

**Wildwood Park District
Regular Board Meeting
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030
July 21st, 2025, at 7:00pm**

Minutes

- I. Call to Order:** The meeting was called to order at 7:01pm. The Pledge of Allegiance was recited.
- II. Roll Call:**
Present: Commissioners Anna Nelson, Doug Dietzen, Dan Corrigan, Becky Jante, Matt Brueck
Absent: None.
- Park District Staff Present:** Brandon Magnini, Executive Director, Katherine Atkins, Accountant, Michael Dykes, Maintenance Supervisor.
- III. Approval of Agenda – Regular Board Meeting – Monday, July 21st, 2025**
A. President Jante entertained a motion to approve the Agenda of the Regular Board Meeting of Monday, July 21st, 2025, as presented. So moved, Commissioner Dietzen. Seconded, Commissioner Nelson. All in favor, motion carries.
- IV. Approval of Minutes**
A. Minutes of the Regular Board Meeting – Monday, June 16th, 2025
President Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Monday, June 16th, 2025. So moved, Commissioner Nelson. Seconded, Commissioner Dietzen. All in favor, motion carries.
- B. Minutes of the Closed Session - Semi-Annual Review – 11/18/2024, 10/21/2024, 7/15/2024, 11/20/2023, 10/16/2023, 8/15/2022, 12/13/2021, 12/14/2020**
President Jante entertained a motion to release the Closed Session Minutes of 7/15/2024, 10/16/2023, and 12/14/2020. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Dietzen, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries. President Jante entertained a motion to keep closed the Closed Session Minutes of 11/18/2024, 10/21/2024, 11/20/2023, 8/15/2022, and 12/13/2021. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Dietzen, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries.
- V. Matters From the Public**
No Matters from the Public.
- VI. Financial Report**
The Financial Report was read. President Jante entertained a motion to accept the Financial Report as presented. So moved, Commissioner Brueck. Seconded, Commissioner Dietzen. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Dietzen, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries.
- VII. WSRA:** The WSRA car wash fundraiser event was changed from 7/24 to 8/7 due to weather. Park District staff to re-promote with the new date. Director Magnini will be attending the 7/31 WSRA LEAP Program/Partner Agency Appreciation BBQ luncheon in Commissioner Nelson’s place. The next planned WSRA Board Meeting on September 15th was rescheduled to September 22nd due to schedule conflicts.

VIII. GLCC

GLCC paid their half of the 2025 TIGRIS invoice for Sonar lake treatment on Gages Lake. The GLCC had begun the process of invoicing the Wildwood Park District for the other half of that invoice owed to TIGRIS that was previously approved by the Wildwood Park District Board to pay out. Discussion was had about strategies for addressing lily pad growth in the channel areas.

IX. Valley Lake Report

Director Magnini went over the ILM treatment reports from 6/17, 7/1, and 7/14 which were included in the Board Packet. The first of two planned Copper Sulfate treatments for the season was administered on 6/17 with strong results and observed effective algae control. Discussion. The Board tasked Director Magnini with scheduling the next Copper Sulfate treatment with ILM to take place on 7/28 or 7/29. OPC Pest Solutions will be contacted to treat the sand bees at Valley South Beach the week of 7/28.

X. Staff Reports

A. Recreation/Administration

The Recreation/Administration Report was read. Discussion.

B. Maintenance

The Maintenance Report was read. Discussion.

C. Marketing/Promotions

The Marketing/Promotions Report was read. Discussion.

D. Park Safety

The Park Safety Report was read. Discussion.

XI. Unfinished Business

A. Willow Point Park Shoreline Stabilization:

Attached to the Board Packet was a comprehensive packet which includes the revised US Army Core of Engineers (USACOE) pre-construction notice permit application, USACOE Ordinary High Water Mark (OHWM) worksheet and supporting documentation and images, revised Lake County Site Development permit application, revised overall site plan map, associated satellite and tax parcel maps, and pricing on material that Kathy Atkins had procured from a series of local vendors. Discussion.

The original permit information and maps had been submitted to US Army Core of Engineers and Lake County. Both governing regulatory bodies asked for several modifications/clarifications on the submitted materials. The requested changes have been made and were included in the packet. We have also removed the installation of native plants entirely that were noted on the original map/plan and application. Instead, rip rap is proposed to cover the inner cove area while Wisconsin Granite Boulders would stabilize the point and open shoreline facing Gages Lake. A provision (on the site map) for a fishing platform similar to what is being done at Pebble Beach Park was included. Estimated preliminary pricing for materials and labor is being reviewed and discussed with contractors while the permit is going through the approval process. Discussion.

XII. New Business

A. Sunset Park Accessible ADA Pathway Project

Attached to the Board Packet was a proposed plan for the installation and paving of a comprehensive ADA accessible path connecting the recreation amenities at Sunset Beach Park (parking lot to playground to pavilion to beach). Included was an analysis covering the already budgeted amounts and funds from the paving and lighting fund, general narrative on the importance of ADA standards for public access routes in remaining compliant with our public recreation facilities, a site plan for the proposed path, statutes from the 2018 Illinois Accessibility Code regarding compliant specifications on creating and maintaining access routes, and finally resident feedback from our Community Needs Assessment survey/report and various playground improvement surveys expressing the need for further ADA compliance and accessible pathways. Discussion.

The budget originally spelled out for the parks maintenance team to cut out sod and lay down a gravel/limestone pathway to begin compliance. Between keeping up with general parks maintenance to the Wildwood Park District standard and the work orders Staff are currently dealing with, it was deemed that our in house team should not handle a project of this nature especially with its inherent regulatory background and compliance specifications. Kathy Atkins was directed to build an initial rough draft path plan and what should be included in a bid packet off of the information pulled from Illinois and Federal ADA Accessibility Codes. Kathy will put the plan together in a concise bid packet/RFP and disseminate to paving companies and the general public (provided estimates are below the \$30,000.00 sealed bid threshold) to submit quotes, meet bid specifications, and meet Staff onsite to review the plans. The Board reviewed the presented draft plans and asked that the plan drawings re-direct the proposed paved path around the northwest corner of the pavilion to the beach point as to not cut through the middle of the park greenspace as originally designed. Discussion. This will also allow the path to meet the pavilion grill, ramp up to the north side of the pavilion, and T-off around the pavilion to meander to the far west end of the beach access area.

Once the updated plan design is approved by the Board; the Board asked to have the bid packet/RFP go out after the July 21st regular meeting and have quotes/bids submitted in time to review and approve at the August Regular Meeting. Depending on the timeline, this work may be able to be completed this fall while the weather cooperates and after the beach closes for the season on Labor Day. Discussion. Agenda item tabled for further discussion and possible action at the August Regular Meeting.

- B. Clean Cut Tree Service Proposal for Pebble Beach and Willow Point Fallen Trees Approval**
President Jante entertained a motion to approve the Clean Cut Tree Service proposal presented in the amount of \$2,720.00 for the removal and stump grinding of fallen trees at/around Willow Point Park peninsula and the Pebble Beach Park swing set. So moved, Commissioner Corrigan. Seconded, Commissioner Brueck. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Dietzen, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries.

Other Business

No Other Business.

XIV. Matters from the Public

No further Matters from the Public.

XV. Closed Session

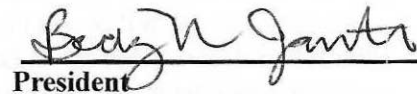
The Board did not move into Closed Session.

XVII. Adjournment

President Jante entertained a motion to adjourn the Regular Board Meeting of Monday, July 21st, 2025, at 8:14pm. So moved, Commissioner Brueck. Seconded, Commissioner Dietzen. All in favor, motion carried. Meeting adjourned at 8:14pm.



Secretary
Board of Park Commissioners



President
Board of Park Commissioners

Date:

8/19/2025

Date:

8/18/25