

**Wildwood Park District**  
**Regular Board Meeting**  
**Rule House 33325 N. Sears Blvd, Wildwood, IL 60030**  
**November 17<sup>th</sup>, 2025, 7:00 PM**

Minutes

- I. **Call to Order:** The meeting was called to order at 7:01 PM. The Pledge of Allegiance was recited.
- II. **Roll Call:**  
**Present:** Commissioners Becky Jante, Anna Nelson, Dan Corrigan, Doug Dietzen  
**Absent:** Matt Brueck
- Park District Staff Present:** Brandon Magnini, Executive Director, Michael Dykes, Maintenance Supervisor, Kathy Atkins, Accountant.
- III. **Approval of Agenda – Regular Board Meeting – Monday, November 17<sup>th</sup>, 2025**  
President Jante entertained a motion to approve the Agenda of the Regular Board Meeting of the Wildwood Park District of Monday, November 17<sup>th</sup>, 2025, as presented. So Moved: Commissioner Corrigan, Second: Commissioner Nelson. All in favor, motion carried.
- IV. **Approval of Minutes – Regular Board Meeting – Monday, October 20<sup>th</sup>, 2025**  
President Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Monday, October 20<sup>th</sup>, 2025, as presented. So Moved: Commissioner Corrigan, Second: Commissioner Dietzen. All in favor, motion carried.
- B. Approval of Minutes – Closed Session of the Regular Meeting – Monday, October 20<sup>th</sup>, 2025**  
President Jante entertained a motion to approve the Minutes of the Closed Session of the Regular Board Meeting of Monday, October 20<sup>th</sup>, 2025, as presented. So Moved: Commissioner Corrigan, Second: Commissioner Nelson. All in favor, motion carried.
- V. **Matters from the Public**
- Mariana Ruano was present. Mariana shared that there was some interest from Valley Lake neighbors who will be forming a group to meet with the Executive Director in the first week of December to cover lake issues and learn about how the District is planning lake management for 2026. More information will be forthcoming.
- VI. **Financial Report**  
The Financial Report was read. President Jante entertained a motion to accept the Financial Report as presented. So Moved: Commissioner Corrigan, Second: Commissioner Nelson. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Corrigan, aye, Commissioner Jante, aye. All in favor, motion carried.

**A. Five-Year Financial Comparison 2020-2025:**

Accountant Kathy Atkins put together and presented to the Board an overall five year financial analysis for the District's performance comparing the years 2015-2020 v. 2020-2025. Discussion. The key takeaways were that overall revenue increased by 13.9%, expenses decreased by 12.2% (adjusted for inflation); and strategic investment had been made in staffing, infrastructure, and capital improvements.

**VII. WSRA**

Commissioner Nelson stated that WSRA's Board Meeting was on November 17<sup>th</sup>. Trunk or Treat made \$4,500.00 on the event with 51 participating cars and several key sponsors. WSRA is moving back to RecTrac for their registration software. WSRA will be holding a holiday winter wonderland open house for their families on 12/8 in which Brandon plans on attending in Commissioner Nelson's place. Special Olympics is doing quite well in volleyball at the state level. The next Regular Board Meeting will take place on January 26<sup>th</sup>, 2026.

**VIII. GLCC**

President Jante entertained a motion to approve the payment of Keystone Hatcheries invoice #53654 for fall fish stocking on Gages Lake for \$3,781.50 as presented – and to be reimbursed \$1,890.75 from the GLCC for their 50% portion of the invoice. So Moved: Commissioner Dietzen, Second: Commissioner Nelson. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Corrigan, aye, Commissioner Jante, aye. All in favor, motion carried.

**IX. Valley Lake Report**

Director Magnini reiterated that the Commissioners will see the service bids for the 2026 treatment year ready for review in December to vote upon. Bids that are received will be sent to the Board for review prior to the meeting. TIGRIS, Balanced Environments, and McCloud were contacted with TIGRIS and McCloud sending in bids thus far. TIGRIS was asked to present their proposal in person on December 15<sup>th</sup>. Environmental Aquatics Management (EAM) was suggested to reach out for a proposal. Discussion. Commissioner Corrigan asked Director Magnini to look back at past treatment years to verify how many total treatments across the season were provided and to possibly adjust the number of treatments to cover the early and later parts of the season.

**X. Staff Reports**

**A. Recreation/Administration** – report was read. Discussion

- I. Professional Development School Report.** The Professional Development School Report on Director Magnini's experience was read. Discussion.
- II. IPRA Safety Committee Workshop Report.** The IPRA Safety Committee Workshop Report on Director Magnini's experience was read. Discussion.

**B. Maintenance** – report was read. Discussion

- I. Great Lakes Urban Forestry Tree Inventory Report Phase I.** The Great Lakes Urban Forestry Tree Inventory summary report for Phase I in 2025 covering Rule/Willow Point/Cove/Sunset/Old Plank Parks was reviewed. Discussion.

**C. Marketing/Promotions** – report was read. Discussion

**XI. UNFINISHED BUSINESS**

**A. Willow Point Park Shoreline Stabilization Project**

Director Magnini shared the results of the Bid Tabulations from the 11/14 public bid opening in the Board Packet. A Summary Recommendation indicating which bidder should be awarded for the project based on the lowest responsive bid received and scoring criteria for all bids was also included in the Board Packet for review. President Jante entertained a motion via Resolution No. 2025-SHORELINE STABILIZATION-01 WHEREAS, the Park District has solicited bids for the Willow Point Park Shoreline Stabilization Project; WHEREAS, nine bids were received and evaluated based on responsiveness, responsibility, and cost; WHEREAS, Balanced Environments, Inc. submitted the most complete and responsible bid; WHEREAS, Illinois law requires contracts to be awarded to the lowest responsible bidder; NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Wildwood Park District:

1. That the contract for the Willow Point Shoreline Stabilization Project be awarded to Balanced Environments, Inc. in the amount of \$55,795.00 for the 24”-36” boulders option.
2. That the Executive Director is authorized to execute the contract and take all necessary actions to proceed with the project. So Moved: Commissioner Corrigan, Second: Commissioner Nelson. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Corrigan, aye, Commissioner Jante, aye. All in favor, motion carried.

**B. Tentative Tax Levy**

President Jante made a motion to approve and adopt a 2.9% (*expanded out with Special Recreation to be in total a 3.6% increase*) Tax Levy Ordinance for Tax Year 2025 (Ordinance #2025-11-01) as presented. So Moved, Commissioner Nelson. Second, Commissioner Dietzen: Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Corrigan, aye, Commissioner Jante, aye. All in favor, motion carried. Ordinance was adopted after being available for public inspection in person at the District office, published in the Daily Herald, and on the District website as an estimate as required by statute for a minimum of 20 days.

**C. IPRA Soaring to New Heights Conference Registration**

Agenda item was tabled to further review and approve Per Diem rates for the Conference attendees at the December Regular Meeting.

**XII. NEW BUSINESS**

- No New Business

**XIII. Other Business – None**

- XIV. Matters from the Public –** Mariana Ruano was present. She asked if the open grass area immediately west of Valley Lake South plunge pool near the permanent metal sitting bench had issues with stability and water undercutting the earth with how soft the ground is. The Park District will follow up with Lake County Stormwater Management to determine what the issue may be and put caution tape around the area in the interim.

XV. **Closed Session** – The Board did not move into Closed Session

XVI. **Adjournment**

President Jante entertained a motion to adjourn the Regular Board Meeting of Monday, November 17<sup>th</sup>, 2025, at 7:55 PM. So Moved: Commissioner Corrigan, Second: Commissioner Nelson. All in favor, motion carried. Meeting adjourned at 7:55pm.

  
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Secretary  
Board of Park Commissioners

Date:

12-15-2025

  
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President  
Board of Park Commissioners

Date:

12-15-25