

**Wildwood Park District
Regular Board Meeting
33325 N. Sears Boulevard, Wildwood, IL 60030
Monday, June 16th, 2025, 7:00pm
In-Person at Rule House**

Consistent with the requirements of the Illinois Compiled Statutes
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Location of the meeting: Rule House, 33325 N. Sears Boulevard, Wildwood, IL 60030

AGENDA

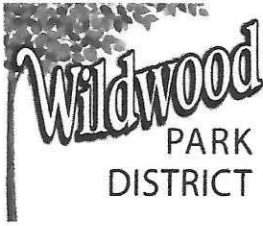
- I. Call to Order - Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda – Regular Board Meeting – Monday, June 16th, 2025**
- IV. Approval of Minutes**
 - A. Minutes of the Regular Board Meeting – Monday, May 19th, 2025**
 - B. Minutes of the FY 2025-2026 Budget and Appropriations Hearing – Monday, May 19th, 2025**
- V. Matters from the Public**
- VI. Financial Report**
- VII. WSRA**
- VIII. GLCC Report**
- IX. Valley Lake Report**
- X. Staff Reports**
 - A. Recreation/Administration**
 - I. Financial Sustainability Certificate Program Report**
 - B. Maintenance**
 - C. Marketing/Promotions**
 - D. Park Safety**
- XI. Unfinished Business**
- XII. New Business**
 - A. Triple H Mulch Blown-In Playground Mulch Service Quote for Valley South/Sunset/Willow Point**
 - B. Willow Point Park Dead Tree Removal Quotes for Review**
 - C. Old Park Entry Signs Management Discussion**
 - D. Willow Point Park Shoreline Stabilization**
- XIII. Other Business**
- XIV. Matters from the Public**
- XV. Closed Session**
 - A. Personnel 5 ILCS 120/2 (C) (1)**
- XVI. Adjournment**

The Wildwood Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847.223.7275 or email info@wildwoodparkdistrict.com.

The Board of Park Commissioners welcome public comments during all meetings.

Key rules governing participation

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.



33325 N. Sears Blvd.
Wildwood, IL 60030
Phone: 847.223.7275
Fax: 847.223.2820
www.wildwoodparkdistrict.com

TO: Board of Commissioners
CC: All Staff
FROM: Brandon Magnini, Executive Director
SUBJECT: Board Packet Attachments and Agenda Items
DATE: June 16th 2025

Good afternoon, Commissioners,

Please find below a brief explanation on the following Board attachments that correlate with the agenda items for the Monday, June 16th, 2025 Regular Board Meeting:

Valley Lake Report:

Attached you will find Maj Kowalski's volunteer lake monitoring reports thus far this season. Also attached are ILM's post-treatment reports from their first three visits and my correspondence to the residents of Valley Lake regarding the current lake conditions.

Staff Reports – Financial Sustainability Certificate Program Report

Attached is a brief overview of my experience and takeaways from the May 2025 IPRA Financial Sustainability Certificate Program I attended over three days from May 14-16 2025 in Hoffman Estates.

New Business:

A. Triple H Mulch Blown-In Playground Mulch Service Quote for Valley South/Sunset/Willow Point

Attached is a proposal from Triple H Mulch for the procurement and blow-in mulch service to refresh needed engineered wood fiber playground mulch at Valley South, Sunset, and Willow Point (small playground) Parks. Last year, we took care of Twin Lakes, Sunset, Pebble, and Willow Point (big playground) with the same service. New mulch came to Old Plank Park when we had that playground newly installed. Our playground equipment and American Society of Testing and Materials Standards have guidelines and markers on our equipment to determine at what level of mulch loss we need to add additional mulch to make any falls from equipment safer. I am recommending the approval of this service as it once again removes our staff labor time and gets the job done correctly in about 2-3 hours total.

B. Willow Point Park Dead Tree Removal Quotes for Review

Please find attached tree removal and stump grinding quotes from Rivas Tree Service, Woodys Tree Service, and Clean Cut Tree Service. I recommend approving the quote from Clean Cut Tree Service at a cost of \$1,980.00 to remove these two large, long-dead Bur Oaks off our walking path and overhanging private properties at Willow Point Park.

C. Willow Point Park Shoreline Stabilization

For the Board's reference, I have attached the submitted US Army Core of Engineers and Lake County IL shoreline stabilization/maintenance permit applications, project diagrams, and correspondence for the forthcoming Willow Point Park Shoreline Stabilization Project to hopefully be substantially completed this fall.

As always, please let me know if you have any questions, comments, or concerns.

Sincerely,

Brandon Magnini

Brandon Magnini, Executive Director

Wildwood Park District
FY 2025-2026 Budget and Appropriation Hearing
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030 In-Person
Monday May 19th, 2025, at 7:00pm

Minutes

- I. Call to Order:** The meeting was called to order at 7:02pm. The Pledge of Allegiance was recited.
- II. Roll Call:**
Present: Commissioners Anna Nelson, Becky Jante, Dan Corrigan, Matt Brueck, Doug Dietzen
Absent: None
- Park District Staff Present:** Brandon Magnini, Park Dist. Manager; Katherine Atkins, Accountant.
- III. Approval of Agenda – FY 2025-2026 Budget and Appropriation Hearing – Monday, May 19th, 2025**
Commissioner Jante entertained a motion to approve the Agenda of the FY 2025-2026 Budget and Appropriation Hearing of Monday, May 19th, 2025. So moved, Commissioner Corrigan. Seconded, Commissioner Dietzen. All in favor, motion carries.
- IV. Matters From the Public**
-Mariana Ruano was present. No public comment.
- XIV. FY 2025-2026 Budget and Appropriation Hearing**
-No further review or comments from the public
- XV. Matters from the Public**
-Mariana Ruano was present. No public comment.
- XVI. Adjournment**
President Jante entertained a motion to adjourn the FY 2025-2026 Budget and Appropriation Hearing of Monday, May 19th, 2025. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. All in favor, motion carries. Meeting adjourned at 7:15pm.

Secretary
Board of Park Commissioners

President
Board of Park Commissioners

Date

Date

**Wildwood Park District
Regular Board Meeting
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030
May 19th, 2025, at 7:15pm**

Minutes

- I. Call to Order:** The meeting was called to order at 7:16pm. The Pledge of Allegiance was waived as it had been recited at the beginning of the 7:00pm FY 2025-2026 Budget and Appropriations Hearing.
- II. Roll Call:**
Present: Commissioners Anna Nelson, Doug Dietzen, Dan Corrigan, Becky Jante, Matt Brueck
Absent: None
- Park District Staff Present:** Brandon Magnini, Executive Director, Katherine Atkins, Accountant.
- III. Approval of Agenda – Regular Board Meeting – Monday, May 19th, 2025**
A. President Jante entertained a motion to approve the Agenda of the Regular Board Meeting of Monday, May 19th, 2025, as presented. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carries.
- IV. Approval of Minutes**
A. Minutes of the Regular Board Meeting – Monday, April 14th, 2025
President Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Monday, April 14th, 2025. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carries.
- V. Matters From the Public**
Resident Mariana Ruano was present.
- VI. Financial Report**
The Financial Report was read. President Jante entertained a motion to accept the Financial Report as presented. So moved, Commissioner Corrigan. Seconded, Commissioner Dietzen. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries.
- VII. WSRA:** The next WSRA Board Meeting will be on May 28th.
- VIII. GLCC**
Director Magnini included in the Board Packet notes from the GLCC May meeting to include their agenda, April minutes, financials, and SePro test lab results from the Sonar lake treatment. Discussion. Overall observations have shown the invasive weeds are dying and the Sonar treatment is working as advertised. A brief pilot program proposal from Vytas Pabedinskas of the College of Lake County through Save our Soil LLC was included which will aim to compost the carp and seaweed that we take in over at Twin Lakes.

IX. Valley Lake Report

Director Magnini reported a few concerns coming in regarding the status of how the algae looks on the lake early in the season with multiple patches throughout the lake. ILM had treated on 5/15 and will return on 5/21 to hit the algae hard. Discussion about treatment strategy going forward.

X. Staff Reports

A. Recreation/Administration

The Recreation/Administration Report was read. Discussion.

B. Maintenance

The Maintenance Report was read. Discussion.

C. Marketing/Promotions

The Marketing/Promotions Report was read. Discussion.

D. Park Safety

The Park Safety Report was read. Discussion.

XI. Unfinished Business

A. Pebble Beach Park Shoreline Stabilization Plantings

Director Magnini reported that the shoreline plants have been planted by Troop 671 (sans the ones on backorder coming in June). Leaf mulch was purchased and added around the new plants as well. Discussion. This agenda item will be removed from future agendas unless new developments arise.

B. Tree Inventory Initiative/Proposals

Director Magnini stated that he was unable to secure an ArcGIS shared license for tree inventory software with Warren Township. Discussion was had about using the base level Google Earth file for the inventory once complete as to not have to financially commit to a higher end software renewal cost each year. President Jante entertained a motion to approve the Great Lakes Urban Forestry Tree Inventory Proposal in the amount of \$9,970.00 (\$5,355.00 in FY 2025-2026 & \$4,595.00 in FY 2026-2027) as presented. So moved, Commissioner Dietzen. Seconded, Commissioner Corrigan. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries

C. FY 2025-2026 Budget and Appropriations Ordinance for Approval

Official tentative budget and appropriation ordinance had been made public for 30 days (published in the Daily Herald, outside Rule House bulletin board, and advertised on our website and e-newsletter) prior to the Budget and Appropriation Hearing on May 19th at 7:00pm. President Jante entertained a motion to approve the FY 2025-2026 Budget and Appropriations Ordinance # 25-05-01 as presented. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries

XII. New Business

A. Swearing in of Newly Elected Commissioners

Newly re-elected Commissioners Brueck, Dietzen, and Jante formally took their Oath of Office after running and being re-elected in the April 2025 Consolidated Election cycle. Executive Director Brandon Magnini recorded their signatures and acted as witness. The rest of the Board congratulated the re-elected Commissioners on their victory.

B. Officers of the Board

President Jante entertained a motion to appoint Becky Jante as Board President, Matt Brueck as Board Vice President, Dan Corrigan as Board Treasurer. So moved, Commissioner Dietzen. Seconded,

Commissioner Corrigan. All in favor, motion carries

President Jante entertained a motion to appoint Doug Dietzen as Board GLCC liaison, Anna Nelson as Board WSRA representative, Executive Director Brandon Magnini as Board WSRA representative alternate. So moved, Commissioner Corrigan. Seconded, Commissioner Dietzen. All in favor, motion carries

President Jante entertained a motion to appoint Executive Director Brandon Magnini as Board Secretary, Park District ADA Officer, Park District FOIA Officer, Park District Open Meetings Act Officer, and Park District SAFE-T Act Officer. So moved, Commissioner Brueck. Seconded, Commissioner Dietzen. All in favor, motion carries

President Jante entertained a motion to appoint Lauterbach & Amen LLC as the Park District's auditing firm for FY 2025-2026. So moved, Commissioner Brueck. Seconded, Commissioner Dietzen. All in favor, motion carries

President Jante entertained a motion to appoint Ancel Glink as the District's Corporate Counsel for FY 2025-2026. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carries.

C. FY 2025 General Fund Budget Reallocation

President Jante entertained a motion to (within the General Fund) Reallocate \$1,000.00 from Professional Services Legal, \$2,000.00 from Professional Services Accounting, \$5,000.00 from Professional Services Other, \$3,000.00 from Board Expenses, and \$1,200.00 from Wages – Public Safety for a total of \$12,200.00 to the following: \$5,600.00 wages – Executive Director, \$5,100.00 Wages – Maintenance, \$700.00 Employer Payroll Taxes, and \$800.00 to IMRF. So moved, Commissioner Corrigan. Seconded, Commissioner Brueck. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries

D. Parks Garbage Container and Lid Replacements Purchase Approval

President Jante entertained a motion to approve an up to amount of \$1,500.00 for the purchase of three 55-gallon steel drums for park garbage can replacement along with 12 replacement lids for 55-gallon garbage drums throughout the parks as presented. So moved, Commissioner Dietzen. Seconded, Commissioner Corrigan. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries

Other Business

Accountant Kathy Atkins informed the Board that Lake County once again is making available Greenbook properties for sale consideration at a bid. Property parcels are in the wooded area adjacent to Island Avenue across from Sunset Park. The Board was not interested in pursuing anything further.

Commissioner Nelson invited the Commissioners to attend a Lake County Food Truck event to get some ideas and contact information for food trucks for Park District events/Harvest Fest. Event will be on May 23rd 12pm-9pm.

Commissioner Corrigan stated he would be out of town and will miss the June Regular Meeting.

Director Magnini reported that the swing set at Valley South Park was heavily damaged from the previous windstorm that came through with a large tree falling directly onto the equipment. Quotes are being procured for the tree removal and determinations being made on what/if the swing set needs to be replaced. Claim has been put through PDRMA for insurance purposes. Will update when more information is available.

XIV. Matters from the Public

No further Matters from the Public. Mariana Ruano was present.

XV. Closed Session

The Board did not move into Closed Session.

XVII. Adjournment

President Jante entertained a motion to adjourn the Regular Board Meeting of Monday, May 19th, 2025, at 8:17pm. So moved, Commissioner Brueck. Seconded, Commissioner Dietzen. All in favor, motion carried. Meeting adjourned at 8:17pm.

Secretary
Board of Park Commissioners

President
Board of Park Commissioners

Date:

Date:



110 Le Baron Street, Waukegan, IL 60085 | (847) 244-6662
 info@ilmenvironments.com | ilmenvironments.com

SERVICE REPORT

Site Valley Lake (Wildwood Park Dist) Date Jun 4, 2025

Service Task Description Algae Control Visit 2

Personnel CJR

Wind 4 Direction NE Air Temps 58 Sky Rain

Signs Posted No Equipment Used Spray Boat

Waterfall N/A Water Supply N/A Aeration Working

Pond # & Size	Product	Amount	Target Plant	DO (MGL)	Temp (C)	PH	Secchi (feet)	Level
Valley Lake 12	Citrine Plus, Hydrothol 191, Cide Kick II, Pondzilla Pro	4.75 gal, 96 oz, 80 oz, 2.5 gal	Filamentous Algae	11.19	21	8	6	Normal

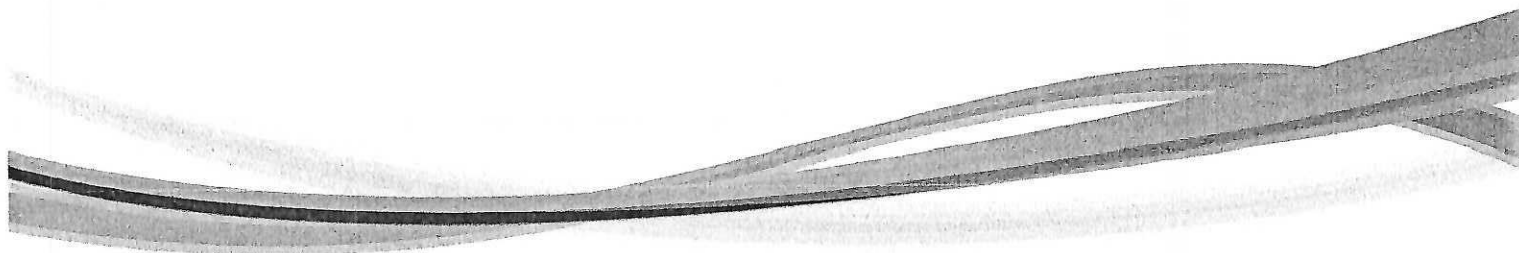
COMMENTS

The lake had roughly 20 to 25% coverage relative to the total size of the lake. However, growth was more abundant on the north/northwest side. A band of growth stretched across the lake from east shore to west shore in the mid northern section of the lake.

An aggressive algicide application was executed using the spray boat, five tank mixes were applied to ensure thorough and even distribution of product. Additional attention was paid to the beach area near the playground.

Hydrothol 191 was added to the algicide tank mix, this product also functions as an algicide. Pondzilla Pro was also added to assist in product penetration, and breakdown and decomposition of the treated algae.

Report By Chris Ryan





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SERVICE REPORT

Site Valley Lake Date May 21, 2025

Service Task Description Algae Control Visit 1

Personnel CJR, ZH

Wind 8 Direction N Air Temps 47 Sky Rain

Signs Posted No Equipment Used Spray Boat

Waterfall N/A Water Supply N/A Aeration Working

Pond # & Size	Product	Amount	Target Plant	DO (MGL)	Temp (C)	PH	Secchi (feet)	Level
Valley Lake 12	Captain XTR	2.50 gal	Filamentous Algae	6.9	15.6	8	4.5	Normal

COMMENTS

The lake looks substantially better than it did during the previous visit last week. There is less than 5% filamentous algae coverage isolated to growth around the shoreline.

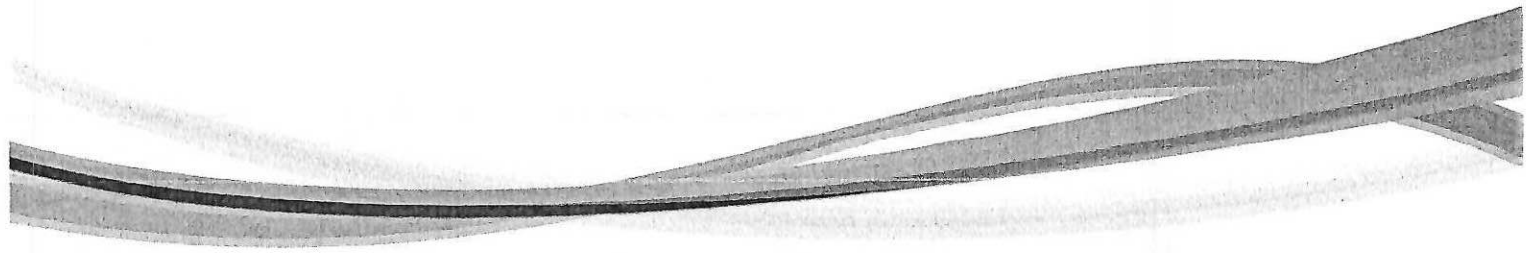
An algicide application was executed around the perimeter of the pond. Three tank mixes were applied to ensure thorough and even distribution of product.

Additional efforts were focused around the beach to maintain clean and open water for the upcoming holiday.

Milfoil pondweed fragments were seen floating throughout the lake.

Total depth at the location of the Secchi reading was 6 feet.

Report By Chris Ryan





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 info@ilmenvironments.com | ilmenvironments.com

SERVICE REPORT

Site Valley Lake May 15, 2025 Date May 15, 2025

Service Task Description Algae Control (as needed) Visit 1

Personnel CJR

Signs Posted No Equipment Used Spray Boat

Pond # & Size	Product	Amount	Target Plant	DO (MGL)	Temp (C)	PH	Secchi (feet)	Level
Valley Lake 12	Citrine Plus, Hydrothol 191	5.0 gal, 80.0 oz	Filamentous Algae	14.44	22.6	8	6	Normal

COMMENTS

The lake was roughly 20% covered in filamentous algae, spirogyra was the species of algae present.

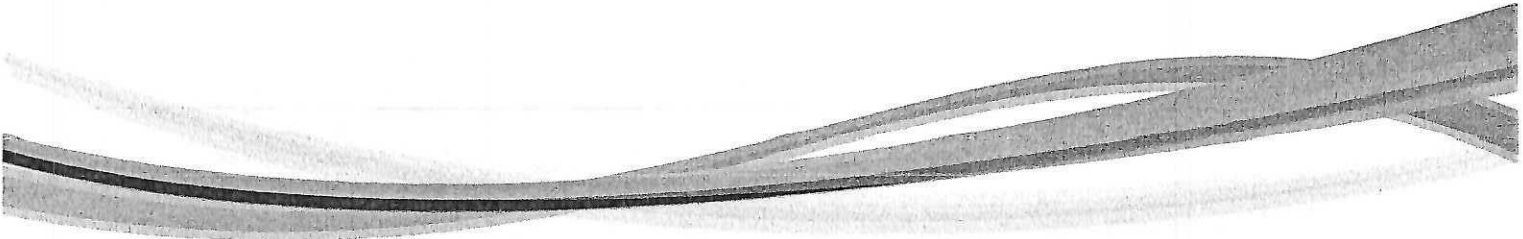
A majority of the growth was on the south end near the beach and on the opposite side of the lake in the NW corner. Algae growth was around the entire perimeter of the lake, but not to the extent that it was on either end of the lake.

An aggressive application was made around the beach area, while a modest application was made around the perimeter of the remainder of the lake. The technician did not want to treat too much algae in order to prevent a dissolved oxygen crash. The remainder of the algae will be targeted next week. During today's visit, five tank mixes were applied to ensure thorough and even distribution of product.

Milfoil was observed in the lake as was horned pondweed near the beach area. It is suggested that an aquatic herbicide application occur around the beach.

Secchi clarity was to the bottom.

Report By Chris Ryan



VOLUNTEER LAKE MONITORING PROGRAM-SECCHI MONITORING

DIRECTIONS: Anchor boat at each monitoring site. Fill out form as completely and neatly as possible.

Lake Name: Valley Date (mm/dd/yy): 05/12/25
 County: Lake Lake Code: RGZM Telephone: 224-321-6159

Please list First and Last names of ALL individuals that assisted with this monitoring trip.

Volunteer Name(s): Marian Kowalski

Site	Time 24 hr. (hh:mm)	Secchi Depth (nearest inch)	Secchi Visible		Secchi Hidden		Aquatic Plants at Site (circle one)				Color	Total Depth (nearest 1/2 ft.)	DO/Temp taken?		
			on Bottom?		by Plants?		1	2	3	4			Y	N	
1	15:27	93	Y	(N)	Y	(N)	(0)	1	2	3	4	3	9.5	(Y)	N
2	15:45	84	(Y)	N	Y	(N)	(0)	1	2	3	4	3	7.0	(Y)	N
3	15:57	72	(Y)	N	Y	(N)	(0)	1	2	3	4	3	6.0	(Y)	N
	:		Y	N	Y	N	0	1	2	3	4		.	Y	N
	:		Y	N	Y	N	0	1	2	3	4		.	Y	N
	:		Y	N	Y	N	0	1	2	3	4		.	Y	N
	:		Y	N	Y	N	0	1	2	3	4		.	Y	N

General Weather Conditions Wind Direction (out of): <u>NE</u> Amount of Rain (last 48 hrs.): <u>0</u> inches	Cloud Cover (check one) <input type="checkbox"/> Sunny <input type="checkbox"/> Partly Cloudy/Partly Sunny	Waves (check one) Overcast <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Calm/Ripple Small <input type="checkbox"/> Hazy <input type="checkbox"/> Moderate White Caps <input type="checkbox"/>
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Lake Level is: <input type="checkbox"/> "Normal" or Full Pool <input type="checkbox"/> Above normal by _____ inches <input checked="" type="checkbox"/> Below normal by <u>1.5</u> inches Gage Reading: _____ (if applicable) (gage units)	Volunteer Hours (to nearest 1/2 hour) include preparation, monitoring & paperwork time Number of Volunteers: <u>1</u> Number of Hours per Volunteer: <u>1.5</u> Total Volunteer Hours = <u>1.5</u>	Aquatic Plant Coverage (check only one) Percentage of the entire lake area containing surface and submerged aquatic plants. <input type="checkbox"/> Less than 5% <input checked="" type="checkbox"/> 5 to 25% <input type="checkbox"/> 26 to 50% <input type="checkbox"/> 51 to 70% <input type="checkbox"/> Greater than 70%
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Additional Observations (including recent weather conditions, noticeable lake changes, aquatic plants present, recreational usage, etc.) <u>a lot of Green filamentous algae - mostly on west side</u>	Lake/Watershed Management (list techniques ongoing or applied since last monitoring; include dates & details when possible) <u>Several filter socks were added to the plunge pool</u>
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Harmful Algal Bloom Watch Is a cyanobacteria (blue-green algae) bloom present? _____ Y <u>(N)</u> If Yes: a) have a Bloom Report form & photos been submitted to IEPA? _____ Y N OR b) has the bloom been reported using the bloomWatch app? _____ Y N	Aquatic Exotics: (check all suspected exotics) <input type="checkbox"/> Eurasian Watermilfoil Zebra Mussel <input type="checkbox"/> <input checked="" type="checkbox"/> Curlyleaf Pondweed Quagga Mussel <input type="checkbox"/> <input type="checkbox"/> Hydrilla Common Carp <input type="checkbox"/> <input type="checkbox"/> Brazilian Elodea Grass Carp <input checked="" type="checkbox"/> <input type="checkbox"/> Water Hyacinth Asian Carp <input type="checkbox"/> <input type="checkbox"/> Water Lettuce Round Goby <input type="checkbox"/> <input checked="" type="checkbox"/> Purple Loosestrife Rusty Crayfish <input type="checkbox"/> <input type="checkbox"/> Flowering Rush Red Swamp Crayfish <input type="checkbox"/> <input type="checkbox"/> Phragmites Starry Stonewort <input type="checkbox"/> <input type="checkbox"/> List Others: _____
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Water Quality and Chlorophyll Sampling (s = surface, b = bottom)							
(check applicable boxes)	1s	1b	2s	3s			
1 L HDPE bottle (TSS/VSS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
250 mL HDPE bottle (Alkalinity, Chloride)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
500 mL HDPE bottle w/Acid (Nutrients)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chlorophyll sample collection depth (ft.) =		n/a					
Chlorophyll sample volume filtered (mL) =		n/a					

Date Cooler Mailed: _____ RFLAs (lab sheets) are inside cooler
 Datasheet entered online? Yes No

Dissolved Oxygen / Temperature Profile - Illinois EPA Lake Monitoring

Lake Name Valley			County Name Lake			Volunteer Name(s): Marian Kowalski		
Program: Volunteer Lakes			Date: 05/12/2025			(mm:dd:yyyy)		
Barometer Reading: 731 mm Hg			Meter Brand/Model or IEPA Case/Meter #: 29					
Station Code: RGZM-1			Station Code: RGZM-2			Station Code: RGZM-3		
Time: 15:27			Time: 15:45			Time: 15:57		
Depth (feet)	DO (Round to nearest 10th)	Temp	Depth (feet)	DO (Round to nearest 10th)	Temp	Depth (feet)	DO (Round to nearest 10th)	Temp
0	12.2	21.7	0	12.5	21.2	0	13.8	21.6
1	12.4	21.3	1	12.7	21.2	1	13.9	21.7
3	12.3	20.2	3	13.0	19.9	3	13.5	20.4
5	12.5	19.5	5	14.1	19.0	5	18.9	19.4
7	12.7	18.9	6.5 7	14.3	18.8	7	5.8	16.8
8.5 9	13.4	18.7	9	.	.	9	.	.
11	.	.	11	.	.	11	.	.
13	.	.	13	.	.	13	.	.
15	.	.	15	.	.	15	.	.
17	.	.	17	.	.	17	.	.
19	.	.	19	.	.	19	.	.
21	.	.	21	.	.	21	.	.
23	.	.	23	.	.	23	.	.
25	.	.	25	.	.	25	.	.
27	.	.	27	.	.	27	.	.
29	.	.	29	.	.	29	.	.
31	.	.	31	.	.	31	.	.
33	.	.	33	.	.	33	.	.
35	.	.	35	.	.	35	.	.
37	.	.	37	.	.	37	.	.
39	.	.	39	.	.	39	.	.
41	.	.	41	.	.	41	.	.
43	.	.	43	.	.	43	.	.
45	.	.	45	.	.	45	.	.
47	.	.	47	.	.	47	.	.
49	.	.	49	.	.	49	.	.

VOLUNTEER LAKE MONITORING PROGRAM-SECCHI MONITORING

DIRECTIONS: Anchor boat at each monitoring site. Fill out form as completely and neatly as possible.

Lake Name: Valley Date (mm/dd/yy): 05/27/25
 County: Lake Lake Code: R67M Telephone: 224-321-6159
 Please list First and Last names of ALL individuals that assisted with this monitoring trip.
 Volunteer Name(s): Marian Kowalski

Site	Time 24 hr. (hh:mm)	Secchi Depth (nearest inch)	Secchi Visible		Secchi Hidden		Aquatic Plants at Site (circle one)				Color	Total Depth (nearest 1/2 ft.)	DO/Temp taken?		
			on Bottom?		by Plants?		1	2	3	4			Y	N	
1	13:32	78	Y	(N)	Y	(N)	(0)	1	2	3	4	12	9.5	(Y)	N
2	13:47	79	Y	(N)	Y	(N)	(0)	1	2	3	4	12	7.0	(Y)	N
3	13:57	72	(Y)	N	Y	(N)	(0)	1	2	3	4	12	6.0	(Y)	N
	:		Y	N	Y	N	0	1	2	3	4		.	Y	N
	:		Y	N	Y	N	0	1	2	3	4		.	Y	N
	:		Y	N	Y	N	0	1	2	3	4		.	Y	N
	:		Y	N	Y	N	0	1	2	3	4		.	Y	N

General Weather Conditions Wind Direction (out of): N
 Amount of Rain (last 48 hrs.): 0 inches
Cloud Cover (check one) Sunny Overcast Calm/Ripple Small
 Partly Cloudy/Partly Sunny Hazy Moderate White Caps

Lake Level is: "Normal" or Full Pool
 Above normal by _____ inches
 Below normal by 1 inches
 Gage Reading: _____
 (if applicable) (gage units)

Volunteer Hours (to nearest 1/2 hour)
 include preparation, monitoring & paperwork time
 Number of Volunteers: 1
 Number of Hours per Volunteer: 1.5
 Total Volunteer Hours = 1.5

Aquatic Plant Coverage (check only one)
 Percentage of the entire lake area containing surface and submerged aquatic plants.
 Less than 5%
 5 to 25%
 26 to 50%
 51 to 70%
 Greater than 70%

Additional Observations (including recent weather conditions, noticeable lake changes, aquatic plants present, recreational usage, etc.)
Green filamentous algae all over lake
Valley S. Beach is open

Lake/Watershed Management (list techniques ongoing or applied since last monitoring; include dates & details when possible)
lake was treated 5-15-25 & 5-21-25 with Cutrine Plus

Harmful Algal Bloom Watch
 Is a cyanobacteria (blue-green algae) bloom present? Y (N)
 If Yes: a) have a Bloom Report form & photos been submitted to EPA? Y N
 OR b) has the bloom been reported using the bloomWatch app? Y N

Water Quality and Chlorophyll Sampling (s = surface, b = bottom)
 (check applicable boxes)

	1s	1b	2s	3s				
1 L HDPE bottle (TSS/VSS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
250 mL HDPE bottle (Alkalinity, Chloride)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
500 mL HDPE bottle w/Acid (Nutrients)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chlorophyll sample collection depth (ft.) =	n/a							
Chlorophyll sample volume filtered (mL) =	n/a							

Date Cooler Mailed: _____ RFLAs (lab sheets) are inside cooler
 Datasheet entered online? Yes No

Aquatic Exotics: (check all suspected exotics)

<input type="checkbox"/> Eurasian Watermilfoil	Zebra Mussel <input type="checkbox"/>
<input checked="" type="checkbox"/> Curlyleaf Pondweed	Quagga Mussel <input type="checkbox"/>
<input type="checkbox"/> Hydrilla	Common Carp <input type="checkbox"/>
<input type="checkbox"/> Brazilian Elodea	Grass Carp <input checked="" type="checkbox"/>
<input type="checkbox"/> Water Hyacinth	Asian Carp <input type="checkbox"/>
<input type="checkbox"/> Water Lettuce	Round Goby <input type="checkbox"/>
<input checked="" type="checkbox"/> Purple Loosestrife	Rusty Crayfish <input type="checkbox"/>
<input type="checkbox"/> Flowering Rush	Red Swamp Crayfish <input type="checkbox"/>
<input type="checkbox"/> Phragmites	Starry Stonewort <input type="checkbox"/>
<input type="checkbox"/> List Others:	

Dissolved Oxygen / Temperature Profile - Illinois EPA Lake Monitoring

Lake Name Valley	County Name Volunteer	Lake Name(s): Marian Kowalski
Program: Volunteer Lakes		Date: 05/27/2025 <small>(mm:dd:yyyy)</small>
Barometer Reading: 736 mm Hg		Meter Brand/Model or IEPA Case/Meter #: 29

Station Code: RGZM-1	Station Code: RGZM-2	Station Code: RGZM-3
Time: 13:32	Time: 13:47	Time: 13:57

Depth (feet)	DO <small>(Round to nearest 10th)</small>	Temp	Depth (feet)	DO <small>(Round to nearest 10th)</small>	Temp	Depth (feet)	DO <small>(Round to nearest 10th)</small>	Temp
0	10.1	19.0	0	10.2	18.9	0	10.8	19.1
1	10.1	19.0	1	10.2	19.0	1	10.9	19.1
3	10.0	18.9	3	10.2	19.0	3	10.8	19.1
5	10.0	18.8	5	10.3	18.9	5	11.0	19.1
7	9.7	18.5	6.57	10.6	18.9	7	9.8	18.8
8.59	9.4	18.4	9	.	.	9	.	.
11	.	.	11	.	.	11	.	.
13	.	.	13	.	.	13	.	.
15	.	.	15	.	.	15	.	.
17	.	.	17	.	.	17	.	.
19	.	.	19	.	.	19	.	.
21	.	.	21	.	.	21	.	.
23	.	.	23	.	.	23	.	.
25	.	.	25	.	.	25	.	.
27	.	.	27	.	.	27	.	.
29	.	.	29	.	.	29	.	.
31	.	.	31	.	.	31	.	.
33	.	.	33	.	.	33	.	.
35	.	.	35	.	.	35	.	.
37	.	.	37	.	.	37	.	.
39	.	.	39	.	.	39	.	.
41	.	.	41	.	.	41	.	.
43	.	.	43	.	.	43	.	.
45	.	.	45	.	.	45	.	.
47	.	.	47	.	.	47	.	.
49	.	.	49	.	.	49	.	.

VOLUNTEER LAKE MONITORING PROGRAM-SECCHI MONITORING

DIRECTIONS: Anchor boat at each monitoring site. Fill out form as completely and neatly as possible.

Lake Name: Valley Date (mm/dd/yy): 06-08-25
 County: Lake Lake Code: R67M Telephone: 224-321-6159
 Please list First and Last names of ALL individuals that assisted with this monitoring trip.

Volunteer Name(s): Marian Kowalski

Site	Time 24 hr. (hh:mm)	Secchi Depth (nearest inch)	Secchi Visible		Secchi Hidden		Aquatic Plants at Site (circle one)				Color	Total Depth (nearest 1/2 ft.)	DO/Temp taken?		
			on Bottom?		by Plants?		1	2	3	4			Y	N	
1	11:47	81	Y	(N)	Y	(N)	(0)	1	2	3	4	13	8.5	(Y)	N
2	12:14	74	Y	(N)	Y	(N)	(0)	1	2	3	4	13	7.0	(Y)	N
3	12:26	72	(Y)	N	Y	(N)	(0)	1	2	3	4		6.0	(Y)	N
	:		Y	N	Y	N	0	1	2	3	4		.	Y	N
	:		Y	N	Y	N	0	1	2	3	4		.	Y	N
	:		Y	N	Y	N	0	1	2	3	4		.	Y	N
	:		Y	N	Y	N	0	1	2	3	4		.	Y	N

General Weather Conditions Wind Direction (out of): <u>S</u> Amount of Rain (last 48 hrs.): <u>0</u> inches		Cloud Cover (check one) <input checked="" type="checkbox"/> Sunny <input type="checkbox"/> Partly Cloudy/Partly Sunny		Waves (check one) Overcast <input type="checkbox"/> Calm/Ripple <input type="checkbox"/> Small <input checked="" type="checkbox"/> Hazy <input type="checkbox"/> Moderate <input type="checkbox"/> White Caps <input type="checkbox"/>	
Lake Level is: <input checked="" type="checkbox"/> "Normal" or Full Pool <input type="checkbox"/> Above normal by _____ inches <input type="checkbox"/> Below normal by _____ inches		Volunteer Hours (to nearest 1/2 hour) include preparation, monitoring & paperwork time Number of Volunteers: <u>1</u> Number of Hours per Volunteer: <u>1.5</u> Total Volunteer Hours: <u>1.5</u>		Aquatic Plant Coverage (check only one) Percentage of the entire lake area containing surface and submerged aquatic plants. <input type="checkbox"/> Less than 5% <input checked="" type="checkbox"/> 5 to 25% <input type="checkbox"/> 26 to 50% <input type="checkbox"/> 51 to 70% <input type="checkbox"/> Greater than 70%	
Additional Observations (including recent weather conditions, noticeable lake changes, aquatic plants present, recreational usage, etc.) <u>Green filamentous algae all over</u>			Lake/Watershed Management (list techniques ongoing or applied since last monitoring; include dates & details when possible) <u>lake was treated last week again</u>		

Harmful Algal Bloom Watch Is a cyanobacteria (blue-green algae) bloom present? Y <u>(N)</u> If Yes: a) have a Bloom Report form & photos been submitted to IEPA? Y N OR b) has the bloom been reported using the bloomWatch app? Y N						Aquatic Exotics: (check all suspected exotics) <input type="checkbox"/> Eurasian Watermilfoil Zebra Mussel <input type="checkbox"/> <input checked="" type="checkbox"/> Curlyleaf Pondweed Quagga Mussel <input type="checkbox"/> <input type="checkbox"/> Hydrilla Common Carp <input type="checkbox"/> <input type="checkbox"/> Brazilian Elodea Grass Carp <input checked="" type="checkbox"/> <input type="checkbox"/> Water Hyacinth Asian Carp <input type="checkbox"/> <input type="checkbox"/> Water Lettuce Round Goby <input type="checkbox"/> <input checked="" type="checkbox"/> Purple Loosestrife Rusty Crayfish <input type="checkbox"/> <input type="checkbox"/> Flowering Rush Red Swamp Crayfish <input type="checkbox"/> <input type="checkbox"/> Phragmites Starry Stonewort <input type="checkbox"/> <input type="checkbox"/> List Others:					
Water Quality and Chlorophyll Sampling (s = surface, b = bottom) (check applicable boxes)											
1 L HDPE bottle (TSS/VSS)	1s	1b	2s	3s							
250 mL HDPE bottle (Alkalinity, Chloride)											
500 mL HDPE bottle w/Acid (Nutrients)											
Chlorophyll sample collection depth (ft.) =		n/a									
Chlorophyll sample volume filtered (mL) =		n/a									
Date Cooler Mailed: <input type="checkbox"/> RFLAs (lab sheets) are inside cooler						Datasheet entered online? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>					

Dissolved Oxygen / Temperature Profile - Illinois EPA Lake Monitoring

Lake Name Valley	County Name Volunteer	Lake Name(s): Marian Kowalski
Program: Volunteer Lakes	Date: 06/08/2025 <small>(mm:dd:yyyy)</small>	Meter Brand/Model or IEPA Case/Meter #: 29
Barometer Reading: 726 mm Hg		

Station Code: RGZM-1	Station Code: RGZM-2	Station Code: RGZM-3
Time: 11:47	Time: 12:14	Time: 12:26

Depth (feet)	DO (Round to nearest 10th)	Temp	Depth (feet)	DO (Round to nearest 10th)	Temp	Depth (feet)	DO (Round to nearest 10th)	Temp
0	10.0	23.6	0	9.7	23.6	0	9.7	23.6
1	10.1	23.5	1	9.7	23.4	1	9.7	23.5
3	10.1	23.4	3	10.0	23.2	3	11.4	22.9
5	10.1	23.3	5	10.2	22.7	5	10.8	22.8
7	11.3	22.8	6.7	10.3	22.6	7	9.5	22.8
8.9	12.5	22.5	9	.	.	9	.	.
11	.	.	11	.	.	11	.	.
13	.	.	13	.	.	13	.	.
15	.	.	15	.	.	15	.	.
17	.	.	17	.	.	17	.	.
19	.	.	19	.	.	19	.	.
21	.	.	21	.	.	21	.	.
23	.	.	23	.	.	23	.	.
25	.	.	25	.	.	25	.	.
27	.	.	27	.	.	27	.	.
29	.	.	29	.	.	29	.	.
31	.	.	31	.	.	31	.	.
33	.	.	33	.	.	33	.	.
35	.	.	35	.	.	35	.	.
37	.	.	37	.	.	37	.	.
39	.	.	39	.	.	39	.	.
41	.	.	41	.	.	41	.	.
43	.	.	43	.	.	43	.	.
45	.	.	45	.	.	45	.	.
47	.	.	47	.	.	47	.	.
49	.	.	49	.	.	49	.	.

Brandon Magnini

Wednesday, June 11, 2025 at 16:00:24 Central Daylight Time

Subject: Re: Valley Lake updates Week of June 9th 2025
Date: Monday, June 9, 2025 at 8:23:29 PM Central Daylight Time
From:
To: Brandon Magnini
Attachments: image001.jpg

Brandon -

Thank you. I appreciate your email and how your first paragraph acknowledgement of frustration. Well done!

On Monday, June 9, 2025 at 06:16:54 PM CDT, Brandon Magnini <bmagnini@wildwoodparkdistrict.com> wrote:

Good evening, Valley Lake Residents,

Please find attached ILM's treatment report and details from Wednesday, June 4th, 2025. As a reminder, treatments are scheduled on a bi-weekly basis typically on Wednesdays. The Park District is aware of how poor the lake has looked much of the season thus far and share your justified frustrations. We are working through the issues with ILM, reiterating our expectations for treatment, and aim to solve these persistent algae problems.

The Park District has requested that ILM treat on June 18th (their next scheduled treatment date) with a targeted Copper Sulfate mix that 1) targets snails that can cause swimmer's itch and 2) target much of the remaining algae that keeps coming up alongside the material that is already dead. On a yearly basis, the Park District has made sure that two Copper Sulfate treatments can take place during the season regardless of vendor. The lake has responded well to the Copper Sulfate treatments in the past and provided longer control than just smaller treatments/doses of various algaecides.

I also wanted to provide an update on the damaged swing set at the Valley South Playground. After going through the insurance process and removing the fallen tree; our playground manufacturer has indicated the brand-new swing set that is to be installed (will remain the same TAN color scheme of the old posts) should be here in roughly 2 weeks for removal of the old set and install of the new!

Please do not hesitate to reach out to myself, our Staff, or Board of Commissioners should you have further questions or wish to discuss in greater detail.

Sincerely,

Brandon Magnini

Brandon Magnini

Executive Director

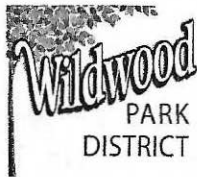
Wildwood Park District

33325 N. Sears Boulevard Wildwood, IL 60030

www.wildwoodparkdistrict.com

bmagnini@wildwoodparkdistrict.com

847.223.7275



Wildwood Park District
Recreation/Administration Report
June 2025

1. Routine administrative tasks such as sorting through bills, payroll, depositing funds, PDRMA reporting requirements and safety coordinator updates, meeting with Treasurer Corrigan for bi-weekly financials, and assisting Kathy with various administrative tasks, and associated reports.
2. Assisted Kathy and Lauterbach and Amen with Audit tasks and compliance checks during on-site fieldwork first week of June.
3. Website management and board duties.
4. Oversight of Office Staff pavilion/room rental bookings, parking stickers, and boat key sales.
5. Oversight of Office Staff camp/swim/summer program registrations, request for inclusion needs, and scholarship requests.
6. Executed tree inventory contract with Great Lakes Urban Forestry. Timeline is TBD for execution, looking like late summer for Phase I.
7. Published approved FY 2025-2026 Budget and Appropriations Ordinance and sent to Lake County Clerk for adoption.
8. Continuing to work with Maintenance Lead Dykes on a daily basis for current and future project planning and execution.
9. Communication with ILM to coordinate Valley Lake treatments and status updates/strategy.
10. Continued execution of Pebble Beach Park shoreline planting project with the addition of dark brown leaf mulch around all new plantings. Waiting for backorder of certain species of plants to come in June to plant along with the still-growing aquatic plants (planted directly in the water) that we are growing at the Maintenance Shop.
11. Submitted permit application paperwork/site plans and paid Lake County permit for planned Willow Point Park Shoreline Stabilization Project this fall. Warren Township Highway Department has formally approved the Right of Way Permit for this project already.
12. Coordinating with Warren Township Highway Department on planned Sunset trailer parking paving to take place mid-summer.
13. Human resources tasks such as staff outreach and working with Park Safety Coordinator Rob Cambrany on last minute interviews and staffing needs.
14. Conducted All-Camp Staff Training on 6/4. Agenda topics included sexual harassment training mandated by the State, bloodborne pathogens, going over the Safety Manual, various Staff Manuals, execution of our mock Emergency Action Plans, fire extinguisher safety training, handing out uniforms, putting together Staff schedules, and much more.
15. Various HR tasks related to camp including assigning keys and alarm codes, wage forms, new hiring/tax paperwork, etc.
16. Attended required Food Handler Safety Training for Temporary Events at Lake County Central Permit Facility on 6/3. This is required to receive our permit to serve food at our events and have other vendors serve food at our events.
17. Ran department head monthly Staff Safety Meeting on 6/11. Various safety suggestions included putting up signage in the parks indicating that motorized (and electric) recreational vehicles are prohibited (to augment what is already in our Ordinance). Other topics included playground and building inspections and findings, PDRMA Loss Control Review and incentive goals, and park grounds inspections.
18. Execution of 5/31 GLCC Carp Fishing Derby event. We had 40+ people participate with 24 carp caught. Pizzeria DeVille was onsite to sell their food.
19. Execution of 6/4 Movie in the Park – Mufasa event. Event was very well attended and the Pizzeria DeVille truck made over 60 orders while Harbor Brewing did very well themselves.

**Wildwood Park District
Recreation/Administration Report**

June 2025

- Awaiting checks from both vendors for WPD 10% cut. Tropical Chill Ice Cream Truck was also on hand. In addition, we had a bounce house up and the WPD concessions made \$109.05 off of candy/popcorn/soda/chips.
20. First Summer Concert is slated for Thursday the 12th of June at Rule Park. Always Young will be performing. Pizzeria DeVille, Harbor Brewing, and Tropical Chill Ice Cream will again be onsite.
21. Ran contractual CPR instructional programs for our residents on 5/17 and 5/24. We had 4 individuals enrolled in each class.
22. Blues Soiree concert at Willow Point scheduled for 6/20 at 6pm. We will have a Colombian food truck vendor onsite to sell their offerings.
23. All-Staff CPR training (for staff only) took place on 5/20.
24. Assisted with end of year preschool graduation and tasks.
25. Dropped off appreciation lunch for the Staff at Warren Township Highway Department for all they do for WPD. In total lunch from Jimmy Johns serving 24 people was purchased and delivered by myself directly.
26. Continued ongoing prep for summer programs and events. Sponsorship outreach.
27. General ongoing prep for Harvest Fest including securing logistics, marketing, vendors, sponsors, and more. Will likely attend Lake County Farm Bureau meeting to discuss tractor rides and barrel train ride setup. Harvest Fest Committee Meetings.
28. Continued outline planning for future Strategic Planning Process. Again, reached out to Residents about new focus groups covering the following:

- Parks Maintenance (Lake Water Quality/Drainage and Tree Management)
- Comprehensive Capital Plan (Playgrounds, Park Greenspaces, Facilities)
- ADA Accessibility and Inclusion
- Park Safety (Safety and Security)
- Events and Core Programming
- Communication and Transparency
- Board of Commissioners and District Leadership

So far, we have had four respondents asking to be a part of these groups. Will coordinate dates/times when additional respondents have committed. Will advertise at summer events.

29. Continued to work on Valley Lake Management Plan.
30. Registered for 2025 IPRA Professional Development School (my second year – I will graduate and receive certificate) taking place November 9th-11th in Galena. As an update from last month's report, I have received the \$500.00 professional scholarship award and WPD will be reimbursed \$500 of the total \$1000 after I complete the school and send in my post-event testimonial.
31. Attended free virtual IPRA Parks and Natural Resources zoom webinar on 6/11 to network and gain insight and discussion points on current issues my colleagues and peers face in dealing with parks and facilities.
32. Working with PDRMA through insurance process to replace damaged swing set at Valley South Park. Tree had been removed by Clean Cut, and NuToys/LSI will contract out Ostrander Landscaping to remove the old swing set and replace it with the new one. Swing set will have same design as before with tan colored posts/beams, and brand new belt/toddler bucket swings and chains. After paying the \$1,000.00 deductible, PDRMA will cover the rest of the roughly \$8,000.00 it would cost to complete this restoration.
33. Continued work on a playground replacement schedule plan (as part of Strategic Plan process).

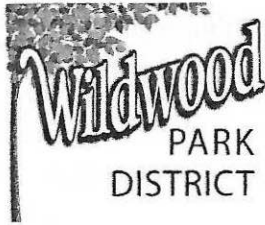
Wildwood Park District
Recreation/Administration Report

June 2025

June 2025

- 34. Continued research/work on beginning of ADA Transition Plan (as part of Strategic Plan process).
- 35. Raised and lowered flagpoles accordingly for Memorial Day.

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33325 N. Sears Blvd.
Wildwood, IL 60030
Phone: 847.223.7275
Fax: 847.223.2820

www.wildwoodparkdistrict.com

TO: Board of Commissioners
CC: All Staff
FROM: Brandon Magnini, Executive Director
SUBJECT: 2025 IPRA/IAPD Financial Sustainability Certificate Program Recap
DATE: June 12th, 2025

Good afternoon, Commissioners,

Please find the following brief summary points of the 2025 IPRA Financial Sustainability Certificate Program I attended May 14th-16th at the Hoffman Estates Park District. This program was put on by Jamie Sabbach, President and Principal of 110% Inc. 110% Inc. is a team of former and current park professionals that provide consulting services for financial management, efficiency, education, and strategy for professional parks and recreation agencies throughout the country.

I have provided the Board via email the comprehensive 355 slide deck presentation that guided our 3-day certificate program and hits on all the major discussion topics we covered.

Pre-Program Assignment:

Before attending the program, I was asked to prepare the following:

Identify three (3) services

- Identify three services (activity, course, class, event, rental, etc.) offered by your organization that you believe should be evaluated for effectiveness.
- Identify each services current cost recovery performance (if possible).
- Identify each services competitive position in the market. This includes understanding conditions like participation trends and quality of service delivery (staff and facility levels of services).
- Identify other providers in your organization's service area (the distance someone will travel to use or participate in services) that provide similar and/or like services to the services you selected.

The three services that I chose were the Family Campout, Summer Concert Series, and Preschool. Discussions were had with colleagues about how the WPD is attempting to achieve stronger cost recovery on free (to the attendee) events like the concert series with revenue splits from our food vendors and an aggressive campaign to secure sponsor dollars and in-kind services. The Family Campout is a fee-driven program and the focus here was to discuss how to price the offering (individual fee v. family/per tent fee). With the minimal costs of making the food and some miscellaneous supplies, the program current either breaks even or makes a small profit. Preschool (especially with staff wages, payroll taxes, etc.) has been more difficult to break even with enrollment numbers fluctuating per year. We have made attempts to keep other direct costs like program supplies down and had included a steep price increase in this upcoming fall's semester per month.

Outside of the group and discussion work (which involved several mock pricing strategies for mock programs), much of the program involved lecture with a lively back and forth discussion/Q and A from the audience to the instructor.

Some of the major points we hit on were the following:

- Origins of parks and recreation and what it has morphed into (good and bad)
- Are we doing too much in providing certain services that should be handled by other community organizations/governments/non-profits?
- Cost Recovery Principles and which programs/events traditionally have been subsidized by taxpayers and other strategies to reduce reliance on tax dollars for subsidizing certain programs/events. Create subsidization and cost recovery strategy and identify which programs should bear that tax burden community v. individualized needs.
- Financial state of US, IL, National Parks, and major debt and deficit issues at all levels of government.
- Bridging ethics and economics
- Mission creep and the ever desire to expand facilities/services/equipment v. benefit to taxpayer.
- Partnerships: ensuring your agency has equal buy-in on both sides of partnerships as otherwise can be financial burden and create labor/staff time inefficiencies.
- Case studies on issues of deferred maintenance at the National Park level and mid-level cities in CA and PA (in the billions). This was framed as these entities in the past had not used dollars wisely to keep up on preventative and routine maintenance thus causing larger issues and costlier repairs years down the road. This topic especially hit home for WPD as much of our last several years of operating budgets in the general fund and our capital expenditures/outlay has direct been focused on years of neglect and catching up on deferred maintenance.
- Growth and the Common Good paradox. You can either have a high level of services and stabilized taxes/fees, Add more services and high level of those services, or Add services and stabilize tax fees, but you cannot have all 3.
- A breakdown of understanding your property tax bill and strategies to explain/educate to the populace of what park agencies really are able to use tax dollar wise in comparison to other government entities.
- Evaluating park and facility infrastructure investments ROI and life cycle of that improvement. Sometimes when we don't say NO to a project and there is no ROI, then we run the risk of overextending our resources and: taxpayers are asked to pay more, the agency goes further into debt, and/or levels of service are impacted.
- Understanding your agency's position in the market with competition, SWOT analysis, and areas for growth. More Districts are operating as businesses in recent years with less of an appetite of taxpayers to foot more of the bill (i.e. referendums) and many agencies are now self-sustaining from user fees/program fees for their Recreation Funds.
- Refreshers on key economic and accounting principles such as:
 - Cash v. accrual accounting
 - Traditional v. zero-based budgeting and the pros and cons of both
 - Inflation, price-elasticity in the sense of changing program and service fees respective to market forces
 - Law of supply and demand
 - Depreciation on equipment and facilities
 - Opportunity Costs
 - Direct v. Fixed Costs
 - Bonds/Grants
 - Sources of alternative revenues

This was an incredibly beneficial program for myself to develop professionally and will also greatly benefit WPD and our team in the decisions that we make at the Staff level. We also hope that the Board will adopt these principles (or continue to adhere to them) for the big picture. As always, please let me know if you have any questions or comments.

Sincerely,

Brandon Magnini

Brandon Magnini
Executive Director



FINANCIAL SUSTAINABILITY

CERTIFICATE PROGRAM

Powered by 110%

Together,
let's strengthen
business and
financial acumen in
local government.



FSCP POWERED BY 110% (www.110percent.net)

Pre Program Assignment

In preparation of your participation in the *Financial Sustainability Certificate Program*, it will be helpful for you to locate and have the following information and data on hand to assist you with program activities. We will review each of these in depth prior to associated group work. **NOTE:** This is not a requirement but can provide you with a head start.

Locate resources that identify your organization's revenue sources

- Identify and have access to resources (website, annual budget reports, etc.) that can assist you with understanding the revenue sources your organization relies on and to what degree.

Identify three (3) services

- Identify three services (activity, course, class, event, rental, etc.) offered by your organization that you believe should be evaluated for effectiveness.
- Identify each service's current cost recovery performance (if possible).
- Identify each services competitive position in the market. This includes understanding conditions like participation trends and quality of service delivery (staff and facility levels of services).
- Identify other providers in your organization's service area (the distance someone will travel to use or participate in services) that provide similar and/or like services to the services you selected. How many are there? What is their reach? Their size and scope? Their level of service?



FINANCIAL
SUSTAINABILITY
CERTIFICATE PROGRAM

The Financial Sustainability Certificate Program is a service of 110% Inc.

Wildwood Park District

Maintenance Report

June 2025

1. Ongoing park garbage control and maintenance/Mutt Mitts replacements.
2. Routine maintenance and upkeep of equipment.
3. Clean Rule bathrooms, community rooms, and office spaces as needed - re-stock paper towels and soap. Mop floors as needed. Executing standardized washroom cleaning checklist.
4. Daily raking and cleaning of all four beaches. Removal of seaweed/growth at all beaches and boat ramps.
5. In preparation of special events and camps, Staff edged out, pulled weeds, weed whipped, and shaped up all landscape areas in and around Rule Park. Leftover dark brown leaf mulch from the Pebble plant shoreline project was used to mulch over everything at Rule. Areas landscaped include around the Cottage, Rule House, side planter with the little library, front archway planter, islands down in the "bowl", butterfly garden, and some work on the middle parking lot planter. Re-edged out young tree bases and mulched over. Thank you to Commissioner Jante for going out and getting flower arrangements that she planted in the Rule House deck entry planters.
6. Added mulch and landscaped out planted areas around Willow Point including the memorial flagpole.
7. Removed rotted post and little library from Rule and replaced the post with a new one. Repainted entire little library structure and returned it to its rightful place.
8. Entertaining plans with Lions Club of installing new little library at Old Plank Park.
9. Deep clean of Rule House inside and out before Camp began. Windows washed, baseboard registers cleaned and touched up, power washed exterior of buildings, rugs and runners power washed and dried, floors polished, vents removed and cleaned, ceilings touched up, baseboard trim touched up, and all surfaces wiped down. Fixing downspout elbow that is clogged on Rule House near playground.
10. Mowing schedule is right on target and continues on without a hitch.
11. Work orders scheduled to trim up and mulch bushes around all large park entry signs.
12. Valley Lake aerator pump house roof removed and replaced in-house. Scheduled quarterly treatment with our pest company to spray for carpenter ants and set up bait stations for mice around structure.
13. Executed internal spring Maintenance Staff safety training. Topics covered included ladder safety, State mandated sexual harassment training, proper tool and fuel usage, housekeeping, inspection/work order paperwork procedures, and PPE.
14. Park, playground, building inspections - corrective actions as needed.
15. Put out buoys at all four beaches and in the channel areas on Gages Lake.
16. Built buoy bases and bolts for new buoys at Valley South Beach.
17. Replaced two of the four beach life preserver buoy rings at Valley South Beach and Pebble Beach due to previous damage. All life preservers were affixed with permanent Park District name using the Cricut tool.
18. Beach closed signs removed or boarded up for the season.
19. Recharged and reinstalled the emergency 911 phones at all four beaches.
20. McHenry piers installed the temporary piers at Sunset Friday of Memorial Day week. They returned a few weeks later to reinstall the end piece (that has the corner bumpers)

Wildwood Park District

Maintenance Report

June 2025

21. Metal post holding the padlock for the Sunset Boat Ramp gate was replaced with reinforced steel bar and internal fasteners to avoid tampering. New asphalt patch added to the ground. Post painted green to solidify the post solid into the ground. Post painted green to match the gate color.
22. Will be repainting and touching up accessible boat ramp platform at Sunset with marine grade paint.
23. Power washed Rule and Sunset playgrounds. Removed shoe streaks from the slides. Will power wash Willow Point and Twin Lakes when the schedule allows and Valley South after new playground mulch is added this summer.
24. Looking into adding beach sand to Willow Point Beach later this summer.
25. Assisted with prep of Pebble Shoreline planting project with the spreading of leaf mulch. Will come back later in June to add the plants that were on backorder and the ones that had to grow and mature over at the Shop. Twice a week watering of the new shoreline plants takes roughly 4-5 hours each day with 400 gallons of water used (filling up our water tank 4 times which takes 13 minutes each). 13 minutes x 4 tank fills = 52 minutes total. Thankfully, it has been raining heavily somewhat consistently over the past few weeks, so we have avoided having to do this twice a week majority of the weeks during growing season.
26. Removed remainder of erosion straw cover from Old Plank and Rule. Grass has regrown nicely in both parks and has filled in.
27. Cleanup of tables, garbage cans, grills, and surfaces before and after each pavilion rental on the weekends.
28. Assisted with cleanup of pavilion before and after Carp Derby on 5/31.
29. Assisted with setup and takedown of bounce house for Movie in the Park on 6/4.
30. With power washer hose extender will return to Pebble Boat Ramp to continue removing the silt off the surface deeper into the ramp.
31. Purchased flagstone and framing decorative brick from Lesters Material to install fishing platform along shoreline at Pebble as part of Shoreline Stabilization Project.
32. Working around logistics and nuisance concerns with the carp composting project near the neighbors by the Maintenance Facility. Our CLC composting volunteer Vytas will be moving the compost bags (possibly with our Maintenance Staff assistance) to a newly cleared out area on the south end of Twin Lakes Park deeper into the treeline (away from the walking path and any homes). This will allow us discreet space to expand the project in coming years to include the seaweed. IDNR came out to electroshock on the Tuesday after the Carp Derby, bringing in about 300 carp.
33. Weekly or bi-weekly clearing of Valley North outflow drain structure.
34. Removed small dead tree and stump from Valley South Park near playground in-house.
35. Removed old piece of rotted plywood (placeholder for old disposed of sign) that was still affixed over the top of the new fishing rules signs at Valley North Park.
36. Newly refurbished picnic table brought back to Valley North Park.
37. Newly refurbished wooden sitting bench anchored down in new location overseeing plunge pool and the lake at Valley South (off of Mill Road side).

Wildwood Park District

Maintenance Report

June 2025

38. Weekly or bi-weekly inspection of Valley South plunge pool. Removed sections of dead plant life around rip rap dam in accordance with maintenance plan. Will carefully trim up plantings before they get out of control.
39. Continuing work on 2025 Work Order System and project projections.
40. Four pin oak trees from the Lions Club planted and mulched with tree diaper installed. One at Rule, one at Boulder, and two at Old Plank.
41. Clean Cut removing two large dead Bur Oaks alongside Willow Point Park walking path near Rule Ct. and Woodland Terrace entrances.
42. Donated tree planted with a plaque at Valley North Park. Installed by nursery.
43. Service Sanitation moved Willow Point porta-potty closer to Rule Ct. and out of view of neighbors backyards looking towards the beach/park.
44. Continued shoreline brush trimming around the ponds at Twin Lakes Park.
45. Director Magnini had Zoom call with PDRMA Risk Management Consultant to update them on WPD Risk Management Loss Control Goals/SMART Goal for 2025 with conducting a Jobs Hazard Analysis by the end of the year for all Staff positions.
46. Maintenance Supervisor Dykes conducted part-time staff yearly performance reviews internally.
47. Assisted with hanging of Summer Concert series banners at Rule, Pebble, Willow Point, Sunset, and Twin Lakes.
48. Housekeeping of loose materials and old wood around grounds of Twin Lakes Park near facilities. Disposing of unneeded materials and clutter outside.
49. Trimming up brush along park/neighbor fence lines at Twin Lakes Park.
50. Prepping for in-house oil change on the Mule in the next week.
51. Will get to touching up bench and table legs with black paint in the remaining parks for those that need it if we get any free time – lower priority.

Marketing Board Report June 2025

Website

- Routine Maintenance- keeping website up to date with current announcements, events, news, and programs, as well as removing old content.
- Updates
 - Continued updating of Harvest Fest page:
 - Confirmed and paid vendors.
 - Alyssa Sanchez Photography logo.
 - Removed past May and June Special Events and Programs.
 - Added all upcoming June events and programs.
- Metrics (last 30 days)
 - Sessions: a session is the browsing session of a single user to our website
 - 1,878- up 10% from previous 30 days.
 - Pageviews: a view of a page on our site that is being tracked by the Analytics tracking code.
 - 3,460 – up 8% from previous 30 days
 - Average Session Duration: total duration of all sessions, in seconds
 - 41 sec – up 9% from previous 30 days
 - New vs Returning Visitors
 - New- 94%, Returning- 6%
 - Device Breakdown
 - Desktop- 38%, Tablet- 2%, Mobile- 60%
 - Top Referrals: the top websites that send your website traffic, known as referral traffic.
 - 1. Facebook
 - 2. MailChimp (WPD E-Newsletter)
 - 3. Yahoo! Search Engine
 - 4. Bringfido.com
 - Top Pages
 - 1. Home
 - 2. Parks & Facilities
 - 3. Special Events
 - 4. Summer Camps
 - 5. Program Guide
 - 6. Parking, Boating, & Safety
 - 7. Registration
 - 8. Pavilion & Room Rentals
 - 9. Summer Concert Series
 - 10. Employment Opportunities

Social Media

- Routine Maintenance- checking social media pages daily for comments, messages, etc. and responding accordingly.

- Posting weekly to drive program registration, event attendance, engagement, follows, and to remain visible in people's newsfeeds.

- GLCC re-introduction post and promoted their board meeting.

- Valley South Park closed due to fallen tree.

- Promoted Summer Concert Series.

- Promoted Child CPR and First Aid class.

- Memorial Day office closed post.

- Preschool graduation post.

- Beaches open for the season post.

- Promoted Carp Fishing Derby.

- Promoted remaining Summer Camp availability.

- Promoted Movie in the Park.

- Promoted first Summer Concert featuring Always Young.

- Analytics

- Facebook

- Total page followers: 2,063- up 26 followers in last 28 days

- Total Views- The number of times your content was played or displayed.

- 40,540- down 14.7% from previous 28 days.

- Post Reach- The number of people who saw any of our posts at least once.

- 7,729- down 2.1% from previous 28 days.

- Content Interactions- the number of likes or reactions, saves, comments, shares and replies on your content, including ads.

- 794- down 23.4% from previous 28 days.

- Link Clicks- The number of clicks, taps or swipes on links within your content, including ads.

- 160- up 2.6% from previous 28 days.

- Page Visits- the number of times your Page or profile was visited.

- 1,055- down 0.3% from previous 28 days.

- Audience: 25% men, 75% women

- Instagram

- Total Views- 310.

- Interactions- 21.

- Accounts Reached: 71- down 34.3% from previous last 30 days.

- Accounts Engaged: 15- up 10 from previous 30 days.

- Total followers: 292- up 4 in last 30 days.

Monthly E-Newsletter

- We are up to 533 subscribers to our monthly e-newsletter (same from last month).

- Since creating an e-newsletter subscribe landing page, we have had 201 new people subscribe to our e-newsletter.
- Average Open Rate (% of people who open the emails we send) is 37.2%- down 6.9% from previous 30 days.
- Average Click Rate (% of people who open our emails AND click on a link) is 7.9%- down 60.3%.
- June E-newsletter included:
 - Inside this Issue highlights.
 - Mark Your Calendars
 - All upcoming June and July programs, events, and board meetings.
 - News & Announcements
 - Digital Summer Program Guide available, download and browse.
 - Park Safety employment opportunity.
 - Join our focus groups.
 - Sunset pier under repair.
 - Park Safety's Letter to the Community.
 - June staff reports.
 - Sponsorship opportunities.
 - Harvest Fest
 - Flyer
 - Vendor application dates (priority and general public)
 - Sponsorship Opportunities
 - Join the Committee
 - All upcoming June and July event and program details.
 - Preschool open enrollment.
 - Pavilion and Room Rentals

Misc:

- Seasonal Program Guide Advertising Program
 - Created 2025 Advertising Program Guidebook.
 - Created Advertising Program page on website.
- Booked food truck for Blues Soiree in the Park event- last summer event that needed a food truck.
- Secured Alyssa Sanchez Photography in-kind sponsor for Harvest Fest.
- Designed and ordered magnetic name badges for WPD staff.
- Community outreach (Wildwood Reunion group, Wildwood social media pages, etc.) to collect artifacts for the Wildwood History Museum and Wildwood Park District 50th Anniversary.
- Designed Summer Concert Series banners and had produced by Signarama, including concert schedule, time/date/location, food/drink/music. Banners were hung 6/10 at Rule, Pebble, Willow, Sunset, and Twin Lakes Parks.
- General event sponsorship solicitation. Goal is to secure at least \$1,000.00.

1. 115 Boat Keys have been sold so far with 10 extra decals sold.
2. New padlocks implemented at Sunset and Pebble boat launches March 1st.
3. Practiced implementation of new standardized patrol routes and methods.
4. Prepared 2025 staff paperwork, staff manuals, and was oriented to 2025 WPD office equipment and office procedures.
6. Conducted interviews and reference checks for additional Park Safety Staff candidates to fill out the schedule.
9. Continue to ensure all Park Safety Staff(officers, boat ramp monitor, coordinator) are CPR/AED certified
10. Road tests for new hires on Kawasaki Mule.
11. "Letter from the Park Safety Coordinator" sent out with June e-newsletter and posted on the website.
12. Continuing regular patrol routes. Staffing and days scheduled will continue to ramp up especially when schools get out.
13. Boat Ramp Monitors hired, Trained, and began scheduled shifts Memorial Day Weekend.
14. Continuing to issue resident stickers in the parks and informing residents they need to visit the office to get their stickers.
15. Continuing to enforce parking stickers and boat ramp keys through Park Safety Officers and Boat Ramp Monitors
16. Continuing parks/grounds inspections and reporting unsafe conditions and requests for work orders.
17. Schedule prepared for June.
18. Preparing July schedule and staffing.
19. Preparing staff and schedule for the day of July 4th.
20. Patrolled and Oversaw Movie in the Park event.
21. Ensured the new alcohol Ordinance (for third-party licensed sales at Special Events only) was enforced, at Movie in the Park event. Will continue to enforce at all events.
22. Suggestion to invest in a portable jump start battery. Will allow staff to jump start Mule and staff vehicles safely and easily.

Triple H Mulch and Firewood, LLC

3368 Renard Lane | St. Charles, Illinois 60175
630-666-2748 | triplehmaf@gmail.com | triplehmulch.com

RECIPIENT:

Wildwood Park District

33325 North Sears Boulevard
Grayslake, Illinois 60030

Quote #460

Sent on May 28, 2025

Total \$1,900.00

Product/Service	Description	Qty.	Unit Price	Total
EWF - Certified Playground Mulch	EWF Certified Playground Mulch Light/Natural in color	50	\$20.00	\$1,000.00
Installation Services	Installation of EWF blown into playground areas determined by Brandon with Wildwood Park District.	50	\$18.00	\$900.00*

* Non-taxable

Total \$1,900.00

This quote is valid for the next 30 days, after which values may be subject to change.

Woody's Tree Service, Inc.

CONTRACT

P.O. Box 91
Libertyville, IL 60048

Today's Date: 5/29/2025

847-362-5545

Customer Phone: 847-223-7275

Customer Billing Address
Wildwood Park District 33325 N. Sears Blvd Wildwood, IL 60030

Customer Physical Address
33666 N. Cove Rd Grayslake, IL 60030

Quantity	Description	Amount
	-Remove 2 trees in Willow Point Park, grind stumps, haul wood & stump mulch *Level ground by stump	3,200.00
	Alternate address: 33254 N. Cove Rd	
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> **Please see the terms & conditions on the website** </div>		

WE APPRECIATE YOUR BUSINESS!	Total \$3,200.00
-------------------------------------	-------------------------

Woody's Tree Service proposes to furnish all materials and perform all labor necessary to complete the outlined work. All of the above work to be completed in a substantial and workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra cost of material or labor will become an extra charge over the sum mentioned in this contract. In the event of breach of this contract by failure to pay for services provided, the contractor shall be entitled to recover all attorney fees and costs of court as part of the consequence of said breach.

I accept terms and authorize work _____

Date Signed: _____

Please sign and scan back to: woodys@woodystree.biz
or fax back to: 847-573-1797



Rivas Tree Service
 P.O. Box 92
 Waukegan, IL 60079
 (847) 445-4862
 RivasTreeService1@gmail.com
 www.RivasTreeService.com

Estimate

Date	Estimate #
6/3/2025	5783

Customer Name & Address
Wildwood Park District Brandon Magnini 33666 N Mill Road Grayslake, IL 60030

Service Description	Amount
REMOVE GRIND STUMPS 2 - dead Oaks	
Total Cost	4,300.00
We will not assume responsibility for any underground damaged that we are not aware of or marked by the customer or JULIE.	
Total \$4,300.00	

All of the work outlined in this estimate will be completed based on the customer's request & specifications. Any additional work added the day of service will be billed accordingly.

I AGREE TO PAY THE CONTRACT PRICE IN CHECK OR CASH TO RIVAS TREE SERVICE IN FULL UPON COMPLETION. DEPOSITS ARE NON-REFUNDABLE.

Signature _____

Print Name _____

Date: _____

Any unpaid amount will incur a 5% interest fee per month after 30 days.

Cancellation fee of \$300 will incur if cancelled after approval.



31064 N. IL Route 83 · Grayslake, IL 60030
 P: 847.265.0000 · F: 847.265.0005
sales@cctreeservice.com
<http://www.cctreeservice.com>

Contact: Wildwood Park District - Brandon Magnini
 Phone: 224-723-2795
 Email or Fax: bmagnini@wildwoodparkdistrict.com
 Address: Willow Point Park- 33666 N Cove Rd, Grayslake IL 60030

1) 2 dead Bur Oaks- Remove and grind out stumps.	\$1,980.00
Wood and brush will be hauled off site. Stump chips will remain on site back filled into the hole.	

Total: \$1,980.00

Special Tools/Instructions: Power Drop Aerial Lift Loader Small Grinder Large Grinder Other – _____

Directions to Jobsite: _____

WE PROPOSE to furnish materials, equipment, and labor in accordance with above specifications, for the sum of:

\$1,980.00 (One Thousand Nine Hundred Eighty Dollars and 00/100). All service is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimate. Wood chips are FREE and will be left upon request. Stump mulch is to remain unless otherwise stated. Minor lawn damage may occur for which Clean Cut is not responsible. Clean Cut is not responsible for damage to private utilities that are not marked by J.U.L.I.E. All local required permits are the responsibility of the homeowner.

PAYMENT IS DUE UPON COMPLETION.

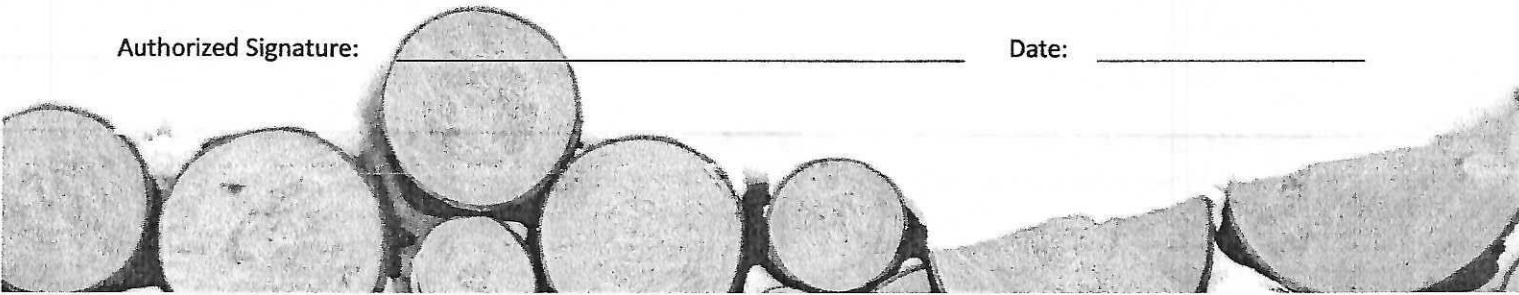
Authorized Signature: John Schiemann Date: June 2, 2025
 Certified Arborist (IL5248-A)

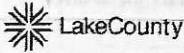
Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. A 3% finance charge may be assessed monthly if not paid within 10 days. Billing discrepancies must be resolved within the 10 days to avoid finance charges together with expenses incidental to collection, including attorney's fees.

PAYMENT IS DUE UPON COMPLETION.

Authorized Signature: _____ Date: _____





Central Permit Facility
 500 W. Winchester Road Unit #101
 Libertyville, IL 60048-1331
 PHONE: (847) 377-2600 FAX: (847) 984-5854

Permit Application

OFFICE USE ONLY

Zoning _____
 BP App # _____
 SD App # _____
 HD App # _____
 PW App # _____

Property Information:

Address: Willow Point Park encompassing all of part of
33666 N. Cove Road Grayslake, IL 60030

PIN: 0730302081
 Date: 05/30/2025

Owner's Information:

Name: Wildwood Park District
 Address (If different than property address listed above): 33325 N. Sears Boulevard
 City: Grayslake State: IL Zip: 60030 Phone: 847.223.7275
 Cell Phone: 224.723.2795 Fax: 847.223.2820 Email: bmagnini@wildwoodparkdistrict.com

Primary Contact Information (not required if owner is the primary contact):

Name: Brandon Magnini, Executive Director
 Company Name: Wildwood Park District
 Address: 33325 N. Sears Boulevard
 City: Grayslake State: IL Zip: 60030 Phone: 847.223.7275
 Cell Phone: 224.723.2795 Fax: 847.223.2820 Email: bmagnini@wildwoodparkdistrict.com

Project Information:

Existing Use: Park with water and beach access to Gages Lake.
 Description of Project: Shoreline Stabilization without altering or excavating existing
shoreline grades along Gages Lake and into the inlet area using both granite boulders 10"-30" and native plants. Geotextile fabric underlayment under boulders.
 Cost of Project: Est. \$30,000.00 Cost of Alterations: _____
 Total Sq Footage of Project: 1,725 SqFt Total Disturbed Area (square feet): _____

Regarding this application and other supporting documents and issuance of permits/projects thereto, I/we hereby certify that I/we have provided Lake County with complete and accurate information relating to our proposal; I/we will conform to all Lake County and other applicable ordinances; I/we agree that all work performed under said permit/project will conform to the plans accompanying this application except for changed authorized by Lake County staff; and I/we acknowledge that approval of this permit/project only authorizes (indicate specific use) _____ use. I/We understand that submission of incomplete or inaccurate information may affect the validity of approvals issued.

Office Use Only

Applicant was provided:

Fire Protection District Letter
 Home Owners Association Requirements

 Permit Facility Project Manager

Brandon Magnini
 Signature of Owner or Authorized Agent*

 Notary Signature and Seal (if applicable)

Contractor's Information: (Provide information as applicable)

Architect

Name: WORK TO BE DONE BY IN-HOUSE STAFF

Address: _____

Phone: _____ Email: _____

Engineer

Name: _____

Address: _____

Email: _____ Phone: _____ Email: _____

General Contractor

Name: _____

Address: _____

Email: _____ Phone: _____ Email: _____

Carpentry Contractor

Name: _____

Address: _____

Phone: _____ Email: _____

Electrical Contractor

Name: _____

Address: _____

Phone: _____ Email: _____

Heating Contractor

Name: _____

Address: _____

Phone: _____ Email: _____

Plumbing Contractor

Name: _____

Address: _____

Phone: _____ Email: _____

License #: _____

Roofing Contractor

Name: _____

Address: _____

Phone: _____ Email: _____

License #: _____

Septic System Designer*

Name: _____

Address: _____

Phone: _____ Email: _____

License #: _____

Well Contractor

Name: _____

Address: _____

Phone: _____ Email: _____

License #: _____

** The applicant's signature serves as written acknowledgement that the property owners are aware of and accept the responsibility to service and maintain the private sewage disposal system in accordance with the Illinois Private Sewage Disposal Licensing Act.*

TOWNSHIP RIGHT OF WAY PERMIT APPLICATION

Township: WARREN

Building Permit Appl. # _____

and/or Site Development Permit Appl. # _____

and/or Site Development Permit Appl. # _____

TO BE FILLED BY THE APPLICANT

Submit the completed applicant portion to the Township Highway Department. Contact information is located on the back side of this form.

1. Project Location

Property Address: 33666 N. Cave Road Graylake, IL 60030

Property Index Number(s): 073 030 2081

2. Applicant Information

Name: Willowood Park District

Address: 33325 N. Sears Boulevard Graylake, IL 60030

Telephone # 847.223.7275 Cell # 229.723.2795 FAX # 847.223.2820

3. Project Description

Existing Land Use: Park Shoreline fishing/boating/swimming Proposed Improvements: Shoreline stabilization/erosion control Boulders/Rip Rap with geotextile fabric

Signed: [Signature] Dated: 5/30/2025

FOR TOWNSHIP OFFICE USE ONLY

Fax, the completed application copied on Township Highway Dept. letterhead, to 847-984-5853 or email to sitedevelopment@lakecountvil.gov

Approved: X (Plans Dated: _____) Not Approved: _____

Township Permit # 25-14 Bond Amount: 0

Comments: _____

Date: 6-2-25 Highway Commissioner: Amy Sarver

Final Inspection

Date of Final Inspection: _____ Highway Commissioner: _____

Comments: _____

Brandon Magnini

Monday, June 9, 2025 at 15:22:05 Central Daylight Time

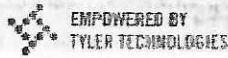
Subject: Payment Confirmation - Lake County, IL

Date: Monday, June 9, 2025 at 3:17:58 PM Central Daylight Time

From: noreply@mygovpay.com <noreply@mygovpay.com>

To: Brandon Magnini <bmagnini@wildwoodparkdistrict.com>

MyGovPay



Lake County, IL

Payment Confirmation

Payment Date	Monday, June 9, 2025			
Order Number	81543			
Line Items				
Invoice #	Item Description	Quantity	Unit Price	Total Price
INV-00097808	NONE	1	\$640.00	\$640.00
Item Total				\$640.00
Service Fee				\$1.50
Order Total				\$641.50

Thank you for your payment,

Lake County, IL

NAME, LOCATION, AND DESCRIPTION OF PROJECT OR ACTIVITY	
13. NAME OF WATERBODY, IF KNOWN (if applicable) Gages Lake	14. PROPOSED ACTIVITY STREET ADDRESS (if applicable) 33666 N. Cove Road
15. LOCATION OF PROPOSED ACTIVITY (see instructions) Latitude °N Longitude °W 42.347286 42.346718 -87.994409 -87.995174	City: State: ZIP: Grayslake IL 60030
16. OTHER LOCATION DESCRIPTIONS, IF KNOWN (see instructions) State Tax Parcel ID (073) 030-2081 Section Township Range Lake County R-4 Zoning Warren	Municipality Unincorporated
17. DIRECTIONS TO THE SITE From Westbound State Rt. 120 take a right turn onto John Mogg Road. Continue straight through stop sign at Deerpath Road intersection Willow Point Park parking lot is straight ahead. Take paved path into park and walk until you reach the beach area.	
18. IDENTIFY THE SPECIFIC NATIONWIDE PERMIT(S) YOU PROPOSE TO USE NWP Number 13 Bank Stabilization and NWP Number 3 Maintenance	
19. DESCRIPTION OF PROPOSED NATIONWIDE PERMIT ACTIVITY (see instructions) Shoreline Stabilization along Willow Point Park shoreline. Re-shaping of existing eroded shoreline prior to installation, using various sized (10"-30") granite boulders in accordance with requirements of Lake County, Illinois. Geotextile fabric to be fastened to re-shaped shoreline prior to installation of boulders. Granite boulders are installed along some portions of the Park District owned shoreline; but needs updating and addition of further boulders/rip rap to stabilize the areas dealing with severe erosion. Areas of stabilization that will not include boulders will comprise of native plants (125'). Total combined linear feet of shoreline to be stabilized is <u>575'</u> . Please see attached map.	
20. DESCRIPTION OF PROPOSED MITIGATION MEASURES (see instructions) To reduce/remove the affects of taking re-shaped shoreline earth off site, plan would be to shape and push the disturbed areas of shoreline back into the existing shore to create a strong buffer in which the fabric, boulders, and native plants will be stabilizing. No excavating of existing shoreline grades to occur. Boulder sizes will range from 10"-30" at the toe 8"-18" above the toe backed with sand baggy non-woven geotextile fabric.	
21. PURPOSE OF NATIONWIDE PERMIT ACTIVITY (Describe the reason or purpose of the project, see instructions) In brief, our plan is to improve our shoreline stabilization without altering or excavating existing shoreline grades along Gages Lake and into the cove inlet area using boulders and native plants. Proposed work includes the addition of Wisconsin Granite boulders using various sizes (10"-30") in accordance with the requirements of Lake County, IL, along the shoreline of Gages Lake in Willow Point Park. This combination of shoreline material to areas experiencing much wave action from Gages Lake and erosion of the shoreline will protect and stabilize the shoreline. The total square footage impacted by this project is approximately <u>1,725sqft.</u> square feet. Total linear feet of shoreline to be stabilized is <u>575'</u> . This should provide a long-term solution to stabilize and protect the Gages Lake shoreline for our community at Willow Point Park especially around the vulnerable peninsula hosting our public beach, sitting areas, native Willow trees, and greenspace. Shoreline stabilization will improve the functionality, stability, aesthetic, and safety of the park shoreline and be a benefit to our boaters, swimmers, fishermen, and park patrons. This will also prevent future loss of park greenspace land to erosion and the force of water currently hitting the unprotected shoreline.	
22. QUANTITY OF WETLANDS, STREAMS, OR OTHER TYPES OF WATERS DIRECTLY AFFECTED BY PROPOSED NATIONWIDE PERMIT ACTIVITY (see instructions)	
Acres N/A	Linear Feet N/A
Cubic Yards Dredged or Discharged N/A	
Each PCN must include a delineation of wetlands, other special aquatic sites, and other waters, such as lakes and ponds, and perennial, intermittent, and ephemeral streams, on the project site.	
23. List any other NWP(s), regional general permit(s), or individual permit(s) used or intended to be used to authorize any part of the proposed project or any related activity. (see instructions) - Lake County IL Site Development Permit	

- Warren Township Right of Way Permit

24. If the proposed activity will result in the loss of greater than 1/10-acre of wetlands and/or the loss of greater than 3/100-acre of stream bed and requires pre-construction notification, explain how the compensatory mitigation requirement in paragraph (c) and/or paragraph (d) of general condition 23 will be satisfied, or explain why the adverse environmental effects are no more than minimal and why compensatory mitigation should not be required for the proposed activity.

N/A

25. Is any portion of the nationwide permit activity already complete? Yes No If Yes, describe the completed work:

26. List the name(s) of any species listed as endangered or threatened under the Endangered Species Act that might be affected by the proposed NWP activity or utilize the designated critical habitat that might be affected by the proposed NWP activity. (see instructions)

N/A

27. List any historic properties that have the potential to be affected by the proposed NWP activity or include a vicinity map indicating the location of the historic property or properties. (see instructions)

N/A

28. For a proposed NWP activity that will occur in a component of the National Wild and Scenic River System, or in a river officially designated by Congress as a "study river" for possible inclusion in the system while the river is in an official study status, identify the Wild and Scenic River or the "study river":

N/A

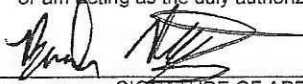
29. If the proposed NWP activity also requires permission from the Corps pursuant to 33 U.S.C. 408 because it will alter or temporarily or permanently occupy or use a U.S. Army Corps of Engineers federally authorized civil works project, have you submitted a written request for section 408 permission from the Corps district having jurisdiction over that project? Yes No

If "yes", please provide the date your request was submitted to the Corps district: N/A

30. If the terms of the NWP(s) you want to use require additional information to be included in the PCN, please include that information in this space or provide it on an additional sheet of paper marked Block 30. (see instructions)

See attached.

31. Pre-construction notification is hereby made for one or more nationwide permit(s) to authorize the work described in this notification. I certify that the information in this pre-construction notification is complete and accurate. I further certify that I possess the authority to undertake the work described herein or am acting as the duly authorized agent of the applicant.



2025-05-30

SIGNATURE OF APPLICANT

DATE

SIGNATURE OF AGENT

DATE

The pre-construction notification must be signed by the person who desires to undertake the proposed activity (applicant) and, if the statement in Block 11 has been filled out and signed, the authorized agent.

18 U.S.C. Section 1001 provides that: Whoever, in any manner within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals, or covers up any trick, scheme, or disguises a material fact or makes any false, fictitious or fraudulent statements or representations or makes or uses any false writing or document knowing same to contain any false, fictitious or fraudulent statements or entry, shall be fined not more than \$10,000 or imprisoned not more than five years or both.

Instructions for Preparing a
Department of the Army

Nationwide Permit (NWP) Pre-Construction Notification (PCN)

Blocks 1 through 4. To be completed by the Corps of Engineers.

Block 5. Applicant's Name. Enter the name and the e-mail address of the responsible party or parties. If the responsible party is an agency, company, corporation, or other organization, indicate the name of the organization and responsible officer and title. If more than one party is associated with the preconstruction notification, please attach a sheet of paper with the necessary information marked Block 5.

Block 6. Address of Applicant. Please provide the full address of the party or parties responsible for the PCN. If more space is needed, attach an extra sheet of paper marked Block 6.

Block 7. Applicant's Telephone Number(s). Please provide the telephone number where you can usually be reached during normal business hours.

Blocks 8 through 11. To be completed, if you choose to have an agent.

Block 8. Authorized Agent's Name and Title. Indicate name of individual or agency, designated by you, to represent you in this process. An agent can be an attorney, builder, contractor, engineer, consultant, or any other person or organization. Note: An agent is not required.

Blocks 9 and 10. Agent's Address and Telephone Number. Please provide the complete mailing address of the agent, along with the telephone number where he / she can be reached during normal business hours.

Block 11. Statement of Authorization. To be completed by the applicant, if an agent is to be employed.

Block 12. Proposed Nationwide Permit Activity Name or Title. Please provide a name identifying the proposed NWP activity, e.g., Windward Marina, Rolling Hills Subdivision, or Smith Commercial Center.

Block 13. Name of Waterbody. Please provide the name (if it has a name) of any stream, lake, marsh, or other waterway to be directly impacted by the NWP activity. If it is a minor (no name) stream, identify the waterbody the minor stream enters.

Block 14. Proposed Activity Street Address. If the proposed NWP activity is located at a site having a street address (not a box number), please enter it in Block 14.

Block 15. Location of Proposed Activity. Enter the latitude and longitude of where the proposed NWP activity is located. Indicate whether the project location provided is the center of the project or whether the project location is provided as the latitude and longitude for each of the "corners" of the project area requiring evaluation. If there are multiple sites, please list the latitude and longitude of each site (center or corners) on a separate sheet of paper and mark as Block 15.

Block 16. Other Location Descriptions. If available, provide the Tax Parcel Identification number of the site, Section, Township, and Range of the site (if known), and / or local Municipality where the site is located.

Block 17. Directions to the Site. Provide directions to the site from a known location or landmark. Include highway and street numbers as well as names. Also provide distances from known locations and any other information that would assist in locating the site. You may also provide a description of the location of the proposed NWP activity, such as lot numbers, tract numbers, or you may choose to locate the proposed NWP activity site from a known point (such as the right descending bank of Smith Creek, one mile downstream from the Highway 14 bridge). If a large river or stream, include the river mile of the proposed NWP activity site if known. If there are multiple locations, please indicate directions to each location on a separate sheet of paper and mark as Block 17.

Block 18. Identify the Specific Nationwide Permit(s) You Propose to Use. List the number(s) of the Nationwide Permit(s) you want to use to authorize the proposed activity (e.g., NWP 29).

Block 19. Description of the Proposed Nationwide Permit Activity. Describe the proposed NWP activity, including the direct and indirect adverse environmental effects the activity would cause. The description of the proposed activity should be sufficiently detailed to allow the district engineer to determine that the adverse environmental effects of the activity will be no more than minimal. Identify the materials to be used in construction, as well as the methods by which the work is to be done.

Provide sketches when necessary to show that the proposed NWP activity complies with the terms of the applicable NWP(s). Sketches usually clarify the activity and result in a quicker decision. Sketches should contain sufficient detail to provide an illustrative description of the proposed NWP activity (e.g., a conceptual plan), but do not need to be detailed engineering plans.

The written descriptions and illustrations are an important part of the application. Please describe, in detail, what you wish to do. If more space is needed, attach an extra sheet of paper marked Block 19.

Monday, June 9, 2025 at 15:21:14 Central Daylight Time

Monday, June 9, 2025 at 15:21:14 Central Daylight Time

Subject: RE: LRC-2025-268-NWP-Lake, IL- Willow Point Park Shoreline 2025 Bank Stabilization Project
Date: Friday, June 6, 2025 at 9:37:21 AM Central Daylight Time
From: Hall, Soren G CIV USARMY CELRC (USA) <Soren.G.Hall@usace.army.mil>
To: Brandon Magnini <bmagnini@wildwoodparkdistrict.com>
CC: Lindquist, Charissa J CIV (USA) <Charissa.J.Lindquist@usace.army.mil>
Attachments: image002.png, image003.jpg

Hello –

The U.S. Army Corps of Engineers, Chicago District has received your request and it has been assigned:

File Number: LRC-2025-268

Project Manager: Charissa Lindquist

If additional information is requested during the review of your submittal, please email all documents directly to the assigned **Project Manager**, along with any inquiries regarding the status of this request. Please reference your **File Number** in all future correspondence.

Please note our new website: <https://www.lrd.usace.army.mil/Wetlands-Permits/>



Streamline the permitting process with the Regulatory Request System (RRS) — your new online platform for permit applications.

[rrs.usace.army.mil](https://www.lrd.usace.army.mil/Wetlands-Permits/)

The Regulatory Branch is committed to providing the highest level of Customer Service. We value your comments and would appreciate you contacting our management team if you have any comments/concerns regarding our customer service. You can reach the Branch Chief at Teralyn.R.Pompeii@usace.army.mil or the Assistant Branch Chief at Kathy.G.Chernich@usace.army.mil.

From: Brandon Magnini <bmagnini@wildwoodparkdistrict.com>

Sent: Friday, May 30, 2025 6:07 PM

To: Chicago Requests <ChicagoRequests@usace.army.mil>

Cc: Hall, Soren G CIV USARMY CELRC (USA) <Soren.G.Hall@usace.army.mil>; Pompeii, Teralyn R CIV USARMY CELRC (USA) <Teralyn.R.Pompeii@usace.army.mil>; Nitz-Mercaeant, Linda C CIV USARMY

CELRC (USA) <Linda.C.Nitz-Mercaeant@usace.army.mil>; Becky Jante
<bjante@wildwoodparkdistrict.com>

Subject: [Non-DoD Source] Willow Point Park Shoreline 2025 Bank Stabilization (Wildwood Park District) Nationwide Permit PCN Application

Good evening,

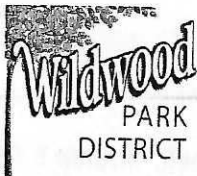
My name is Brandon Magnini and I am the Executive Director of the Wildwood Park District. We are currently permitted by the USACOE for a project we just finished completing (LRC-2023-00315) at our Pebble Beach Park located at 33999 N. Sears Boulevard Grayslake, IL 60030. I will submit the appropriate paperwork once all loose ends are tied up in the next few weeks for that project.

I reach out to you today to submit a new PCN notice/application in 2025 for nationwide permit for the next park shoreline stabilization project on our list. This park is called Willow Point Park and it is located at 33666 N. Cove Road Grayslake, IL 60030. It is on the same lake (Gages Lake) that LRC – 2023-00315 is located on. I have attached the Nationwide Permit PCN along with the permit application we are submitting to Lake County and Warren Township here locally. Also included are detailed site maps with detailed cross section drawings of what is proposed to be done. Current pictures of the shoreline are included as attachments here as well. I can provide a narrative about what the project is slated to accomplish upon request.

Please let us know if you need any additional information during this initial phase of this new permit application. Our goal is to have all permits approved and work to be completed by the end of Fall 2025 (with the exception of the native plants section we are proposing). Please also confirm receipt of these application materials and an assigned project number when available.

Sincerely,
Brandon Magnini

Brandon Magnini
Executive Director
Wildwood Park District
33325 N. Sears Boulevard Wildwood, IL 60030
www.wildwoodparkdistrict.com
bmagnini@wildwoodparkdistrict.com
847.223.7275



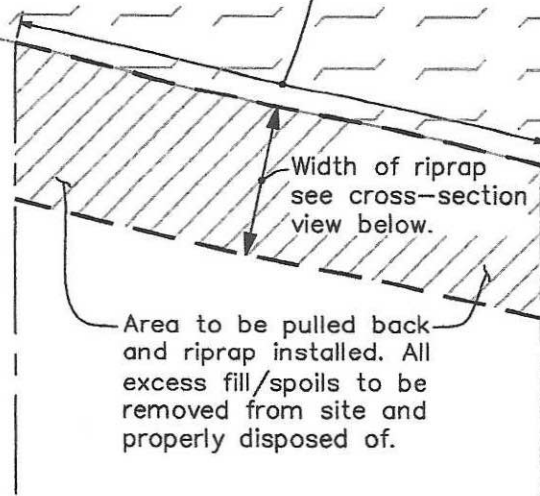
Proposed Riprap Shoreline – Plan view (Overhead view)

Address: Willow Point Park
33666 N. Cove Road

450 ft Proposed riprap shoreline, must conform to existing edge of shoreline.

Neighboring shoreline:
 (type/cover)

Granite Boulders



Neighboring shoreline:
 (type/cover)

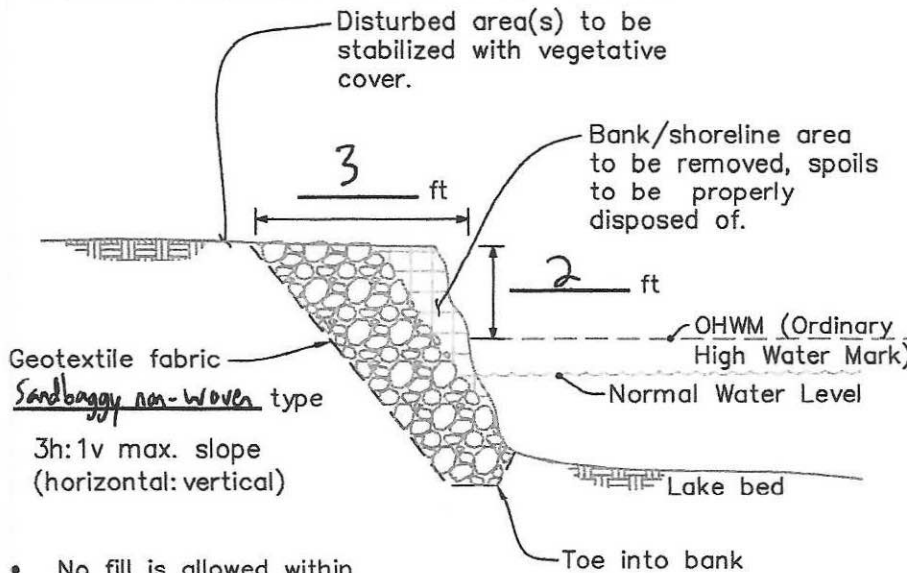
Sand and Granite Boulders
sporadically in places

Area to be pulled back and riprap installed. All excess fill/spoils to be removed from site and properly disposed of.

Describe riprap (type & size):

1/1 Granite Boulders in
various sizes 10" - 30"

Proposed Riprap Shoreline – Cross-section view



• No fill is allowed within floodplain.

• OHWM: determined by the U.S. Army Corps of Engineers.

• Riprap should be angular stone (~6" - 24" typ).

Site to be stabilized by Contractor

Signature X: [Signature]

Date: 5/30/2025

Notes:

Δ Additional information may be required/requested.

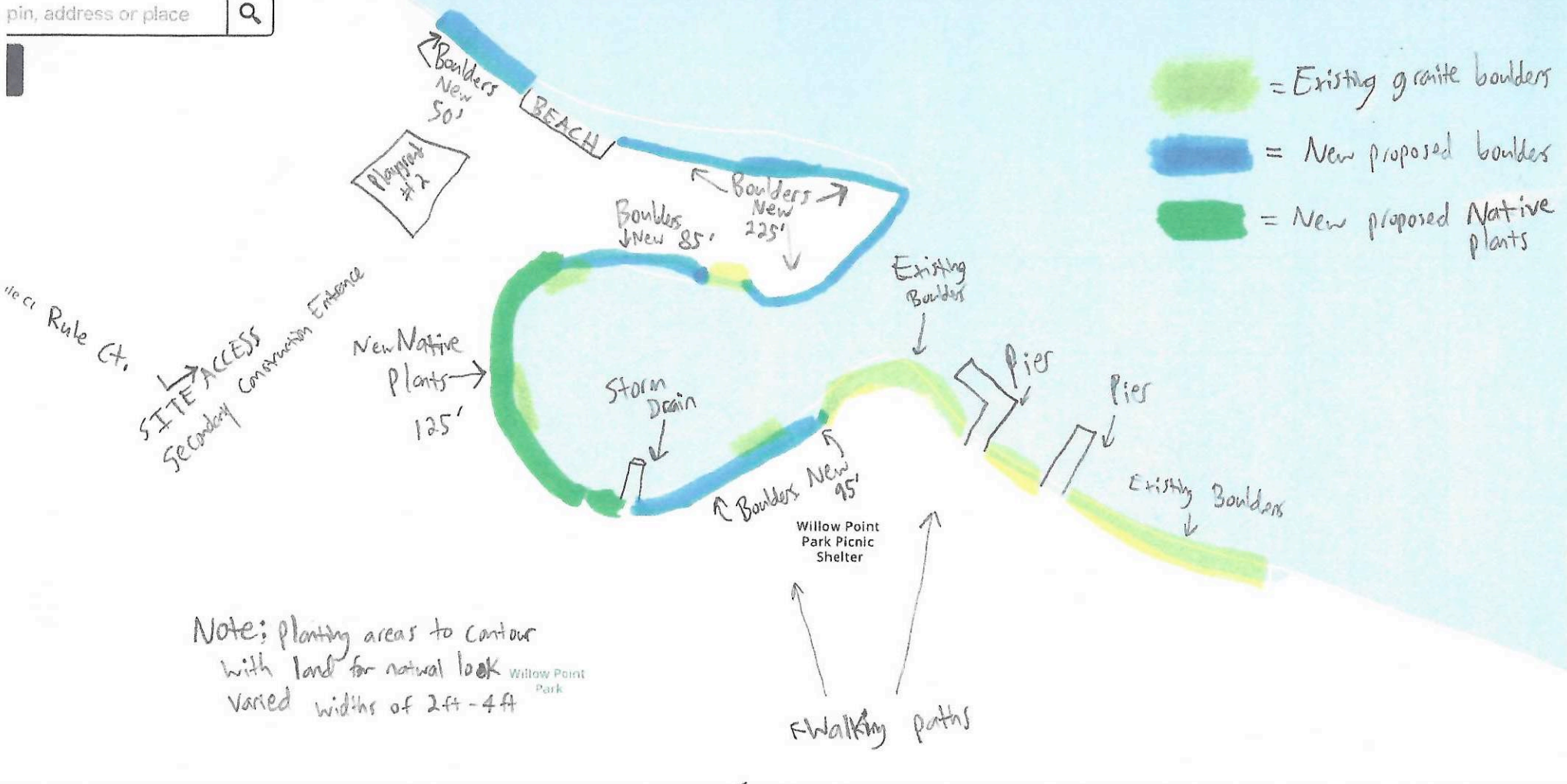
Δ Include on siteplan/aerial:
 - Access route from road/water.
 - Soil Erosion/Sediment Control measures.

Δ Other permits that may be required:
 - U.S. Army Corps of Engineers permit.
 - Township Right-of-Way permit.

Δ As-built topographic survey and compensatory storage may be required.

Δ Please contact appropriate permitting authority for additional information and permit approval requirements.

pin, address or place



Note: planting areas to contour with land for natural look varied widths of 2ft - 4ft

5-30-2025

Park will be closed to car/foot/boat traffic during project