

**Wildwood Park District
Regular Board Meeting
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030
April 14th, 2025, at 7:00pm**

Minutes

- I. **Call to Order:** The meeting was called to order at 7:00pm. The Pledge of Allegiance was recited.
- II. **Roll Call:**
Present: Commissioners Anna Nelson, Doug Dietzen, Dan Corrigan, Becky Jante
Absent: Commissioner Matt Brueck
- Park District Staff Present:** Brandon Magnini, Executive Director, Katherine Atkins, Accountant, Michael Dykes, Maintenance Supervisor.
- III. **Approval of Agenda – Regular Board Meeting – Monday, April 14th, 2025**
A. President Jante entertained a motion to approve the Agenda of the Regular Board Meeting of Monday, April 14th, 2025, as presented with the change of moving agenda item “Unfinished Business XI B” to after Matters from the Public along with “Unfinished Business XI A”. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carries.
- IV. **Approval of Minutes**
A. **Minutes of the Regular Board Meeting – Tuesday, March 18th, 2025**
President Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Tuesday, March 18th, 2025. So moved, Commissioner Dietzen. Seconded, Commissioner Corrigan. All in favor, motion carries.
- V. **Matters From the Public**
Resident Mariana Ruano was present.
- Phil Graf of Great Lakes Urban Forestry was present. Brian, Nina, and Hudson Hoffman of Troop 671 were present.
- VI. **Financial Report**
The Financial Report was read. President Jante entertained a motion to accept the Financial Report as presented. So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Corrigan, aye, Commissioner Jante, aye. All in favor, motion carries.
- VII. **WSRA:** The next meeting will be on May 28th at 3:30pm.
- VIII. **GLCC**
A. **2025 Keystone Hatcheries Fish Stocking Estimate**
250 Smallmouth Bass were delivered by Keystone Hatcheries on 4/14 at the Pebble launch.
- President Jante entertained a motion to approve the Keystone Hatcheries fish stocking estimate as presented for the smallmouth bass delivery for \$703.75 - invoicing the GLCC for the other 50% (\$1,407.50). So moved, Commissioner Dietzen. Seconded, Commissioner Corrigan. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Corrigan, aye, Commissioner Jante, aye. All in favor, motion carries

IX. Valley Lake Report

A. Valley Lake Treatment Proposals/Presentations:

The pump house enclosure structure has some roof issues and internal water damage that Director Magnini is looking into contractors for. Discussion.

ILM was selected as the Valley Lake treatment company for 2025, and their contract has been signed and submitted.

X. Staff Reports

A. Recreation/Administration

The Recreation/Administration Report was read. Discussion.

B. Maintenance

The Maintenance Report was read. Discussion.

C. Marketing/Promotions

The Marketing/Promotions Report was read. Discussion.

XI. Unfinished Business

A. Pebble Beach Park Shoreline Stabilization Project

Boy Scout Hudson Hoffman with Troop 671 of Wildwood presented to the Board his project plan and needed materials for the volunteer Boy-Scout led native plant shoreline planting project at Pebble Beach Park. Discussion. The Board approved Hudson's plan.

President Jante entertained a motion to approve the Midwest Ground Covers LLC native plants order procurement estimate for the Pebble Beach Park Shoreline Stabilization Project not to exceed \$12,300.00 as presented. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Corrigan, aye, Commissioner Jante, aye. All in favor, motion carries

B. Tree Inventory Initiative/Proposals

Phil Graf of Great Lakes Urban Forestry was present to go over and answer questions from his proposal. A brief demo on the projector of the ArcGIS inventory software was also presented. Discussion. This agenda item was tabled for the May Meeting to gather additional information and look into software possibilities.

C. Park Entry Sign Proposals

Updated Park Entry Sign proposals and art proofs from Signarama and Sign Central were reviewed. Discussion was had on overall sign look, design, logo placement, and sign material.

President Jante entertained a motion to approve an up to amount of \$10,500.00 for the purchase of 8 Park Name Entry Signs pending selection of the vendor after further review. So moved, Commissioner Corrigan. Seconded, Commissioner Dietzen. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Corrigan, aye, Commissioner Jante, aye. All in favor, motion carries. The Board agreed to remove the previously included phone number and website URL from the bottom of the sign design as well as keeping the color scheme of the border/posts/wording to be British Railways Green with black accent lines on the Winter Slush eggshell color of the background.

Commissioners Corrigan and Nelson requested a visit to Sign Central to view the proposed high-density urethane sign material, view their facility, and discuss color schemes to make sure it would be the right fit for the signs.

D. WPD Park Ordinance Update Alcohol in Parks (Third-Party Sales in Parks and District Events)
President Jante entertained a motion to adopt into statute the proposed updated revision to Section D subsection 8 (a-e) of the Wildwood Park District Parks Ordinance Code – “Alcoholic Beverages” as presented. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Corrigan, aye, Commissioner Jante, aye. All in favor, motion carried.

E. FY 2025-2026 Tentative Budget

General discussion on the tentative budget and capital improvement list. Official tentative budget and appropriation ordinance will be made public for 30 days to be formally voted upon at the May meeting after the Budget and Appropriation Hearing.

XII. New Business

A. Sunset Trailer Parking Paving Project Proposal

President Jante entertained a motion to approve the Warren Township Highway Department estimate of April 7, 2025 as presented for the prep work and paving of the Sunset Park Boat Trailer Parking Spaces in an amount not to exceed \$3,000.00. So moved, Commissioner Nelson. Seconded, Commissioner Dietzen. Roll Call: Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Corrigan, aye, Commissioner Jante, aye. All in favor, motion carried.

Other Business

Director Magnini reminded the Board to complete their Statement of Economic Interests filing prior to the May 1 deadline and of the upcoming IAPD Boot Camp opportunities. He thanked the Commissioners for attending and supporting the Old Plank Park opening dedication ceremony on April 11th which was a great success.

Commissioner Dietzen shared that a Resident approached him asking if we could fix the depressions in the grass creating muddy and wet conditions near the gravel shoulder entrance of Valley North Park. Maintenance will address in the interim and attempt to relocate the entrance to the park in a more stable area along the shoulder.

Commissioner Nelson reminded the Board that the Officers of the Board will be up for internal approval at the May (Annual) Meeting on the Agenda and that she would like to be considered for Vice President. Commissioner Corrigan stated he was comfortable remaining as Treasurer.

XIV. Matters from the Public

No further Matters from the Public.

XV. Closed Session

The Board did not move into Closed Session.

XVII. Adjournment

President Jante entertained a motion to adjourn the Regular Board Meeting of Monday, April 14th 2025, at 9:05pm. So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. All in favor, motion carried. Meeting adjourned at 9:05pm.



Secretary
Board of Park Commissioners



President
Board of Park Commissioners

Date:

5-19-2025

Date:

5-19-25