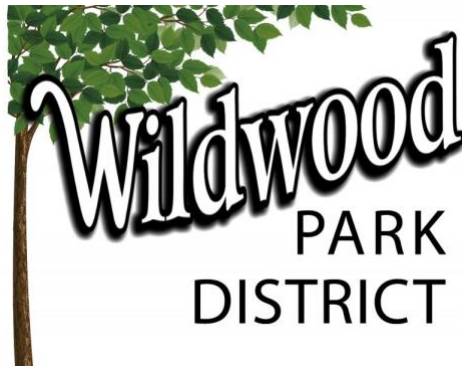


# CAMP RULES!

## Parent Handbook

### 2023



**June 5th - August 4th**  
**Monday through Friday**  
**9:00am-3:00pm**

**Camp:** Ages 6-11 years  
**Junior Counselors:** Ages 12-14 years

**Location:** Rule Park, 33325 N Sears Blvd  
Wildwood IL 60030

**Phone:** 847.223.7275

**Fax:** 847.223.2820

**Email:** [info@wildwoodparkdistrict.com](mailto:info@wildwoodparkdistrict.com)

**Website:** [www.wildwoodparkdistrict.com](http://www.wildwoodparkdistrict.com)

# Welcome!

Welcome to Camp Rules! We are looking forward to having your child in camp with us this summer! Camp Rules is designed to be a fun and active summer camp experience for children ages 6 to 11 years old. Participants will spend a majority of their time outdoors enjoying the wonderful amenities that Wildwood has to offer.

Camp Rules! offers your child the opportunity to build social skills and express themselves through a variety of activities such as arts and crafts, games, and more.

To keep you informed, we will post weekly calendars of the agenda for campers on our bulletin board. The ultimate goal of Camp Rules! is to ensure that each camper is having fun, making friends and enjoying their summer.

The Wildwood Park District is offering 5-Day (M-F) Camp and 3-Day Camp from 9:00am until 3:00pm.

## Camp Staff

The key to an amazing summer camp is our dedicated and talented Camp Team. Here at the Wildwood Park District our staff members do everything they can to create a safe and positive environment for our campers. The Camp Team consists of the Park District Manager, Office Administrator, Front Desk Representative, and Camp Counselors. As a team, we all work together to help make sure that your camper is safe while having an amazing summer.

To help make sure that your camper is safe, we have put in place a ratio of campers to counselors of 8:1. These counselors have received training in CPR, basic first aid and AED, behavior management, safety implementation & health measures, and activity planning. All of our counselors have gone through an interview, reference check, and background check.

We look forward to serving you and your child's camp needs. If you should have any questions or concerns, please contact Brandon Magnini, the Park District Manager, at 847.223.7275 or by email at [bmagnini@wildwoodparkdistrict.com](mailto:bmagnini@wildwoodparkdistrict.com).

# General Information

## **Camp Hours:**

Camp Rules! is held from 9:00am – 3:00pm

\*Please note a late fee will be applied of \$1 per every minute after the pickup time.

## **Camp Dates:**

First Session: 6/5 – 6/23

Second Session: 6/26 – 7/14 No camp 7/4

Third Session: 7/17– 8/4

## **Before Camp Care:**

Before Camp Care is for families who need to drop their camper off earlier than the scheduled time. Parents can drop off their camper between 8:00am and 9:00am for an extra fee.

## **Extended Hours:**

Extended Hours is for families who need a later pick-up time. Parents can pick up their campers between 3:00pm and 5:00pm for an extra fee.

## **Snacks/Lunches**

Campers will need to bring a sack lunch and beverage each day. Keep in mind that lunches will not be refrigerated, so please plan accordingly. We require your camper brings a water bottle to camp. Campers will have their lunch around 11:00am each day. Snacks will be given once a day in the afternoon.

## **Health Policies**

If medication is to be given during camp hours, a separate Dispense Medication Form must be completed. These forms can be found on the Park District website or in the Park District Office and will be distributed to parents in the camper paperwork packet at registration.

Parents should report any diagnosed case of a communicable disease such as strep throat, ringworm, pinkeye, lice, etc. to the Park District Manager. Campers are not allowed to attend camp for any reason until 24 hours after symptoms and/or fever have disappeared. Campers may return 24 hours after the first dose of antibiotics is taken.

## **Emergency Information**

Camp staff are CPR, First Aid and AED Certified. Staff will administer first aid when necessary. Parents will be contacted before calling emergency services unless the injury is serious or involves the head or neck, in which case the paramedics will be called immediately. All steps will be taken to ensure the safety and welfare of your child. If an injured or ill camper is transported by ambulance to the local hospital, a camp staff member will stay with the camper at all times until a parent or guardian arrives.

### **Personal Items and Camp Attire**

Please send your camper dressed for play with a water bottle, lunch, and gym shoes. On cooler days, please send along a sweatshirt or jacket.

*We will be swimming on Tuesdays and Thursdays this year so please make sure that your camper has a swimsuit and towel on those days.*

It is very important to **label every item brought or worn to camp**. It is amazing how fast our Lost and Found Box grows! If something is left behind, please check the box during your next visit.

We also ask that your child does not use their cell phone or any electronic devices (i.e., iPods, iPads, Nintendo DS, etc.) during camp hours. This rule is in place so that your camper can gain all the possible benefits that Camp Rules! has to offer. Also, this policy lowers the chances of valuables being lost or stolen. If your child is sent to camp with a cell phone, we ask that it be kept in their backpack turned off. Camp Counselors will take away any electronics they see being used and will return them at the end of the day. The Wildwood Park District is not responsible for any trades, lost, stolen, or broken items that may result when bringing personal items to camp.

### **Photography Policy**

Photographs/videos may be taken during summer camp programs by authorized Wildwood Park District staff for use in all Park District marketing materials. For the protection of all our campers, recording videos or taking pictures from a personal cell phone is strictly prohibited.

### **Field Trips**

There will be one field trip per session on either the 2<sup>nd</sup> or 3<sup>rd</sup> Friday of the Session. Parents will be notified at least one week prior to the trip with information regarding necessary waivers, supplies, and location for the field trip. Campers will be provided Wildwood Park District Camper T-Shirts to identify them when on field trips. Bus expenses and field trip expenses are built into the regular session fees.

## **Pick Up and Drop Off Procedures**

### **Pick Up/Drop Off**

All parents or authorized individuals are responsible for the pick-up and drop off of their child each day. If you are picking up or dropping off your child during non-designated times, please call the front office at 847.223.7275 so that we can inform their counselor. When you arrive to camp, please form a line of cars in an orderly fashion for pickup on the East side of the Rule building where the asphalt walking paths meet the parking lot. Staff will bring one child at a time out to be picked up based on who is in line first. Children are all around the park, so please use caution when entering and exiting. Please respect the 5-mph speed limit exiting the Rule Parking lot and observe the STOP SIGN at said exit and make a complete stop.

### **Check In/Check Out**

All campers must be signed in and signed out by their parent or other adult over the age of 18 authorized on their Authorization for Pick Up Form. Anyone that our staff does not recognize will be asked for identification.

### **Walkers/Bike Riders**

Parents must initial on our Authorization for Pick Up Form if their child has permission to check themselves in and out of camp each day due to walking or riding their bicycles. If your child needs to leave early for any reason, he or she must be signed out by a parent or other adult authorized on the Authorization for Pick Up Form.

### **Absences**

If your child is ill or unable to attend camp, please call the front office at 847.223.7275. Leave a detailed voicemail if calling prior to 9:30am when our main office opens.

### **Code of Conduct**

Wildwood Park District has established certain rules necessary to ensure everyone's safety and enjoyment during programs and events. Proper behavior is expected from each participant at all times. This includes showing respect to all other participants, staff, equipment, supplies, and facilities, refraining from the use of foul and offensive language, causing bodily harm, and making threats of or committing acts of violence. This code of conduct applies to all campers, junior counselors and all Park District staff.

## **Inclement Weather Information**

### **Rain or Shine**

Camp is conducted outdoors and is held rain or shine, hot or cold. Campers will go indoors on rainy days and take shade on hot days. In the event that there is rain, campers will be brought inside the Rule House and camp will continue inside either in the Oak Room or the Maple Room.

### **Severe Weather**

During any severe weather, campers will seek shelter immediately. Our Counselors will be informed when an all-clear sign has been given before returning back outside. If there is severe weather during pick up or drop off time, parents will need to drop off or pick up their child inside the program entrance.

## **Swimming Information**

### **Location**

*Swimming will take place in Gages Lake at Willow Point Beach.*

### **Days**

*Swimming will take place on Tuesdays and Thursdays weather dependent.*

### **Bug Repellent and Sunscreen**

Please apply sunscreen and bug repellent to your child each day before camp. Also send your child with a labeled bottle of sunscreen as there will be designated times throughout the day for sunscreen application. **It is required you provide a spray bottle of sunscreen as it makes re-application of sunscreen easier for your children to do on their own.** Camp staff and counselors may not apply ANY sunscreen directly to your children as part of Wildwood Park District policy. You may send a labeled hat if your child is extra sensitive to the sun.