage” and the Wildwood Park District Benefit and Vacation Policy Document to allow for the waiver of fees and ability to rent one pavilion OR room per year for WPD Staff (regardless of residency) that have met the position classification qualifications as presented. Restrictions would be placed on holidays. So Moved: Commissioner Corrigan, Second: Commissioner Brueck. All in favor, motion carried.

D. Annual Fees for 2026

President Jante entertained a motion to approve the Annual Fees for 2026 as presented based off of Staff recommendations provided in the Board Packet. So Moved: Commissioner Nelson, Second: Commissioner Dietzen. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Brueck, aye, Commissioner Corrigan, aye, Commissioner Jante, aye. All in favor, motion carried.

XIII. **Other Business** – No Other Business.

XIV. **Matters from the Public** –

Mariana Ruano thanked the Board for their time and interest in keeping the lake healthy. She will be working with Director Magnini to coordinate Friends of Valley Lake meetings in 2026. She also recommended the District take a proactive approach to treatment and get the treatment company more involved in the comprehensive management of the lake and get volunteers involved in lake health and cleanup.

XV. **Closed Session** – The Board did not move into Closed Session

XVI. **Adjournment**

President Jante entertained a motion to adjourn the Regular Board Meeting of Monday, December 15th, 2025, at 8:29 PM. So Moved: Commissioner Brueck, Second: Commissioner Corrigan. All in favor, motion carried. Meeting adjourned at 8:29pm.

Secretary
Board of Park Commissioners

Date:

President
Board of Park Commissioners

Date:

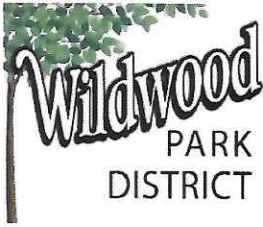
WILDWOOD PARK DISTRICT
SEMI-ANNUAL
CLOSED SESSION MINUTE REVIEW Tuesday, January 20th, 2026

Unreleased Closed Session Minutes are reviewed every six months. Commissioners wanting to release a set of Minutes may motion to release, second the motion and a roll call vote taken.

If a vote to release is passed, the Minutes will be released for public access.

Minutes to Review

- **Monday, October 20th, 2025**
- **Monday, August 18th, 2025**
- **Monday, November 18th, 2024**
- **Monday, October 21st, 2024**
- **Monday, November 20th, 2023**
- **Monday, August 15th, 2022**
- **Monday, December 13th, 2021**



33325 N. Sears Blvd.
Wildwood, IL 60030
Phone: 847.223.7275
Fax: 847.223.2820

www.wildwoodparkdistrict.com

TO: Board of Commissioners
CC: All Staff
FROM: Brandon Magnini, Executive Director
SUBJECT: Board Packet Attachments and Agenda Items
DATE: January 20th, 2026

Good afternoon, Commissioners,

Please find below a brief explanation on the following Board attachments that correlate with the agenda items for the Tuesday, January 20th, 2026 Regular Board Meeting:

Valley Lake Report:

A. Formation of Valley Lake Committee of the Board

Attached you will find the agenda and notes from the 1/13 Friends of Valley Lake Group meeting. The group was once again asked to consider organizing further and accepting an appointment as an official Committee of the Board. I did not feel the group was interested in pursuing this designation further at this time. I recommend the Board remove this item from further agendas until communicated otherwise.

I have also attached correspondence and an initial 2-year proposal overview from Keystone Hatcheries regarding fish re-stocking at Valley Lake. In addition, correspondence from the IDNR (attached) was sought to review the proposal parameters.

New Business

A. Bartlett Tree Service Winter Tree Pruning and Clean Cut Tree Removal Quotes for Review

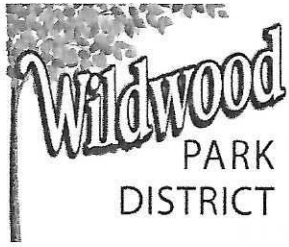
Attached you will find winter tree pruning proposals from Bartlett Tree Service as well as a quote for the full removal of three dead trees from Clean Cut Tree Service. I have included a narrative and recommendation for action on these proposals in this packet.

As always, please let me know if you have any questions, comments, or concerns.

Sincerely,

Brandon Magnini

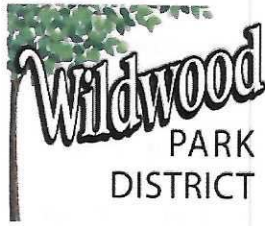
Brandon Magnini, Executive Director



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Friends of Valley Lake Meeting Agenda 1.13.2026

- I. Introductions*
- II. 12.4.2025 Meeting Minutes*
- III. Overarching Vision of the Lake*
- IV. 2026 Treatment Services Overview*
- V. Fish Stocking 2026-2029*
- VI. Neighborhood Informational Flyer on Best Practices for the Lake*
- VII. Invasive Plants*
- VIII. Shoreline Cleanup Dates (2)*
- IX. Valley Lake Committee of the Board Discussion*
- X. Next Meeting*



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Wildwood Park District “Friends of Valley Lake” Meeting Notes 1/13/2026 Lakeview Room

Attendees: Susan Losch, Mariana Ruano, Sally Mahan, Frank Mazzuca, Marcus Leshock, Dane Wicks. WPD Executive Director Brandon Magnini

Introductory Notes

- Welcome new members & get to know each other
 - Name
 - Favorite thing/memory about our neighborhood/Valley Lake
 - Marcus: raising kids around the lake, the smells, sights, peacefulness, recreation.
 - Dane: Wildlife, fishing, the beach attraction, and clean lake.

The meeting minutes from 12/4/2025 were reviewed. No further questions.

Lake Management Company: Director Magnini briefly reviewed the scope of the TIGRIS management bid that was approved by the Board. Many of the attendees had been at the 12/15 Board Meeting where Jennifer Biancalana presented and everyone seemed happy the Park District reverted back with TIGRIS. The additional measures (phosphorous binding/milfoil treatments) being undertaken this year were explained. No additional questions. Dane asked why it appeared that ILM last year was only treating certain sections of the lake. Magnini stated that usually the companies target the shorelines and south end by the beach but do treat the entire lake. There were also visits last year where ILM treated with a granular v. spray method of treating. Discussion.

Fish Stocking: Magnini briefly explained the suggested timeline for fish stocking with specific species recommended by Keystone Hatcheries. Magnini also stated that he would follow up with the IDNR to see if they concurred. Expectations were set that predators like bass would be stocked in year 2 (likely 2027) to allow the minnows and smaller panfish a chance to succeed in 2026. The relative costs (in the low thousands of dollars) was given as an estimate with some initial thoughts about fundraising ideas independent of what the District budgets.

Informational Flyer and Best Practices

Additional ideas for promoting best practices for the lakefront homeowners in respect to lake health were discussed.

- I. Alternative products to fertilizer for lawn care

- II. A suggestion to catch and release fish only in year 1 of the fish re-stocking to help re-establish the fish (will check with IDNR on legality of that based on what our signage stakes for daily harvest limits).
- III. Shoreline Cleanup Dates (Confirmed July 11th for the second cleanup date, working on agreement on an earlier date in the season).
- IV. Include map of Valley Lake watershed to illustrate affect that all homes in the near area have on lake health with lawn practices and garbage, etc.

Director Magnini to work with Mariana Ruano who is leading this group to have her put together this informational piece and help distribute it to the community.

Miscellaneous:

- Invasive plants: Cattails cleared out in-house by Maintenance Team on south end of lake. Suggestion was to help remove those by residents near private shorelines during shoreline cleanup date as well as Purple Loosestrife (will check with IDNR/TIGRIS first on best practice here).
- Dredging: Group understood dredging was likely a non-starter with cost, environmental impact, logistics, etc. For curiosity sake, the group asked Director Magnini to come back with some ballpark estimates on what that process looks like and costs. Magnini stated that plunge pool will get dredged in the coming years likely in-house according to engineering plan provided to the Park District.

Action items

- Director Magnini again suggested the group consider becoming a Committee of the Board. Interest does not seem high, but group is open to reconsideration in the future.
- Schedule second shoreline cleanup date.
- Director Magnini to send TIGRIS schedule as it becomes available to group.
- Current Valley Lake stakeholders email list to be expanded with the new names in this group.
- District to work with Mariana Ruano to get information flyer/trifold out to community.
- Group to brainstorm possible ideas to fundraise and/or get more awareness out about the issues.
- Select February meeting date for group.

Subject: RE: Valley Lake (33290 N. Mill Rd Grayslake, IL) Fish Kill 2026 Fish Stocking Recommendations
Date: Thursday, January 15, 2026 at 2:14:24 PM Central Standard Time
From: Plauck, Andrew
To: Brandon Magnini
Attachments: image005.jpg, image006.jpg, image007.jpg, image008.jpg, image009.jpg

Hi Brandon,

That list looks pretty good. I personally would wait until year 2 to add the Channel Catfish as they do feed on small Bluegill. Adding Bass in year 2 is a good idea, as they will have plenty to feed on. I would also stay on the low side of the Grass Carp stocking as discussed previously.

Let me know if you have other questions.

Andy Plauck
District Fisheries Biologist
Northern Cook (N of I-290), DuPage, Kane, Lake and McHenry Counties
8916 Wilmot Rd.
Spring Grove, IL 60081
Office: 815-675-2386 ext 214
Cell: 815-347-7601
andrew.plauck@illinois.gov

From: Brandon Magnini <bmagnini@wildwoodparkdistrict.com>
Sent: Thursday, January 15, 2026 12:51 PM
To: Plauck, Andrew <Andrew.Plauck@Illinois.gov>
Subject: [External] Re: Valley Lake (33290 N. Mill Rd Grayslake, IL) Fish Kill 2026 Fish Stocking Recommendations

Good afternoon, Andrew,

Following up from our fish kill last year at Valley Lake, we have been working with a fish hatchery to develop a multi-year restocking plan beginning in Spring 2026. This was the recommendation we have been given (please see the attached proposal which would be for the initial re-stocking program for Spring 2026):

"Thanks again for contacting us. Attached is the quote we discussed, plus stocking info. This would be the first half of the stocking, which would occur in 2026. Regarding next year, we cannot quote it now but below is an image of what it would be at this year's pricing. You may want to round up to \$3K to cover potential price increases:



Keystone Hatcheries LLC
 11409 Keystone Road
 Richmond, Illinois 60071
 p 815.678.2537 f 815.678.2437
 info@keystonehatcheries.com
 keystonehatcheries.com

Estimate

Date	Estimate #
1/12/2026	26979

Name / Address
Wildwood Park District 33325 Sears Blvd Wildwood, IL 60030

Ship To
Valley Lake 33290 N. Mill Raod Grayslake, IL

Terms	Permit Type/Exp.	Contact Person	Cell #	Text Yes/No
Net 30				

Item #	Quantity	Description	Unit Price	Total
FISH-ORDER		TO ORDER: Either sign & date estimate and send back with deposit check OR send email approval and call in with credit card for deposit. YOU DO NOT HAVE AN ORDER UNTIL you approve order and pay the deposit. Deposit waived with PO If you complete order as outlined above within a week of receiving quote, the fish will be ready approximately in April/May. We will notify you as outlined below.	0.00	0.00T
TF010	60	Tuffies - Fathead Minnows (per lb.)	10.48	628.80T
BLG24	1,200	Bluegill 2-4"	0.63	756.00T
BLG46	600	Bluegill 4-6" *Estimated Size, subs may be needed*	1.50	900.00T
CCF46	300	Channel Catfish 4-6"	0.50	150.00T
RES24	600	Redear Sunfish, 2-4"	0.63	378.00T
TGC811	30	Triploid Grass Carp 8-11" (IL only)	12.00	360.00T
TGC-PERMIT-FEE		Permit Application Fee (charged by KSH. Fee is non-refundable if permit is denied by DNR). By signing this estimate, I agree to hold Keystone Hatcheries harmless for any problems caused by Triploid Grass Carp or their impact on the aquatic environment. Also, I understand that Triploid Grass Carp are a Restricted Species in Illinois and that I will not take or transplant the Triploid Grass Carp to any location other than the one described below. The information below is needed by Keystone Hatcheries to apply for the permit. This information MUST BE FOR THE ACTUAL STOCKING LOCATION: Physical Address: _Valley Lake - Same_ County: _Lake_ Approximate Pond Size (in Surface Acres): _12_	10.00	10.00
DEL		Do you own 100% of the pond? If not, do all owners approve: __Yes__		
TERMS-FISH-DEL		Delivery fee. **Conditional Rate..See below for details** Estimate is based on volume pricing and a change in quantity may change unit price. Fish sizes quoted are estimated averages, and actual sizes may fall outside those ranges. Fish quantities are estimated based on weights and could be slightly more or less than what is listed. Delivery rate stated above requires customer to receive delivery	99.00	99.00 0.00

OFFICE USE ONLY			Subtotal
PO or Order OK	Deposit	E/C	Sales Tax (0.0%)
Order Entered	Order Revised		Total



Keystone Hatcheries LLC
 11409 Keystone Road
 Richmond, Illinois 60071
 p 815.678.2537 f 815.678.2437
 info@keystonehatcheries.com
 keystonehatcheries.com

Estimate

Date	Estimate #
1/12/2026	26979

Name / Address
Wildwood Park District 33325 Sears Blvd Wildwood, IL 60030

Ship To
Valley Lake 33290 N. Mill Raod Grayslake, IL

Terms	Permit Type/Exp.	Contact Person	Cell #	Text Yes/No
Net 30				

Item #	Quantity	Description	Unit Price	Total
		<p>on the date offered and assumes delivery to the Name/Address listed above in lieu of a "Ship to" address. A change in the delivery address may result in a change of the delivery fee. Notice of delivery date is provided at least 2 days in advance, but we cannot provide an estimated time of arrival until the day before delivery. We cannot guarantee delivery on a specific date or time unless customer pays Special Delivery Rates. If you do not accept delivery on the date or time first offered, a higher rate for special delivery may be assessed. See attached Stocking Instruction sheet for pond access requirements. Keystone Hatcheries strives to provide superior quality fish in good health. However, we cannot and do not warrant the suitability or survival of any fish. If you experience any difficulty with your purchase, contact us immediately. No claim will be considered if more than a week after the stocking date. Keystone Hatcheries shall not be liable for any loss, damage, injury, or claim suffered by customer unless such loss, damage, injury, or claim is the direct result of a negligent or willful act of Keystone Hatcheries. In such case, damages shall be limited to the purchase price paid by customer to Keystone Hatcheries for the product. Once loaded on our truck for delivery, fish may not be returned or exchanged for any reason and customer shall be responsible for the entire purchase price for such fish. All orders require a non-refundable deposit, in the amount specified. Any order reduced or cancelled after it is received by Keystone Hatcheries will result in forfeiture of this deposit. To place your order and to signify your acceptance of the terms set forth herein, please sign below and return this signed form, along with your deposit, legal name and full address, to the address listed above. Orders submitted more than 30 days after the date listed above or without the required deposit and information may not be processed. This estimate does not constitute a binding contract until signed and returned with required deposit and accepted by Keystone Hatcheries. Fish prices are subject to change because of their market based nature, but customer has the right to change order if prices do increase after acceptance of estimate. In the event of any law, order or requirement of government, act of God, or any other event beyond our reasonable control that makes delivery of the ordered product impossible, in our sole discretion, Keystone Hatcheries shall be released from any obligation contained herein and any deposit paid by Customer shall be refunded.</p> <p>Sign Here to Accept Estimate _____</p>		

OFFICE USE ONLY			Subtotal
PO or Order OK	Deposit	E/C	Sales Tax (0.0%)
Order Entered	Order Revised		Total



Keystone Hatcheries LLC
 11409 Keystone Road
 Richmond, Illinois 60071
 p 815.678.2537 f 815.678.2437
 info@keystonehatcheries.com
 keystonehatcheries.com

Estimate

Date	Estimate #
1/12/2026	26979

Name / Address
Wildwood Park District 33325 Sears Blvd Wildwood, IL 60030

Ship To
Valley Lake 33290 N. Mill Raod Grayslake, IL

Terms	Permit Type/Exp.	Contact Person	Cell #	Text Yes/No
Net 30				

Item #	Quantity	Description	Unit Price	Total
		Date Signed _____ Contact person and cell # for delivery scheduling _____		

OFFICE USE ONLY			Subtotal	\$3,281.80
PO or Order OK	Deposit	E/C	Sales Tax (0.0%)	\$0.00
Order Entered	Order Revised		Total	\$3,281.80

Subject: RE: Estimate 26979 from Keystone Hatcheries
Date: Monday, January 12, 2026 at 1:23:29 PM Central Standard Time
From: Mike Robinson
To: Brandon Magnini
Attachments: image001.png

I forgot to include crappie as an option. I think you should decide whether you want them, they are not really needed. Read more about crappie here:

<https://keystonehatcheries.com/blogs/gamefish/black-crappie>

If you decide to stock them, go with 2027 or 2028.

Thanks,
Mike Robinson
Keystone Hatcheries LLC
11409 Keystone Road
Richmond, IL 60071
815-678-2537
815-678-2437 fax
Keystonehatcheries.com

From: Mike Robinson
Sent: Monday, January 12, 2026 1:21 PM
To: 'bmagnini@wildwoodparkdistrict.com' <bmagnini@wildwoodparkdistrict.com>
Subject: Estimate 26979 from Keystone Hatcheries

Hi Brandon,

Thanks again for contacting us. Attached is the quote we discussed, plus stocking info. This would be the first half of the stocking, which would occur in 2026. Please look it over and let us know if you would like to make any changes.

Otherwise, if you would like to proceed with it as quoted, please do one of the following to order:

1) Send a PO referencing Estimate #26979

OR

2) Sign estimate and send back to Keystone Hatcheries

Regarding next year, we cannot quote it now, but below is an image of what it would be at this years pricing. You may want to round up to \$3K to cover potential price increases:

ITEM #	QUAN.	DESCRIPTION	UNIT PRI.	TOTAL
		*Budgetary Estimate for 2027 stocking - need requote in January 2027 after pricing is determined		
CCF46	300	Channel Catfish 4-6"	0.50	150.00
LMB46	720	Largemouth Bass, 4-6"	2.98	2,145.60
TGC811	30	Triploid Grass Carp 8-11" (IL only)	12.00	360.00
TGC-PERMIT-FEE		Permit Application Fee (charged by KSH.	10.00	10.00
DEL		Delivery fee. **Conditional Rate..See below for details**	99.00	99.00

	SUBTOTAL	2,764.60
	MARKUP	0.00
TAX	Tax Exempt (0.0%)	0.00
	TOTAL	2,764.60

After that, we would probably want to stock another 30 grass carp and maybe do a supplemental stocking, depending on how everything is going. I'd say budget a minimum of \$500 if you just want grass carp, or maybe another \$3K if you also want to do a supplemental stocking.

Please let us know if you have any questions.

Thank you,
Mike Robinson
Keystone Hatcheries LLC
11409 Keystone Road
Richmond, IL 60071
keystonehatcheries.com
815-678-2537
Fax: 815-678-2437

Wildwood Park District
Recreation/Administration Report
January 2026

1. Routine administrative tasks such as sorting through bills, payroll, depositing funds, PDRMA reporting requirements and safety coordinator updates, meeting with Treasurer Corrigan for bi-weekly financials, and assisting Kathy with various administrative tasks, and associated reports.
2. Website management and board duties.
3. Paid (with my own funds) the registration fees to sit for the CPRP (Certified Parks and Recreation Professional) examination. I am awaiting approval from NRPA (National Recreation and Park Association) for approval and to schedule exam date.
4. Delegating to the Office Staff vendor price comparisons and work to seek out alternate equipment and service suppliers as we enter budget preparation.
5. Communication with Valley Lake residents on community engagement/Valley Lake resident involvement in the lake planning and treatment process. Building up plans for informational flyer and outreach to the residents near the lake with best practices for keeping the lake healthy and clean.
6. Correspondence and planning with outside sources to procure baseline water and sediment testing for Valley Lake in 2026.
7. Correspondence and planning with Keystone Hatcheries to organize proposal and plan for fish re-stocking in Valley Lake.
8. Continuing work on the Strategic Planning Process and Focus Groups.
9. Continuing work on summary of recommendations for an ADA Transition Plan/Recommendation for ADA audit.
10. Continuing work on Valley Lake Management Plan.
11. Held second "Friends of Valley Lake" community planning meeting on 1/13. 7 residents attended. A full recap of the meeting is included in this Board Packet.
12. Postponed Ice Fishing Derby/Winter Fun event scheduled for 1/17 due to current weather conditions. Working with Staff and GLCC to set alternate date.
13. Prepping for Daddy Daughter Dance in February.
14. Provided oversight while Staff developed Preschool/Camp digital only guide for early registration and marketing purposes.
15. Meeting with Maintenance Supervisor Dykes on 1/22 and 1/23 to conduct facilities walk-through at the Maintenance campus to review areas of budget prep and efficiency, outline maintenance operation expectations for the new year, and determine facility needs – if any.
16. Submitting paperwork to the Gagewood Lions Club for their grant application for funds assistance for the forthcoming Sunset ADA path.
17. Officially signed updated contract with Balanced Environments, Inc. for the Willow Shoreline Stabilization Project. Have been working with them over the last several weeks to coordinate project timeline with the weather. Both parties are projecting a late winter/early spring job timeline as soon as the conditions that allow for the water to fully freeze are gone.

Wildwood Park District

Maintenance Report

January 2026

1. Ongoing park garbage control and maintenance/Mutt Mitts replacements.
2. Winter maintenance and upkeep of equipment.
3. Clean Rule bathrooms, community rooms, and office spaces as needed - re-stock paper towels and soap. Mop floors as needed.
4. Coordinated request with Township and LRS to complete pickup of heavy leaf piles left to the side of the road around Willow Point Park that were scheduled to be picked up by LRS prior to the wintry season.
5. Building inspections - corrective actions as needed.
6. Plowed Rule parking lot and park paved walking paths as needed. Applied rock salt in these areas as required.
7. 2014 Gator with a new starter, neutral switch, and battery was delivered back to the Shop prior to the holidays.
8. Met with Clean Cut Tree Service to determine pricing on tree removals at Old Plank, Rule, and Twin Lakes.
9. Continue to take apart and repair power hand and landscaping tools in-house across the board as the weather has allowed.
10. Development of 2026 work order system and a quantifiable time on task system to measure time spent on specific tasks/routine work orders for greater efficiencies.

Marketing Board Report January 2026

Website

- Routine Maintenance- keeping website up to date with current announcements, events, news, and programs, as well as removing old content.
- Updates
 - Continued updating of Board of Commissioners page:
 - Meeting date table for 2026 along with updating past agendas and minutes
 - Removed past Special Events and Programs.
 - Added all upcoming January/February events and programs to homepage slider.
 - Added slider about Winter/Spring Registration.
 - Added all 2026 Swim Lessons and Summer Camp information to their respective web pages.
- Metrics (last 30 days)
 - Sessions: a session is the browsing session of a single user to our website
 - 1,606- up 5% from previous 30 days.
 - Pageviews: a view of a page on our site that is being tracked by the Analytics tracking code.
 - 2,303 – up 8% from previous 30 days
 - Most Popular Times: most popular days/times we have website visitors.
 - 1. Wednesdays at 10am
 - 2. Thursdays at 11am
 - 3. Tuesdays at 3pm
 - Average Session Duration: total duration of all sessions, in seconds
 - 17 sec – down 12% from previous 30 days
 - New vs Returning Visitors
 - New- 98%, Returning- 2%
 - Device Breakdown
 - Desktop- 72%, Tablet- 1%, Mobile- 27%
 - Top Referrals: the top websites that send your website traffic, known as referral traffic.
 - 1. Facebook
 - 2. Facebook
 - 3. Facebook
 - 4. Facebook
 - Top Pages
 - 1. Home
 - 2. Special Events
 - 3. Gages Lake Ice Fishing Derby
 - 4. Calendar
 - 5. Parks and Facilities
 - 6. Program Guide

- 7. Registration
- 8. Pavilion and Room Rentals
- 9. Contact Us
- 10. Home Page

Social Media

- Routine Maintenance- checking social media pages daily for comments, messages, etc. and responding accordingly.
- Posting weekly to drive program registration, event attendance, engagement, follows, and to remain visible in people's newsfeeds:
 - Promotion of presence of our preschool program at the preschool open house hosted by the Lake Villa Public Library on 1/13.
 - Postponement and updates regarding the Gages Lake Ice Fishing Derby.
 - Created Facebook events for Winter/Spring programming.
 - Promotion of availability of registration and the links for Resident/Non-Resident Winter Spring 2026 Program and Event Registration.
 - Notice of holiday office closures prior to the end of 2025.
 - Shared Highway Department PSA regarding follow-up residential leaf pickup from LRS in January.
- Analytics
 - Facebook
 - Total page followers: 2,128- up 4 followers in last 28 days
 - Total Views- The number of times your content was played or displayed.
 - 13,816- down 34% from previous 28 days.
 - Content Interactions- the number of likes or reactions, saves, comments, shares and replies on your content, including ads.
 - 89- down 62% from previous 28 days.
 - Audience: 25% men, 75% women
 - Instagram
 - Total Views- 183. Down 146 from previous 30 days.
 - Interactions- 4. Down 5 from previous 30 days.
 - Accounts Reached: 59. Down 1.7% from previous last 30 days.
 - Total followers: 311. Up 3 from previous 30 days.

Monthly E-Newsletter

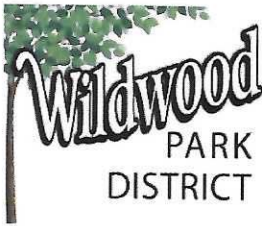
- We are up to 533 subscribers to our monthly e-newsletter (+2 from last month).
- January E-newsletter included:
 - Inside this Issue highlights
 - Mark Your Calendars
 - All upcoming January and February programs, events, and board meetings.
 - News & Announcements

- 2026 Winter/Spring Program Guide Availability and Open Registration.
- Sneak peek of digital-only preschool/camps guide coming in February
- Office Closure for New Years Eve/Day
- Update on projected Willow Point Park Shoreline Stabilization Project timeline
- Monthly Staff Reports
- New 2026 Sponsorship Opportunities and Guide
- Preschool open enrollment and information
- Room Rental information

Miscellaneous

- 2026 Summer Camp and Preschool Digital-Only Guide
 - Completed guide and worked with Office Staff to verify links, ACTIVE Net registration accuracy for the clickable links, and overall content.
 - Will be available to public first week of February.
 - Early bird camp/preschool registration window will be February 2-April 1st.

- Obtained \$2,500.00 written commitment from Beckman Brothers to sponsor several Special Events this year. Have received the first \$500 check which is geared towards supporting the Gages Lake Ice Fishing Derby. If the Derby cannot be rescheduled, the funds can be utilized to support an additional Summer Concert. The remaining funds once received will be utilized for the Summer Concerts.
- Secured contract with Harbor Brewing for their beer sales in 2026 at the concerts.
- Continued to plan with preschool teachers and Director best ways to push low-cost and effective marketing for the preschool program.



33325 N. Sears Blvd.
Wildwood, IL 60030
Phone: 847.223.7275
Fax: 847.223.2820
www.wildwoodparkdistrict.com

TO: Board of Commissioners
CC: All Staff
FROM: Brandon Magnini, Executive Director
SUBJECT: Recommended Action on Winter Tree Pruning and Safety Removal Proposals
DATE: January 20th, 2026

Good afternoon, Commissioners,

The following pages contain the following:

- I. Tree removal proposal from Clean Cut Tree Service for the removal of dead trees from Old Plank, Rule, and Twin Lakes parks. The tree at Old Plank and Twin Lakes are looming over the new playground and swing set respectively, while the large bur oak tree at Rule is directly adjacent to a turn in the driveway and a key corridor that our programs and general public walk under. I walked with Clean Cut to these spots in person.
- II. Winter safety pruning proposals from Barlett Tree Service. I walked all 11 parks with Barlett prior to the holidays to analyze problem areas we had identified from the Tree Inventory data set and interactive map. Some of the parks (Twin Lakes, Pebble, etc.) were a visual examination from Bartlett only as these parks will be inventoried next year per our Tree Inventory schedule. After reviewing the initial proposals from Bartlett and putting them against the Inventory, I was able to shave off several suggested trees to be worked on as the Inventory did not indicate they were dire needs and/or I felt our in-house team could remove or trim them safely. The proposals included here are the revised proposals in which I felt strongly needed to be addressed first.
- III. Budget analysis of the proposed work with Kathy based on the remaining budget in the tree trimming/removal budget line-item and where in the budget we could pull from to pay this service as a whole.

I would recommend the Board approve the entirety of these attached tree service proposals for a grand total of \$12,014.00 based on the available funds and field/tree inventory analysis of the proposals.

As always, please let me know if you have any questions, comments, or concerns.

Sincerely,

Brandon Magnini

Brandon Magnini, Executive Director



31064 N. IL Route 83 □ Grayslake, IL 60030
 P: 847.265.0000 □ F: 847.265.0005
sales@cctreeservice.com
<http://www.cctreeservice.com>

Contact: Wildwood Park District - Brandon Magnini
 Phone: 224-723-2795
 Email or Fax: bmagnini@wildwoodparkdistrict.com
 Address: Various Locations

1) Old Plank Park (south of playground) - 1 Silver Maple - Remove to a low stump.	\$1,360.00
2) Twin Lakes Park - 1 Bur Oak - Remove to a low stump.	\$1,200.00
3) Rule Park (west of building, north of driveway) - 1 Bur Oak - Remove to grade and grind out stump.	\$1,480.00
Wood and brush hauled off site. Stump chips back filled into holes.	

Total: \$4,040.00

Special Tools/Instructions: Power Drop Aerial Lift Loader Small Grinder Large Grinder Other – _____
 Directions to Jobsite: _____

WE PROPOSE to furnish materials, equipment, and labor in accordance with above specifications, for the sum of:

\$4,040.00 (One Thousand One Hundred Ninety Dollars and 00/100). All service is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimate. Wood chips are FREE and will be left upon request. Stump mulch is to remain unless otherwise stated. Minor lawn damage may occur for which Clean Cut is not responsible. Clean Cut is not responsible for damage to private utilities that are not marked by J.U.L.I.E. All local required permits are the responsibility of the homeowner.

PAYMENT IS DUE UPON COMPLETION.

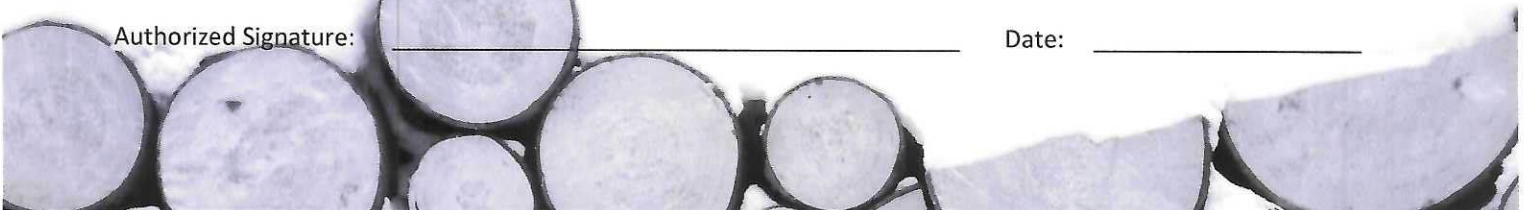
Authorized Signature: John Schiemann Date: January 5, 2026
 Certified Arborist (IL5248-A)

Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. A 3% finance charge may be assessed monthly if not paid within 10 days. Billing discrepancies must be resolved within the 10 days to avoid finance charges together with expenses incidental to collection, including attorney's fees.

PAYMENT IS DUE UPON COMPLETION.

Authorized Signature: _____ Date: _____



Client: 9494040

Printed on: 12/18/2025

Created on: 12/13/2025

Wildwood Park District
Attn: Kathy Atkins
33325 North Sears Blvd
Wildwood, IL 60030

Bartlett Tree Experts
Max Zilz - Representative
1960 Old Willow Rd.
Northbrook, IL 60062

E-Mail Address: bmagnini@wildwoodparkdistrict.com
E-Mail Address: info@wildwoodparkdistrict.com
Business: 847.223.7275

Fax Number: 847 559 9423
Business: 847 559 9424
E-Mail Address: mzilz@bartlett.com
Mobile Phone: 847 833 3573

Proposal For Tree Care Services

TWIN LAKES PARK, WILDWOOD, IL 60030

NOTICE TO CLIENT:

Bartlett Tree Experts has entered this property for the specific purpose of writing this proposal, pursuant to the owner's request. Bartlett Tree Experts makes no warranties and accepts no responsibility regarding the potential risks involving any trees on this property. Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions related to your trees and shrubs. THIS IS NOT AN INVOICE.

Tree and Shrub Work:

Natural Pruning

Species	Location
all trees	As described in arborist notes below

Goals:

- Reduce weight of branch ends
- Reduce risk of branch failure

Specifications:

- Reduce and/or remove dead, live branches as needed, 1-12 inch diameter cut(s), as described in the arborist notes
- Remove all debris

* Arborist may use discretion with certain pruning cuts to accomplish the client's stated pruning goals

Client: 9494040

Printed on: 12/18/2025

Created on: 12/13/2025

Arborist Notes:

- Prune the walnut in the NW corner, east of the book bank to remove a few larger dead stubs.

Prune the siberian elms NE of the building that is east of the drive to remove dead branches and reduce weight over the roof. It is OK to be a little aggressive with reducing limbs over the roof.

Amount: \$1,890.00

Total Amount: \$1,890.00

SCHEDULE OF WORK PROPOSED:

Once accepted and scheduled, Bartlett Tree Experts will coordinate all job planning and scheduling; equipment requirements, and work crew staffing and direction pertaining to safe, professional execution of the service or services offered.

Upon acceptance of this proposal, this work can be scheduled to take place during the week/weeks of 1/21/2026 and should be completed by 3/26/2026.

SCHEDULE OF PAYMENT:

Bartlett Tree Experts offers to perform the work specifications at the work location listed above at the following rates:

Owner agrees to pay a total price of: \$1,890.00

NOTICE OF RIGHT TO CANCEL:

You, the client, may cancel this transaction, without penalty or obligation, at any time prior to midnight of the third business day after the date of the acceptance of this proposal. To cancel your acceptance of this proposal within this time, you may notify Bartlett Tree Experts, in writing of your intent to do so, referencing the work location and project.

ADDITIONAL TERMS AND CONDITIONS:

After reviewing the terms and conditions attached, which become part of this agreement, please sign the enclosed copy and return in the enclosed envelope. In the event that the client should issue additional work authorization terms, if agreed upon, such terms will be incorporated into this agreement. In the event that such terms conflict with this agreement, then the terms of this agreement shall govern over any conflicting language. The original document should be retained for your reference. Should you have any questions or need further information, please contact me directly at 847 833 3573.

Client: 9494040

Printed on: 12/18/2025

Created on: 12/13/2025

Wildwood Park District
Attn: Kathy Atkins
33325 North Sears Blvd
Wildwood, IL 60030

Bartlett Tree Experts
Max Zilz - Representative
1960 Old Willow Rd.
Northbrook, IL 60062

E-Mail Address: bmagnini@wildwoodparkdistrict.com
E-Mail Address: info@wildwoodparkdistrict.com
Business: 847.223.7275

Fax Number: 847 559 9423
Business: 847 559 9424
E-Mail Address: mzilz@bartlett.com
Mobile Phone: 847 833 3573

Proposal For Tree Care Services

RULE PARK, WILDWOOD, IL 60030

NOTICE TO CLIENT:

Bartlett Tree Experts has entered this property for the specific purpose of writing this proposal, pursuant to the owner's request. Bartlett Tree Experts makes no warranties and accepts no responsibility regarding the potential risks involving any trees on this property. Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions related to your trees and shrubs. THIS IS NOT AN INVOICE.

EXECUTIVE SUMMARY:

Work Group	Recommendation	Number of Trees	Amount
Tree and Shrub Work	Natural Pruning	1	\$1,764.00
	TOTAL FOR 'Tree and Shrub Work'	1	\$1,764.00
	TOTAL AMOUNT:	1	\$1,764.00

Tree and Shrub Work:

Natural Pruning

Species	Location
the following trees	As described in arborist notes below

Goals:

- Reduce risk of branch failure

Client: 9494040

Printed on: 12/18/2025

Created on: 12/13/2025

Specifications:

- Reduce and/or remove dead, live branches as needed, 1-15 inch diameter cut(s), as described in the arborist notes
- Remove all debris
- * Arborist may use discretion with certain pruning cuts to accomplish the client's stated pruning goals

Arborist Notes:

- Prune the walnut near the east path SE of building to remove showy dead branches.

Prune the Sugar maple, N of the Bur oak to be removed, to remove showy dead branches.

Prune the sugar maple N of the west end drive entry to remove showy dead branches.

Amount: \$1,764.00

Total Amount: \$1,764.00

SCHEDULE OF WORK PROPOSED:

Once accepted and scheduled, Bartlett Tree Experts will coordinate all job planning and scheduling; equipment requirements, and work crew staffing and direction pertaining to safe, professional execution of the service or services offered.

Upon acceptance of this proposal, this work can be scheduled to take place during the week/weeks of 1/8/2026 and should be completed by 3/17/2026.

SCHEDULE OF PAYMENT:

Bartlett Tree Experts offers to perform the work specifications at the work location listed above at the following rates:

Owner agrees to pay a total price of: \$1,764.00

NOTICE OF RIGHT TO CANCEL:

You, the client, may cancel this transaction, without penalty or obligation, at any time prior to midnight of the third business day after the date of the acceptance of this proposal. To cancel your acceptance of this proposal within this time, you may notify Bartlett Tree Experts, in writing of your intent to do so, referencing the work location and project.

Client: 9494040

Printed on: 12/13/2025

Created on: 12/13/2025

Wildwood Park District
Attn: Kathy Atkins
33325 North Sears Blvd
Wildwood, IL 60030

Bartlett Tree Experts
Max Zilz - Representative
1960 Old Willow Rd.
Northbrook, IL 60062

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E-Mail Address: info@wildwoodparkdistrict.com
Business: 847.223.7275

Fax Number: 847 559 9423
Business: 847 559 9424
E-Mail Address: mzilz@bartlett.com
Mobile Phone: 847 833 3573

Proposal For Tree Care Services

SUNSET BEACH, WILDWOOD, IL 60030

NOTICE TO CLIENT:

Bartlett Tree Experts has entered this property for the specific purpose of writing this proposal, pursuant to the owner's request. Bartlett Tree Experts makes no warranties and accepts no responsibility regarding the potential risks involving any trees on this property. Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions related to your trees and shrubs. THIS IS NOT AN INVOICE.

EXECUTIVE SUMMARY:

Work Group	Recommendation	Number of Trees	Amount
Tree and Shrub Work	Natural Pruning	1	\$1,134.00
TOTAL FOR 'Tree and Shrub Work'		1	\$1,134.00
TOTAL AMOUNT:		1	\$1,134.00

Tree and Shrub Work:

Natural Pruning

Species	Location
all trees	As described in arborist notes below

Goals:

- Reduce risk of branch failure

Client: 9494040

Printed on: 12/13/2025

Created on: 12/13/2025

Specifications:

- Remove all dead branches, 3-12 inch diameter cut(s), entire canopy
- Remove all debris
- * Arborist may use discretion with certain pruning cuts to accomplish the client's stated pruning goals

Arborist Notes:

- Prune the 2 large bur oaks on the E side of the park to remove large dead branches

Amount: \$1,134.00

Total Amount: \$1,134.00

SCHEDULE OF WORK PROPOSED:

Once accepted and scheduled, Bartlett Tree Experts will coordinate all job planning and scheduling; equipment requirements, and work crew staffing and direction pertaining to safe, professional execution of the service or services offered.

Upon acceptance of this proposal, this work can be scheduled to take place during the week/weeks of 1/21/2026 and should be completed by 3/19/2026.

SCHEDULE OF PAYMENT:

Bartlett Tree Experts offers to perform the work specifications at the work location listed above at the following rates:

Owner agrees to pay a total price of: \$1,134.00

NOTICE OF RIGHT TO CANCEL:

You, the client, may cancel this transaction, without penalty or obligation, at any time prior to midnight of the third business day after the date of the acceptance of this proposal. To cancel your acceptance of this proposal within this time, you may notify Bartlett Tree Experts, in writing of your intent to do so, referencing the work location and project.

ADDITIONAL TERMS AND CONDITIONS:

After reviewing the terms and conditions attached, which become part of this agreement, please sign the enclosed copy and return in the enclosed envelope. In the event that the client should issue additional work authorization terms, if agreed upon, such terms will be incorporated into this agreement. In the event that such terms conflict with this agreement, then the terms of this agreement shall govern over any conflicting language. The original document should be retained for your reference. Should you have any questions or need further information, please contact me directly at 847 833 3573.

Client: 9494040

Printed on: 12/13/2025

Created on: 12/13/2025

Wildwood Park District
Attn: Kathy Atkins
33325 North Sears Blvd
Wildwood, IL 60030

Bartlett Tree Experts
Max Zilz - Representative
1960 Old Willow Rd.
Northbrook, IL 60062

E-Mail Address: bmagnini@wildwoodparkdistrict.com
E-Mail Address: info@wildwoodparkdistrict.com
Business: 847.223.7275

Fax Number: 847 559 9423
Business: 847 559 9424
E-Mail Address: mzilz@bartlett.com
Mobile Phone: 847 833 3573

Proposal For Tree Care Services

WILLOW POINT PARK TRAIL, WILDWOOD, IL 60030

NOTICE TO CLIENT:

Bartlett Tree Experts has entered this property for the specific purpose of writing this proposal, pursuant to the owner's request. Bartlett Tree Experts makes no warranties and accepts no responsibility regarding the potential risks involving any trees on this property. Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions related to your trees and shrubs. THIS IS NOT AN INVOICE.

EXECUTIVE SUMMARY:

Work Group	Recommendation	Number of Trees	Amount
Tree and Shrub Work	Natural Pruning	1	\$2,268.00
	TOTAL FOR 'Tree and Shrub Work'	1	\$2,268.00
	TOTAL AMOUNT:	1	\$2,268.00

Tree and Shrub Work:

Natural Pruning

Species	Location
All trees	As described in arborist notes below

Goals:

- Reduce risk of branch failure
- Improve appearance

Client: 9494040

Printed on: 12/13/2025

Created on: 12/13/2025

Specifications:

- Remove all dead branches, 3-12 inch diameter cut(s), entire canopy
- Remove all debris
- * Arborist may use discretion with certain pruning cuts to accomplish the client's stated pruning goals

Arborist Notes:

- Prune the white oak S of the walking path near the E end to remove large dead branches.

Prune the split lead bur oak S of the walking path to remove large dead branches.

Prune the 2 silver maples N of the playground to remove large dead branches.

Amount: \$2,268.00

Total Amount: \$2,268.00

SCHEDULE OF WORK PROPOSED:

Once accepted and scheduled, Bartlett Tree Experts will coordinate all job planning and scheduling; equipment requirements, and work crew staffing and direction pertaining to safe, professional execution of the service or services offered.

Upon acceptance of this proposal, this work can be scheduled to take place during the week/weeks of 1/14/2026 and should be completed by 3/19/2026.

SCHEDULE OF PAYMENT:

Bartlett Tree Experts offers to perform the work specifications at the work location listed above at the following rates:

Owner agrees to pay a total price of: \$2,268.00

NOTICE OF RIGHT TO CANCEL:

You, the client, may cancel this transaction, without penalty or obligation, at any time prior to midnight of the third business day after the date of the acceptance of this proposal. To cancel your acceptance of this proposal within this time, you may notify Bartlett Tree Experts, in writing of your intent to do so, referencing the work location and project.

Client: 9494040

Printed on: 12/18/2025

Created on: 12/13/2025

Wildwood Park District
Attn: Kathy Atkins
33325 North Sears Blvd
Wildwood, IL 60030

Bartlett Tree Experts
Max Zilz - Representative
1960 Old Willow Rd.
Northbrook, IL 60062

E-Mail Address: bmagnini@wildwoodparkdistrict.com
E-Mail Address: info@wildwoodparkdistrict.com
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Fax Number: 847 559 9423
Business: 847 559 9424
E-Mail Address: mzilz@bartlett.com
Mobile Phone: 847 833 3573

Proposal For Tree Care Services

VALLEY SOUTH, WILDWOOD, IL 60030

NOTICE TO CLIENT:

Bartlett Tree Experts has entered this property for the specific purpose of writing this proposal, pursuant to the owner's request. Bartlett Tree Experts makes no warranties and accepts no responsibility regarding the potential risks involving any trees on this property. Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions related to your trees and shrubs. THIS IS NOT AN INVOICE.

Tree and Shrub Work:

Supplemental Support

Install 2 supplemental support cables in 1 Norway Maple located at the next to the playground area of the park to limit branch movement to reduce the risk of branch failure.

Supports require periodic inspection for evidence of fatigue and to verify functionality. Please contact your Bartlett Arborist to schedule the inspection each year.

Arborist Notes:

- Install 2 cables to help support the split stem that has started to open up.

Amount: \$540.00

Total Amount: \$540.00

Client: 9494040

Printed on: 12/13/2025

Created on: 12/13/2025

Wildwood Park District
Attn: Kathy Atkins
33325 North Sears Blvd
Wildwood, IL 60030

Bartlett Tree Experts
Max Zilz - Representative
1960 Old Willow Rd.
Northbrook, IL 60062

E-Mail Address: bmagnini@wildwoodparkdistrict.com
E-Mail Address: info@wildwoodparkdistrict.com
Business: 847.223.7275

Fax Number: 847 559 9423
Business: 847 559 9424
E-Mail Address: mzilz@bartlett.com
Mobile Phone: 847 833 3573

Proposal For Tree Care Services

VALLEY LAKE NORTH, WILDWOOD, IL 60030

NOTICE TO CLIENT:

Bartlett Tree Experts has entered this property for the specific purpose of writing this proposal, pursuant to the owner's request. Bartlett Tree Experts makes no warranties and accepts no responsibility regarding the potential risks involving any trees on this property. Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions related to your trees and shrubs. THIS IS NOT AN INVOICE.

Tree and Shrub Work:

Natural Pruning

Species	Location
all trees	As described in arborist notes below

Goals:

- Reduce risk of branch failure
- Improve appearance

Specifications:

- Remove all dead branches, 2-10 inch diameter cut(s), entire canopy
 - Remove all debris
- * Arborist may use discretion with certain pruning cuts to accomplish the client's stated pruning goals

Client: 9494040

Printed on: 12/13/2025

Created on: 12/13/2025

Arborist Notes:

- Prune the silver maple on the right side close to the neighbor's house to remove the showy dead branches and broken branches.

Amount: \$378.00

Total Amount: \$378.00

SCHEDULE OF WORK PROPOSED:

Once accepted and scheduled, Bartlett Tree Experts will coordinate all job planning and scheduling; equipment requirements, and work crew staffing and direction pertaining to safe, professional execution of the service or services offered.

Upon acceptance of this proposal, this work can be scheduled to take place during the week/weeks of 1/21/2026 and should be completed by 3/25/2026.

SCHEDULE OF PAYMENT:

Bartlett Tree Experts offers to perform the work specifications at the work location listed above at the following rates:

Owner agrees to pay a total price of: \$378.00

NOTICE OF RIGHT TO CANCEL:

You, the client, may cancel this transaction, without penalty or obligation, at any time prior to midnight of the third business day after the date of the acceptance of this proposal. To cancel your acceptance of this proposal within this time, you may notify Bartlett Tree Experts, in writing of your intent to do so, referencing the work location and project.

ADDITIONAL TERMS AND CONDITIONS:

After reviewing the terms and conditions attached, which become part of this agreement, please sign the enclosed copy and return in the enclosed envelope. In the event that the client should issue additional work authorization terms, if agreed upon, such terms will be incorporated into this agreement. In the event that such terms conflict with this agreement, then the terms of this agreement shall govern over any conflicting language. The original document should be retained for your reference. Should you have any questions or need further information, please contact me directly at 847 833 3573.

Subject: RE: Proposed tree trimming and removals for Board approval January Meeting/budget flexibility
Date: Friday, January 9, 2026 at 4:06:47 PM Central Standard Time
From: Wildwood Park District Accounting
To: Brandon Magnini
Attachments: image001.jpg, image002.png

Hi Brandon,

I went back over the email I sent to you regarding the Willow Point Shoreline project. That project was budgeted for \$30,000 but approved for \$55,795 leaving \$25,795 we need to take from another budget item. Since it was decided not to replace the 2014 Gator, the \$24,500 included in the budget for that item will go towards WP Shoreline leaving \$1,295 to account for. The Pebble Beach plants are in the budget for \$13,000, but this project was completed in FY2025 so the \$1,295 for WP Shoreline will reduce that line item to \$11,705.

Going with the high end \$12,014 less \$6,925 remaining budget in Tree Removal/Maintenance leaves \$5,089 to come from the balance of Pebble Beach plants. That will leave \$6,616 in the Pebble Beach plants line to dip into should the need arise for future budget shortfalls.

We still have \$12,000 for the Willow Pavilion interior wood replacement untouched. It's unlikely that project will be completed in FY2026 and will need to be re-budgeted in FY27 if warranted.

I've noted the reallocations in my budget printout and will wait until March to have the board formally approve the reallocations should others need to be added.

Regards,
 Kathy

	Kathy Atkins, Accountant
	33325 N Sears Blvd Grayslake, IL 60030
	Cell: 224.723.3031 Phone: 847.223.7275
	accounting@wildwoodparkdistrict.com
	www.wildwoodparkdistrict.com

From: Brandon Magnini <bmagnini@wildwoodparkdistrict.com>
Sent: Thursday, January 8, 2026 11:20 AM
To: Wildwood Park District Accounting <accounting@wildwoodparkdistrict.com>
Subject: Proposed tree trimming and removals for Board approval January Meeting/budget flexibility

Good morning, Kathy,

As part of a follow up from the District's Pt. 1 Tree Inventory this year, I had Bartlett Tree

Experts and Clean-Cut Tree Service out to review areas of concern with trees for both winter pruning and full removal, as necessary.

After receiving both quotes and whittling down the services not absolutely required in my mind and per the Inventory, I have a grand total of \$12,014.00 between the pruning services to be done by Bartlett and the 3 tree removals to be done by Clean Cut. Clean Cut was well over \$1,000.00 cheaper than Bartlett for the 3 necessary full removals.

Depending on budget, I can get the total down to \$9,334.00 for this fiscal year (taking out 2 of the tree removals that are priorities, but not immediate needs. Those other removals can be done right away in the new FY). There were also several trees proposed in the quote that I had asked to be removed from the proposal as our in-house team is capable of taking care of it on our own safely.

With the budget as is, we have \$6,925.00 in left in the current FY; I would like to briefly discuss prior to the January Board Meeting if we have any ability to pull from other budget areas or propose a budget reallocation to cover either the high end (\$12,014.00) or lower end (\$9,334.00) of these proposals.

Thank you,
Brandon

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Executive Director

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