

**Wildwood Park District  
Regular Board Meeting  
33325 N. Sears Boulevard, Wildwood, IL 60030  
Monday, July 21<sup>st</sup>, 2025, 7:00pm  
In-Person at Rule House**

Consistent with the requirements of the Illinois Compiled Statutes  
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.  
Location of the meeting: Rule House, 33325 N. Sears Boulevard, Wildwood, IL 60030

**AGENDA**

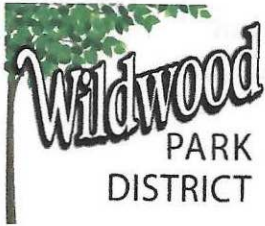
- I. Call to Order - Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda – Regular Board Meeting – Monday, July 21<sup>st</sup>, 2025**
- IV. Approval of Minutes**
  - A. Minutes of the Regular Board Meeting – Monday, June 16<sup>th</sup>, 2025**
- V. Minutes of the Closed Session - Semi-Annual Review – 11/18/2024, 10/21/2024, 7/15/2024, 11/20/2023, 10/16/2023, 8/15/2022, 12/13/2021, 12/14/2020**
- VI. Matters from the Public**
- VII. Financial Report**
- VIII. WSRA**
- IX. GLCC Report**
- X. Valley Lake Report**
- XI. Staff Reports**
  - A. Recreation/Administration**
  - B. Maintenance**
  - C. Marketing/Promotions**
  - D. Park Safety**
- XII. Unfinished Business**
  - A. Willow Point Park Shoreline Stabilization**
- XIII. New Business**
  - A. Sunset Park Accessible ADA Pathway Project**
  - B. Clean Cut Tree Service Proposal for Pebble Beach and Willow Point Fallen Trees Approval**
- XIV. Other Business**
- XV. Matters from the Public**
- XVI. Closed Session**
  - A. 5 ILCS 120/2 ( C ) (21) Review/Approval of Closed Meeting Minutes**
- XVII. Adjournment**

The Wildwood Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847.223.7275 or email [info@wildwoodparkdistrict.com](mailto:info@wildwoodparkdistrict.com).

**The Board of Park Commissioners welcome public comments during all meetings.**

**Key rules governing participation**

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.



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TO: Board of Commissioners  
CC: All Staff  
FROM: Brandon Magnini, Executive Director  
SUBJECT: Board Packet Attachments and Agenda Items  
DATE: July 21<sup>st</sup>, 2025

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Good afternoon, Commissioners,

Please find below a brief explanation on the following Board attachments that correlate with the agenda items for the Monday, July 21<sup>st</sup>, 2025 Regular Board Meeting:

**Valley Lake Report:**

Attached you will find ILM's post-treatment reports from 6/17 and 7/1. Copper Sulfate was utilized on 6/17 and had a very noticeable effect on the turnaround of the lake from its previous poor condition. Awaiting the treatment report from 7/14. As always, I have shared the treatment reports and updates with the residents around Valley Lake as I receive them.

**Unfinished Business:**

**A. Willow Point Park Shoreline Stabilization**

Attached is a comprehensive packet which includes the revised US Army Core of Engineers (USACOE) pre-construction notice permit application, USACOE Ordinary High Water Mark (OHWM) worksheet and supporting documentation and images, revised Lake County Site Development permit application, revised overall site plan map, associated satellite and tax parcel maps, and pricing on material that Kathy Atkins had procured from a series of local vendors.

The original permit information and maps (included in your Board Packets at the June regular meeting) had been submitted to US Army Core of Engineers and Lake County. Both governing regulatory bodies asked for several modifications/clarifications on the submitted materials. The requested changes have been made and are included in the packet here. We have also removed the installation of native plants entirely that were noted on the original map/plan and application. Instead, rip rap is proposed to cover the inner cove area while Wisconsin Granite Boulders would stabilize the point and open shoreline facing Gages Lake. A provision (on the site map) for a fishing platform similar to what is being done at Pebble Beach Park is included. I had met with Bob Rohrs and Son who will provide us pricing on material and labor as soon as Monday for the July Regular Meeting so we can look at possible options.

Bob Rohrs and Son highly recommended utilizing 6"-12" rip rap inside the majority of the cove/inlet area versus using medium sized boulders (as originally discussed) as those are harder and more labor intensive to place. The Park District did note that the plan is to still

utilize the 26"- 34" granite boulders on and around the "point" of the Willow Point Park peninsula where it is heavily eroded and, on the shoreline, directly facing Gages Lake near the public beach.

### **B. Sunset Park Accessible ADA Pathway Project**

Please find attached a proposed plan for the installation and paving of a comprehensive ADA accessible path connecting the recreation amenities at Sunset Beach Park (parking lot to playground to pavilion to beach). Included is an email discussing the already budgeted amounts and funds from the paving and lighting fund, general narrative on the importance of ADA standards for public access routes in remaining compliant with our public recreation facilities, a site plan for the proposed path, statutes from the 2018 Illinois Accessibility Code regarding compliant specifications on creating and maintaining access routes, and finally resident feedback from our Community Needs Assessment survey/report and various playground improvement surveys expressing the need for further ADA compliance and accessible pathways.

The budget originally spelled out for the parks maintenance team to cut out sod and lay down a gravel/limestone pathway to begin compliance. Between keeping up with general parks maintenance to the Wildwood Park District standard and the work orders we are currently dealing with; it was deemed that our in house team should not handle a project of this nature especially with its inherent regulatory background and compliance specifications. I directed Kathy Atkins to build an initial rough draft path plan and what should be included in a bid packet off of the information I pulled from Illinois and Federal Accessibility Codes. Once the Board reviews and/or approves the overall plan and concept; Kathy will put the plan together in a concise bid packet and disseminate to paving companies and the general public (provided estimates are below the \$30,000.00 sealed bid threshold) to submit quotes, meet bid specifications, and meet Staff onsite to review the plans.

The goal would be to have the bid packet go out after the July 21<sup>st</sup> regular meeting and have quotes submitted in time to review and approve at the August Regular Meeting. Depending on the timeline, this work may be able to be completed this fall while the weather cooperates and after the beach closes for the season on Labor Day.

As always, please let me know if you have any questions, comments, or concerns.

Sincerely,

*Brandon Magnini*

Brandon Magnini, Executive Director

**Wildwood Park District  
Regular Board Meeting  
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030  
June 16<sup>th</sup>, 2025, at 7:00pm**

Minutes

**I. Call to Order:** The meeting was called to order at 7:00pm. The Pledge of Allegiance was recited.

**II. Roll Call:**

**Present:** Commissioners Anna Nelson, Doug Dietzen, Becky Jante, Matt Brueck

**Absent:** Dan Corrigan

**Park District Staff Present:** Brandon Magnini, Executive Director, Katherine Atkins, Accountant.

**III. Approval of Agenda – Regular Board Meeting – Monday, June 16<sup>th</sup>, 2025**

**A.** President Jante entertained a motion to approve the Agenda of the Regular Board Meeting of Monday, June 16<sup>th</sup>, 2025, as presented. So moved, Commissioner Nelson. Seconded, Commissioner Dietzen. All in favor, motion carries.

**IV. Approval of Minutes**

**A. Minutes of the Regular Board Meeting – Monday, May 19<sup>th</sup>, 2025**

President Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Monday, May 19<sup>th</sup>, 2025. So moved, Commissioner Brueck. Seconded, Commissioner Nelson. All in favor, motion carries.

**B. Minutes of the FY 2025-2026 Budget and Appropriations Hearing – Monday, May 19<sup>th</sup>, 2025**

President Jante entertained a motion to approve the Minutes of the FY 2025-2026 Budget and Appropriations Hearing of Monday, May 19<sup>th</sup>, 2025. So moved, Commissioner Nelson. Seconded, Commissioner Dietzen. All in favor, motion carries.

**V. Matters From the Public**

No Matters from the Public.

**VI. Financial Report**

The Financial Report was read. President Jante entertained a motion to accept the Financial Report as presented. So moved, Commissioner Nelson. Seconded, Commissioner Brueck. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries.

**VII. WSRA:** During the meeting on May 28<sup>th</sup>, the WSRA Board approved their FY 2025-2026 Budget and reviewing their end of previous fiscal year report. WSRA Board Meetings will now be on the third Monday of the month, which will always take place before the Park District's regularly scheduled Board Meetings at 7:00pm.

**VIII. GLCC**

Director Magnini included in the Board Packet notes from TIGRIS and their SePro test lab results from the Sonar lake treatment follow-up visit. Discussion. Overall observations have shown the invasive weeds are dying and the Sonar treatment continues to work as advertised. The 90-day irrigation restrictions were removed as indicated by TIGRIS and communicated online by the Park District.

A brief overview of the changes and re-location that had to be made to the carp/seaweed composting project to not cause issues with the neighbors around Twin Lakes Park was discussed. Moving forward, the Park District will communicate with GLCC that we will no longer take fish for any type of disposal at any park/facility. Any fish will need to be removed out of the community. The Park District will still explore composting of the seaweed this summer in a limited capacity. Signage and barriers were placed around the composting bags which had been relocated into the treeline across the large field at Twin Lakes away from any residents.

## **IX. Valley Lake Report**

Director Magnini reported quite a few resident concerns and well-earned dissatisfaction with the lake conditions prior to the upcoming Copper Sulfate treatment scheduled for 6/17. Included was Park District communication to the residents giving them updates on the lake and our acknowledgement of the frustration they feel and ways to improve. ILM has confirmed they will treat with Copper Sulfate on the 17<sup>th</sup> of June, which has historically helped the lake return to normal conditions. The treatment reports from 5/15, 5/21, and 6/4 were included. Maj Kowalski's volunteer lake monitoring reports (VLMP) were included as well.

## **X. Staff Reports**

### **A. Recreation/Administration**

The Recreation/Administration Report was read. Discussion.

#### **I. Financial Sustainability Report:**

The Financial Sustainability Certificate Program Report was read. Discussion. Director Magnini included a detailed breakdown of the lessons and takeaways from the 2.5 day conference in Hoffman Estates in May which will provide District leadership with fresh perspectives on spending money wisely and seeking out efficiencies in programming/operations.

### **B. Maintenance**

The Maintenance Report was read. Discussion.

### **C. Marketing/Promotions**

The Marketing/Promotions Report was read. Discussion.

### **D. Park Safety**

The Park Safety Report was read. Discussion.

## **XI. Unfinished Business**

*No Unfinished Business*

## **XII. New Business**

### **Triple H Mulch Blown-In Playground Mulch Service Quote for Valley South/Sunset/Willow Point**

- A.** President Jante entertained a motion to approve the Triple H Mulch and Firewood LLC blown-in service proposal in the amount of \$1,900.00 as presented to refresh the engineered wood fiber playground mulch levels at Valley South/Sunset/Willow Point playgrounds. So moved, Commissioner Dietzen. Seconded, Commissioner Nelson. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries.

### **B. Willow Point Park Dead Tree Removal Quotes for Review:**

Quotes to remove two large dead Bur Oaks along the Willow Point Park walking path adjacent to Rule Ct. were reviewed. Quotes were submitted by Rivas Tree Service (\$4,300.00), Woody's Tree Service (\$3,200.00), and Clean Cut Tree Service (\$1,980.00). President Jante entertained a motion to approve the Clean Cut proposal in the amount of \$1,980.00 as presented to remove the two dead Bur Oaks along the Willow Point Park walking path. So moved, Commissioner Nelson. Seconded, Commissioner Brueck. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Jante, aye,

Commissioner Brueck, aye. All in favor, motion carries

**C. Old Park Entry Signs Management Discussion:**

Discussion was had regarding the old wooden park entry signs that are due for replacement in 2025-2026. New park entry signs were approved by the Board at the end of FY 2024-2025 through Sign Central. Recommendation was to keep one old sign for Wildwood Park District 50<sup>th</sup> Anniversary/Harvest Fest and dispose of the rest.

**D. Willow Point Park Shoreline Stabilization:**

Director Magnini presented the completed permit application and proposed design map to the US Army Core of Engineers and Lake County Building and Development divisions for the planned shoreline stabilization project at Willow Point Park. Discussion and decisions will be made at future Board Meetings to cover pricing on materials/approving quotes/bids when necessary and any other changes. Discussion. Item will remain on agenda moving forward.

**Other Business**

Director Magnini reported that the swing set at Valley South Park that was heavily damaged from the previous windstorm that came through had the fallen tree removed and the manufacturer was shipping the new equipment within the next week or two to remove the old set and install the new. Claim is being processed through PDRMA for insurance purposes and the District will only be responsible for the \$1,000.00 deductible as part of our property/casualty coverage. Will update when more information is available.

General discussion about what could be included with the 50<sup>th</sup> Anniversary of the Park District event in 2026. Suggestion is to combine those elements into Harvest Fest.

Harvest Fest Committee Member and longtime Wildwood Resident Ellen Dimock presented the Park District with a check from her son's "Joey Fund" to be utilized by the Park District in whichever way the Park District sees fit. Staff will offer Ellen the opportunity to hear some proposed uses for the funds to make sure it is being utilized for a worthwhile improvement in the parks. The check will be deposited into the Park District's account for now.

**XIV. Matters from the Public**

No further Matters from the Public.

**XV. Closed Session**

The Board did not move into Closed Session.

**XVII. Adjournment**

President Jante entertained a motion to adjourn the Regular Board Meeting of Monday, June 16<sup>th</sup>, 2025, at 8:23pm. So moved, Commissioner Brueck. Seconded, Commissioner Dietzen. All in favor, motion carried. Meeting adjourned at 8:23pm.

\_\_\_\_\_  
**Secretary**  
**Board of Park Commissioners**

\_\_\_\_\_  
**President**  
**Board of Park Commissioners**

**Date:**

**Date:**

\_\_\_\_\_

\_\_\_\_\_

**WILDWOOD PARK DISTRICT  
SEMI-ANNUAL  
CLOSED SESSION MINUTE REVIEW July 21<sup>st</sup>, 2025**

Unreleased Closed Session Minutes are reviewed every six months. Commissioners wanting to release a set of Minutes may motion to release, second the motion and a roll call vote taken.

If a vote to release is passed, the Minutes will be released for public access.

**Minutes to Review**

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- **Monday, November 18<sup>th</sup>, 2024**
- **Monday, October 21<sup>st</sup>, 2024**
- **Monday, July 15<sup>th</sup>, 2024**
- **Monday, November 20<sup>th</sup>, 2023**
- **Monday, October 16<sup>th</sup>, 2023**
- **Monday, August 15<sup>th</sup>, 2022**
- **Monday, December 13<sup>th</sup>, 2021**
- **Monday, December 14<sup>th</sup>, 2020**



## SERVICE REPORT

Site Valley Lake (Wildwood Park Dist) Date Jul 1, 2025

Service Task Description Algae Control Visit 4

Personnel CJR

Wind 4 Direction NW Air Temps 73 Sky Sunny

Signs Posted No Equipment Used Spray Boat

Waterfall N/A Water Supply N/A Aeration Working

Pond # & Size	Product	Amount	Target Plant	DO (MG/L)	Temp (C)	PH	Secchi (FOOT)	Level
Valley Lake 12	Captain XTR	2.5 gal	Filamentous Algae	5.03	28.8	8	2.7	Normal

### COMMENTS

The lake looks exponentially better than it did during the previous service visit. There was a less than 5% filamentous algae growth isolated to the shoreline. What algae was present appeared unhealthy.

One dead bluegill was observed.

Diagnostics was taken, a temperature/ dissolved oxygen profile was collected.

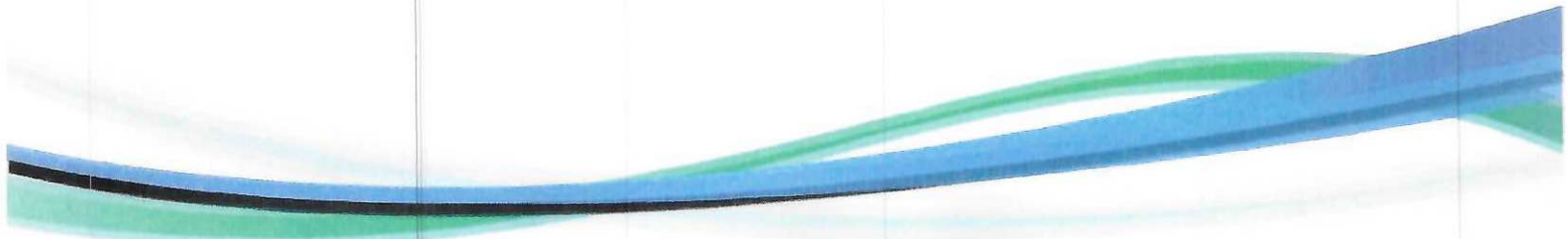
Lake has no measurable thermalcline with temperatures consistent at 28 degrees Celsius from top to bottom, and dissolved oxygen levels ranged from 5.03 mg/L at the surface to 4.34 mg/L a foot above the bottom.

Secchi clarity reduced since the last visit from 7' to 2.7'.

Due to the recent rain events and elevated ambient temperatures, the dissolved oxygen levels and water temperatures were not optimal for an aggressive algicide application.

A conservative, preventative algicide application was executed targeting just the shoreline of the lake.

Report By Chris Ryan





## SERVICE REPORT

Site Valley Lake (Wildwood Park Dist) Date Jun 17, 2025

Service Task Description Algae Control Visit 3

Personnel CJR

Wind 3 Direction W Air Temps 82 Sky Sunny

Signs Posted No Equipment Used Spray Boat, Backpack Blower

Waterfall N/A Water Supply N/A Aeration Working

Pond # & Size	Product	Amount	Target Plant	DO (MG/L)	Temp (C)	PH	Secchi (ft)	Level
Valley Lake 12	Captain XTR, Cutrine Plus, Copper Sulfate Medium Crystals	5.0 gal, 2.5 gal, 125 lbs	Filamentous Algae	13	24.5	8	7	Normal

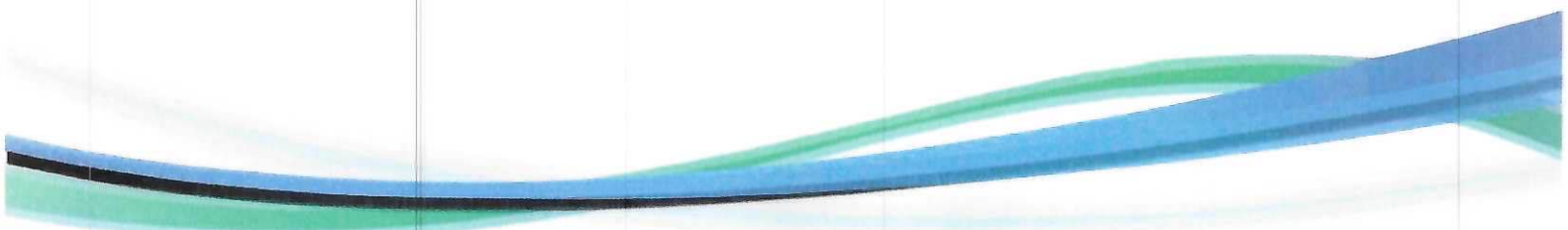
### COMMENTS

Overall the lake was roughly 15% covered in algae. However, there was excessively large amounts of growth accumulating down wind in the north west corner of the lake as well as the southwest corner of the lake near the swimming beach.

A liquid algicide application was executed using the spray boat. Eight tank mixes were applied to ensure thorough and even distribution of product to all floating filamentous algae. Both the fire hose and boom system were employed during today's treatment.

A granular algicide application was also executed around the perimeter of the lake.

Report By Chris Ryan



**Wildwood Park District**  
**Recreation/Administration Report**  
**July 2025**

1. Routine administrative tasks such as sorting through bills, payroll, depositing funds, PDRMA reporting requirements and safety coordinator updates, meeting with Treasurer Corrigan for bi-weekly financials, and assisting Kathy with various administrative tasks, and associated reports.
2. Website management and board duties.
3. Assisting Maggie with formation, communication with printer, and proofing of Fall 2025 Program Guide.
4. Completing extensive PDRMA (Park District Risk Management Agency) 20-part Risk Management Review for 2025. This review is tied to the \$1,500.00 financial incentive and to come into full compliance with all requested initiatives and statutes. The review includes the following tasks:
  - I. Attending virtual claims reporting training along with an alternate District staff member
  - II. Reviewing cyber liability policies/trainings and working with our third-party IT company to complete risk assessments.
  - III. Reviewing contracts/COI's with community affiliate groups (think GLCC).
  - IV. Reviewing District facility and room rental agreements for compliance.
  - V. Reviewing District policies and training on preventing abuse (our Camp Staff recently completed their online DCFS mandated reporter training).
  - VI. Reviewing District licensing agreements with third-party vendors (food trucks, etc.).
  - VII. Reviewing/request to implement policies and training to prevent vehicle backing accidents/incidents. PDRMA highly recommends installing backup cameras on Park District vehicles that we intend to not phase out for the foreseeable future (Ford F250, Mule, 2023 Gator).
  - VIII. Reviewing District monthly building inspections and fire code/OSHA compliance.
  - IX. Reviewing District post-AED use form and procedures/plan.
  - X. Reviewing District "head count" practices/policies for counting campers/recreation participants in District programs.
  - XI. Reviewing District contract with lifeguard company and suggesting revisions for next season regarding insurance/liability provisions and hold harmless language in the wording.
  - XII. Requesting the submittal of a District SMART (Specific, Measurable, Achievable, Relevant, and Time Bound) Goal for the completion of a Job Task Hazard Analysis for all our District positions.
5. PDRMA Risk Management Consultants visited the District on July 3<sup>rd</sup>. The representatives visited the office, met with Director Magnini over big-picture items and policy review, visited Old Plank Park to check out the new playground equipment, visited Willow Point Beach to review lifeguarding and swim staff operations, and visited the Maintenance Facilities to review compliance and suggest changes.
6. PDRMA recommended the following for our Maintenance Shop/Garage:
  - I. Dispose of old grinder tool that is not in current consistent use that lacks safety shields. Will be replacing with new one from Menards that has all the proper shields.
  - II. Install emergency eye washing station in garage and add eye wash station in Shop near sink. This has been brought into compliance with the purchase and install of a

**Wildwood Park District**  
**Recreation/Administration Report**  
**July 2025**

wall mounted station in the Garage and a sink-attached eye washing fountain in the Shop.

- III. Recommendation for providing fire safe metal containers for the storage of oily rags and wipes until removed from the premises.
  - IV. Overall, PDRMA was very pleased at the state of our maintenance facilities, vehicles, parks, and overall operations and had no major concerns. They gave our parks maintenance team kudos for wearing proper PPE, high visibility uniforms, and proper and safe operation of the mowers.
7. Office Staff continue to manage pavilion/room rental bookings, parking stickers, and boat key sales.
  8. Review of Office Staff camp/swim/summer program registrations, request for inclusion needs, and scholarship compliance.
  9. Management of Summer Camp program through our Lead Counselor. Scheduled staff check-in meetings prior to the start of each session.
  10. Management of Swim Lessons program through Swim Lessons Coordinator.
  11. Tot Soccer had strong enrollment and secured two volunteer parent coaches.
  12. Intro to T-Ball cancelled due to low enrollment.
  13. Warren Newport Library STEM programs Lego Marble Mazes and Robotics have strong enrollment and will take place in July/August.
  14. Continuing to gain enrollment for Adult Bingo classes running at end of July and in August/early September.
  15. New programs for the Fall 2025 Program Guide include:

Early Childhood/Youth: Fall Cookie Decorating event, Kids Slime (Borax) Making Class, Warren Newport Library STEM classes.

Adults/Seniors: CPR Basics and Adult/Child/Infant First Aid, CPR, AED Certification Class. Two U of I Extension Master Gardener Classes (Fall Garden Wrap Up, Spring Bulbs).

Special Events: Battle of the Bowls Chili Cookoff and Bonfire Event.

16. Continuing to work with Maintenance Lead Dykes on a daily basis for current and future project planning and execution.
17. Communication with ILM to coordinate Valley Lake treatments and status updates/strategy.
18. Re-submitted permit application paperwork/site plans for planned Willow Point Park Shoreline Stabilization Project after sending out to the Board for further review. Completed onsite survey and analysis of Ordinary High Water Mark (OHWM) around the areas planned for stabilization and documentation of US Army Core of Engineers request. Warren Township Highway Department had already approved the Right of Way Permit for this project already. Will continue to discuss as agenda item at July Regular Meeting and beyond.
19. Formation of a draft plan and presentation materials to bring to the Board for proposed ADA accessible path installation through the recreation amenities at Sunset Park. Formation and creation of bid packet for possible vendors delegated to Kathy. Will discuss further on Agenda for July meeting.
20. Coordinating with Warren Township Highway Department on planned Sunset trailer parking paving. Amy Sarver believes the work will be done in late July/early August in coordination with planned street paving improvements in Wildwood.

**Wildwood Park District**  
**Recreation/Administration Report**

**July 2025**

21. Human resources tasks such as staff management, evaluation, discipline, and tax/payroll paperwork.
22. Ran department head monthly Staff Safety Meeting on 7/9. Topics included playground and building inspections, fixes, and findings, recap of the process to reopen the Valley South swing set, PDRMA Loss Control Review and incentive goals, and park grounds inspections. Discussed slip concern at Willow Point Park (thank you Commissioner Dietzen) where the pier meets the park grounds needing to be filled in with earth that will be formulated into an actionable work order to address.
23. Summer Concerts took place on 6/12 and 6/26 with Always Young and Lakeside Duo respectively. July 10<sup>th</sup> Billy Garner concert was rained out before the start time (looking into possibility of rescheduling. Crawford's Daughter will perform on 7/24, The Complex on 8/7, and Judson Brown Band on 8/21. Pizzeria DeVille, Harbor Brewing, and Tropical Chill Ice Cream will again be onsite for all concerts.
24. Rule Park hosted Versiti Center of Illinois blood drive bus on 7/12. We had 5 appointments filled.
25. Blues Soiree concert at Willow Point took place on 6/20. The event was a strong success with Sidestreets playing and Rica Arepa Colombian food truck providing dinner.
26. Family Campout cancelled due to low enrollment. Will look to improve marketing in 2026.
27. Ongoing prep for Harvest Fest including securing logistics, marketing, vendors, sponsors, and more. Looking to attend Lake County Farm Bureau meeting to discuss tractor rides and barrel train ride setup. Harvest Fest Committee Meetings as scheduled.
28. Continued outline planning for future Strategic Planning Process. Again, reached out to Residents about new focus groups covering the following:

- Parks Maintenance (Lake Water Quality/Drainage and Tree Management)
- Comprehensive Capital Plan (Playgrounds, Park Greenspaces, Facilities)
- ADA Accessibility and Inclusion
- Park Safety (Safety and Security)
- Events and Core Programming
- Communication and Transparency
- Board of Commissioners and District Leadership

So far, we have had six respondents asking to be a part of these groups. Will coordinate dates/times when additional respondents have committed. Will advertise at summer events.

29. Continued to chip away on Valley Lake Management Plan as time allows during the busy season.
30. Replacement swing set re-opened at Valley South Park. Submitted invoices to PDRMA. PDRMA will be sending the Districts checks for the amounts (less the \$1,000.00 deductible) for WPD to pay the vendors out.
31. Assisted Maintenance by completing to Low Frequency Playground Inspections at Twin Lakes and Valley South Playgrounds.
32. Continued work on a playground replacement schedule plan (as part of Strategic Plan process) as time allows during busy season.
33. Continued research/work on beginning of ADA Transition Plan (as part of Strategic Plan process) as time allows during busy season.

**Wildwood Park District**  
**Maintenance Report**  
**July 2025**

1. Ongoing park garbage control and maintenance/Mutt Mitts replacements.
2. Routine maintenance and upkeep of equipment.
3. Clean Rule bathrooms, community rooms, and office spaces as needed - re-stock paper towels and soap. Mop floors as needed. Executing standardized washroom cleaning checklist.
4. Cleared out blocked water runoff drain around Security Garage at Rule.
5. Daily raking and cleaning of all four beaches. Removal of seaweed/growth at all beaches and boat ramps.
6. Post 4<sup>th</sup> of July parks clean up.
7. Returned to Rule Park to complete a second round of extensive weeding, re-edging, cleaning up of the Butterfly Garden, and other landscaped areas around the park grounds.
8. Met with Scoutmaster and corresponded with Troop 671 leadership on the substandard condition of the interior in the Scout Garage (which the District owns and leases to the Boy Scouts). Director Magnini and Maintenance Supervisor Dykes met with Troop 671 and covered the deficient issues per our building inspection forms. Issues cause safety compliance issues. Work was done immediately by the Scouts to begin to remediate such issues. Maintenance will assist the Scouts in mounting ladders that need to be off the ground and any hardware needed for additional shelving.
9. Ostrander Landscaping removed the old swing set and installed the replacement swing set at Valley South Park as part of the damage claim. While they were onsite, Ostrander adjusted several washers on the climber component at Old Plank Park.
10. Received new park signage that was approved by Board from Signarama. Signs and posts were safely placed in storage and wrapped up.
11. Replaced small section of exterior wood trim on Sunset little library structure that was loose.
12. Reattached siding and soffit pieces at Maintenance garages from various storms.
13. Filled asphalt patch in hole at Rule Park parking lot near stop sign/exit.
14. Mowing schedule is right on target and continues on without a hitch.
15. Trimming/shaping up bushes around park entry signs, edging out base, and applying mulch (taken from stump grinding at the trees Clean Cut took out along the Willow Point Park walking path).
16. Park, playground, building inspections - corrective actions as needed.
17. Repainted Sunset and Pebble Boat Launch Gates and reapplied fresh reflective tape.
18. Repainted accessible boat ramp platform at Sunset with marine grade paint and weeded out the sides. Weed whipped trailer parking area that will be paved over later this summer.
19. Placed Swim Lessons Raft into Gages Lake and cleared out treeline to ease access into the water.
20. Completed power washing the playgrounds for the year. Valley South, Twin Lakes, and Willow Point playgrounds were completed. Sunset, Pebble, and Rule were completed earlier this year. We will target Old Plank next year for power washing.

## Wildwood Park District

### Maintenance Report

July 2025

21. Dealt with wasp issue at Rule playground. OPC Pest Solutions treated the affected areas, and caulk was used to plug holes in under equipment caps where wasps were getting in. Coordinated with Director and Camp Staff.
22. Triple H Mulch serviced Willow, Sunset, and Valley South playgrounds with blown-in playground mulch.
23. Received the last shipment of aquatic and shoreline plants for the Pebble stabilization project. Completed the planting of said plants. With all the rain, the plants in the shoreline and littoral zones have all grown in very nicely. Will need to return to clean up some of the ripped silt fencing around the plants.
24. Installed fishing platform along shoreline at Pebble. Staff will need to return to revise/redo the platform, so it drops and extends out farther into the rip rap.
25. Cleanup of tables, garbage cans, grills, and surfaces before and after each pavilion rental on the weekends.
26. Weekly or bi-weekly clearing of Valley North outflow drain structure.
27. Weekly or bi-weekly inspection of Valley South plunge pool. Following maintenance plan specifications, will complete minor trim up of native plant circles around plunge pool in July.
28. Planning Valley South shoreline and beach trim up in mid-late July.
29. Removed several small, downed trees inside Twin Lakes forested area.
30. Completed extensive Willow Point Park tree and branch trimming in house. Focused especially around the playground equipment and public facilities.
31. Completing Sunset Park property line tree and brush trimming near pavilion/porta potty and minor tree/bush trimming/removal along the road shoulder near pavilion.
32. Planning in house tree trimming of trees inside Pebble Beach Park late July/early August.
33. Minor weeding and clean-up of tree bases to take place around Lake Shore Drive Park.
34. Daily work on 2025 Work Order System and project projections.
35. Two trees fell due to weather conditions (Willow Point and Pebble). Fortunately, it appears that the tree that fell at Pebble narrowly missed the swing set. The District is keeping the swing set cautioned off until the manufacturer can come onsite to verify there are no defects. Staff cautioned off and barricaded areas so tree service can remove trees and grind out stumps. Staff removed the swings and chains temporarily until structure is inspected by the manufacturer on Tuesday the 22<sup>nd</sup> of July.
36. Returning to continue shoreline brush trimming around the ponds, tree bases, and around Shop facilities at Twin Lakes Park.
37. Returning to trimming up brush along park/neighbor fence lines at Twin Lakes Park.
38. Completed in house oil change for Kawasaki Mule. Replaced battery for Mule in-house.
39. Brought in Ford F250 to Waukegan Tire for suspected oil leak. Issue was resolved.
40. Will get to touching up bench and table legs with black paint in the remaining parks for those that need it if we get any free time – lower priority. Additional boards for two picnic tables had been painted during brief periods of time during adverse weather.

## Marketing Board Report July 2025

### Website

- Routine Maintenance- keeping website up to date with current announcements, events, news, and programs, as well as removing old content.
- Updates
  - Continued updating of Harvest Fest page:
    - Confirmed and paid vendors.
    - Updating paid sponsor logos
  - Removed past June Special Events and Programs.
  - July 4<sup>th</sup> PSA about the parks and safety.
  - Valley Lake algae treatment updates and timelines.
  - Added all upcoming July/early August events and programs.
  - Updates with park conditions and closures between fallen trees/beach closures and re-openings, and other conditions.
  - Working on publishing updated tree and bench donation web page with updated donation form and procedures.
- Metrics (last 30 days)
  - Sessions: a session is the browsing session of a single user to our website
    - 1,977- up 2% from previous 30 days.
  - Pageviews: a view of a page on our site that is being tracked by the Analytics tracking code.
    - 3,568 – up 1% from previous 30 days
  - Average Session Duration: total duration of all sessions, in seconds
    - 36 sec – down 13% from previous 30 days
  - New vs Returning Visitors
    - New- 92%, Returning- 8%
  - Device Breakdown
    - Desktop- 32%, Tablet- 2%, Mobile- 66%
  - Top Referrals: the top websites that send your website traffic, known as referral traffic.
    - 1. Facebook
    - 2. Facebook
    - 3. Facebook
    - 4. Facebook
    - 5. Facebook
  - Top Pages
    - Home
    - Parks and Facilities
    - Summer Concert Series
    - Special Events
    - Parking, Boating, Safety
    - Pavilion and Room Rentals

- Calendar
- Registration
- Summer Camps
- Program Guide

## **Social Media**

- Routine Maintenance- checking social media pages daily for comments, messages, etc. and responding accordingly.
- Posting weekly to drive program registration, event attendance, engagement, follows, and to remain visible in people's newsfeeds.
  - Promoted Summer Concert Series.
  - Promoted WSRA Car Wash Fundraiser Event for 7/24
  - Call to action for additional vendor sign up for Harvest fest
  - PSA's on fallen tree at Pebble Beach Park and swing set closure.
  - Facebook live promoting the Versiti blood drive bus event at Rule Park on 7/12. This was also promoted on the Boulder Park sign board.
  - Notification of concert cancellation on 7/10 due to severe weather
  - PSA for temporary park closure at Willow Point due to scheduled tree trimming in-house.
  - Promotion of July events and programs.
  - PSA indicating the replacement swing set at Valley South Park had been installed and to wait for 3 days to use until the concrete sets/barricades had been removed.
  - July 4<sup>th</sup> safety PSA in the parks.
  - Valley South Beach closure and re-opening after bacteria testing.
  - Valley Lake algae treatment information and timelines.
  - Promotion of the Blues Soiree
  - PSA indicating the end of the 90-day Sonar irrigation restriction on Gages Lake.
  - Sponsor highlight posts showcasing our confirmed and paid 2025 Harvest Fest sponsors.
- Analytics
  - Facebook
    - Total page followers: 2,080- up 17 followers in last 28 days
    - Total Views- The number of times your content was played or displayed.
      - 35,568- down 10% from previous 28 days.
    - Post Reach- The number of people who saw any of our posts at least once.
      - 1,798- down 47% from previous 28 days.
    - Content Interactions- the number of likes or reactions, saves, comments, shares and replies on your content, including ads.

- 348- down 45% from previous 28 days.
  - Link Clicks- The number of clicks, taps or swipes on links within your content, including ads.
    - 150- up down 50% from previous 28 days.
  - Page Visits- the number of times your Page or profile was visited.
    - 780- down 42% from previous 28 days.
  - Audience: 25% men, 75% women
- Instagram
  - Total Views- 920. Up 610 from previous 30 days.
  - Interactions- 22.
  - Accounts Reached: 100 up 62% from previous last 30 days.
  - Accounts Engaged: 18- up 3 from previous 30 days.
  - Total followers: 292- same as the last 30 days.

### **Monthly E-Newsletter**

- We are up to 534 subscribers to our monthly e-newsletter (one more from last month).
  - Since creating an e-newsletter subscribe landing page, we have had 202 new people subscribe to our e-newsletter.
- Average Open Rate (% of people who open the emails we send) is 34.8%- down 8% from previous 30 days.
- Average Click Rate (% of people who open our emails AND click on a link) is 5.5%- down 2%.
- July E-newsletter included:
  - Inside this Issue highlights.
  - Mark Your Calendars
    - All upcoming July and August programs, events, and board meetings.
  - News & Announcements
    - Join our focus groups.
    - Valley Lake treatment on 6/17 and 7/3
    - Gages Lake irrigation restrictions lifted after 90-day Sonar timeline
    - Park Safety's Letter to the Community.
    - July staff reports.
    - Sponsorship opportunities.
  - Harvest Fest
    - Flyer
    - Vendor application dates (priority and general public)
    - Sponsorship Opportunities
    - Join the Committee
  - All upcoming July and August event and program details.
  - Preschool open enrollment.
  - Pavilion and Room Rentals

### **Program Guide:**

- Execution of design and content of Fall 2025 Program Guide. Formation of programs and events/details working with Director and Office Staff. New programs slated for the fall include a fall cookie decorating event ran by WPD staff, a borax “slime” making class in which we are seeking an instructor, STEM learning programs for the youth taught by the Warren Newport Library Staff, Adult CPR/AED/First Aid certification programs for the community (that were introduced and ran in the spring), and two U of I Extension Master Gardener teaching events in September/October.
- New event for the fall “Battle of the Bowls Chili Cookoff and Bonfire” slated for 10/18 at Rule Park. More details to follow.

### **Misc/Harvest Fest:**

- Secured Glynn’s Plumbing at \$750 sponsorship for Harvest Fest and a \$500 verbal commitment from State Bank of the Lakes and awaiting their forms and payment. With execution of payments, current sponsorship dollars would be at \$2,600.00 (with our goal of \$3,500.00 total for the event).
- As part of Safety Committee 2025 initiative, came up with revised photo and video liability/waiver policy and photo opt-out form for our patrons at our events and programs. Currently being reviewed by PDRMA for clarity and legal aspects.
- Correspondence with donut trucks to possibly have at Harvest Fest, final determination to be settled by Monday the 21<sup>st</sup>.
- Community outreach (Wildwood Reunion group, Wildwood social media pages, etc.) to collect artifacts for the Wildwood History Museum and Wildwood Park District 50<sup>th</sup> Anniversary.
- General event sponsorship solicitation. Goal is to secure at least \$1,000.00.
- Execution of weekly camp e-newsletter for camp parents. Content includes weekly activity schedules, camp counselor bios, important reminders about field trips, shirts, lost and found, etc.

**Wildwood Park District**  
**Park Safety Report**  
**July 2025**

1. 122 Boat Keys have been sold so far with 14 extra decals sold. For reference, we sold 131 keys and 18 extra decals for the entire 2024 Boat Key season.
2. "Letter from the Park Safety Coordinator" posted on the website.
3. Continuing to issue resident stickers in the parks and informing residents they need to visit the office to get their stickers.
4. Continuing to enforce parking stickers and boat ramp keys through Park Safety Officers and Boat Ramp Monitors
5. Continuing to report unsafe conditions and requests for work orders to Executive Director/Parks Maintenance.
6. Schedule prepared for July and the 4<sup>th</sup> of July.
7. Oversaw the 4<sup>th</sup> of July. One Boat Ramp Monitor managed Pebble Boat Launch/parking from 10am-4pm and another Boat Ramp Monitor managed Sunset in the morning from 10am-4pm as well. Park Safety Staff (3) were stationed at Sunset from the early afternoon through park closing (dusk roughly 8:35pm) to coincide and overlap with the Boat Ramp Monitor shift. Park Safety Coordinator managed oversight of the major Gages Lake parks (Pebble/Willow/Rule/Sunset) in the Mule and assisted at Sunset throughout the afternoon. Executive Director joined the Park Safety efforts in the evening at Sunset from 6pm-8:35pm. Crowds were large, but relatively tame. One report of louder music near the end of the evening and after Park Safety Staff had left.
8. Per reports, some fireworks activity in the park after dusk. Sunset Pier had some burn marks.
9. In a breakdown of communication and timeliness of reporting to address the issue between maintenance/park safety personnel and the Executive Director; Sunset porta potty was internally damaged by fireworks and other activity after the 4<sup>th</sup>. Service Sanitation (our porta potty provider) replaced the unit with a brand new one on 7/11/2025.
9. Patrolled and Oversaw Blues Soiree and Summer Concert Series Events. Assisted in takedown of said events.
10. Continue to enforce revised Alcohol Ordinance (for third-party licensed sales at Special Events only) for our patrons.





23. List any other NWP(s), regional general permit(s), or individual permit(s) used or intended to be used to authorize any part of the proposed project or any related activity. (see instructions)

- Warren Township Right of Way Permit

24. If the proposed activity will result in the loss of greater than 1/10-acre of wetlands and/or the loss of greater than 3/100-acre of stream bed and requires pre-construction notification, explain how the compensatory mitigation requirement in paragraph (c) and/or paragraph (d) of general condition 23 will be satisfied, or explain why the adverse environmental effects are no more than minimal and why compensatory mitigation should not be required for the proposed activity.

N/A

25. Is any portion of the nationwide permit activity already complete?  Yes  No If Yes, describe the completed work:

26. List the name(s) of any species listed as endangered or threatened under the Endangered Species Act that might be affected by the proposed NWP activity or utilize the designated critical habitat that might be affected by the proposed NWP activity. (see instructions)

N/A

27. List any historic properties that have the potential to be affected by the proposed NWP activity or include a vicinity map indicating the location of the historic property or properties. (see instructions)

N/A

28. For a proposed NWP activity that will occur in a component of the National Wild and Scenic River System, or in a river officially designated by Congress as a "study river" for possible inclusion in the system while the river is in an official study status, identify the Wild and Scenic River or the "study river":

N/A

29. If the proposed NWP activity also requires permission from the Corps pursuant to 33 U.S.C. 408 because it will alter or temporarily or permanently occupy or use a U.S. Army Corps of Engineers federally authorized civil works project, have you submitted a written request for section 408 permission from the Corps district having jurisdiction over that project?  Yes  No

If "yes", please provide the date your request was submitted to the Corps district:

30. If the terms of the NWP(s) you want to use require additional information to be included in the PCN, please include that information in this space or provide it on an additional sheet of paper marked Block 30. (see instructions)

See attached.

31. Pre-construction notification is hereby made for one or more nationwide permit(s) to authorize the work described in this notification. I certify that the information in this pre-construction notification is complete and accurate. I further certify that I possess the authority to undertake the work described herein or am acting as the duly authorized agent of the applicant.



SIGNATURE OF APPLICANT

7/15/2025

DATE

SIGNATURE OF AGENT

DATE

The pre-construction notification must be signed by the person who desires to undertake the proposed activity (applicant) and, if the statement in Block 11 has been filled out and signed, the authorized agent.

18 U.S.C. Section 1001 provides that: Whoever, in any manner within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals, or covers up any trick, scheme, or disguises a material fact or makes any false, fictitious or fraudulent statements or representations or makes or uses any false writing or document knowing same to contain any false, fictitious or fraudulent statements or entry, shall be fined not more than \$10,000 or imprisoned not more than five years or both.

**Instructions for Preparing a  
Department of the Army  
Nationwide Permit (NWP) Pre-Construction Notification (PCN)**

**Blocks 1 through 4.** To be completed by the Corps of Engineers.

**Block 5. Applicant's Name.** Enter the name and the e-mail address of the responsible party or parties. If the responsible party is an agency, company, corporation, or other organization, indicate the name of the organization and responsible officer and title. If more than one party is associated with the preconstruction notification, please attach a sheet of paper with the necessary information marked Block 5.

**Block 6. Address of Applicant.** Please provide the full address of the party or parties responsible for the PCN. If more space is needed, attach an extra sheet of paper marked Block 6.

**Block 7. Applicant's Telephone Number(s).** Please provide the telephone number where you can usually be reached during normal business hours.

**Blocks 8 through 11.** To be completed, if you choose to have an agent.

**Block 8. Authorized Agent's Name and Title.** Indicate name of individual or agency, designated by you, to represent you in this process. An agent can be an attorney, builder, contractor, engineer, consultant, or any other person or organization. Note: An agent is not required.

**Blocks 9 and 10. Agent's Address and Telephone Number.** Please provide the complete mailing address of the agent, along with the telephone number where he / she can be reached during normal business hours.

**Block 11. Statement of Authorization.** To be completed by the applicant, if an agent is to be employed.

**Block 12. Proposed Nationwide Permit Activity Name or Title.** Please provide a name identifying the proposed NWP activity, e.g., Windward Marina, Rolling Hills Subdivision, or Smith Commercial Center.

**Block 13. Name of Waterbody.** Please provide the name (if it has a name) of any stream, lake, marsh, or other waterway to be directly impacted by the NWP activity. If it is a minor (no name) stream, identify the waterbody the minor stream enters.

**Block 14. Proposed Activity Street Address.** If the proposed NWP activity is located at a site having a street address (not a box number), please enter it in Block 14.

**Block 15. Location of Proposed Activity.** Enter the latitude and longitude of where the proposed NWP activity is located. Indicate whether the project location provided is the center of the project or whether the project location is provided as the latitude and longitude for each of the "corners" of the project area requiring evaluation. If there are multiple sites, please list the latitude and longitude of each site (center or corners) on a separate sheet of paper and mark as Block 15.

**Block 16. Other Location Descriptions.** If available, provide the Tax Parcel Identification number of the site, Section, Township, and Range of the site (if known), and / or local Municipality where the site is located.

**Block 17. Directions to the Site.** Provide directions to the site from a known location or landmark. Include highway and street numbers as well as names. Also provide distances from known locations and any other information that would assist in locating the site. You may also provide a description of the location of the proposed NWP activity, such as lot numbers, tract numbers, or you may choose to locate the proposed NWP activity site from a known point (such as the right descending bank of Smith Creek, one mile downstream from the Highway 14 bridge). If a large river or stream, include the river mile of the proposed NWP activity site if known. If there are multiple locations, please indicate directions to each location on a separate sheet of paper and mark as Block 17.

**Block 18. Identify the Specific Nationwide Permit(s) You Propose to Use.** List the number(s) of the Nationwide Permit(s) you want to use to authorize the proposed activity (e.g., NWP 29).

**Block 19. Description of the Proposed Nationwide Permit Activity.** Describe the proposed NWP activity, including the direct and indirect adverse environmental effects the activity would cause. The description of the proposed activity should be sufficiently detailed to allow the district engineer to determine that the adverse environmental effects of the activity will be no more than minimal. Identify the materials to be used in construction, as well as the methods by which the work is to be done.

Provide sketches when necessary to show that the proposed NWP activity complies with the terms of the applicable NWP(s). Sketches usually clarify the activity and result in a quicker decision. Sketches should contain sufficient detail to provide an illustrative description of the proposed NWP activity (e.g., a conceptual plan), but do not need to be detailed engineering plans.

The written descriptions and illustrations are an important part of the application. Please describe, in detail, what you wish to do. If more space is needed, attach an extra sheet of paper marked Block 19.

**Block 20. Description of Proposed Mitigation Measures.** Describe any proposed mitigation measures intended to reduce the adverse environmental effects caused by the proposed NWP activity. The description of any proposed mitigation measures should be sufficiently detailed to allow the district engineer to determine that the adverse environmental effects of the activity will be no more than minimal and to determine the need for compensatory mitigation or additional mitigation measures.

**Block 21. Purpose of Nationwide Permit Activity.** Describe the purpose and need for the proposed NWP activity. What will it be used for and why? Also include a brief description of any related activities associated with the proposed project. Provide the approximate dates you plan to begin and complete all work.

**Block 22. Quantity of Wetlands, Streams, or Other Types of Waters Directly Affected by the Proposed Nationwide Permit Activity.** For discharges of dredged or fill material into waters of the United States, provide the amount of wetlands, streams, or other types of waters filled, flooded, excavated, or drained by the proposed NWP activity. For structures or work in navigable waters of the United States subject to Section 10 of the Rivers and Harbors Act of 1899, provide the amount of navigable waters filled, dredged, or occupied by one or more structures (e.g., aids to navigation, mooring buoys) by the proposed NWP activity.

For multiple NWPs, or for separate and distant crossings of waters of the United States authorized by NWPs 12 or 14, attach an extra sheet of paper marked Block 21 to provide the quantities of wetlands, streams, or other types of waters filled, flooded, excavated, or drained (or dredged or occupied by structures, if in waters subject to Section 10 of the Rivers and Harbors Act of 1899) for each NWP. For NWPs 12 and 14, include the amount of wetlands, streams, or other types of waters filled, flooded, excavated, or drained for each separate and distant crossing of waters or wetlands. If more space is needed, attach an extra sheet of paper marked Block 22.

**Block 23. Identify Any Other Nationwide Permit(s), Regional General Permit(s), or Individual Permit(s) Used to Authorize Any Part of Proposed Activity or Any Related Activity.** List any other NWP(s), regional general permit(s), or individual permit(s) used or intended to be used to authorize any part of the proposed project or any related activity. For linear projects, list other separate and distant crossings of waters and wetlands authorized by NWPs 12 or 14 that do not require PCNs. If more space is needed, attach an extra sheet of paper marked Block 23.

**Block 24. Compensatory Mitigation Statement for Losses of Greater Than 1/10-Acre of Wetlands and/or of Greater Than 3/100-Acre of Stream Bed When Pre-Construction Notification is Required.** Paragraphs (c) and (d) of NWP general condition 23 require compensatory mitigation at a minimum one-for-one replacement ratio for all wetland losses that exceed 1/10-acre and/or for all losses of stream bed that exceed 3/100-acre, unless the district engineer determines in writing that either some other form of mitigation is more environmentally appropriate or the adverse environmental effects of the proposed NWP activity are no more than minimal without compensatory mitigation, and provides an activity-specific waiver of this requirement. Describe the proposed compensatory mitigation for wetland losses greater than 1/10 acre and/or for losses of stream bed that exceed 3/100-acre, or provide an explanation of why the district engineer should not require wetland and/or stream compensatory mitigation for the proposed NWP activity. If more space is needed, attach an extra sheet of paper marked Block 24.

**Block 25. Is Any Portion of the Nationwide Permit Activity Already Complete?** Describe any work that has already been completed for the NWP activity.

**Block 26. List the Name(s) of Any Species Listed As Endangered or Threatened under the Endangered Species Act that Might be Affected by the Nationwide Permit Activity.** If you are not a federal agency, and if any listed species or designated critical habitat might be affected or is in the vicinity of the proposed NWP activity, or if the proposed NWP activity is located in designated critical habitat, list the name(s) of those endangered or threatened species that might be affected by the proposed NWP activity or utilize the designated critical habitat that might be affected by the proposed NWP activity. If you are a Federal agency, and the proposed NWP activity requires a PCN, you must provide documentation demonstrating compliance with Section 7 of the Endangered Species Act.

**Block 27. List Any Historic Properties that Have the Potential to be Affected by the Nationwide Permit Activity.** If you are not a Federal agency, and if any historic properties have the potential to be affected by the proposed NWP activity, list the name(s) of those historic properties that have the potential to be affected by the proposed NWP activity. If you are a Federal agency, and the proposed NWP activity requires a PCN, you must provide documentation demonstrating compliance with Section 106 of the National Historic Preservation Act.

**Block 28. List the Wild and Scenic River or Congressionally Designated Study River if the Nationwide Permit Activity Would Occur in such a River.** If the proposed NWP activity will occur in a river in the National Wild and Scenic River System or in a river officially designated by Congress as a "study river" under the Wild and Scenic Rivers Act, provide the name of the river. For a list of Wild and Scenic Rivers and study rivers, please visit <http://www.rivers.gov/>.

**Block 29. Nationwide Permit Activities that also Require Permission from the Corps Under 33 U.S.C. 408.** If the proposed NWP activity also requires permission from the Corps under 33 U.S.C. 408 because it will temporarily or permanently alter, occupy, or use a Corps federal authorized civil works project, indicate whether you have submitted a written request for section 408 permission from the Corps district having jurisdiction over that project.

**Block 30. Other Information Required For Nationwide Permit Pre-Construction Notifications.** The terms of some of the Nationwide Permits include additional information requirements for preconstruction notifications:

- \* NWP 3, Maintenance –information regarding the original design capacities and configurations of the outfalls, intakes, small impoundments, and canals.
- \* NWP 31, Maintenance of Existing Flood Control Facilities –a description of the maintenance baseline and the dredged material disposal site.
- \* NWP 33, Temporary Construction, Access, and Dewatering –a restoration plan showing how all temporary fills and structures will be removed and the area restored to pre-project conditions.
- \* NWP 44, Mining Activities –if reclamation is required by other statutes, then a copy of the final reclamation plan must be submitted with the pre-construction notification.
- \* NWP 45, Repair of Uplands Damaged by Discrete Events –documentation, such as a recent topographic survey or photographs, to justify the extent of the proposed restoration.
- \* NWP 48, Commercial Shellfish Aquaculture Activities –(1) a map showing the boundaries of the project area, with latitude and longitude coordinates for each corner of the project area; (2) the name(s) of the species that will be cultivated during the period this NWP is in effect; (3) whether canopy predator nets will be used; (4) whether suspended cultivation techniques will be used; and (5) general water depths in the project area (a detailed survey is not required).
- \* NWP 49, Coal Remining Activities –a document describing how the overall mining plan will result in a net increase in aquatic resource functions must be submitted to the district engineer and receive written authorization prior to commencing the activity.
- \* NWP 50, Underground Coal Mining Activities –if reclamation is required by other statutes, then a copy of the reclamation plan must be submitted with the pre-construction notification.

If more space is needed, attach an extra sheet of paper marked Block 30.

**Block 31. Signature of Applicant or Agent.** The PCN must be signed by the person proposing to undertake the NWP activity, and if applicable, the authorized party (agent) that prepared the PCN. The signature of the person proposing to undertake the NWP activity shall be an affirmation that the party submitting the PCN possesses the requisite property rights to undertake the NWP activity (including compliance with special conditions, mitigation, etc.).

#### **DELINEATION OF WETLANDS, OTHER SPECIAL AQUATIC SITES, AND OTHER WATERS**

Each PCN must include a delineation of wetlands, other special aquatic sites, and other waters, such as lakes and ponds, and perennial, intermittent, and ephemeral streams, on the project site. Wetland delineations must be prepared in accordance with the current wetland delineation manual and regional supplement published by the Corps. The permittee may ask the Corps to delineate the special aquatic sites and other waters on the project site, but there may be a delay if the Corps does the delineation, especially if the project site is large or contains many wetlands, other special aquatic sites, and other waters. The 45 day PCN review period will not start until the delineation is submitted or has been completed by the Corps.

#### **DRAWINGS AND ILLUSTRATIONS**

##### **General Information.**

Three types of illustrations are needed to properly depict the work to be undertaken. These illustrations or drawings are identified as a Vicinity Map, a Plan View or a Typical Cross-Section Map. Identify each illustration with a figure or attachment number. For linear projects (e.g. roads, subsurface utility lines, etc.) gradient drawings should also be included. Please submit one original, or good quality copy, of all drawings on 8½x11 inch plain white paper (electronic media may be substituted). Use the fewest number of sheets necessary for your drawings or illustrations. Each illustration should identify the project, the applicant, and the type of illustration (vicinity map, plan view, or cross-section). While illustrations need not be professional (many small, private project illustrations are prepared by hand), they should be clear, accurate, and contain all necessary information.

#### **ADDITIONAL INFORMATION AND REQUIREMENTS**

For proposed NWP activities that involve discharges into waters of the United States, water quality certification from the State, Tribe, or EPA must be obtained or waived (see NWP general condition 25). Some States, Tribes, or EPA have issued water quality certification for one or more NWPs. Please check the appropriate Corps district web site to see if water quality certification has already been issued for the NWP(s) you wish to use. For proposed NWP activities in coastal states, state Coastal Zone Management Act consistency concurrence must be obtained, or a presumption of concurrence must occur (see NWP general condition 26). Some States have issued Coastal Zone Management Act consistency concurrences for one or more NWPs. Please check the appropriate Corps district web site to see if Coastal Zone Management Act consistency concurrence has already been issued for the NWP(s) you wish to use.

**U.S. Army Corps of Engineers (USACE)  
RAPID ORDINARY HIGH WATER MARK  
(OHWM) FIELD IDENTIFICATION DATA SHEET**  
The proponent agency is Headquarters USACE CECW-COR.

*Form Approved -  
OMB No. 0710-0024  
Expires: 2027-09-30*

**The Agency Disclosure Notice (ADN)**

The Public reporting burden for this collection of information, 0710-0024, is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, at [whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil](mailto:whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

Project ID #: LRC-2025-268 NWP 13      Site Name: Willow Point Park      Date and Time: 7/9/2025 1:30PM

Location (lat/long): 42.347286/-87.994409      Investigator(s): Brandon Magnini Executive Director

**Step 1 Site overview from remote and online resources.**  
Check boxes for online resources used to evaluate site:

<input checked="" type="checkbox"/> gage data	<input type="checkbox"/> LiDAR	<input type="checkbox"/> geologic maps
<input type="checkbox"/> climatic data	<input checked="" type="checkbox"/> satellite imagery	<input type="checkbox"/> land use maps
<input type="checkbox"/> aerial photos	<input type="checkbox"/> topographic maps	<input type="checkbox"/> Other: _____

Describe land use and flow conditions from online resources.  
Were there any recent extreme events (floods or drought)?  
N/A

**Step 2 Site conditions during field assessment.** First look for changes in channel shape, depositional and erosional features, and changes in vegetation and sediment type, size, density, and distribution. Make note of natural or human-made disturbances that would affect flow and channel form, such as bridges, riprap, landslides, rockfalls, etc.  
Two existing wooden piers. Existing granite boulders onsite sporadically placed separate from the planned area of improvement. Little native vegetation, more numerous small/medium trees rooted into shoreline. Consistent erosion around peninsula point featuring sand/earth/tree roots. Inside cove/inlet area, smaller trees along shoreline with prominent exposed roots due to erosion.

**Step 3 Mark the boxes next to the indicators used to help identify the location of the OHWM.**  
OHWM is at a transition point, therefore some indicators used to identify the location of the OHWM may be just below or above the OHWM. Make a slash in boxes next to indicators that are helpful in identifying the OHWM. After the initial assessment, those indicators identified at the OHWM elevation should be changed from slashes to x's. Note, it is not necessary to mark indicators that are present but do not help inform identification of the OHWM.  
Go to page 2 to describe overall rationale for location of OHWM, write any additional observations, and attach a photo log.

<b>Geomorphic indicators</b>	<b>Sediment indicators</b>
<input checked="" type="checkbox"/> Break in slope <input checked="" type="checkbox"/> on the bank <input type="checkbox"/> undercut bank <input type="checkbox"/> valley bottom <input checked="" type="checkbox"/> Other: <u>Slope of shoreline uneven, entire walking edge of shoreline</u> <input checked="" type="checkbox"/> Shelving <input checked="" type="checkbox"/> shelf at top of bank <input checked="" type="checkbox"/> natural levee <input type="checkbox"/> human-made berms or levees <input type="checkbox"/> other berms: _____ <input type="checkbox"/> Secondary channels	<input type="checkbox"/> Channel bar <input type="checkbox"/> shelving (berms) on bar <input type="checkbox"/> unvegetated <input type="checkbox"/> vegetation transition (go to veg. indicators) <input type="checkbox"/> sediment transition (go to sed. indicators) <input type="checkbox"/> upper limit of deposition on bar <input type="checkbox"/> Instream bedforms and other bedload transport evidence <input type="checkbox"/> deposition bedload indicators (e.g., imbricated clasts, gravel sheets, etc.) <input type="checkbox"/> bedforms (e.g., pools, riffles, steps, etc.) <input type="checkbox"/> Weathered clasts or bedrock <input type="checkbox"/> erosional bedload indicators (e.g., obstacle marks, scour, smoothing, etc.)
	<input checked="" type="checkbox"/> Soil development <input checked="" type="checkbox"/> Changes in character of soil <input type="checkbox"/> Mudcracks <input type="checkbox"/> Changes in particle-sized distribution <input type="checkbox"/> transition from _____ to _____ <input type="checkbox"/> upper limit of sand-sized particles <input checked="" type="checkbox"/> silt deposits

<b>Vegetation indicators</b> (Consider the vegetation transition looking from the middle of the channel, up the banks, and into the floodplain)	<b>Other physical indicators</b>
<input type="checkbox"/> Change in vegetation type from _____ to _____ <input checked="" type="checkbox"/> Change in density of vegetation <input checked="" type="checkbox"/> Exposed roots below intact soil layer <input type="checkbox"/> Vegetation matted down and/or bent <input type="checkbox"/> Other vegetation observations Series of thin, medium-sized trees along inner cove of unprotected shoreline. Several instances of tree roots exposed.	<input type="checkbox"/> Sediment deposited on vegetation or structures <input type="checkbox"/> Wracking/presence of organic litter <input type="checkbox"/> Presence of large wood <input type="checkbox"/> Leaf litter disturbed or washed away <input checked="" type="checkbox"/> Water staining

**Other observed indicators? Describe:**  
Extreme shelving around peninsula east/west of public beach area and point of peninsula. Sand and earth material has been moved and "widening out" of beach sand area around entire point creating a shoreline quasi sand bar. Obvious water staining on existing shoreline rocks helping to verify OHWM. As shoreline continues into cove/inlet, soil slightly changes to be a bit more rocky underneath along with some minor vegetation and trees.

Project ID #: LRC-2025-268 NWP 13

**Step 4** Was additional information used to support identification of the OHWM?  Yes  No  
If yes, describe and attach information to data sheet:

Lake County Health Department Ecological Services Gages Lake lake gauge. Image attached with indicator of water stain mark at normal OHWM.

**Step 5** Is an OHWM present at this site?  Yes  No  
Describe rationale for location of OHWM or lack thereof by describing any observed indicators (at, above, and/or below the OHWM location).

Lake County Health Department Ecological Services Gages Lake lake gauge. Image attached with indicator of water stain mark at normal OHWM.

Various shoreline boulders/rocks with water stains indicating OHWM.

**Additional observations or notes**  
Major storm drain located inside inlet/cove part of unprotected shoreline. Drain is unprotected on either side.

Attach an imagery log of the site.  
Imagery log attached?  Yes  No If no, explain why not: \_\_\_\_\_

List photographs, or other imagery/sketches, and include descriptions in the table below.  
Number photographs in the order that they are taken. Attach imagery and include annotations of features.

Imagery Number	Imagery description
1	Gages Lake lake gauge for OHWM
2	Evidence of water stains on shoreline rocks for OHWM
3	Existing storm drain inside inlet/cove
4	Exposed tree roots inside inlet/cove
5	Exposed tree roots inside inlet/cove
6	Shelving of sand from the shoreline on the open lake side of the peninsula east of the public beach
7	Shelving of sand from the shoreline on the open lake side of the peninsula east of the public beach
8	Shelving of sand from the shoreline on the open lake side of the peninsula east of the public beach
9	Erosion evidence on point of peninsula
10	Erosion evidence on point of peninsula
11	Erosion conditions inside inlet/cove
12	Erosion conditions inside inlet/cove
13	Erosion left (west side) of public beach

## OHWM Field Identification Data Sheet Instructions and Field Procedure

**Step 1 Site overview from remote and online resources (Chapter 5)** **Complete Step 1 prior to site visit.**  
**Online Resources:** Identify what information is available for the site. Check boxes on data sheet next to the resources used to assess this site.

- |                      |  |
|----------------------|--|
| a. gage data         | e. topographic maps                              |
| b. aerial photos     | f. geologic maps                                 |
| c. satellite imagery | g. land use maps                                 |
| d. LiDAR             | h. climatic data (precipitation and temperature) |

**Landscape context:** Use the online resources to put the site in the context of the surrounding landscape. (Chapter 4)

- a. Note on the data sheet under Step 1:
- i. Overall land use and change if known
  - ii. Recent extreme events if known (e.g., flood, drought, landslides, debris flows, wildfires)
  - iii. Erosional and depositional environments
- b. Consider the following to inform weighting of evidence observed during field visit.
- i. What physical characteristics are likely to be observed in specific environments?
  - ii. Was there a recent flood or drought? Are you expecting to see recently formed or obscured indicators?
  - iii. How will land use affect specific stream characteristics? How natural is the hydrologic regime? How stable has the landscape been over the last year, decade, century?

**Step 2 Site conditions during the field assessment (assemble evidence) (Chapter 1 and 3)**

- |   |   |
|---|---|
| <p>a. Identify the assessment area.</p> <p>b. Walk up and down the assessment area noting all the potential OHWM indicators.</p> <p>c. Note broad trends in channel shape, vegetation, and sediment characteristics.</p> <ol style="list-style-type: none"> <li>i. Is this a single thread or multi-thread system?<br/>Is this a stream-wetland complex?</li> <li>ii. Are there any secondary and/or floodplain channels?</li> <li>iii. Are there obvious human-made alterations to the system?</li> <li>iv. Are there man-made (e.g., bridges, dams, culverts) or natural structures (e.g., bedrock outcrops, Large Wood jams) that will influence or control flow?</li> </ol> | <p>d. Look for signs of recurring fluvial action.</p> <ol style="list-style-type: none"> <li>i. Where does the flow converge on the landscape?</li> <li>ii. Are there signs of fluvial action (sediment sorting, bedforms, etc.) at the convergence zone?</li> </ol> <p>e. Look for indicators on both banks. If the opposite bank is not accessible, then look across the channel at the bank.</p> <p>f. In Step 2 of the data sheet, describe any adjacent land use or flow conditions that may influence interpretation of each line of evidence.</p> <ol style="list-style-type: none"> <li>i. What land use and flow conditions may be affecting your ability to observe indicators at the site?</li> <li>ii. What recent extreme events may have caused changes to the site and affected your ability to observe indicators?</li> </ol> |
|---|---|

**Step 3a List evidence (Chapter 2 and 3)**

Assemble evidence by marking each box with a slash next to each line of evidence.  
 If using fillable form, then follow the instructions for filling in the fillable form.

*Context is important when assembling evidence. For instance, pool development may be an indicator of interest on the bed of a dry stream, but may not be a useful indicator to take note of in a flowing stream. On the other hand, if the pool is found in a secondary channel adjacent to the main channel, it could provide a line of evidence for a minimum elevation of high flows. Therefore, consider the site context when deciding which indicators provide evidence for identifying the OHWM. Explain reasoning in Step 5.*

**Questions to consider while making observations and listing evidence at a site:**

Geomorphic indicators	Sediment and soil indicators	Vegetation indicators	Other physical indicators
Where are the breaks in slope? Are there identifiable banks? Is there an easily identifiable top of bank? Are the banks actively eroding? Are the banks undercut? Are the banks armored? Is the channel confined by the surrounding hillslopes? Are there natural or man-made berms and levees? Are there fluvial terraces? Are there channel bars?	Where does evidence of soil formation appear?  Are there mudcracks present?  Is there evidence of sediment sorting by grain size?	Where are the significant transitions in vegetation species, density, and age?  Is there vegetation growing on the channel bed?  If no, how long does it take for the non-tolerant vegetation to establish relative to how often flows occur in the channel?  Where are the significant transitions in vegetation?  Is the vegetation tolerant of flowing water?  Has any vegetation been flattened by flowing water?	Is there organic litter present?  Is there any leaf litter disturbed or washed away?  Is there large wood deposition?  Is there evidence of water staining?

Are the following features of fluvial transport present?  
*Evidence of erosion: obstacle marks, scour, armoring  
 Bedforms; riffles, pools, steps, knickpoints/headcuts  
 Evidence of deposition: imbricated clasts, gravel sheets, etc.*

In some cases, it may be helpful to explain why an indicator was NOT at the OHWM elevation, but found above or below. It can also be useful to note if specific indicators (e.g., vegetation) are NOT present. For instance, note if the site has no clear vegetation zonation.

## OHWM Field Identification Data Sheet Instructions and Field Procedure

### Step 3b Weight each line of evidence (Chapter 1 and 3)

Consider importance of each indicator by assessing the following:

#### a. Relevance:

- i. Is this indicator left by low, high, or extreme flows? Did recent extreme events and/or land use affect this indicator?
- ii. Consider the elevation of the indicator relative to the channel bed. What is the current flow level based on season or nearby gages?
- iii. Consider the elevation of the indicator relative to the current flow. If the stream is currently at baseflow and indicator is adjacent to that, then it is likely a low-flow indicator. The difference between high-and extreme-flow indicators can sometimes be difficult to determine.
- iv. Recent floods may have left many extreme-flow indicators, or temporarily altered channel form. Other resources will likely be needed to support any OHWM identification at this site. Field evidence of the OHWM may have to wait for the site to recover from the recent flood.
- v. Droughts may cause field evidence of OHWM to be obscured because there has been an extended time since the last high-flow event. There can be overgrowth of vegetation or deposition of material from surrounding landscape that can obscure indicators.
- vi. Both human-made (e.g., dams, construction, mining activities, urbanization, agriculture, grazing) and natural (e.g., fires, floods, debris flows, beaver dams) disturbances can alter how indicators are expected to appear at a site. Chapter 6 and Chapter 7 of the OHWM field manual provide specific case-studies that can help in interpreting evidence at these sites.

#### b. Strength:

- i. Is this indicator persistent across the landscape?
  1. Look up and downstream and across the channel to see if you see the same indicator at multiple locations.
  2. Does the indicator occur at the same elevation as other indicators?

#### c. Reliability:

- i. Is this indicator persistent on the landscape over time? Will this indicator still persist across seasons?
  1. This can be difficult to determine for some indicators and may be specific to climatic region (in terms of persistence of vegetation) and history of land use or other natural disturbances.
  2. Chapter 2, Chapter 6, and Chapter 7 of the OHWM field manual describe each indicator in detail and provide examples of areas where indicators are difficult to interpret.

\*Landscape context from Step 1 (Chapter 4) can help determine the relevance, strength, and reliability of the indicators observed in the field.

\*In Chapter 2 of the OHWM field manual provides information on specific indicators that can assist in putting these in context and determining relevance, strength, and reliability.

### Step 4 Was additional information used to support identification of the OHWM? Are other resources used to support the lines of evidence observed in the field?

- a. If additional resources are needed, then repeat steps 3a and 3b for the resources selected in Step 1 of assembling and weighting evidence collected from online resources. Chapter 5 of the OHWM field manual provides information on using online resources.
- b. Any data collected from online tools have strengths and weaknesses. Make sure these are clear when determining relevance, strength, and reliability of the remotely collected data. Clearly describe why other resources were used to support the lines of evidence observed in the field, as well as the relevance, strength, and reliability of the supporting data and/or resources.
- c. Attach any remote data and data analysis to the data sheet.

### Step 5 Describe rationale for location of OHWM: (Chapter 1 and Chapter 3)

#### a. Weigh body of evidence:

Combine information from Step 3b: Why do the combination of indicators represent the OHWM?

- i. Integrate the lines of evidence (relevance, strength, and reliability) of each indicator.
  - ii. Consider which indicators are high value indicators that co-occur along the stream reach. Which indicators are most relevant to identifying high flow elevations, which are most persistent across the landscape, and which are most persistent over time?
  - iii. Which indicators that are found above and below the location of the OHWM were helpful in identifying the elevation of the OHWM?
- b. If there is more than one possible location, explain why. Include any relevant discussion on why specific indicators were not included in the final decision.
  - c. If needed, add additional site notes on page 2 of the data sheet under Step 5 or attach additional sketches and field observations to the data sheet.
  - d. Take photographs of indicators and attach an imagery log using page 2 of data sheet or another method of logging images.
    - i. Annotate images with descriptions of indicators.

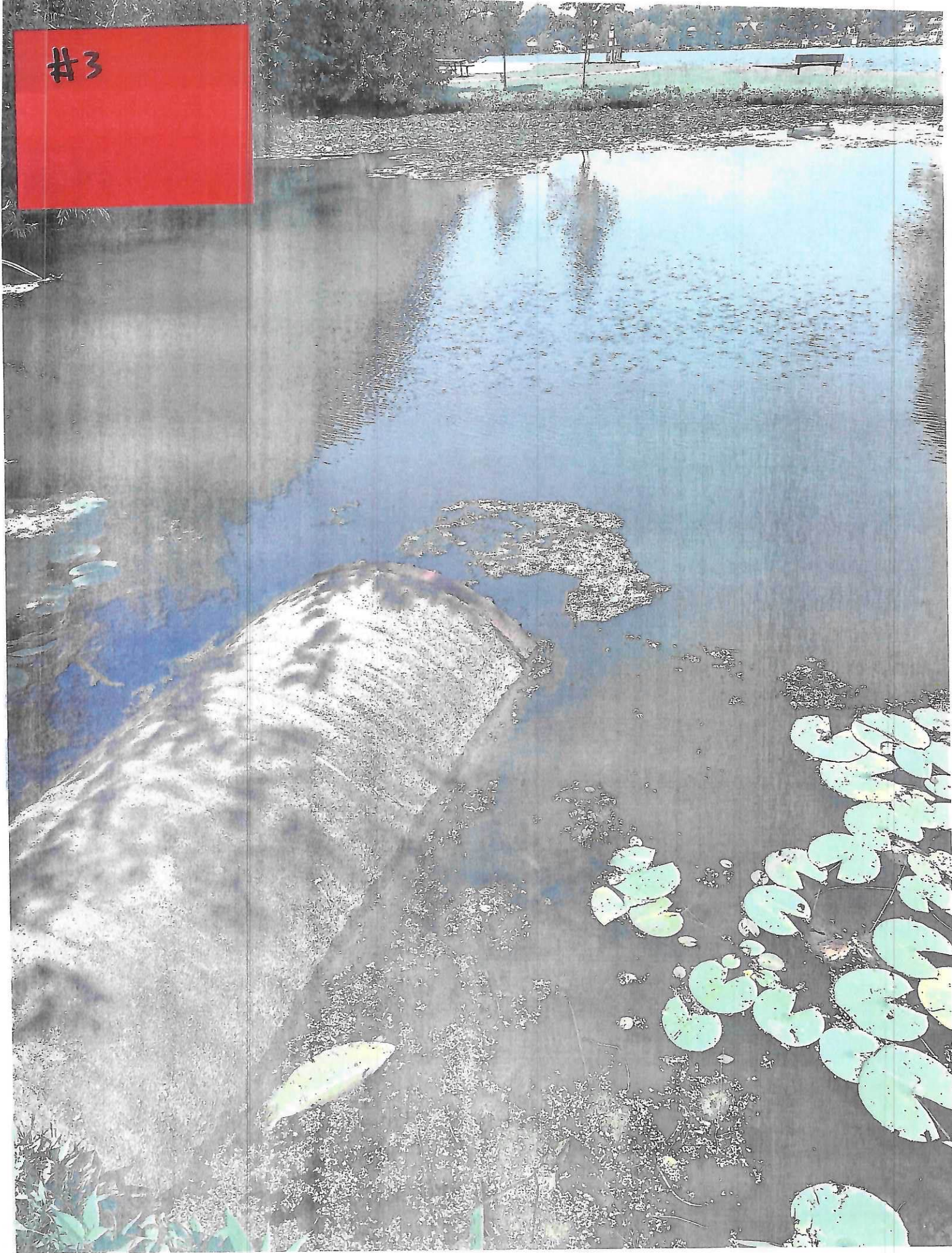
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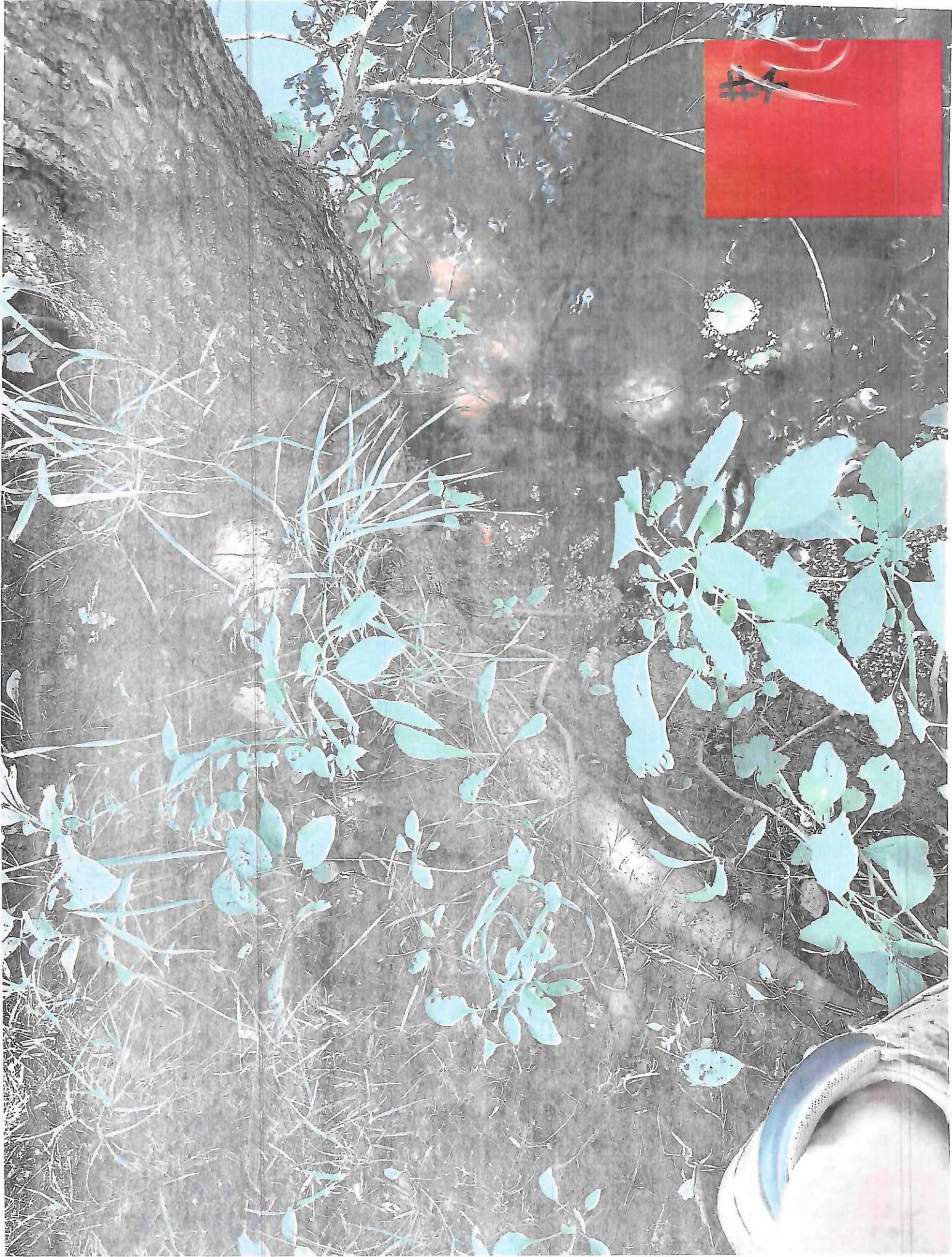
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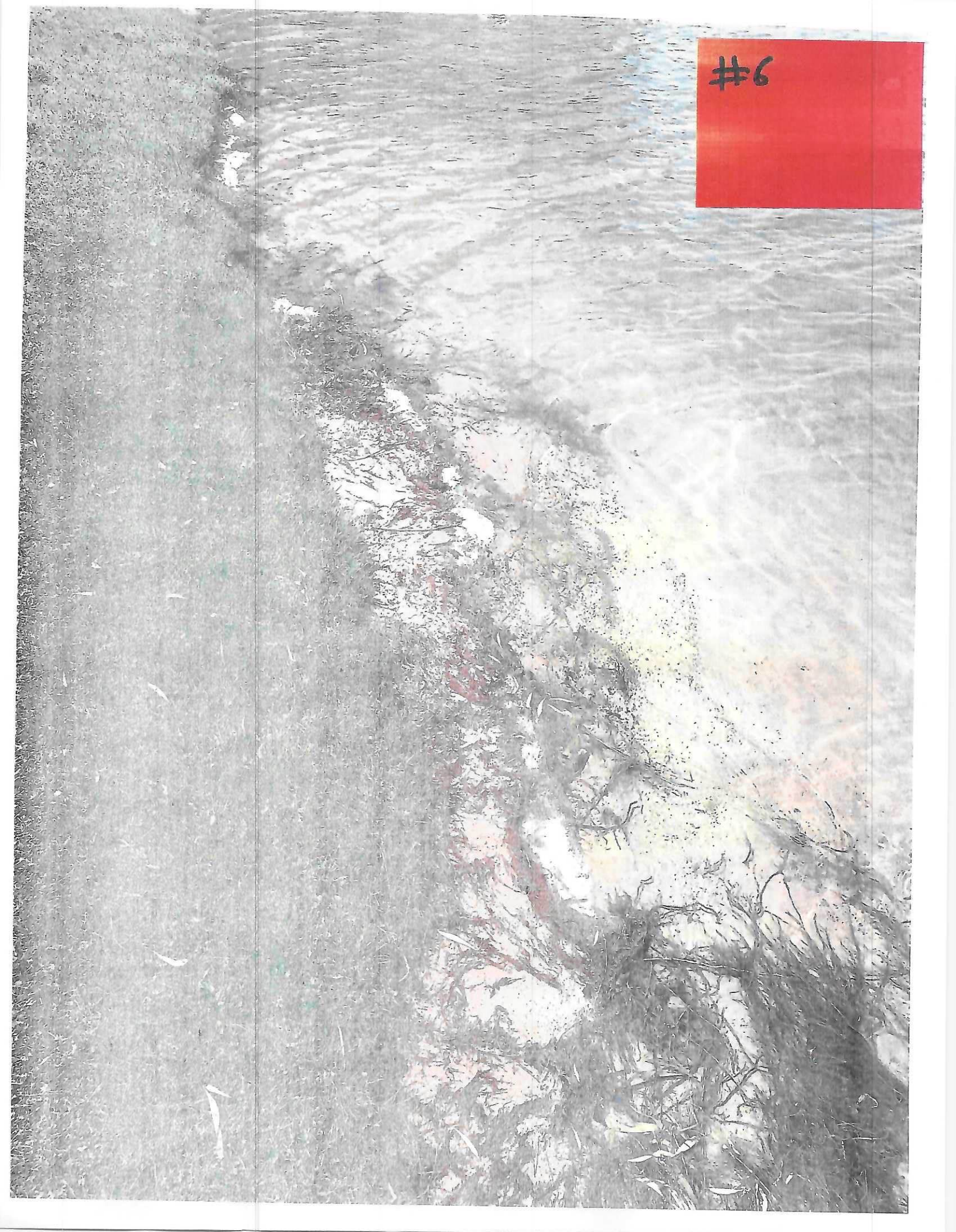




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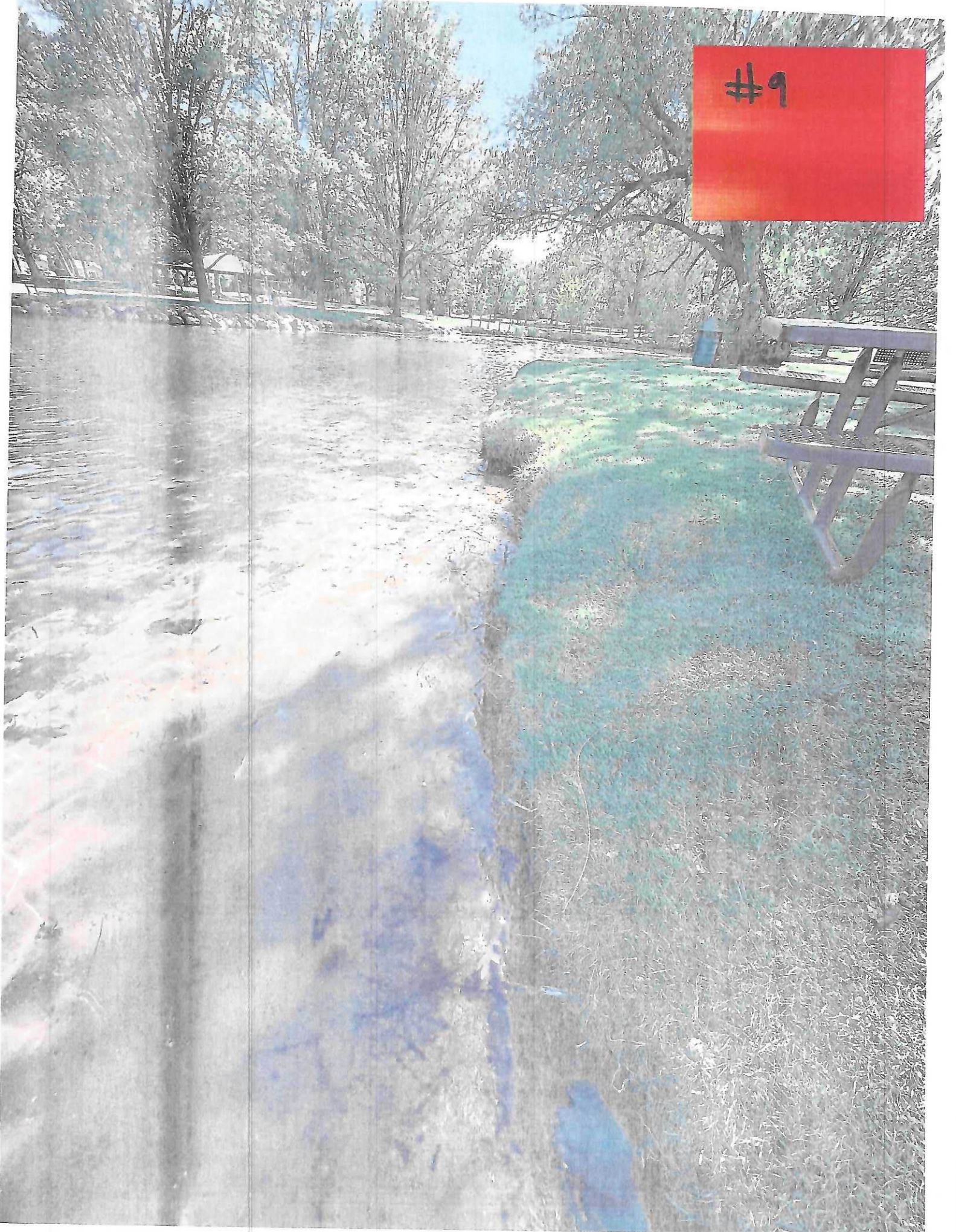
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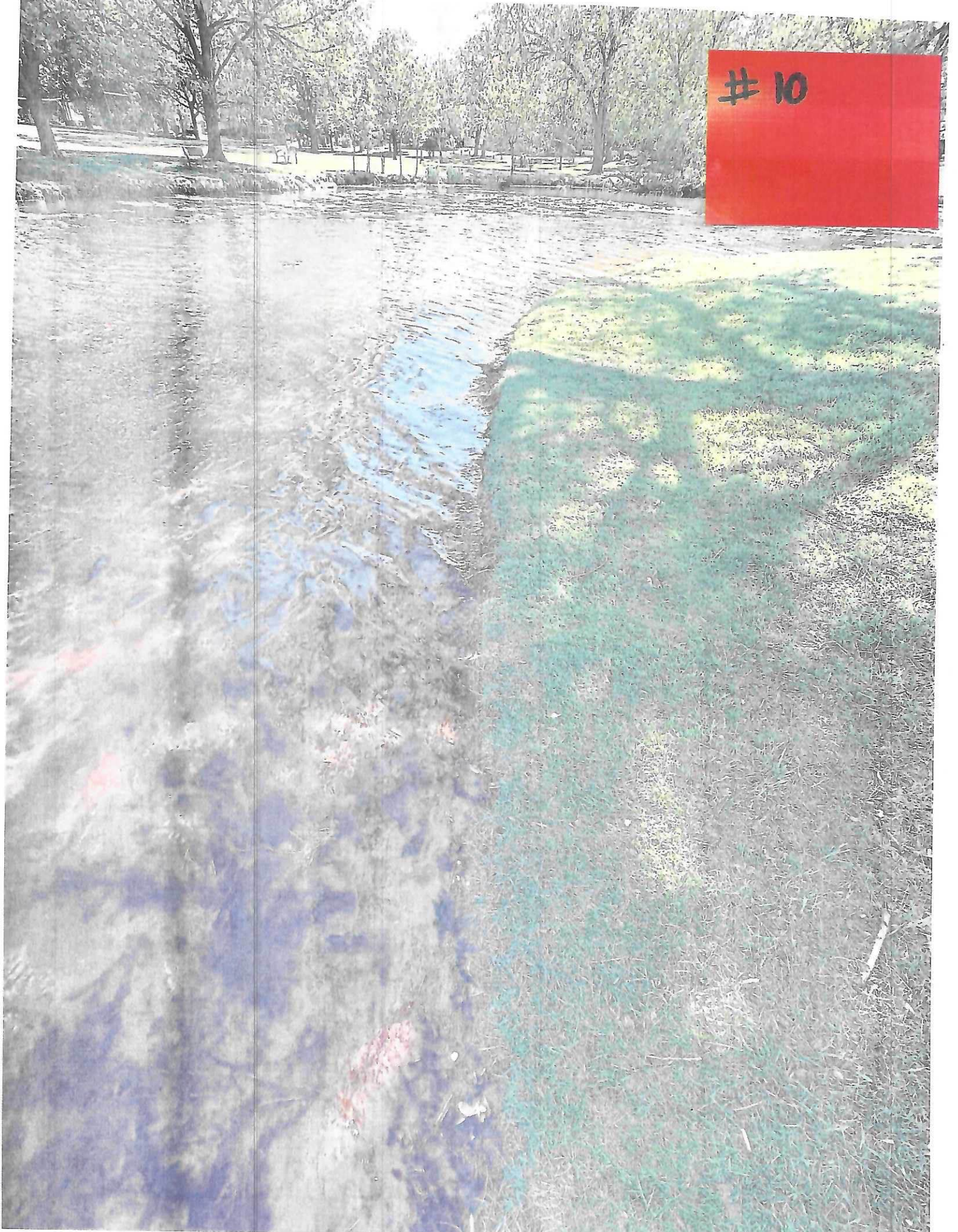
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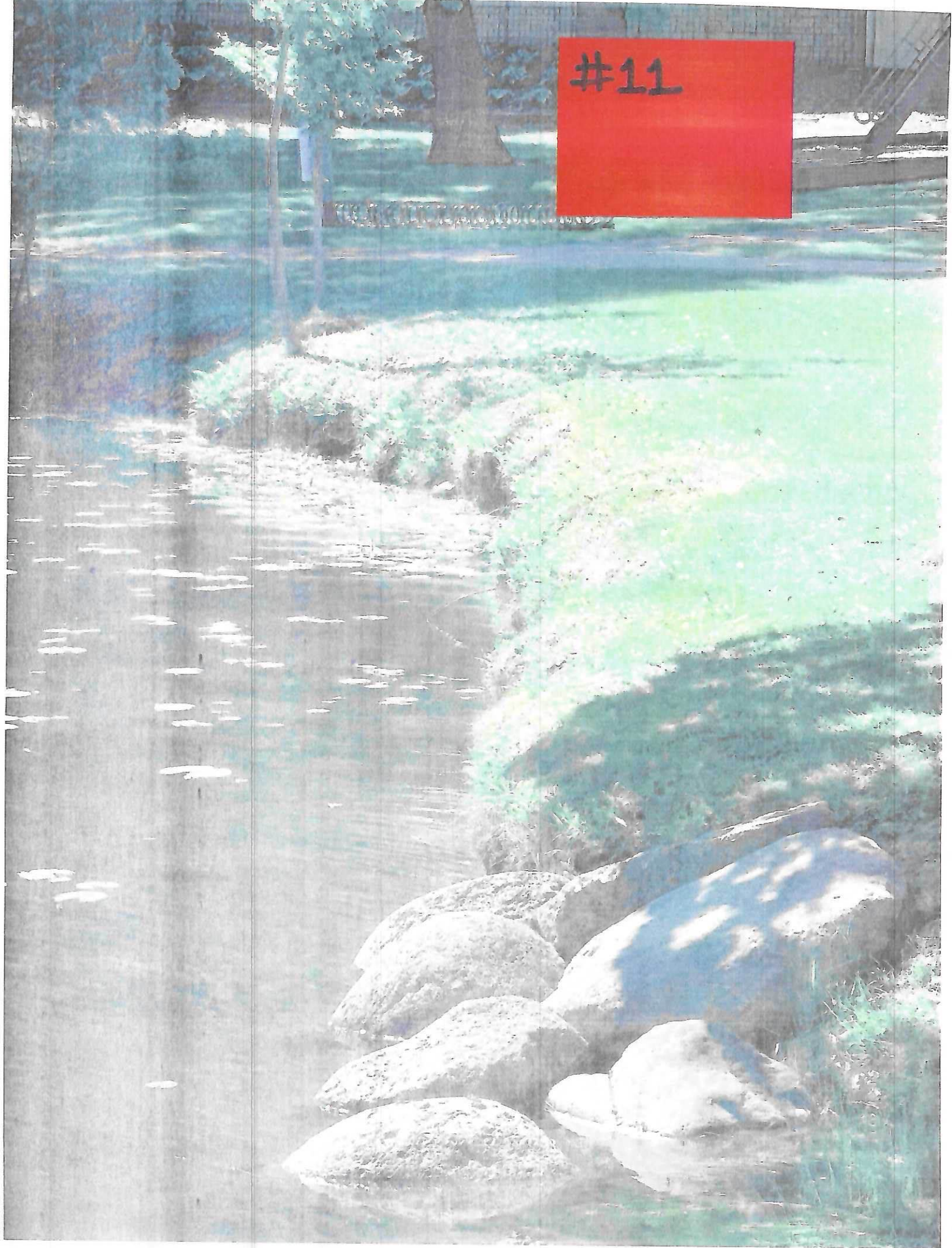
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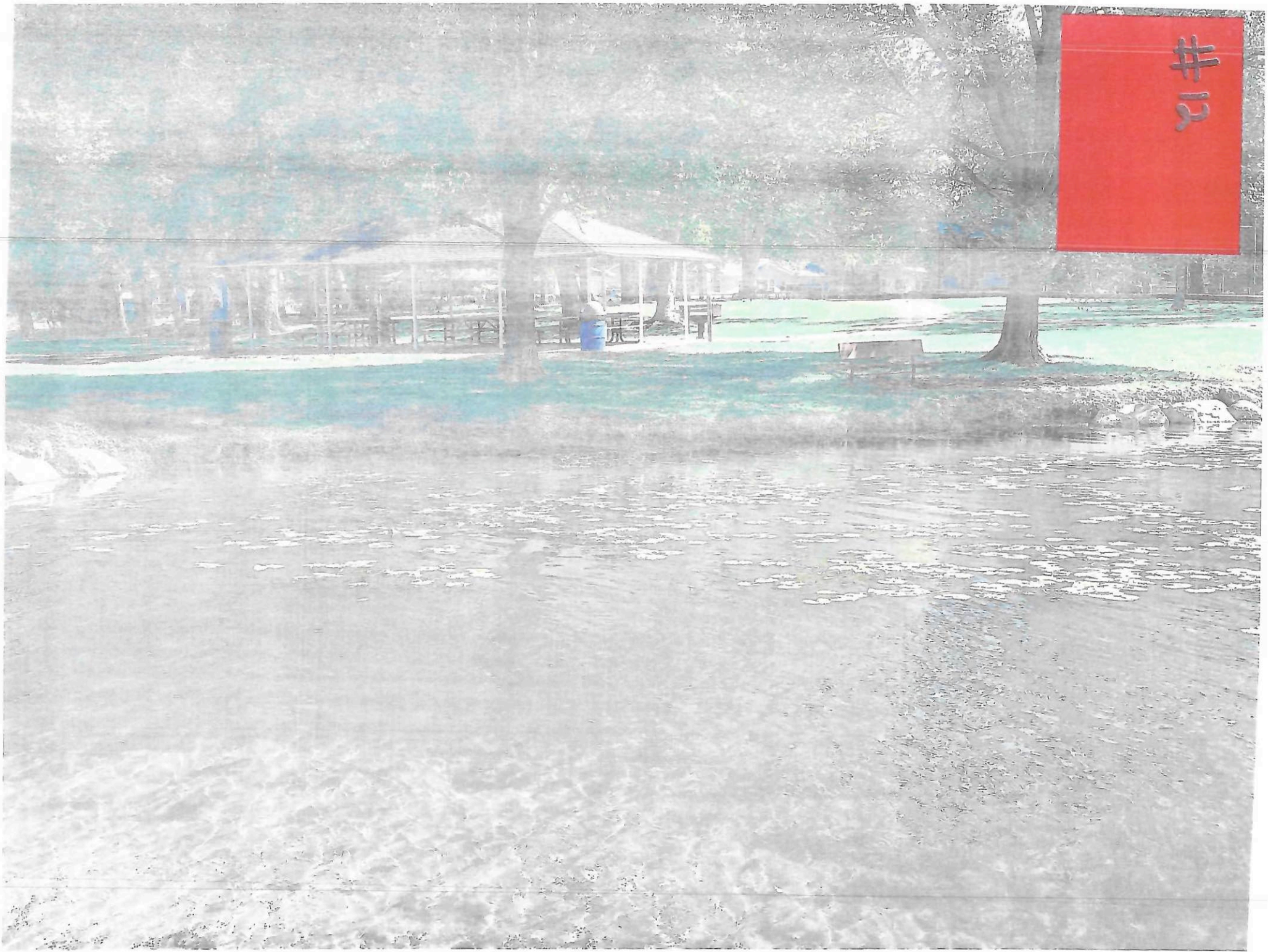
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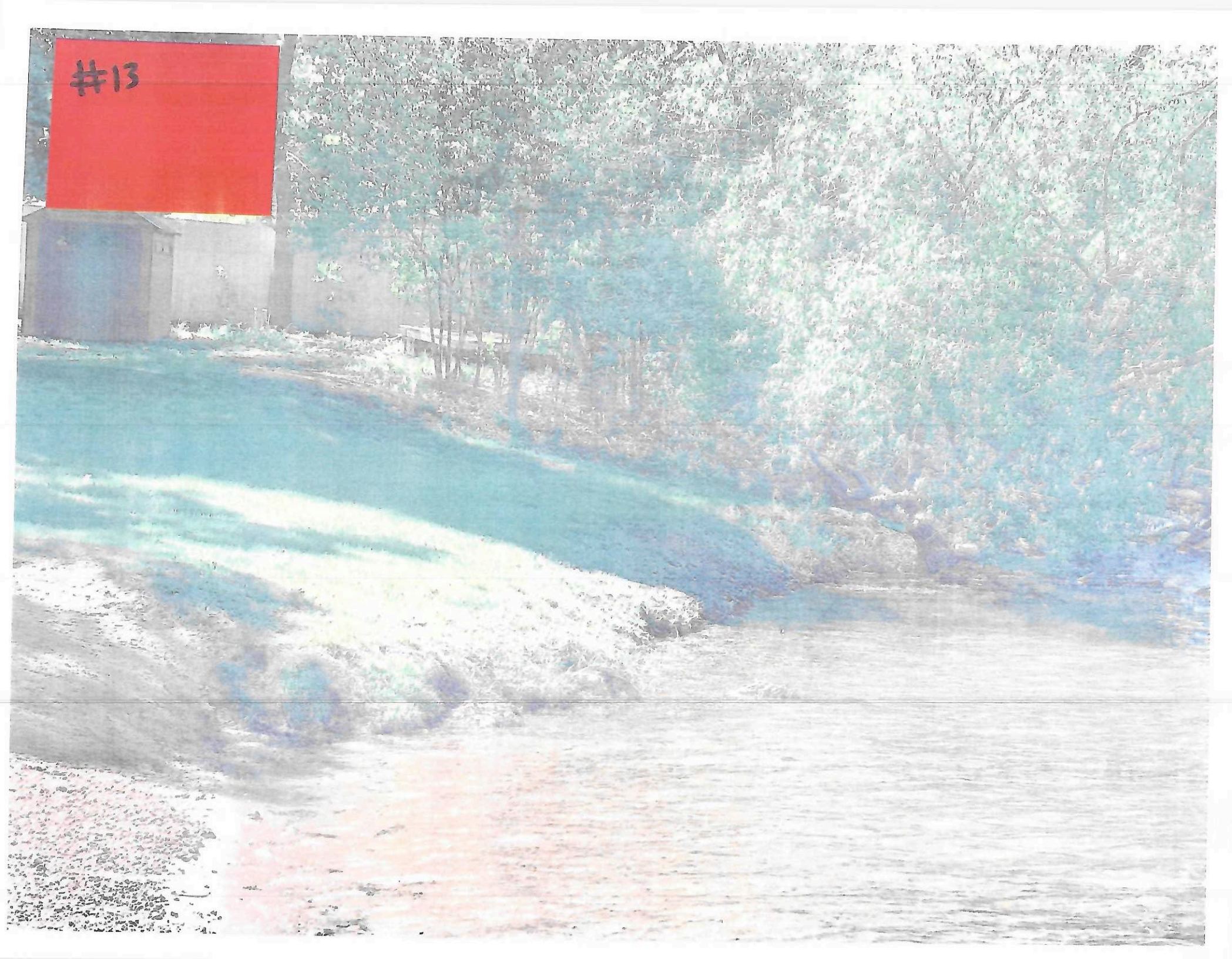
#11



#12



#13





Lake County  
 Central Permit Facility  
 500 W. Winchester Road Unit #101  
 Libertyville, IL 60048-1331  
 PHONE: (847) 377-2600 FAX: (847) 984-5854

### Permit Application

OFFICE USE ONLY	
Zoning	_____
BP App #	_____
SD App #	_____
HD App #	_____
PW App #	_____

#### Property Information:

Address: Willow Point Park encompassing all of part  
33666 N. Cove Road Grayslake, IL 60030

PIN: 0730302081  
 Date: 7/8/2025

#### Owner's Information:

Name: Wildwood Park District  
 Address (If different than property address listed above): 33325 N. Sears Boulevard  
 City: Grayslake State: IL Zip: 60030 Phone: 847.223.7275  
 Cell Phone: 224.723.2795 Fax: 847.223.2820 Email: bmagnini@wildwoodparkdistrict.com

#### Primary Contact Information (not required if owner is the primary contact)

Name: Brandon Magnini, Executive Director  
 Company Name: Wildwood Park District  
 Address: 33325 N. Sears Boulevard  
 City: Grayslake State: IL Zip: 60030 Phone: 847.223.7275  
 Cell Phone: 224.723.2795 Fax: 847.223.2820 Email: bmagnini@wildwoodparkdistrict.com

#### Project Information:

Existing Use: Park with water and beach access to Gages Lake  
 Description of Project: Shoreline stabilization without altering or excavating existing shoreline  
grades along Gages Lake and into the inlet area using 24"-36" granite boulders on the peninsula point and 4 RR 6"-12" rip rap inside the cove/inlet. No native plants  
 Cost of Project: Est. \$30,000 Cost of Alterations: \_\_\_\_\_  
 Total Sq Footage of Project: 1,725 SqFt Total Disturbed Area (square feet): \_\_\_\_\_

*Regarding this application and other supporting documents and issuance of permits/projects thereto, I/we hereby certify that I/we have provided Lake County with complete and accurate information relating to our proposal; I/we will conform to all Lake County and other applicable ordinances; I/we agree that all work performed under said permit/project will conform to the plans accompanying this application except for changed authorized by Lake County staff; and I/we acknowledge that approval of this permit/project only authorizes (indicate specific use) shoreline stabilization use. I/We understand that submission of incomplete or inaccurate information may affect the validity of approvals issued.*

Office Use Only
Applicant was provided:
<input type="checkbox"/> Fire Protection District Letter
<input type="checkbox"/> Home Owners Association Requirements
_____
Permit Facility Project Manager

Signature of Owner or Authorized Agent\*

\_\_\_\_\_  
 Notary Signature and Seal (if applicable)

**Contractor's Information:** *(Provide information as applicable)*

**Architect** Name: WORK TO BE DONE BY IN-HOUSE STAFF  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Engineer** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**General Contractor** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Carpentry Contractor** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Electrical Contractor** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Heating Contractor** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Plumbing Contractor** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
License #: \_\_\_\_\_

**Roofing Contractor** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
License #: \_\_\_\_\_

**Septic System Designer\*** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
License #: \_\_\_\_\_

**Well Contractor** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
License #: \_\_\_\_\_

*\* The applicant's signature serves as written acknowledgement that the property owners are aware of and accept the responsibility to service and maintain the private sewage disposal system in accordance with the Illinois Private Sewage Disposal Licensing Act.*

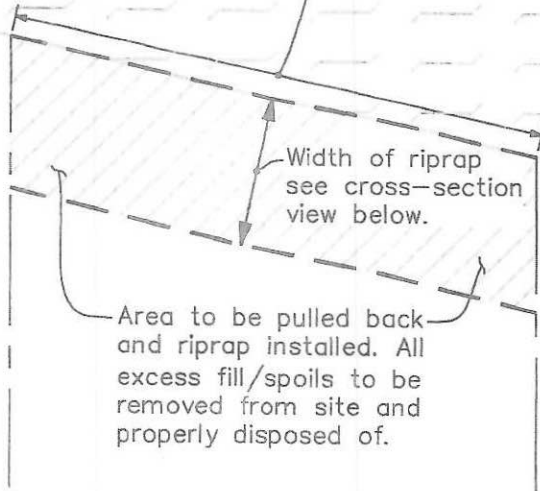
Proposed Riprap Shoreline – Plan view (Overhead view)

Address: Willow Point Park  
33666 N. Cove Road

575 ft Proposed riprap shoreline, must conform to existing edge of shoreline.

Neighboring shoreline: (type/cover)

Granite Boulders



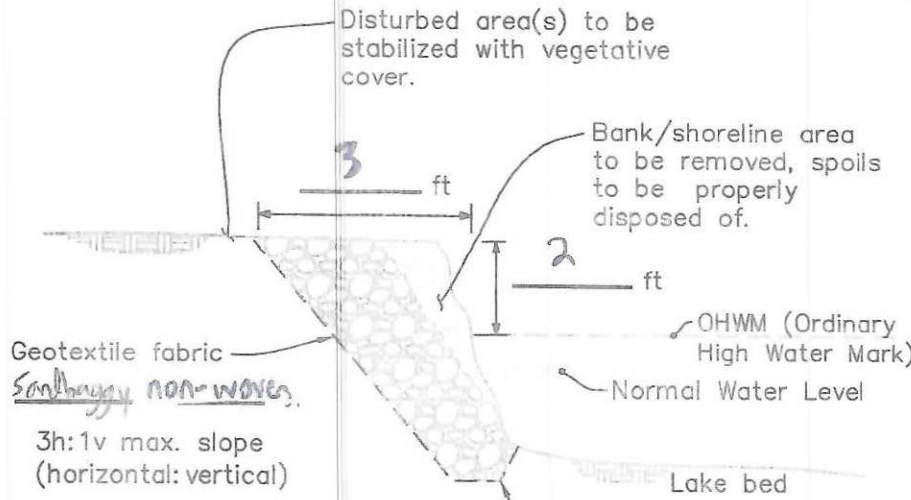
Neighboring shoreline: (type/cover)

Sand & Granite Boulders  
sporadically in places

Describe riprap (type & size):

W/ Granite Boulders 24"-36" on peninsula point  
Rip Rap (inside cove area) 4 RR 6"-12"

Proposed Riprap Shoreline – Cross-section view



- No fill is allowed within floodplain.
- OHWM: determined by the U.S. Army Corps of Engineers.

- Riprap should be angular stone (~6" – 24" typ).

Site to be stabilized by Contractor

Signature X: [Signature] Date: 7/15/2005

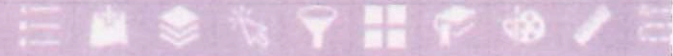
Notes:

- Δ Additional information may be required/requested.
- Δ Include on siteplan/aerial:
  - Access route from road/water.
  - Soil Erosion/Sediment Control measures.
- Δ Other permits that may be required:
  - U.S. Army Corps of Engineers permit.
  - Township Right-of-Way permit.
- Δ As-built topographic survey and compensatory storage may be required.
- Δ Please contact appropriate permitting authority for additional information and permit approval requirements.

Map navigation controls including zoom in (+), zoom out (-), home, and search (Q) buttons.



\* Park will be closed to car/foot/boat traffic during project



pin, address or place



**Tax Parcel Information: 0730302081**

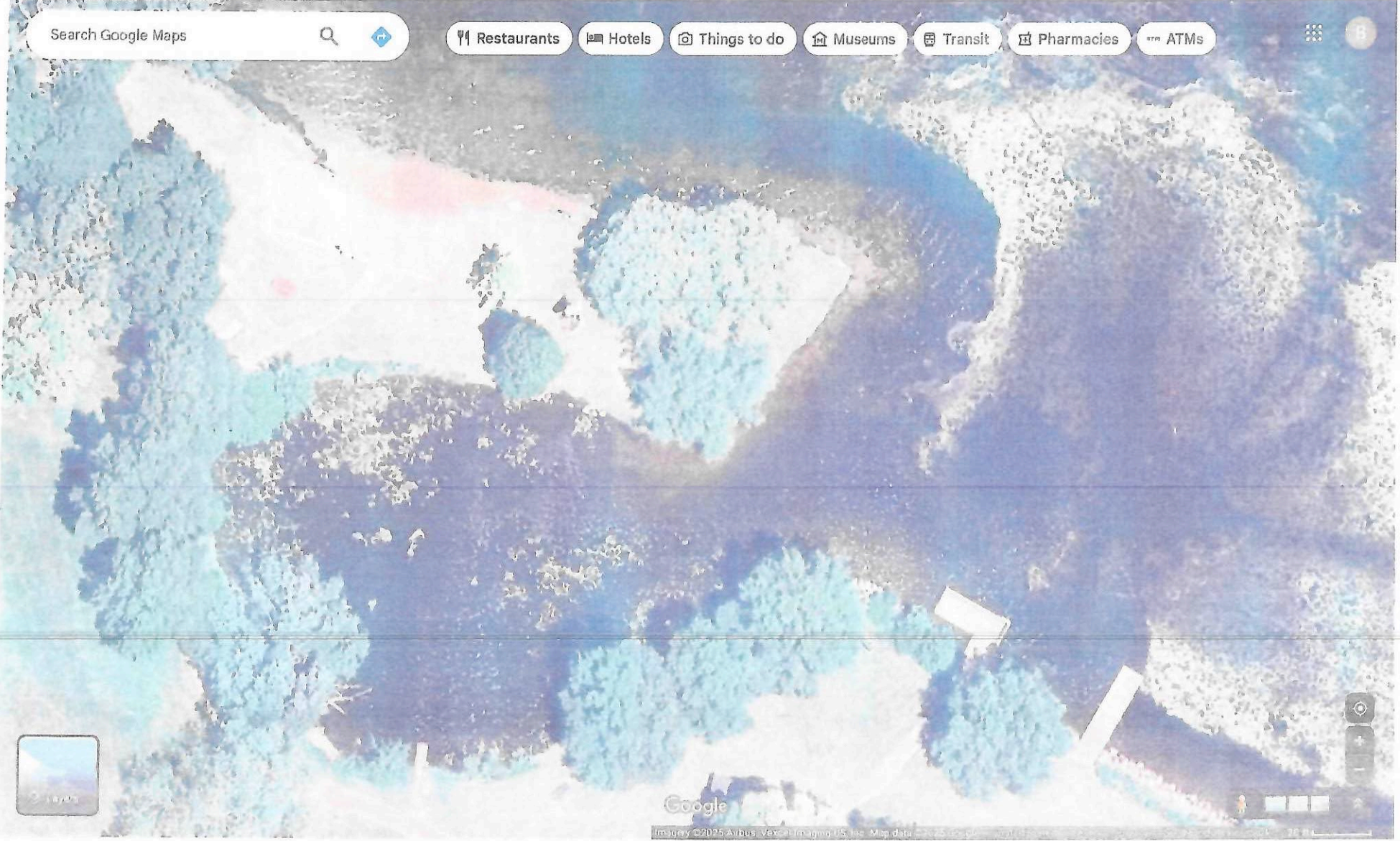
Tax Parcel	0730302081
County	Warren
Municipality	UNINCORPORATED
Assessed Land Use	R-4
Address	33266 N JOHN MOGG RD W
Post Office	GRAYSLAKE IL 60030
Assessor Name	WILDWOOD PARK DISTRICT
Tax District	WILDWOOD ON GAGES LAKE SECOND UNIT SUBDIVISION; WILLOW

[Zoom to](#)

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- Wrigley Field
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TOWNSHIP RIGHT OF WAY PERMIT APPLICATION

Township: WARREN

Building Permit Appl. # \_\_\_\_\_

and/or Site Development Permit Appl. # \_\_\_\_\_

TO BE FILLED BY THE APPLICANT

Submit the completed applicant portion to the Township Highway Department. Contact information is located on the back side of this form.

1. Project Location

Property Address: 33666 N. Cove Road (S. Hwy 140), IL 60030

Property Index Number(s): 0730302081

2. Applicant Information

Name: Willwood Park District

Address: 33325 N. Sears Boulevard (S. Hwy 140), IL 60030

Telephone # 847.223.7275 Cell # 229.723.2795 FAX # 847.223.2820

3. Project Description

Existing Land Use: Park Shoreline fishing/boating/swimming Proposed Improvements: Shoreline stabilization/erosion control Boulders/Rip rap with geotextile fabric

Signed: [Signature] Dated: 5/30/2015

FOR TOWNSHIP OFFICE USE ONLY

Fax, the completed application copied on Township Highway Dept. letterhead, to 847-984-5853 or email to [sitedevelopment@lakecountyl.gov](mailto:sitedevelopment@lakecountyl.gov)

Approved: X (Plans Dated: \_\_\_\_\_ ) Not Approved: \_\_\_\_\_

Township Permit # 25-14 Bond Amount: 0

Comments: \_\_\_\_\_

Date: 6-2-25 Highway Commissioner: Amy Sawyer

Final Inspection

Date of Final Inspection: \_\_\_\_\_ Highway Commissioner: \_\_\_\_\_

Comments: \_\_\_\_\_

Sourcing Limestone Boulders for Willow Point Park Shoreline Stabilization Project 2025/2026  
 33866 N Cove Road

6/20/2025

Vendor	Address	Phone	Stone Size	Cost/Ton	Qty Avail	Delivery Cost	*24"-36" Boulders cover 5-8 sq ft per ton
Lurvey	Park City Location	847.242.7870	24" 36" Granite Gun Metal	\$ 429			Per permit application: 1,725 sq ft/575 linear feet → <i>of stone</i>
	Volo Location	815.363.4420	24"-36" Granite Gun Metal	\$ 429			
SiteOne Stone Center	Park City Location	847.622.6022	24" 36" Glacial Granite Boulders*	\$ 195	35 PC/27 PG		450 linear feet of stone
	McHenry Location	815.578.1533	16"-36" Glacial Granite Boulders*	\$ 195	22 PC/31 PG		450'2 = 900 sq ft      900 sf/6 sf per ton = 150 tons
	Pine Grove Location	847.426.0072	12"-24" Granite Large Boulders*	\$ 195	38 PC/25 PG		900/4=225 boulders      100
The Stone Center Inc.	Lisle, IL Location	630.971.2050	18" 24" Granite Large Cobbles				\$429*150=~\$65k
Kane County Landscape Material & Supply Co	Elburn, IL	630.365.8888					
							50
							85
							225
							95
							<u>455</u>

\* sold in Net Ton (2,000 lbs) vs Ton (2,240 lbs)

Brandon Magnini

Monday, July 7, 2025 at 14:07:43 Central Daylight Time


**Subject:** Initial information on paved ADA path at Sunset Beach Park  
**Date:** Monday, July 7, 2025 at 12:16:36 PM Central Daylight Time  
**From:** Wildwood Park District Accounting  
**To:** Brandon Magnini  
**CC:** Wildwood Park District Accounting  
**Attachments:** image001.png, ADA Path at Sunset Park Overview.docx, image002.png

Hello Brandon,

I spent some time over the past few days putting together the attached. After your review and comments as well as those from the board, I can fit the information into a bid packet and formally begin sourcing this project. There are several samples of email and letter drafts to request quotes I found using Copilot included as well.

After using google maps to draw a general path, I used those measurements to gather a rough cost estimate. The great news is that the results came back under \$20k! The budget has \$17,000 in Special Recreation Fund; ADA Projects and the Paving and Lighting Fund has \$15,000 for Paving.

With the preliminary rough cost estimate being well under the \$30k formal bid requirement should certainly increase the likelihood that this project can be completed this calendar year. Some or all the attached could be used to present the project to the board. If you want me to revise the attached or to proceed any further at this time, please let me know.

 [ADA Path at Sunset Park Overview.docx](#)

Best,

	<b>Kathy Atkins, Accountant</b>
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## ADA Compliance in Outdoor Recreation – Parks Trails and Beaches



The Americans with Disabilities Act (ADA) has significantly influenced the landscape of accessibility in countless spheres of daily life. One area that has seen substantial improvements thanks to the ADA is outdoor recreation. Originally signed into law in 1990, the ADA ensures that individuals with disabilities have the same rights and access opportunities as everyone else. This includes facilities and amenities in parks, on trails, and at beaches across the United States.

[Click Here to Continuee](#)



Outdoor recreation is vital for physical health, mental well-being, and social interaction. Hence, it's crucial that these recreational spaces are accessible to all individuals, regardless of their physical capabilities. The ADA defines a framework that obligates outdoor recreation providers to implement accessible design and the inclusion of necessary features that facilitate easier access. As a result, a growing number of parks, trails, and beaches have been retrofitted or constructed to meet these stringent requirements.

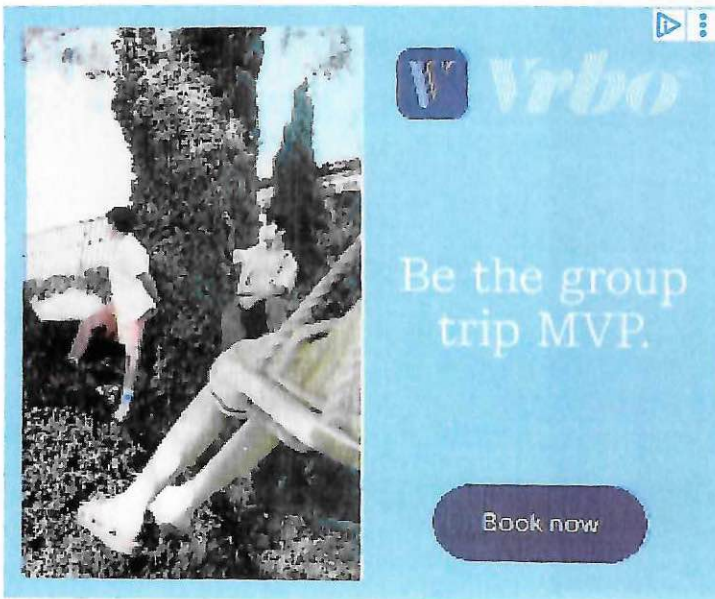
The ADA's guidelines are not just legal obligations; they represent a commitment to inclusivity and equal opportunity. This article will delve into ADA compliance specifically as it pertains to outdoor recreation sites – focusing on the standards and requirements for parks, trails, and beaches. Additionally, we'll explore common challenges and solutions in creating these accessible environments.



## The ADA Standards for Accessible Design

The ADA Standards for Accessible Design outline the scoping and technical requirements for accessibility to buildings and facilities by individuals with disabilities. These standards cover a wide range of elements, including parking, walking surfaces, bathrooms, and signage. For outdoor recreation, these standards have been expanded to address the unique needs of parks, trails, and beaches.

Parks, for instance, must provide accessible routes from parking areas to facilities such as playgrounds, picnic areas, restrooms, and activity centers. These routes must have a firm, stable surface, with gentle slopes and cross-slopes to accommodate [wheelchairs](#), walkers, and other mobility devices. Additionally, key features like picnic tables, benches, and drinking fountains must be accessible and strategically placed along these routes.



Trails present a different set of challenges. In 2013, the U.S. Access Board issued the final rule for the Architectural Barriers Act, aimed at setting accessibility guidelines for outdoor areas managed by federal agencies, including trails. These guidelines address trail surfaces, width, slopes, and obstacles, ensuring that a portion of trails within a park or nature preserve are accessible to individuals with disabilities.

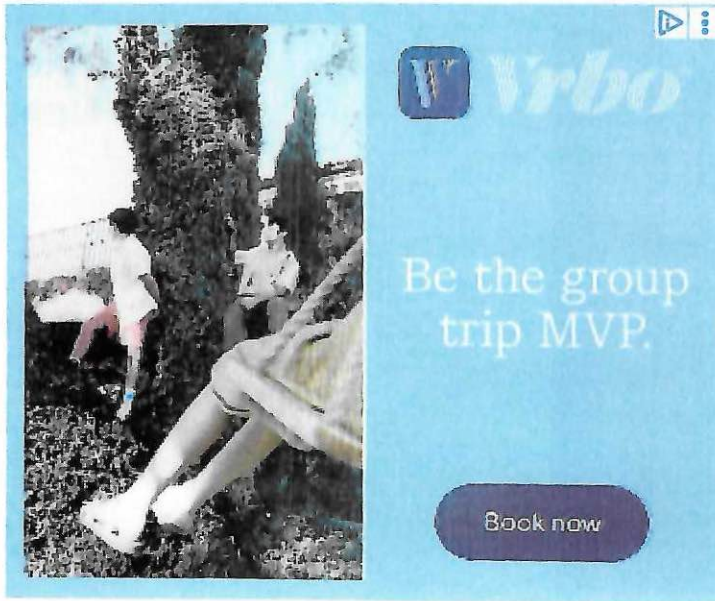
Beaches also have specific requirements. They must provide accessible routes from parking lots or pathways to the water's edge. Beach [wheelchairs](#), which have large, balloon-like tires for traversing sand, are often made available to visitors. Additionally, amenities such as accessible showers, changing rooms, and restrooms are essential components of an ADA-compliant beach.



## Practical Implementation in Parks

Implementing ADA compliance in parks requires a detailed understanding of the specific needs of individuals with disabilities and the practical application of ADA Standards. Park administrators must conduct thorough assessments of existing facilities to identify areas of non-compliance and plan for necessary modifications. This often means retrofitting pathways, adding accessible amenities, and ensuring that programs and activities are inclusive.

A key aspect of making parks accessible is ensuring that parking areas and entry points are designed with accessibility in mind. This includes providing designated parking spaces close to the entrance, with clear signage and sufficient space for loading and unloading beside vehicles. From there, accessible paths must lead to all the major park facilities and attractions, such as playgrounds, picnic areas, restrooms, and nature observation points.



In playgrounds, for instance, accessible play structures must be designed to accommodate children with various disabilities. This might include ramps, transfer platforms, and ground-level play activities. Similarly, picnic areas should offer tables with extended tops and sufficient clearance for wheelchair users to sit comfortably alongside others.

Touchpoints like interpretive signs, maps, and guides should be accessible to individuals with visual impairments. Utilizing braille, large print, and audio descriptions helps ensure that everyone can enjoy and learn from the educational aspects of the park. Inclusive design can create opportunities for families and friends to enjoy outdoor spaces together, regardless of their abilities.

Thanks! Here's an updated version of your contractor quote request tailored to **Sunset Beach Park** and its ADA requirements:

**Subject:** Request for Quote – ADA-Compliant Asphalt Path at Sunset Beach Park

Dear [Contractor's Name],

I'm requesting a quote for the installation of a new **ADA-compliant asphalt path** at **Sunset Beach Park** in Lake County, Illinois. The path will connect a **playground, pavilion, and beach access point**, and must meet all applicable accessibility standards.

#### ◆ **Project Overview**

- Install a paved path approximately **260 feet long by 5 feet wide**
- Location: Sunset Beach Park, grassy terrain connecting key recreational features
- Intended for pedestrian use, including individuals with mobility impairments

#### ◆ **Accessibility Requirements**

- Must comply with the **2018 Illinois Accessibility Code** and **ADA Standards for Accessible Design**
- Include proper slope, surface firmness, edge protection, and transitions between elements
- Ensure accessible beach access route per [U.S. Access Board guidelines](#)

#### ◆ **Site Conditions**

- Grassy area with potential slope and drainage considerations
- May require grading, compaction, and sub-base preparation

#### ◆ **Specifications**

- Asphalt thickness: 2–3 inches
- Edging: [Specify if curbs, timber, or other treatments are preferred]
- Include any necessary landings or resting areas if slope exceeds 5%

#### ◆ **Timeline**

- Preferred start: [Insert date]
- Completion goal: [Insert date or event deadline]

#### ◆ **Additional Services Requested**

- Site cleanup
- Permit assistance
- Warranty information

#### ◆ **Quote Requirements**

- Itemized cost breakdown (materials, labor, equipment, permits)

- Alternatives such as recycled asphalt options
- License and insurance documentation
- References or portfolio examples of similar ADA-compliant work

Please submit your proposal by [Insert deadline]. I appreciate your time and look forward to reviewing your bid.

Best regards,  
[Your Name]  
[Your contact info]

---

Want help customizing this further or prepping a contractor shortlist? I've got your back.

Here's a curated shortlist of reputable **asphalt paving contractors in Lake County, Illinois** who could be a great fit for your Sunset Beach Park project:

📌 **Top Local Contractors to Consider:**

Contractor	Location	Phone	Highlights
<a href="#">Premier Paving of Northern Illinois</a>	Grayslake, IL	(847) 542-0055	High ratings on Angi (4.9★); specializes in commercial paving and ADA-compliant striping
<a href="#">Kaplan Paving</a>	Ingleside, IL	(847) 949-1500	Established in 1979; experienced with municipal and park projects
<a href="#">Total Paving &amp; Brick Services</a>	Gurnee, IL	(847) 336-2700	Offers both asphalt and decorative brick options; solid local reputation
<a href="#">American Asphalt Maintenance Inc</a>	Mundelein, IL	(847) 566-8989	Family-owned; praised for responsiveness and quality work
<a href="#">NP Paving Contractors Inc</a>	Zion, IL	(847) 731-6800	Serves Lake County parks and public spaces; known for ADA-compliant work

Ostrander Landscaping – Bryan Ostrander 815.943.5987 [ostranderinc@gmail.com](mailto:ostranderinc@gmail.com)

<a href="#">Lake Shore Paving Co.</a>	Waukegan, IL	(847) 596-2065	25+ years experience; specializes in driveways and patios
<a href="#">Superior Paving Inc</a>	Fox Lake, IL	(847) 587-1292	Family-run; strong customer service and competitive pricing

📌 **Tips for Vetting Contractors:**

- Ask for **portfolio examples** of ADA-compliant paths or park projects
- Confirm they're **licensed and insured** in Illinois
- Request **references** from municipal or public space clients
- Check if they're familiar with the **2018 Illinois Accessibility Code**

Want help drafting outreach emails or comparing quotes once they come in? I can help you build a scoring sheet or prep interview questions too. Let's make this path project smooth from start to finish.

Awesome! Here's how we can structure a **contractor outreach plan** to help you compare and evaluate bids confidently:

### **Step 1: Prepare Your Email or Call Script**

Use the message we drafted earlier as your base. Personalize it with:

- Your name and contact info
- Site address or coordinates
- Specific deadline for bids

Tip: Reach out to at least **3–5 contractors** from the shortlist to get competitive bids.


### **Step 2: Create a Comparison Spreadsheet**

Contract or Name	Base Quote	Accessibility Compliance	Timeline	Warranty	References	Notes
Kaplan Paving	TBD	<input checked="" type="checkbox"/> (ask for ADA projects)	TBD	TBD	Requested	
NP Paving Contractors	TBD	<input checked="" type="checkbox"/>	TBD	TBD	TBD	Trusted for park projects
Total Paving	TBD	<input checked="" type="checkbox"/>	TBD	TBD	Requested	Offers decorative edging

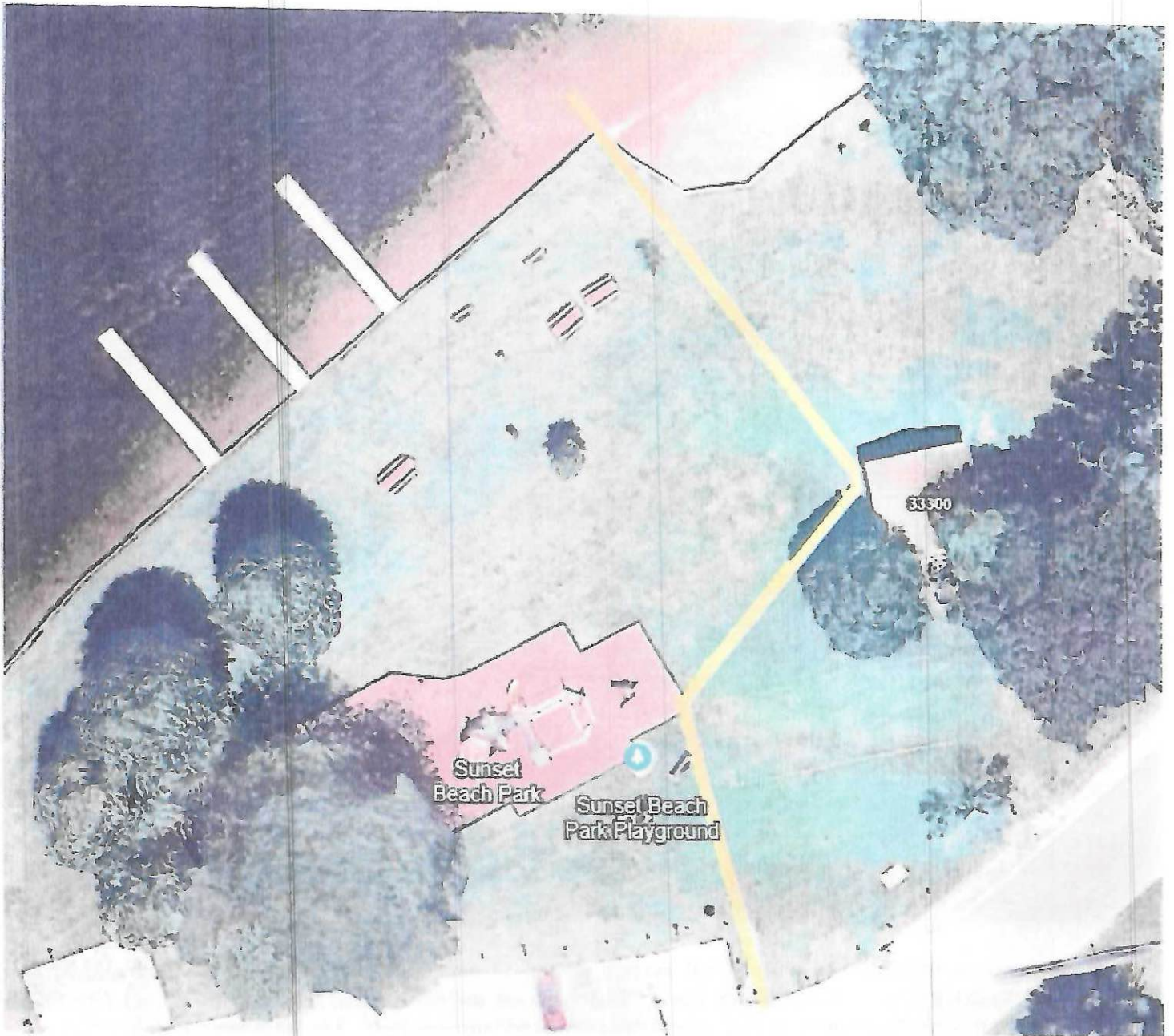
Update this table as responses come in so you can visually compare offers.

### **Step 3: Follow Up** After sending your requests:

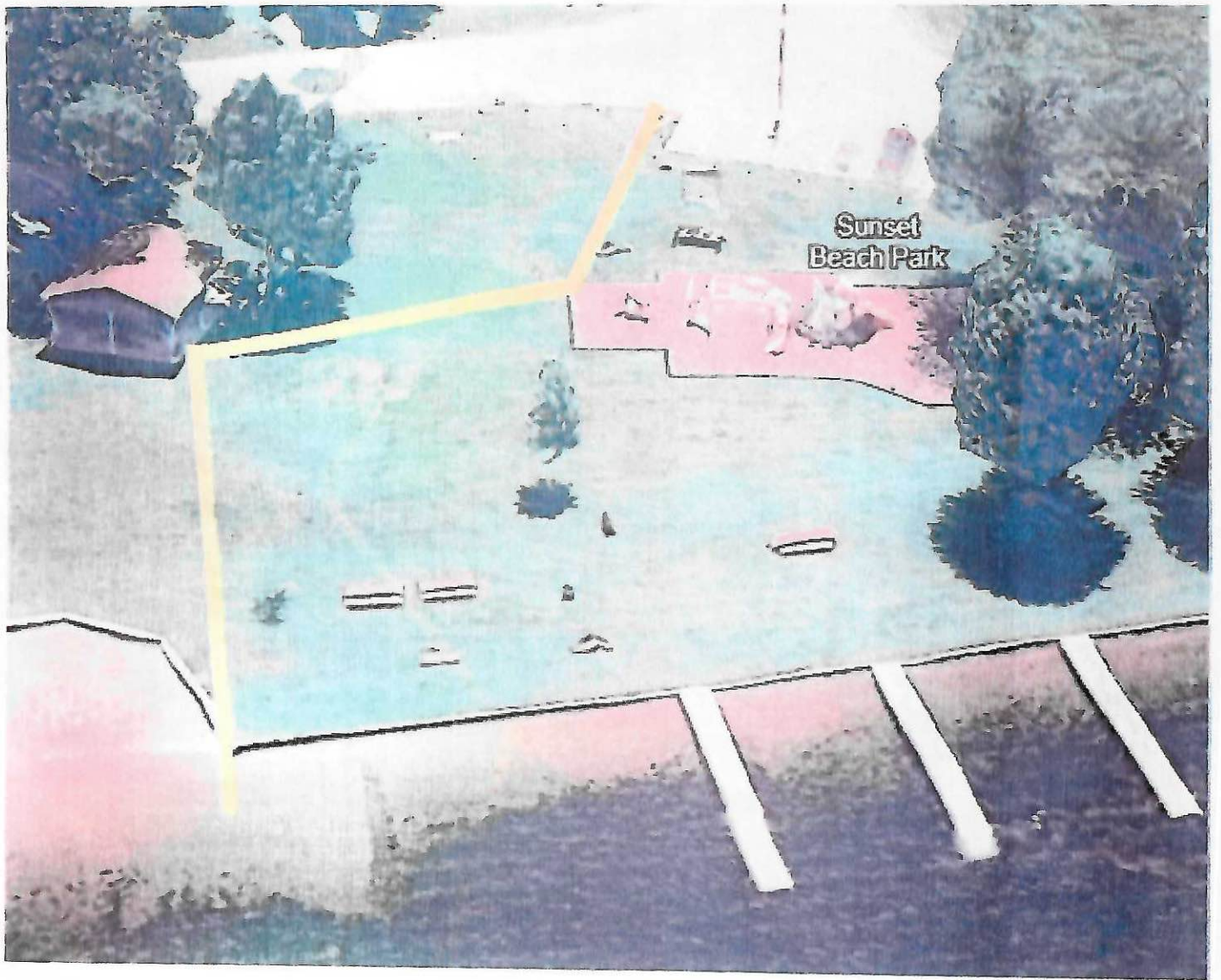
- Wait 3–5 business days
- Call or email any who haven't responded
- Ask clarifying questions if anything is vague

 **Step 4: Document Everything** Keep copies of quotes, correspondence, insurance certificates, and ADA compliance commitments so you're covered for any inspections or funding requirements.

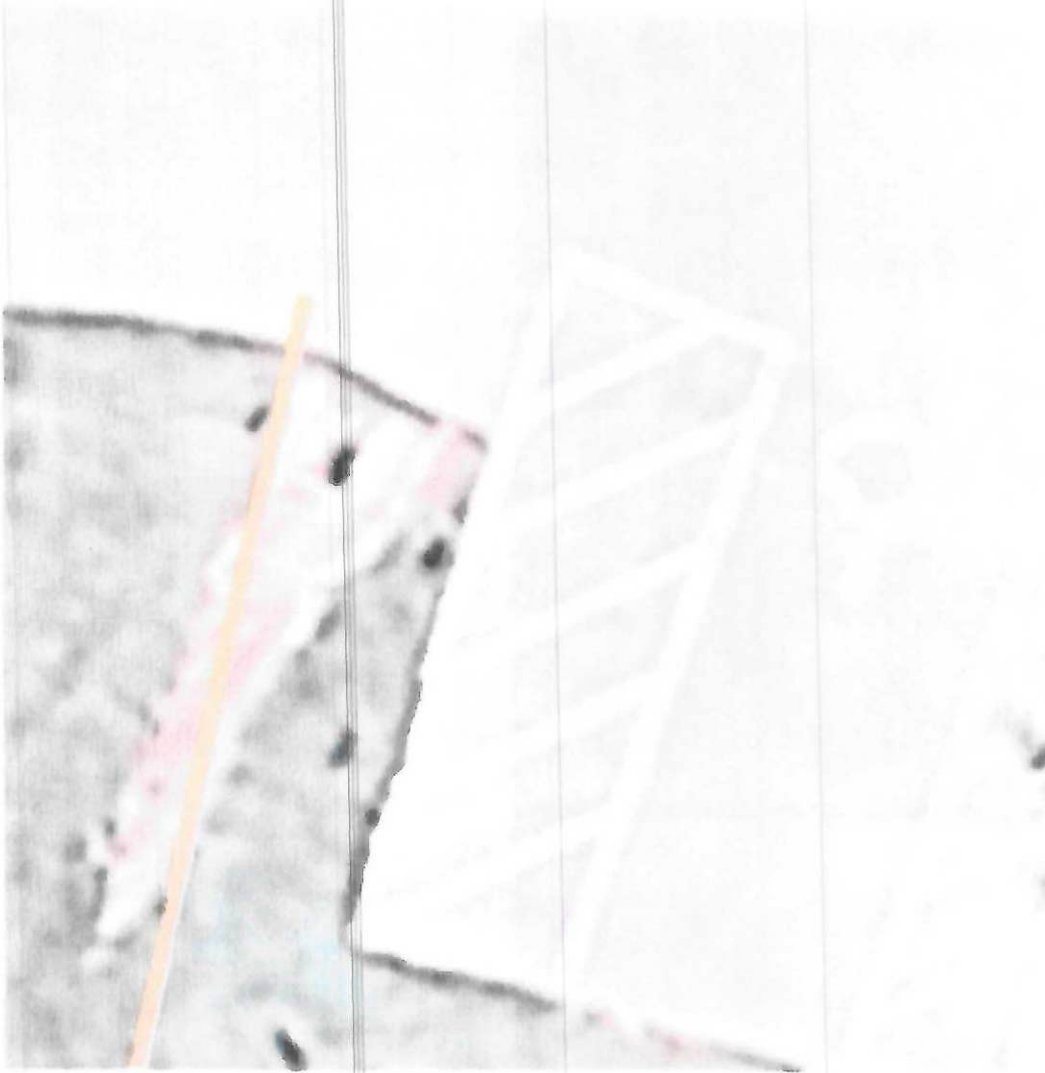
When you're ready, I can help you **evaluate the responses** or **draft acceptance/rejection messages** for each contractor. Ready to hit send on those RFQs?



General overview of a new ADA accessible paved path at Sunset Beach Park, 33270 N Lake Shore Drive, Gages Lake, IL. Exact placement will be determined by using the best practices with consideration of access points to key elements and grade of the area, causing the least disturbance to existing trees.



While beach access routes are to comply with section 1018.2.3 Connections from Chapter 10: Recreation Facilities of the 2018 Illinois Accessibility Code, "Beach access routes shall connect an entry point to the beach to the: 3. Normal recreation water level at lake, pond, and reservoir beaches.", the Wildwood Park District has determined that full compliance with the provision is limited. 1019.1.1 "Compliance is not practicable due to terrain." The path drawn in this photo ended at the normal water level, but it has been decided that the path will end at beach access. Exact location to be determined depending on where it accesses the pavilion and general slope. Park district staff will remove the wooden edging once the location is determined.



A new paved pathway is to begin near the handicap parking spot and comply with all requirements found in Chapter 10: Recreation Facilities: 1008.2.4 Clear Width of 2018 Illinois Accessibility Code.



The pathway should be located in such a way that it provides accessibility to the anchored bench and playground. At the playground site where “the intersection of two outdoor recreation access routes providing a T-shaped space complying with section 304.3.2 of the 2018 Illinois Accessibility Code, where the base and the arms of the T-shaped space extend 48 inches minimum beyond the intersection. Vertical alignment at the intersection of the outdoor recreation access routes that form the T-shaped space shall be nominally planar.”

The location where the paved path accesses the playground should take into consideration the playground edging sections, ensuring that it abuts full section(s). The park district staff will be responsible for the removal of the sections(s).

**1008.2.4 Clear Width.** Accessible routes connecting play components shall provide a clear width complying with 1008.2.4.

**1008.2.4.1 Ground Level.** At ground level, the clear width of accessible routes shall be 60 inches (1525 mm) minimum.

**EXCEPTIONS:**

1. In play areas less than 1000 square feet (93 m<sup>2</sup>), the clear width of accessible routes shall be permitted to be 44 inches (1120 mm) minimum, if at least one turning space complying with 304.3 is provided where the restricted accessible route exceeds 30 feet (9145 mm) in length.
2. The clear width of accessible routes shall be permitted to be 36 inches (915 mm) minimum for a distance of 60 inches (1525 mm) maximum provided that multiple reduced width segments are separated by segments that are 60 inches (1525 mm) wide minimum and 60 inches (1525 mm) long minimum.

**1008.2.4.2 Elevated.** The clear width of accessible routes connecting elevated play components shall be 36 inches (915 mm) minimum.

**EXCEPTIONS:**

1. The clear width of accessible routes connecting elevated play components shall be permitted to be reduced to 32 inches (815 mm) minimum for a distance of 24 inches (610 mm) maximum provided that reduced width segments are separated by segments that are 48 inches (1220 mm) long minimum and 36 inches (915 mm) wide minimum.
2. The clear width of transfer systems connecting elevated play components shall be permitted to be 24 inches (610 mm) minimum.

**1008.2.5 Ramps.** Within play areas, ramps connecting ground level play components and ramps connecting elevated play components shall comply with 1008.2.5.

**1008.2.5.1 Ground Level.** Ramp runs connecting ground level play components shall have a running slope not steeper than 1:16.

**1008.2.5.2 Elevated.** The rise for any ramp run connecting elevated play components shall be 12 inches (305 mm) maximum.

**1008.2.5.3 Handrails.** Where required on ramps serving play components, the handrails shall comply with 505 except as modified by 1008.2.5.3.

**EXCEPTIONS:**

1. Handrails shall not be required on ramps located within ground level use zones.
2. Handrail extensions shall not be required.

**1008.2.5.3.1 Handrail Gripping Surfaces.** Handrail gripping surfaces with a circular cross section shall have an outside diameter of 0.95 inch (24 mm) minimum and 1.55 inches (39 mm) maximum. Where the shape of the gripping surface is non-circular, the handrail shall provide an equivalent gripping surface.

**1008.2.5.3.2 Handrail Height.** The top of handrail gripping surfaces shall be 20 inches (510 mm) minimum and 28 inches (710 mm) maximum above the ramp surface.

**1008.2.6 Ground Surfaces.** Ground surfaces on accessible routes, clear floor or ground spaces, and turning spaces shall comply with 1008.2.6.

**1008.2.6.1 Accessibility.** Ground surfaces shall comply with ASTM F 1951 (incorporated by reference, see "Referenced Standards" in Chapter 1). Ground surfaces shall be inspected and maintained regularly and frequently to ensure continued compliance with ASTM F 1951.

**1008.2.6.2 Use Zones.** Ground surfaces located within use zones shall comply with ASTM F 1292 (1999 edition or 2004 edition) (incorporated by reference, see "Referenced Standards" in Chapter 1).

**1008.3 Transfer Systems.** Where transfer systems are provided to connect to elevated play components, transfer systems shall comply with 1008.3.

**1008.3.1 Transfer Platforms.** Transfer platforms shall be provided where transfer is intended from wheelchairs or other mobility aids. Transfer platforms shall comply with 1008.3.1.

**1008.3.1.1 Size.** Transfer platforms shall have level surfaces 14 inches (355 mm) deep minimum and 24 inches (610 mm) wide minimum.

## CHAPTER 10: RECREATION FACILITIES

**1015.6 Slope.** *The slope of the surface of clear ground spaces and turning spaces shall not be steeper than 1:48 in any direction.*

**EXCEPTION:** *Where the surface is other than asphalt, concrete, or boards, slopes not steeper than 1:20 shall be permitted when necessary for drainage.*

### **1016 Outdoor Recreation Access Routes**

**1016.1 General.** *Outdoor recreation access routes shall comply with 1016.*

#### **EXCEPTIONS:**

1. *In alterations to existing camping facilities, picnic facilities, and trailheads, when an entity determines that a condition in 1019 does not permit full compliance with a specific provision in 1016 on a portion of an outdoor recreation access route, the portion of the outdoor recreation access route shall comply with the provision to the extent practicable.*
2. *At viewing areas, when an entity determines that a condition in 1019 does not permit full compliance on a portion of an outdoor recreation access route with a specific provision in 1016, the portion of the outdoor recreation access route shall comply with the provision to the extent practicable.*
3. *Where outdoor recreation access routes are provided within vehicular ways, outdoor recreation access routes shall not be required to comply with 1016.4, 1016.7, and 1016.8.*

**1016.2 Surface.** *The surface of outdoor recreation access routes, passing spaces, and resting intervals shall be firm and stable.*

**1016.3 Clear Width.** *The clear width of outdoor recreation access routes shall be 36 inches (915 mm) minimum.*

**1016.4 Passing Spaces.** *Outdoor recreation access routes with a clear width less than 60 inches (1525 mm) shall provide passing spaces complying with 1016.4 at intervals of 200 feet (61 m) maximum. Passing spaces and resting intervals shall be permitted to overlap.*

**1016.4.1 Size.** *The passing space shall be either:*

- a. *A space 60 inches (1525 mm) minimum by 60 inches (1525 mm) minimum; or*
- b. *The intersection of two outdoor recreation access routes providing a T-shaped space complying with 304.3.2 where the base and the arms of the T-shaped space extend 48 inches (1220 mm) minimum beyond the intersection. Vertical alignment*

at the intersection of the outdoor recreation access routes that form the T-shaped space shall be nominally planar.

**1016.5 Obstacles.** Obstacles on outdoor recreation access routes, passing spaces, and resting intervals shall not exceed 1/2 inch (13 mm) in height measured vertically to the highest point.

**EXCEPTION:** Where the surface is other than asphalt, concrete, or boards, obstacles shall be permitted to not exceed 1 inch (25 mm) in height measured vertically to the highest point.

**1016.6 Openings.** Openings in the surface of outdoor recreation access routes shall not allow the passage of a sphere more than 1/2 inch (13 mm) in diameter.

**1016.7 Slopes.** The slopes of outdoor recreation access routes shall comply with 1016.7.

**1016.7.1 Maximum Running Slope and Segment Length.** The running slope of any segment of an outdoor recreation access route shall not be steeper than 1:10 (10%). Where the running slope of a segment of an outdoor recreation access route is steeper than 1:20 (5%), the maximum length of the segment shall be in accordance with Table 1016.7.1, and a resting interval complying with 1016.8 shall be provided at the top and bottom of each segment.

<b>Running Slope of Outdoor Recreation Access Route Segment</b>		<b>Maximum Length of Segment</b>
<b>Steeper than</b>	<b>But not Steeper than</b>	
1:20 (5%)	1:12 (8.33%)	50 feet (15 m)
1:12 (8.33%)	1:10 (10%)	30 feet (9 m)

**1016.7.2 Cross Slope.** The cross slope shall not be steeper than 1:48.

**EXCEPTION:** Where the surface is other than concrete, asphalt, or boards, cross slopes not steeper than 1:20 shall be permitted when necessary for drainage.

**1016.8 Resting Intervals.** Resting intervals shall comply with 1016.8.

**1016.8.1 Length.** The resting interval length shall be 60 inches (1525 mm) long minimum.

**1016.8.2 Width.** Where resting intervals are provided within an outdoor recreation access route, resting intervals shall be at least as wide as the widest segment of the outdoor recreation access route leading to the resting interval. Where resting intervals are provided adjacent to an outdoor recreation access route, the resting interval shall be 36 inches (915 mm) wide minimum.

**1016.8.3 Slope.** Resting intervals shall have slopes not steeper than 1:48 in any direction.

**EXCEPTION:** Where the surface is other than concrete, asphalt, or boards, slopes not steeper than 1:20 shall be permitted when necessary for drainage.

**1016.8.4 Turning Space.** Where resting intervals are provided adjacent to an outdoor recreation access route, a turning space complying with 304.3.2 shall be provided. Vertical alignment between the outdoor recreation access route, turning space, and resting interval shall be nominally planar.

**1016.9 Protruding Objects.** Constructed elements on outdoor recreation access routes, passing spaces, and resting intervals shall comply with 307.

## **1017 Trails**

**1017.1 General.** Trails shall comply with 1017.

### **EXCEPTIONS:**

1. When an entity determines that a condition in 1019 does not permit full compliance with a specific provision in 1017 on a portion of a trail, the portion of the trail shall comply with the provision to the extent practicable.
2. After applying Exception 1, when an entity determines that it is impracticable for the entire trail to comply with 1017, the trail shall not be required to comply with 1017.

**1017.2 Surface.** The surface of trails, passing spaces, and resting intervals shall be firm and stable.

**1017.3 Clear Tread Width.** The clear tread width of trails shall be 36 inches (915 mm) minimum.

**1017.4 Passing Spaces.** Trails with a clear tread width less than 60 inches (1525 mm) shall provide passing spaces complying with 1017.4 at intervals of 1000 feet (300 m) maximum. Where the full length of a trail does not fully comply with 1017, a passing space shall be located at the end of the trail segment that fully complies with 1017. Passing spaces and resting intervals shall be permitted to overlap.

**1017.4.1 Size.** The passing space shall be either:

- a. A space 60 inches (1525 mm) minimum by 60 inches (1525 mm) minimum; or
- b. The intersection of two trails providing a T-shaped space complying with 304.3.2 where the base and the arms of the T-shaped space extend 48 inches (1220 mm)

*Beach Routes*

**1018.3 Surface.** The surface of beach access routes and resting intervals shall be firm and stable.

**1018.4 Clear Width.** The clear width of beach access routes shall be 60 inches (1525 mm) minimum.

**EXCEPTION:** At dune crossings, the clear width of beach access routes that are not removable shall be permitted to be reduced to 48 inches (1220 mm) minimum.

**1018.5 Obstacles.** Obstacles on beach access routes and resting intervals shall not exceed 1/2 inch (13 mm) in height measured vertically to the highest point.

**EXCEPTION:** Where the surface is other than asphalt, concrete, or boards, obstacles shall be permitted to not exceed 1 inch (25 mm) in height measured vertically to the highest point.

**1018.6 Openings.** Openings in the surface of beach access routes and resting intervals shall not allow the passage of a sphere more than 1/2 inch (13 mm) in diameter.

**1018.7 Slopes.** The slopes of beach access routes shall comply with 1018.7.

**1018.7.1 Maximum Running Slope and Segment Length.** The running slope of any segment of a beach access route shall not be steeper than 1:10 (10%). Where the running slope of a segment of a beach access route is steeper than 1:20 (5%), the maximum length of the segment shall be in accordance with Table 1018.7.1, and a resting interval complying with 1018.8 shall be provided at the top and bottom of each segment.

**Table 1018.7.1 Maximum Running Slope and Segment Length**

Running Slope of Beach Access Route Segment		Maximum Length of Segment
Steeper than	But not Steeper than	
1:20 (5%)	1:12 (8.33%)	50 feet (15 m)
1:12 (8.33%)	1:10 (10%)	30 feet (9 m)

**1018.7.2 Cross Slope.** The cross slope shall not be steeper than 1:48.

**EXCEPTION:** Where the surface is other than concrete, asphalt, or boards, cross slopes not steeper than 1:20 shall be permitted when necessary for drainage.

**1018.8 Resting Intervals.** Resting intervals shall comply with 1018.8.

**1018.8.1 Size.** Resting intervals shall be 60 inches minimum (1525 mm) by 60 inches (1525 mm) minimum.

**1017.8.3 Slope.** Resting intervals shall have slopes not steeper than 1:48 in any direction.

**EXCEPTION:** Where the surface is other than concrete, asphalt, or boards, cross slopes not steeper than 1:20 shall be permitted when necessary for drainage.

**1017.8.4 Turning Space.** Where resting intervals are provided adjacent to the trail tread, a turning space complying with 304.3.2 shall be provided. Vertical alignment between the trail tread, turning space, and resting interval shall be nominally planar.

**1017.9 Protruding Objects.** Constructed elements on trails, passing spaces, and resting intervals shall comply with 307.

**1017.10 Trailhead Signs.** Trail information signs at trailheads shall include the following:

1. Length of the trail or trail segment;
2. Surface type;
3. Typical and minimum tread width;
4. Typical and maximum running slope; and
5. Typical and maximum cross slope.

#### **1018 Beach Access Routes**

**1018.1 General.** Beach access routes shall comply with 1018.

##### **EXCEPTIONS:**

1. When an entity determines that a condition in 1019 does not permit full compliance with a specific provision in 1018 on a portion of a beach access route, the portion of the beach access route shall comply with the provision to the extent practicable.
2. After applying Exception 1, when an entity determines that it is impracticable to provide a beach access route complying with 1018, a beach access route shall not be required.
3. Removable beach access routes shall not be required to comply with 1018.7, 1018.8, and 1018.10.

**1018.2 Connections.** Beach access routes shall connect an entry point to the beach to the:

1. High tide level at tidal beaches;
2. Mean high water level at river beaches; or
3. Normal recreation water level at lake, pond, and reservoir beaches.

## CHAPTER 10: RECREATION FACILITIES

**1018.8.2 Slope.** Resting intervals shall have a slope not steeper than 1:48 in any direction.

**EXCEPTION:** Where the surface is other than concrete, asphalt, or boards, cross slopes not steeper than 1:20 shall be permitted when necessary for drainage.

**1018.9 Protruding Objects.** Constructed elements on beach access routes and resting intervals shall comply with 307.

**1018.10 Dune Crossings.** Where the slope of a beach access route at a dune crossing is steeper than 1:20 (5%), handrails complying with 505 and curbs or barriers shall be provided. The curbs or barriers shall prevent the passage of a 2 inch (50 mm) diameter sphere, where any portion of the sphere is within 2 inches (50 mm) of the crossing surface.

### 1019 Conditions for Exceptions

**1019.1 General.** Exceptions to specific provisions in 1011, 1013, 1014, 1015, 1016, 1017, and 1018 shall be permitted when an entity determines that any of the following conditions does not permit full compliance with the provision:

1. Compliance is not practicable due to terrain.
2. Compliance cannot be accomplished with the prevailing construction practices.
3. Compliance would fundamentally alter the function or purpose of the facility or the setting.
4. Compliance is limited or precluded by any of the following laws, or by decisions or opinions issued or agreements executed pursuant to any of the following laws:
  - *Endangered Species Act (16 U.S.C. §§ 1531 et seq.);*
  - *National Environmental Policy Act (42 U.S.C. §§ 4321 et seq.);*
  - *National Historic Preservation Act (16 U.S.C. §§ 470 et seq.);*
  - *Wilderness Act (16 U.S.C. §§ 1131 et seq.);* or
  - *Other federal, state, or local law the purpose of which is to preserve threatened or endangered species; the environment; or archaeological, cultural, historical, or other significant natural features.*

Print all responses and charts

AD < [Redacted] > [Redacted]

Question 21 has 84 answers (Open text)

# "What parks, amenities, and/or facility improvements would you like to see the maintenance team prioritize in 2024?"

"Trimming out dead wood in parks. Removing buckthorn more in Twin Lakes and all park (community/scout project?). Adding sand piles to beaches and letting kids spread out pile. Paint posts of post/cable system (boy scout project?). "

Unknown contact said:

"Upgraded/maintained picnic tables  
Unsightly porta potties. If an enclosure was put around them that would improve the look in the park.

ADA pathways

Upgrades on some of the dated park sites  
"

Unknown contact said:

"General aesthetics of some of the dated amenities such as the wooden bollards with metal rope between at Sunset. Gravel, non accessible entryway from parking lot to the park and total lack of access to the heavily used/rented pavilion. New signage around the parks looks great."

Feedback



Unknown contact said:

"Thoughts on the panel being at ground level? There isn't much to do for someone who can't climb, this is an opportunity to provide an amenity that is inclusive, don't put it in an inaccessible location on a deck.

Anything red outside looks like faded red/pink in a few years, causing your new playground to look "old" before it is. Even if the mfg. says it is fade resistant, it's not.

Lastly, please have someone review the final plan for legitimate ADA accessibility. All the improvements that were put in this summer at Pebble Beach...picnic tables with shade structures, benches in gravel pads, etc. are not accessible by both their locations in the park and the products used such as the gravel surface and the wooden curbing. The lack of an accessible route to reach the amenity compounds all of it. There were a lot of mistakes made 20-30 years ago that WPD is saddled with improving upon now that ADA compliance has changed and we know better. You are compounding the issue by continuing to install amenities that would fail the most basic of audits and creating exposure for the District in terms of violations.

Unknown contact said:

"Is there suppose to be a cut through in the fence to the apartments? If not, better and or taller fencing is needed. Thank you"

# 2023 Wildwood Community Needs Assessment Survey has collected 134 responses

Print all responses and charts

AI < [Redacted] > [Redacted]

Question 21 has 84 answers (Open text)

## "What parks, amenities, and/or facility improvements would you like to see the maintenance team prioritize in 2024?"

Unknown contact said:

"I'd love to see a kayak/canoe launch similar to the one they have at Jones Island in/on Grayslake. I think it would make those activities more accessible to Wildwood residents and be a great way for more people to enjoy Gages Lake. "

Unknown contact said:

"Update the park on old plank!!! "

Unknown contact said:

"Again, a pet friendly swimming area would be nice. "

"Sunset Beach -- timbers along beach are getting old and it would be nice to have a couple steps up the embankment to accommodate those unable to jump or step onto the sand from grassy area."

"Clean up of dead and downed trees  
"

Feedback



# 2023 Wildwood Community Needs Assessment Survey has collected 134 responses

AD < [redacted] >

Question 28 has 21 answers (Open text)

"Please use this open text field to provide any additional thoughts, comments, feedback, safety concerns, etc. regarding Section 2: Park and Facility Use and Conditions."

Unknown contact said:

"overall the parks and facilities are great and maintained well."

Unknown contact said:

"The bird nests in the rafters take over in the summer. The feathers and nesting material falls on the people who use the pavilions. "

Unknown contact said:

"Happy to see all the additional little paths they have been adding for wheelchairs!"

Unknown contact said:

"Open access beyond wildwood to gages lake boundary (with larger fees)"

Unknown contact said:

"Have used pavilion at Willow point in the past, but not in the past year. Wish there was electricity access."

1-5 of 16 >

Feedback



# 2023 Wildwood Community Needs Assessment Survey has collected 134 responses

AD < [Redacted]

Question 87 has 21 answers (Open text)

"Please use this open text field to provide any additional thoughts, comments, feedback, safety concerns, etc. regarding Section 8: Board of Commissioners."

Unknown contact said:

"Was on the board in the past. Would consider doing it again "

Unknown contact said:

"Politics can get sticky, and I have been apprised of issues over the 25+ years I've lived here. That being said, I've been very happy with the leadership and care shown by our commission."

"Need more adult programming "

Unknown contact said:

"My husband emailed someone on the board and never got a response. "

Unknown contact said:

"More paved paths needed for bicycles in the parks. A path leading from Pebble Beach boat landing on the non beach side of the five leading to orchard lane for ease of bicyclists who use that rout to get to the Brae Loch and forest preserves that along that route. "

11-15 of 15 <

Feedback





31064 N. IL Route 83 - Grayslake, IL 60030  
 P: 847.265.0000 - F: 847.265.0005  
[sales@cctreeservice.com](mailto:sales@cctreeservice.com)  
<http://www.cctreeservice.com>

Contact: Wildwood Park District - Brandon Magnini  
 Phone: 224-723-2795  
 Email or Fax: [bmagnini@wildwoodparkdistrict.com](mailto:bmagnini@wildwoodparkdistrict.com)  
 Address: Willow Point Park - 33666 N Cove Rd, Grayslake IL 60030

1) Remove down tree on the peninsula and grind stump	\$1,280.00
2) 33399 N Sears Blvd- Bur Oak- Remove and haul away	\$1,440.00
Wood and brush will be hauled off site. Stump chips will remain on site back filled into the hole.	

Total: \$2,720.00

Special Tools/Instructions: Power Drop Aerial Lift Loader Small Grinder Large Grinder Other - \_\_\_\_\_  
 Directions to Jobsite: \_\_\_\_\_

WE PROPOSE to furnish materials, equipment, and labor in accordance with above specifications, for the sum of:  
**\$2,720.00 (Two Thousand Seven Hundred Twenty Dollars and 00/100)**. All service is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimate. Wood chips are FREE and will be left upon request. Stump mulch is to remain unless otherwise stated. Minor lawn damage may occur for which Clean Cut is not responsible. Clean Cut is not responsible for damage to private utilities that are not marked by J.U.L.I.E. All local required permits are the responsibility of the homeowner.

**PAYMENT IS DUE UPON COMPLETION.**

Authorized Signature: John Schiemann Date: July 14, 2025  
 Certified Arborist (IL5248-A)

**Acceptance of Proposal:**  
 The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. A 3% finance charge may be assessed monthly if not paid within 10 days. Billing discrepancies must be resolved within the 10 days to avoid finance charges together with expenses incidental to collection, including attorney's fees.  
**PAYMENT IS DUE UPON COMPLETION.**

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

