



Wildwood Park District
Park Safety Staff

Department: Park Safety
Position Title: Park Safety Staff
Location: Rule House 33325 N. Sears Boulevard Wildwood, IL 60030
Reporting Authority: Park Safety Coordinator
FLSA Status: FLSA Non-Exempt
Classification: Part-Time Seasonal
Rate of Pay: \$15.50-\$16.00 per hour
Hours: Part-time 12-20 hours per week April-September. Other dates as needed

The Wildwood Park District is looking for individuals to take on the role of the Part-Time Seasonal Park Safety Staff!

Position Summary:

The Park Safety staff person is responsible for overseeing the boat ramps and parks of the Wildwood Park District including monitoring usage, enforcement of Park District ordinances and documentation of activities during shift.

Qualifications Required:

- Park District and/or security experience preferred.
- Must be 18 years old
- Pursuing Criminal Justice education or similar field.
- Ability to communicate with the public with professionalism
- Valid Driver's License
- CPR/AED Certification upon hire (Park District provided)
- Pass drug/alcohol screening and drivers abstract (if driving Park District vehicles)

Hours:

- Part-time 12-20 hours per week during park operation hours and per District special events. Other times and dates may be needed.

Essential Job Functions:

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Patrol parks checking all parks on a continual rotating basis throughout scheduled shift when assigned to be the roving park safety.
- Compel compliance with Park District ordinances and State and Federal laws.

- Preserve the peace, order, and safety of the Park District. Protect the rights of persons with and property of the Park District and promote and maintain effective community relations.
- Monitor boat ramp usage and verify residency.
- Coordinate with Park Safety Coordinator for authorization to tow a vehicle for any District parking violations.
- Update shared list of vehicles without identifying stickers and give warning flyer(s).
- Fill out daily reports and submit.
- Inform park users of rules and regulations of the Park District.
- Carry out all job functions according to all safety guidelines and procedures.
- Report any work-related or patron injuries to supervisor promptly and complete PDRMA accident/incident report immediately.
- Correct unsafe conditions and/or report them to supervisor.
- Comply with all Park District policies, protocols, and procedures.
- Complete all necessary documentation of required duties.

Physical Demands

- Requires frequent standing.
- Must be able to walk parks for extensive periods of time.
- Requires occasional lifting (20-35 lbs.).
- Employee is regularly required to talk and hear.
- Vision abilities required include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus.
- Must pass Park District road test to drive Park Safety utility vehicle Kawasaki Mule

Work Environment

- Employee work area is outdoors, in a smoke free environment.
- May require work outdoors in dusk-like conditions.

The Wildwood Park District is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Board will provide reasonable accommodation to qualified individuals with disabilities.

For More Information:

Please send resumes, and a cover letter to Park Safety Coordinator Greg Flynn at parksecurity@wildwoodparkdistrict.com.

To visit our website employment page and download an application and the job posting please visit: www.wildwoodparkdistrict.com under "About Us" and "Jobs".

Please direct any other questions to info@wildwoodparkdistrict.com or call us at (847) 223-7275.

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