

**Wildwood Park District
Regular Board Meeting**

**Rule House
33325 N. Sears Blvd.
Wildwood, IL 60030**

**Tuesday, January 19th, 2021
7:00pm – Regular Board Meeting**

Due to the COVID-19 pandemic and state guidelines/restrictions, this meeting will be held virtually through Microsoft Teams. All are welcome, but for security reasons, the link to the meeting is available by emailing the Park District Manager Brandon Magnini at bmagnini@wildwoodparkdistrict.com or calling 224-723-2795. Public Comments are welcomed and encouraged. Public Comments should be emailed to bmagnini@wildwoodparkdistrict.com and contain the following information:

*Name

*Street Address (Optional)

*City, State (Optional)

*Phone (Optional)

*Organization, agency, etc. being represented. (If representing yourself, put "Self")

*Topic or Agenda Item Number followed by Public Comment

AGENDA

- I. Call to Order - Pledge of Allegiance
- II. Roll Call
- III. Approval of Agenda – Regular Board Meeting – Tuesday, January 19th, 2021
- IV. Approval of Minutes
 - A. Minutes of the Regular Board Meeting – Monday December 14th, 2020
- V. Public Comment
(Anyone that would like to address the board may do so at this point in the meeting, or you may email your comments to bmagnini@wildwoodparkdistrict.com before 6:45pm the day of the meeting. You may also call (224) 723-2795 during the Public Comment section of the meeting. All emails will be addressed during the Public Comment section of the meeting.
- VI. Financial Report
- VII. WSRA
- VIII. GLCC Report
- IX. Valley Lake Report
- X. Staff Reports
 - A. Recreation
 - B. Maintenance
- XI. Unfinished Business
 - A. Valley Lake Drain/Monitoring
 - B. Warren Highway Commission Paving Proposal
 - C. Lake County Stormwater Management Proposal for Piping at Sunset Beach Park
- XII. New Business
 - A. Appointment and Oath of Office of New Park District Commissioner Dan Corrigan for Current Vacancy
 - B. IPRA/IAPD Soaring to New Heights Conference Sign-In Procedures and Plan
 - C. Wildwood Park District Safety Tree Pruning Proposal Reviews
 - D. Wildwood Park District Tree Maintenance Policy Update
 - E. 2021 Park User Fees Proposal (Pavilions)
- XIII. Public Comment
- XIV. Executive Session
 - A. Personnel 5 ILCS 120/2(c)(1)
- XV. Adjournment

**Wildwood Park District
Regular Board Meeting
Monday, December 14, 2020 at 7:00pm
Rule House, 33325 N. Sears Blvd.**

Minutes

- I. Call to Order:** The meeting was called to order at 7:01pm. The Pledge of Allegiance was recited.
- II. Roll Call**
Present: Commissioners Anna Nelson, Matt Brueck, Becky Jante, Dan Bundalo (via audio call-in).
Absent: None
- Park District Staff Present:** Brandon Magnini, Park District Manager; Katherine Atkins, Accountant.
- III. Approval of Agenda – Regular Board Meeting – Monday December 14, 2020**
Commissioner Brueck made a motion to approve the agenda of the Regular Board Meeting of Monday, December 14th, 2020. Commissioner Nelson seconded the motion. Roll Call: Anna Nelson, aye, Becky Jante, aye, Matt Brueck, aye, Dan Bundalo, aye. All in favor, motion carries.
- IV. Approval of Minutes**
A. Minutes of the Regular Board Meeting – Monday November 16, 2020
Commissioner Brueck made a motion to approve the minutes from the Regular Board Meeting of Monday, November 16, 2020. Commissioner Bundalo seconded the motion. Roll Call: Matt Brueck, aye, Anna Nelson, aye, Dan Bundalo, aye, Becky Jante, aye. All in favor, motion carries.
- V. Public Comment**
- No Public Comment
- VI. Financial Report**
The Financial Report was read. Discussion. Commissioner Nelson made a motion to approve the Financial Report. Commissioner Brueck seconded the motion. Roll Call: Anna Nelson, aye, Matt Brueck, aye, Dan Bundalo, aye, Becky Jante, aye. All in favor, motion carries.
- VII. WSRA**
Commissioner Nelson stated that there was no meeting in December. The next meeting will be January 11th.
- VIII. GLCC**
Commissioner Brueck stated there are no GLCC meetings until Spring.
- IX. Valley Lake Report**
Commissioner Bundalo stated there are no GLCC meetings until Spring.

X. Staff Reports

A. Recreation

The Recreation Report was read.

B. Maintenance

The Maintenance Report was read.

XI. Unfinished Business

A. Valley Lake Drain/Monitoring

Commissioner Jante stated that LCSWM is still waiting on project funding approval at the state level. Nothing further to report on the subject at this time.

B. Warren Highway Commission Paving Proposal

Commissioner Jante that Amy Sarver of the Warren Township Highway Commission was set to go out to bid in January or February 2021 for the proposed project. The Park District will know more after the first of the year.

C. Lake County Stormwater Management Proposal for Piping at Sunset Beach Park

Commissioner Jante stated that the possibility of a grant for the potential project is still being explored at this time.

XII. New Business

A. IPRA/IAPD Soaring to New Heights 2021 Virtual Conference Pricing Approval

Park District Manager Brandon Magnini discussed the rates and schedule for the 2021 Virtual Conference. Discussion. Commissioner Nelson made a motion to appoint Park District Manager Brandon Magnini as the Park District's representative to the 2021 Virtual IAPD Annual Business Meeting to cast votes on agenda items. Commissioner Brueck seconded the motion. Roll Call: Anna Nelson, aye, Matt Brueck, aye, Dan Bundalo, aye, Becky Jante, aye. All in favor, motion carries. Commissioner Nelson recommended that one designated Board Member sign up for the conference in addition to Park District Manager Magnini for a total cost of \$450.00. Commissioner Nelson moved to approve the cost for signing up Wildwood Park District Staff/Board Members to fall under \$500.00 for the IPRA/IAPD Soaring to New Heights 2021 Virtual Conference. Commissioner Brueck seconded the motion. Roll Call: Matt Brueck, aye, Anna Nelson, aye, Dan Bundalo, aye, Becky Jante, aye. All in favor, motion carries.

XIII. Public Comment

- No Public Comment

XIV. Executive Session

A. Personnel – Staff Bonuses - 5 ILCS 120/2(c)(1)

Commissioner Brueck made a motion to move into Executive Session from the Regular Board Meeting at 7:22pm. Commissioner Nelson seconded the motion. Roll Call: Anna Nelson, aye, Matt Brueck, aye, Dan Bundalo, aye, Becky Jante, aye. All in favor, motion carries. Discussion. Commissioner Brueck made a motion to leave Executive Session and return to the Regular Meeting at 7:33pm. Commissioner Nelson seconded the motion. Roll Call: Anna Nelson, aye, Matt Brueck, aye, Dan Bundalo, aye, Becky Jante, aye. All in favor, motion carries.

XV. Vote on Staff Bonuses discussed in Executive Session

Commissioner Brueck made a motion to approve the staff bonuses with the amounts discussed in the Executive Session. Commissioner Nelson seconded the motion. Roll Call: Matt Brueck, aye, Anna Nelson, aye, Dan Bundalo, aye, Becky Jante, aye. All in favor, motion carries.

XVI. Adjournment

Commissioner Brueck moved to adjourn the Regular Board Meeting of Monday, December 14th, 2020 at 7:34pm. Commissioner Bundalo seconded the motion. Roll Call: Anna Nelson, aye, Matt Brueck, aye, Dan Bundalo, aye, Becky Jante, aye. All in favor, motion carried. Meeting adjourned at 7:34pm.

Secretary
Board of Park Commissioners

Date

President
Board of Park Commissioners

Date

Wildwood Park District
Recreation Report
January 19, 2021

1. Preschool program is still going strong. 9 total children enrolled, 1 more returned this month compared to last month as a returning child to the program.
2. Preschool add-on class "Lunch Bunch" began with 6 enrolled in our 3rd session of the program.
3. Adult Yoga is going well. New January session started last week. 8 enrolled.
4. Completed Master Calendar for the Park District for 2021. Recreation, Maintenance, Administration, Special Events, Finance, GLCC, and Preschool deadlines and dates are highlighted.
5. Continual work on signage, posters, and keeping District updated on COVID-19 situation.
6. Keeping up to date on updated vendor Certificates of Insurance, W-9's, invoices, and contracts.
7. Continuing to update public through website, social media, email, and other forms of District updates including COVID-19, program openings/closings, completed maintenance projects, volunteer opportunities, and marketing initiatives.
8. Continuing dispersal of 2021-2022 resident parking stickers at the office.
9. Routine administrative tasks such as sorting through bills, depositing funds, and assisting Kathy with various financial tasks.
10. Directed Maintenance Staff to complete monthly building and playground inspections.
11. Directed Maintenance Staff to adhere to Winter Schedule to minimize hours worked.
12. PDRMA duties and webinars as necessary.
13. Gathered final quotes for parks-wide winter Safety Pruning of dead trees and limbs over playgrounds and other high-traffic areas to be reviewed at January Board Meeting.
14. Continual work on improving the District website and look, looking at options for a new website builder.
15. Assisted office staff in removing holiday décor and beginning preparation for Spring.
16. Preparing for IAPD/IPRA 2021 Soaring to New Heights Virtual Conference.

Wildwood Park District
Maintenance Report
January 19, 2021

1. Ongoing park garbage control and maintenance.
2. Routine maintenance and upkeep of equipment.
3. Clean Rule bathrooms and office spaces as needed - re-stock paper towels and soap.
4. Wash trucks and equipment.
5. Park and playground inspections, corrective actions as needed.
6. Building inspections conducted monthly.
7. Removing brush and debris from parks when needed.
8. Coordinating with Park District Manager on quotes for all parks winter tree safety pruning.
9. Snow/Ice removal when needed.
10. Removed outdoor Christmas lights at the Butterfly Garden.
11. Creating plan to re-paint Maple Room of Rule House over the winter.
12. Working on fixing light fixtures at Rule Park and Pebble Beach Park.
13. Assisting Park District Manager in identifying leak at Rule Building and working with plumber.
14. Put up chains and "No Snowmobiles" signs at Parks.



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Virtual Conference FAQs

[\(https://www.ilparksconference.com/virtual-conference-faqs/\)](https://www.ilparksconference.com/virtual-conference-faqs/)

❖ What is a virtual conference and how does it differ from a webinar?

⇒ What is the platform for the virtual conference? Is it an app, or is it streaming?

The platform for the virtual conference is Virtual Event Place (VEP) by Community Brands. VEP is not an app so there is no need to download anything. The VEP platform is a robust, secure cloud-based streaming solution for conference events that offers a flexible, rich, and engaging experience for participants.

❖ What does the registration fee for the virtual conference include?

⇒ Can several members of an agency or a group of staff attend the conference together?

Each registration is meant for a single person, just like a conference badge at an in-person event. Only registered attendees can log in and will be eligible for CEU and CLE credits. Please refer to IAPD/IPRA's Virtual Code of Conduct (https://www.ilparksconference.com/registration2/#Virtual_Code_of_Conduct) policy regarding accessing the virtual event in an unauthorized manner, including sharing access information.

⇒ Can I register for a single day or for just one session?

Registration is by package pricing for the full three days of conference only. One-day and single session passes are not available.

❖ Can I register to attend just the Exhibit Hall?

❖ How do I earn CEUs or CLE credits?

❖ How many CEUs or CLE credits can I earn?

⇒ When will I be able to access the platform?

Platform preview days for registered attendees will be Tuesday, January 26th and Wednesday, January 27th. This early access provides attendees an opportunity to learn how to navigate around the platform and familiarize themselves with the features, functions, and virtual rooms within the platform.

⇒ How do I access the platform?

Prior to the preview days, attendees will receive an email with the link to the platform and detailed instructions on how to login. This will be coming from our conference registration provider's email, ilparks12-reg@cteusa.com (<mailto:ilparks12-reg@cteusa.com>).

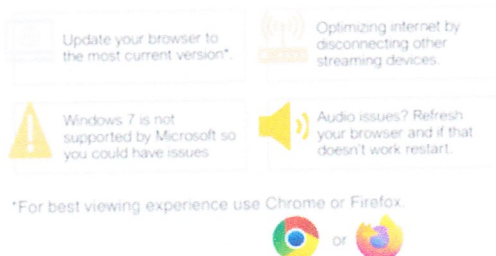
When you first log-in, you will be prompted to change your password.

Once you change your password, in the upper right, click on 'My Virtual Events'. Then click on 'Soaring to New Heights Conference.' This will bring you to the lobby of the event.

I'm not sure if my agency will allow access to the VEP site. Is there a way I can check to ensure I won't have problems when the conference begins?

Attendees are encouraged to visit the platform during one of the preview days noted above to check your computer/browser's compatibility. In addition, below are a few tips and/or device requirements that attendees can use or share with their company's IT department.

Technical Preparation



Additional Recommendations:

- Make sure you have pop-ups blockers disabled in your Internet browser settings.
- Add virtualeventplace.com to your browser or website firewall whitelist.
- Use a hardwired internet connection and avoid using WiFi if possible since signal strength can vary causing unstable bandwidth issues.
- Be sure your computer or device is equipped with speakers and the audio is working properly. External speakers can be added for enhanced sound quality.
- Be familiar with IAPD/IPRA Technical Failure Policy (https://www.ilparksconference.com/registration2/#Tech_Failure) for the virtual conference.

Is the content presented during the virtual conference live-streamed?

Am I able and/or allowed to download and share conference handouts?

While PPT presentations, speaker handouts, exhibitor collateral and other supplemental materials will be available to download until March 1, please note that session recordings cannot be downloaded (or shared) at any time. Please note, IAPD/IPRA's Virtual Code of Conduct (https://www.ilparksconference.com/registration2/#Virtual_Code_of_Conduct) also prohibits attendees from copying or taking screen shots of Q&A or any chat room activity that takes place in the virtual space.

Do I have to watch the conference from the same device used to register?

Your registration login can be used on any computer or device you prefer however, you do have to use the email address that was provided when you registered. If an agency Admin is tasked with registering staff, make sure that person is providing individual emails during the registration process, so that each attendee can sign in using their unique email sign-on credential.

I am having trouble with streaming audio/I can't hear the speaker through my computer speakers/the slides are not loading/the streaming stopped... what do I do?

How can I see who is attending the virtual conference?

What opportunities are available to network and connect with other attendees/exhibitors?

Why is chat available in some sessions but not others?

What happens if I stop by a booth in the virtual Exhibit Hall and no booth personnel are there?


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Schedule-At-A-Glance

[\(https://www.ilparksconference.com/education/schedule/\)](https://www.ilparksconference.com/education/schedule/)

DAY 1: THURSDAY, JANUARY 28

10:00 am – 11:30 am	IPRA Annual Business Meeting
11:30 am – 12:30 pm	Concurrent Breakouts #1
12:00 pm – 4:45 pm	Virtual Exhibit Hall Open
12:30 pm – 1:00 pm	Free Time/Activities in The Burke Playground
12:30 pm – 1:00 pm	Attendees Meetup
1:00 pm – 2:00 pm	Concurrent Breakouts #2
2:00 pm – 3:00 pm	Exhibit Hall Dedicated Time*
3:00 pm – 3:45 pm	IPRA Awards Ceremony
3:45 pm – 4:45 pm	Concurrent Breakouts #3

DAY 2: FRIDAY, JANUARY 29

10:00 am – 11:00 am	Concurrent Breakouts #4
10:00 am – 5:00 pm	Virtual Exhibit Hall Open
11:15 am – 12:15 pm	Concurrent Breakouts #5
12:15 pm – 1:00 pm	Free Time/Activities in The Burke Playground
12:15 pm – 1:00 pm	Executive Directors Meetup
1:00 pm – 1:45 pm	IAPD Awards Ceremony
1:45 pm – 2:45 pm	Concurrent Breakouts #6
2:45 pm – 4:00 pm	Exhibit Hall Dedicated Time*
4:00 pm – 5:00 pm	Keynote General Session https://www.ilparksconference.com/#keynote

DAY 3: SATURDAY, JANUARY 30

11:00 am – 5:00 pm	Virtual Exhibit Hall Open
11:00 am – 12:00 pm	Concurrent Breakouts #7
12:00 pm – 1:00 pm	Free Time/Activities in The Burke Playground
12:00 pm – 1:00 pm	Commissioners Meetup
1:00 pm – 2:00 pm	Concurrent Breakouts #8
2:15 pm – 3:15 pm	Concurrent Breakouts #9
3:30 pm – 5:00 pm	IAPD Annual Business Meeting (streamed live)

NOTE: Agenda subject to change
* Booths must be staffed

Thursday, January 28, 2021

	Boardmanship	Diversity	Facilities	Finance/IT	Governance/ Legal	HR/Risk Mgmt	Leadership/ Mgmt	Marketing/ Comms	Parks/Natural Resources	Recreation	Therapeutic Recreation	
11:30 AM – 12:30 PM		#1007 - A Call to Action: Addressing Historical and Ending Contemporary Racial Inequities Through Healing Cafes	#604 - Strengthening Your Aquatic Family & Setting the Tone	#303 - Protecting Your Organization from 2021 Cybersecurity Threats and the Next Generation of Ransomware	#118 - Time's Up: Managing a Harassment-Free Workplace		#14 - Rewriting the Book on System Planning	#907 - How to Measure the ROI of Your Marketing Strategies	#138 - Designing Inclusive Play & Fitness Spaces for Communities, Health and Well-Being #207 - Starting a Sustainability Team: Considerations, Goals, and Mistakes to Avoid	#403 - 2020 The Year of COVID-19 Part 1: Going Remote #410 - Safety First, Then Fun! Setting Afterschool Staff Up for Success	#508 - Creating Balance: Discovering New Ways to Improve Balance and Enhance Whole-Body Health Through Aligned Movement	11
1:00 PM – 2:00 PM			#603 - "One Room Wonders": Staying Competitive as Small and Special-Use Facilities	#308 - Time to Rethink Your Collateralization Strategy: Moving Beyond Bank Securities	#125 - Complying with the Illinois Open Meetings Act	#140 - Understanding Your IMRF Benefits	#15 - Connecting the Dots for Health #409 - Grow Volunteer Staff Harmony: Plant New Seeds	#905 - Reflecting Your Diverse Community: Equity in Marketing	#106 - Creepers 101: Managing Suspicious Persons in Park Settings - Practical Advice for Park Professionals #206 - Spray Play for All: Designing Inclusive Splash Pads	#404 - 2020 The Year of COVID-19 Part 2: Programming a New Way: Virtually #405 - Top Ten Apps for the Recreation Professional	#507 - Understanding the Impact of Adverse Childhood Experiences (ACEs)	12
3:45 PM – 4:45 PM		#1006 - Exploring Intersections of Leisure Behaviors and Black Individuals/Families in Rural Illinois	#607 - Professionally Selling, Marketing and Member Retention in this New World 2021	#116 - Budget Rehab: How Do You Recover from Coronavirus?	#112 - Protests and Park Districts: Preserving Civil Rights, Protecting Property and Avoiding Liability	#305 - Dear Millennial, Overcoming Generation Stereotypes in the Workplace	#108 - Girl Power III: Communicate, Lead & Advance	#903 - App-a-licious	#203 - Listen, Learn, and Adapt: The Playground of the Future	#16 - The Esports Experience: Determining the Best Esports Programs to Strengthen Communities, Plus Real-World Examples of In-Person and Virtual Esports Programs #408 - Bring the Outdoors In - Nature in Your Preschool #416 - Re-Inventing Recreation Spaces and Programming in a Post-COVID World	#505 - Developing Your Professional Self	12
												35

Friday, January 29, 2021

	Boardmanship	Diversity	Facilities	Finance/IT	Governance/ Legal	HR/Risk Mgmt	Leadership/ Mgmt	Marketing/ Comms	Parks/Natural Resources	Recreation	Therapeutic Recreation	
10:00 AM – 11:00 AM		#1005 - Everybody Plays: A Best Practice Guide to Multi-Generational Design	#606 - How to Implement a Successful Time Task Analysis Program...To Get What You Need!		#107 - ADA Enforcement in the President Biden Administration: Implications for Parks, Recreation, and Conservation Agencies in Illinois #119 - Coaches and Sexual Assault Claims: What You Need to Do to Protect Your Agency		#12 - Lessons, Trends & Opportunities: A Fireside Chat with National and State Leaders #104 - Beyond Recovery...A Time for Transformation	#904 - From Drones to Gimbals: Resources to Make Better Videos for Your Agency!	#204 - Comprehensive Planning and Community Engagement in a Post-Pandemic Context	#407 - Imaginative Programming- Equalizing, Educating and Innovating! #414 - Great Expectations Can Revenue Goals and Social Equity Co- Exist	#504 - Including Community Members During a Global Pandemic	11
11:15 AM – 12:15 PM		#1004 - Equity and Evaluation	#605 - Viable Options for Installing Solar on Your Facility	#134 - Navigating Financial Crises with Forecasting Tools and Sound Financial Management Practices	#110 -- Legal/Legislative, Part I	#309 - Turning a Career of Providing Recreation Into the Opportunity for a Youthful Early Retirement Lifestyle of Recreation, Play and Fun	#13 - Bouncing Back: COVID Opportunities #121 - If You Can't Write the Checks Nothing Else Matters #307 - The New Culture is Change		#205 - Natural Areas Management: Enriching Life Through Improving Our Environment	#406 - The How & Why of Running Esports At Your Agency #411 - Building Programs Where Youth Want to Be	#503 -- Combating Compassion Fatigue and Burn Out	12
1:45 PM – 2:45 PM	#109 - Board Member to Board Leader	#1003 - Disability Awareness & Etiquette: Top 10 Tips		#304 - Coronavirus Ongoing Management: Planning for Continued Financial Stability	#111 - Legal/Legislative, Part II	#103 - Lemons to Lemonade: Leslie Knops Playbook on How to Thrive in a Pandemic/Crisis	#17 - IPRA Statewide Initiative: Turning Research into Practice #105 - The Change Curve	#906 - Mapping Your Resident Journey to Better Serve Your Community	#208 - Design Excellence: Global Trends in Playground Design	#412 - Enhancing Programs with Low or No Cost Technology Interactive Trivia Game Show Format #415 - Children Learn What They Live: Adverse Childhood Experiences and Toxic Stress How to Become a Trauma- Informed Community!	#506 - Programming with Purpose	12
												35

Saturday, January 30, 2021

	Boardmanship	Diversity	Facilities	Finance/IT	Governance/ Legal	HR/Risk Mgmt	Leadership/ Mgmt	Marketing/ Comms	Parks/Natural Resources	Recreation	Therapeutic Recreation	
11:00 AM – 12:00 PM	#127 - The Culture Code: Creating a Healthy Relationship Between Executive Directors and Elected Officials				#115 - Commissioner Ethics #120 - Home Grown Privacy Threats for Municipalities	#124 - Sexual Harassment: Prevention and Tips	#306 - Keeping Your Strategic Plans Fresh			#413 - Creating and Ensuring a Relevant Parks and Recreation Agency		6
1:00 PM – 2:00 PM	#113 – Boardmanship, Part I				#128 - Not in My Park! Regulating Controversial Park Activities #310 – Workers' Compensation and Occupational Exposure Claims in the Age of COVID-19: How to Defend Your Park District During a Pandemic	#117 - Emergency Written Policies Every Park District Should Have and the Action Steps Those Policies Should Contain	#18 - Economic Impact of Museums and Green Spaces on Community and COVID-19's Impact on Them Now and in the Future					5
2:15 PM – 3:15 PM	#114 – Boardmanship, Part II				#123 - Public Meeting Best Practices #132 - Property Brothers – The Seminar #608 – We're Watching You: Use of Video Surveillance in Parks and Facilities	#126 - Recreational Property Liability: Tips and Tools for Preventing Park District Liability						5
												16

Program Total = 86



Client: 9494040

Printed on: 12/9/2020

Created on: 12/9/2020

Wildwood Park District
Attn: Kathy Atkins
33325 North Sears Blvd
Wildwood, IL 60030

Bartlett Tree Experts
Max Zilz - Representative
1960 Old Willow Rd.
Northbrook, IL 60062

E-Mail Address: info@wildwoodparkdistrict.com
Business: 847-223-7275
E-Mail Address:
bmagnini@wildwoodparkdistrict.com

Fax Number: 847 559 9423
Business: 847 559 9424
E-Mail Address: mzilz@bartlett.com
Mobile Phone: 847 833 3573

Property Address: WILLOW POINT PARK TRAIL, WILDWOOD, IL 60030

The following program is recommended for certain trees and shrubs on your property. In addition to a thorough plant health care program, Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions relating to your trees or shrubs. THIS IS NOT AN INVOICE.

Tree and Shrub Work:

Natural Pruning

Species	Location
All trees	As described in arborist notes below

Goals:

- Reduce risk of branch failure
- Improve appearance
- Reduce likelihood of storm damage

Specifications:

- Remove all dead branches, 2-10 inch diameter cut(s), entire canopy
- Remove all debris
- * Arborist may use discretion with certain pruning cuts to accomplish the client's stated pruning goals

Arborist Notes:

- White Oak and Norway Maple hanging over the play area
- Honeylocust West of play area
White Oak by far NW storage shed

Amount: \$1,515.00

Total Amount: \$1,515.00



Client: 9494040

Printed on: 12/9/2020

Created on: 12/9/2020

Wildwood Park District
Attn: Kathy Atkins
33325 North Sears Blvd
Wildwood, IL 60030

Bartlett Tree Experts
Max Zilz - Representative
1960 Old Willow Rd.
Northbrook, IL 60062

E-Mail Address: info@wildwoodparkdistrict.com
Business: 847-223-7275
E-Mail Address:
bmagnini@wildwoodparkdistrict.com

Fax Number: 847 559 9423
Business: 847 559 9424
E-Mail Address: mzilz@bartlett.com
Mobile Phone: 847 833 3573

Property Address: VALLEY SOUTH, WILDWOOD, IL 60030

The following program is recommended for certain trees and shrubs on your property. In addition to a thorough plant health care program, Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions relating to your trees or shrubs. THIS IS NOT AN INVOICE.

Tree and Shrub Work:

Natural Pruning

Species	Location
all trees	As described in arborist notes below

Goals:

- Improve appearance
- Reduce risk of branch failure
- Reduce likelihood of storm damage

Specifications:

- Remove all dead branches, 2-10 inch diameter cut(s), entire canopy
- Remove all debris
- * Arborist may use discretion with certain pruning cuts to accomplish the client's stated pruning goals

Arborist Notes:

- Large Bur oak in back right corner
- Silver Maple far back left side, before bay area(just remove 2 large dead limbs)

Amount: \$909.00

Total Amount: \$909.00



Client: 9494040

Wildwood Park District
Attn: Kathy Atkins
33325 North Sears Blvd
Wildwood, IL 60030

E-Mail Address: info@wildwoodparkdistrict.com
Business: 847-223-7275
E-Mail Address:
bmagnini@wildwoodparkdistrict.com

Printed on: 12/9/2020

Created on: 12/9/2020

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Max Zilz - Representative
1960 Old Willow Rd.
Northbrook, IL 60062

Fax Number: 847 559 9423
Business: 847 559 9424
E-Mail Address: mzilz@bartlett.com
Mobile Phone: 847 833 3573

Property Address: VALLEY LAKE NORTH, WILDWOOD, IL 60030

The following program is recommended for certain trees and shrubs on your property. In addition to a thorough plant health care program, Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions relating to your trees or shrubs. THIS IS NOT AN INVOICE.

Tree and Shrub Work:

Natural Pruning

Species	Location
all trees	As described in arborist notes below

Goals:

- Reduce likelihood of storm damage
- Improve appearance
- Reduce risk of branch failure

Specifications:

- Remove all dead branches, 2-10 inch diameter cut(s), entire canopy
- Remove all debris
- * Arborist may use discretion with certain pruning cuts to accomplish the client's stated pruning goals

Arborist Notes:

- 1 Willow by the pier and beach
- 3 Large cottonwood trees closest to beach area

Amount: \$2,424.00

Total Amount: \$2,424.00



Client: 9494040

Printed on: 12/9/2020

Created on: 12/9/2020

Wildwood Park District
Attn: Kathy Atkins
33325 North Sears Blvd
Wildwood, IL 60030

Bartlett Tree Experts
Max Zilz - Representative
1960 Old Willow Rd.
Northbrook, IL 60062

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Business: 847-223-7275
E-Mail Address:
bmagnini@wildwoodparkdistrict.com

Fax Number: 847 559 9423
Business: 847 559 9424
E-Mail Address: mzilz@bartlett.com
Mobile Phone: 847 833 3573

Property Address: TWIN LAKES PARK, WILDWOOD, IL 60030

The following program is recommended for certain trees and shrubs on your property. In addition to a thorough plant health care program, Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions relating to your trees or shrubs. THIS IS NOT AN INVOICE.

Tree and Shrub Work:

Natural Pruning

Species	Location
all trees	As described in arborist notes below

Goals:

- Reduce risk of branch failure
- Improve appearance
- Reduce likelihood of storm damage

Specifications:

- Remove all dead branches, 2-10 inch diameter cut(s), entire canopy
 - Remove all debris
- * Arborist may use discretion with certain pruning cuts to accomplish the client's stated pruning goals

Arborist Notes:

- 1 walnut near parking area NW corner
- 1 large willow near pond (remove 2 lowest limbs over the path)
1 walnut near willow(1 dead limb over path)
Large oak near S walking path on the S side
Bur oak by the standing dead ash along southwest walking path
White oak N side E of play areas
Bur oak between paly areas(also remove storm damaged top, and reduce limb over swing set by 8-12 feet)

Client: 9494040

Printed on: 12/9/2020

Created on: 12/9/2020

This price is assuming we can either drive the chipper closer to a path, or use wood moving equipment on site.

Amount: \$2,727.00

Removal

Remove the dead all trees located at the As described in arborist notes below. Leave stump as close to grade as possible. Remove resulting debris.

Arborist Notes:

- 1 dead elm by the maintenance sheds
- 1 standing dead ash by the far SW walking path

Amount: \$1,712.00

Total Amount: \$4,439.00

If you would prefer to receive proposals and/or lab analysis results via email, please enter your email address below:

Email Address: _____

Please review the information and the terms and conditions attached, which become part of the agreement, and sign and return one copy authorizing the program.

(Customer Signature)



(Bartlett Representative - Max Zilz)

(Date)

12/9/2020

(Date)

Prices are guaranteed if accepted within thirty days.

All accounts are net payable upon receipt of invoice.

Work is done in accordance with ANSI A300 Tree Care Standards.

To access a certificate of liability insurance for Bartlett Tree Experts, please navigate to
<http://www.bartlett.com/BartlettCOL.pdf>

A Job Site Safety Analysis was completed for your property, please contact your arborist for further details.



Client: 9494040

Printed on: 12/9/2020

Created on: 12/9/2020

Wildwood Park District
Attn: Kathy Atkins
33325 North Sears Blvd
Wildwood, IL 60030

Bartlett Tree Experts
Max Zilz - Representative
1960 Old Willow Rd.
Northbrook, IL 60062

E-Mail Address: info@wildwoodparkdistrict.com
Business: 847-223-7275
E-Mail Address:
bmagnini@wildwoodparkdistrict.com

Fax Number: 847 559 9423
Business: 847 559 9424
E-Mail Address: mzilz@bartlett.com
Mobile Phone: 847 833 3573

Property Address: SUNSET BEACH, WILDWOOD, IL 60030

The following program is recommended for certain trees and shrubs on your property. In addition to a thorough plant health care program, Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions relating to your trees or shrubs. THIS IS NOT AN INVOICE.

Tree and Shrub Work:

Natural Pruning

Species	Location
all trees	As described in arborist notes below

Goals:

- Reduce risk of branch failure
- Improve appearance
- Reduce likelihood of storm damage

Specifications:

- Remove all dead branches, 2-10 inch diameter cut(s), entire canopy
- Remove all debris
- * Arborist may use discretion with certain pruning cuts to accomplish the client's stated pruning goals

Arborist Notes:

- Honeylocust by play area(Also reduce the branches over the play area)
- Honeylocust near by
Bur oak Far right back corner

Amount: \$909.00

Total Amount: \$909.00



Client: 9494040

Printed on: 12/9/2020

Created on: 12/9/2020

Wildwood Park District
Attn: Kathy Atkins
33325 North Sears Blvd
Wildwood, IL 60030

Bartlett Tree Experts
Max Zilz - Representative
1960 Old Willow Rd.
Northbrook, IL 60062

E-Mail Address: info@wildwoodparkdistrict.com
Business: 847-223-7275
E-Mail Address:
bmagnini@wildwoodparkdistrict.com

Fax Number: 847 559 9423
Business: 847 559 9424
E-Mail Address: mzilz@bartlett.com
Mobile Phone: 847 833 3573

Property Address: RULE PARK, WILDWOOD, IL 60030

The following program is recommended for certain trees and shrubs on your property. In addition to a thorough plant health care program, Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions relating to your trees or shrubs. THIS IS NOT AN INVOICE.

Tree and Shrub Work:

Natural Pruning

Species	Location
the following trees	As described in arborist notes below

Goals:

- Reduce likelihood of storm damage
- Reduce risk of branch failure
- Improve appearance

Specifications:

- Remove all dead branches, 2-10 inch diameter cut(s), entire canopy
- Remove all debris
- * Arborist may use discretion with certain pruning cuts to accomplish the client's stated pruning goals

Arborist Notes:

- Large Red Oak South of the parking area
- Large Hickory South of parking area
Maple in parking circle
Hickory in parking circle
Bur oak reaching over North foot path
Large Bur oak South of storage shelter North of main building
Large bur oak over NW walking path

Client: 9494040

Printed on: 12/9/2020

Created on: 12/9/2020

Bur oak by Picnic table in NW park area
Walnut by Picnic table in NW park area
2 Honeylocust and 1 walnut west of the picnic area walnut

Amount: \$4,242.00

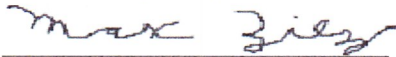
Total Amount: \$4,242.00

If you would prefer to receive proposals and/or lab analysis results via email, please enter your email address below:

Email Address: _____

Please review the information and the terms and conditions attached, which become part of the agreement, and sign and return one copy authorizing the program.

(Customer Signature)



(Bartlett Representative - Max Zilz)

(Date)

12/9/2020

(Date)

Prices are guaranteed if accepted within thirty days.
All accounts are net payable upon receipt of invoice.
Work is done in accordance with ANSI A300 Tree Care Standards.

To access a certificate of liability insurance for Bartlett Tree Experts, please navigate to
<http://www.bartlett.com/BartlettCOI.pdf>

A Job Site Safety Analysis was completed for your property, please contact your arborist for further details.



Client: 9494040

Printed on: 12/9/2020

Created on: 12/9/2020

Wildwood Park District
Attn: Kathy Atkins
33325 North Sears Blvd
Wildwood, IL 60030

Bartlett Tree Experts
Max Zilz - Representative
1960 Old Willow Rd.
Northbrook, IL 60062

E-Mail Address: info@wildwoodparkdistrict.com
Business: 847-223-7275
E-Mail Address:
bmagnini@wildwoodparkdistrict.com

Fax Number: 847 559 9423
Business: 847 559 9424
E-Mail Address: mzilz@bartlett.com
Mobile Phone: 847 833 3573

Property Address: PEBBLE BEACH PARK, 33399 N Sears Blvd, WILDWOOD, IL 60030

The following program is recommended for certain trees and shrubs on your property. In addition to a thorough plant health care program, Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions relating to your trees or shrubs. THIS IS NOT AN INVOICE.

Tree and Shrub Work:

Natural Pruning

Species	Location
all trees	As described in arborist notes below

Goals:

- Reduce risk of branch failure
- Improve appearance
- Reduce likelihood of storm damage

Specifications:

- Remove all dead branches, 2-10 inch diameter cut(s), entire canopy
- Remove all debris
- * Arborist may use discretion with certain pruning cuts to accomplish the client's stated pruning goals

Arborist Notes:

- Bur oak South of play area
- Bur oak South of Mulch square
Bur oak South of path

Amount: \$1,212.00

Total Amount: \$1,212.00



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P: 847.265.0000 · F: 847.265.0005
sales@cctreeservice.com
<http://www.cctreeservice.com>

Contact: Wildwood Park District
Phone: Brandon Magnini 847-223-7275 Cell 224-723-2795
Email or Fax: bmagnini@wildwoodparkdistrict.com
Address: **Sunset Park 33300 N. Lake Shore Dr. Wildwood IL 60030**

1. Safety Prune large trees per Brandon and John	\$1,200.00

Total: \$1,200.00

Special Tools/Instructions: ☐ Power Drop ☐ Aerial Lift ☐ Loader ☐ Small Grinder ☐ Large Grinder ☐ Other – _____

Directions to Jobsite: _____

WE PROPOSE to furnish materials, equipment, and labor in accordance with above specifications, for the sum of:

\$1,200.00 (One Thousand Two Hundred Dollars and 00/100). All service is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimate. Wood chips are FREE and will be left upon request. Stump mulch is to remain unless otherwise stated. Minor lawn damage may occur for which Clean Cut is not responsible. Clean Cut is not responsible for damage to private utilities that are not marked by J.U.L.I.E. All local required permits are the responsibility of the homeowner.

PAYMENT IS DUE UPON COMPLETION.

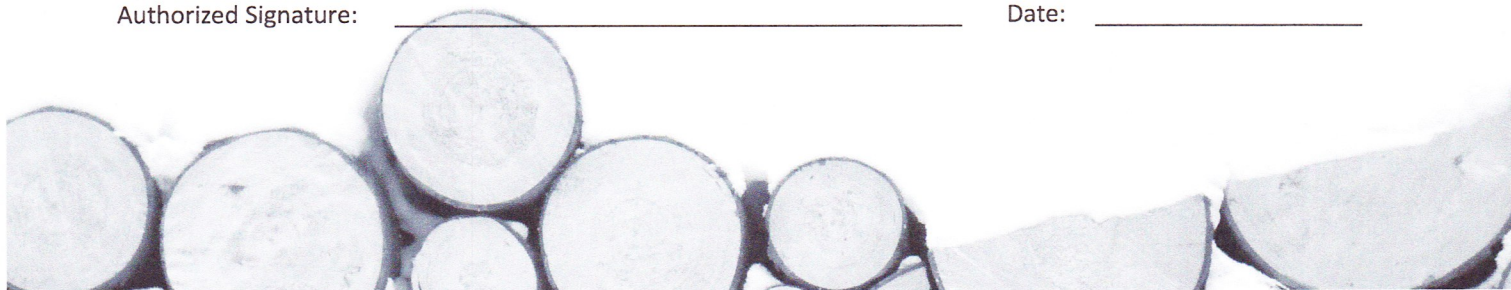
Authorized Signature: *John Schiemann* Date: October 30, 2020
Certified Arborist (IL5248-A)

Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. A 3% finance charge may be assessed monthly if not paid within 10 days. Billing discrepancies must be resolved within the 10 days to avoid finance charges together with expenses incidental to collection, including attorney's fees.

PAYMENT IS DUE UPON COMPLETION.

Authorized Signature: _____ Date: _____





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Contact: Wildwood Park District
Phone: Brandon Magnini 847-223-7275 Cell 224-723-2795
Email or Fax: bmagnini@wildwoodparkdistrict.com
Address: Twin Lakes Park 17900 W. Fairfield Ln. Wildwood IL 60030

1. Safety Prune large trees per Brandon and John	\$1,500.00

Total: \$1,500.00

Special Tools/Instructions: ☐ Power Drop ☐ Aerial Lift ☐ Loader ☐ Small Grinder ☐ Large Grinder ☐ Other – _____

Directions to Jobsite: _____

WE PROPOSE to furnish materials, equipment, and labor in accordance with above specifications, for the sum of:

\$1,500.00 (One Thousand Five Hundred Dollars and 00/100). All service is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimate. Wood chips are FREE and will be left upon request. Stump mulch is to remain unless otherwise stated. Minor lawn damage may occur for which Clean Cut is not responsible. Clean Cut is not responsible for damage to private utilities that are not marked by J.U.L.I.E. All local required permits are the responsibility of the homeowner.

PAYMENT IS DUE UPON COMPLETION.

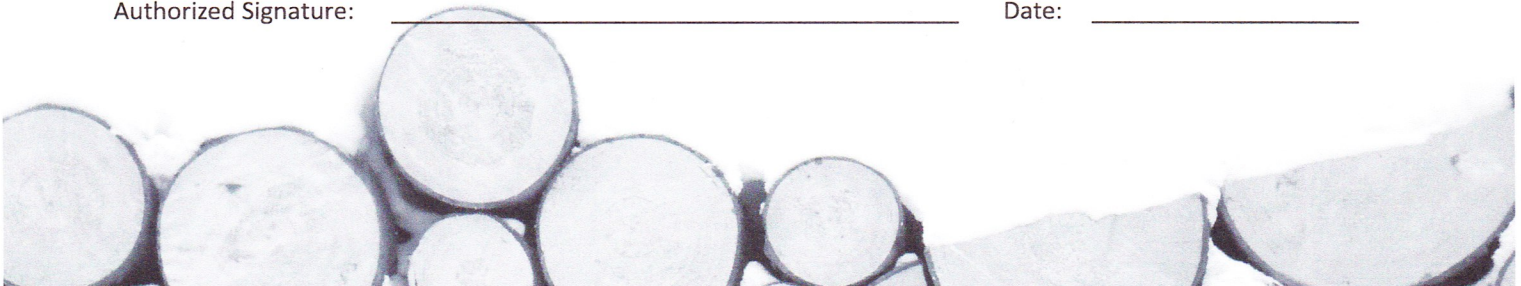
Authorized Signature: John Schiemann Date: October 30, 2020
Certified Arborist (IL5248-A)

Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. A 3% finance charge may be assessed monthly if not paid within 10 days. Billing discrepancies must be resolved within the 10 days to avoid finance charges together with expenses incidental to collection, including attorney's fees.

PAYMENT IS DUE UPON COMPLETION.

Authorized Signature: _____ Date: _____





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Contact: Wildwood Park District
Phone: Brandon Magnini 847-223-7275 Cell 224-723-2795
Email or Fax: bmagnini@wildwoodparkdistrict.com
Address: **Valley North Park 33536 N. Mill Rd. Wildwood IL 60030**

1. Safety Prune large trees per Brandon and John	\$1,200.00

Total: \$1,200.00

Special Tools/Instructions: ☐ Power Drop ☐ Aerial Lift ☐ Loader ☐ Small Grinder ☐ Large Grinder ☐ Other – _____

Directions to Jobsite: _____

WE PROPOSE to furnish materials, equipment, and labor in accordance with above specifications, for the sum of:

\$1,200.00 (One Thousand Two Hundred Dollars and 00/100). All service is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimate. Wood chips are FREE and will be left upon request. Stump mulch is to remain unless otherwise stated. Minor lawn damage may occur for which Clean Cut is not responsible. Clean Cut is not responsible for damage to private utilities that are not marked by J.U.L.I.E. All local required permits are the responsibility of the homeowner.

PAYMENT IS DUE UPON COMPLETION.

Authorized Signature: *John Schiemann* Date: October 30, 2020
Certified Arborist (IL5248-A)

Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. A 3% finance charge may be assessed monthly if not paid within 10 days. Billing discrepancies must be resolved within the 10 days to avoid finance charges together with expenses incidental to collection, including attorney's fees.

PAYMENT IS DUE UPON COMPLETION.

Authorized Signature: _____ Date: _____





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Contact: Wildwood Park District
Phone: Brandon Magnini 847-223-7275 Cell 224-723-2795
Email or Fax: bmagnini@wildwoodparkdistrict.com
Address: **Valley South Park 33290 N. Mill Rd. Wildwood IL 60030**

1. Safety Prune large trees per Brandon and John	\$1,200.00

Total: \$1,200.00

Special Tools/Instructions: ☐ Power Drop ☐ Aerial Lift ☐ Loader ☐ Small Grinder ☐ Large Grinder ☐ Other – _____

Directions to Jobsite: _____

WE PROPOSE to furnish materials, equipment, and labor in accordance with above specifications, for the sum of:

\$1,200.00 (One Thousand Two Hundred Dollars and 00/100). All service is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimate. Wood chips are FREE and will be left upon request. Stump mulch is to remain unless otherwise stated. Minor lawn damage may occur for which Clean Cut is not responsible. Clean Cut is not responsible for damage to private utilities that are not marked by J.U.L.I.E. All local required permits are the responsibility of the homeowner.

PAYMENT IS DUE UPON COMPLETION.

Authorized Signature: John Schiemann Date: October 30, 2020
Certified Arborist (IL5248-A)

Acceptance of Proposal:

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PAYMENT IS DUE UPON COMPLETION.

Authorized Signature: _____ Date: _____





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Contact: Wildwood Park District
Phone: Brandon Magnini 847-223-7275 Cell 224-723-2795
Email or Fax: bmagnini@wildwoodparkdistrict.com
Address: Willow Point Park 33666 N. Cove Rd. Wildwood IL 60030

1. Safety Prune large trees per Brandon and John	\$1,400.00

Total: \$1,400.00

Special Tools/Instructions: ☐ Power Drop ☐ Aerial Lift ☐ Loader ☐ Small Grinder ☐ Large Grinder ☐ Other – _____

Directions to Jobsite: _____

WE PROPOSE to furnish materials, equipment, and labor in accordance with above specifications, for the sum of:

\$1,400.00 (One Thousand Four Hundred Dollars and 00/100). All service is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimate. Wood chips are FREE and will be left upon request. Stump mulch is to remain unless otherwise stated. Minor lawn damage may occur for which Clean Cut is not responsible. Clean Cut is not responsible for damage to private utilities that are not marked by J.U.L.I.E. All local required permits are the responsibility of the homeowner.

PAYMENT IS DUE UPON COMPLETION.

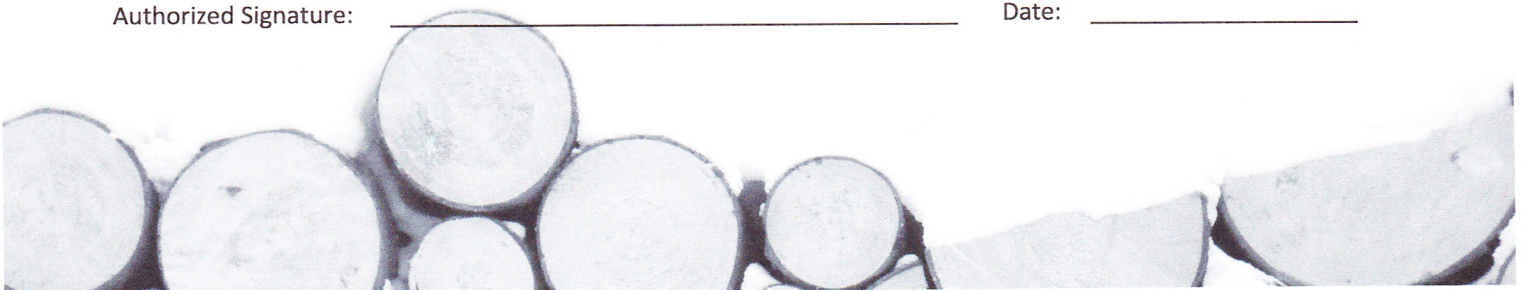
Authorized Signature: John Schiemann Date: October 30, 2020
Certified Arborist (IL5248-A)

Acceptance of Proposal:

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PAYMENT IS DUE UPON COMPLETION.

Authorized Signature: _____ Date: _____





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Contact: Wildwood Park District
Phone: Brandon Magnini 847-223-7275 Cell 224-723-2795
Email or Fax: bmagnini@wildwoodparkdistrict.com
Address: **Rule Park 33325 N. Sears Blvd Wildwood IL 60030**

1) Sugar Maple (Flag Pole)- Remove and grind stump	\$2,600.00
Safety Prune per Brandon and Johns meeting	

Total: \$2,600.00

Special Tools/Instructions: ☐ Power Drop ☐ Aerial Lift ☐ Loader ☐ Small Grinder ☐ Large Grinder ☐ Other – _____

Directions to Jobsite: _____

WE PROPOSE to furnish materials, equipment, and labor in accordance with above specifications, for the sum of:

\$2,600.00 (Two Thousand Six Hundred Dollars and 00/100). All service is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimate. Wood chips are FREE and will be left upon request. Stump mulch is to remain unless otherwise stated. Minor lawn damage may occur for which Clean Cut is not responsible. Clean Cut is not responsible for damage to private utilities that are not marked by J.U.L.I.E. All local required permits are the responsibility of the homeowner.

PAYMENT IS DUE UPON COMPLETION.

Authorized Signature: *John Schiemann* Date: October 30, 2020
Certified Arborist (IL5248-A)

Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. A 3% finance charge may be assessed monthly if not paid within 10 days. Billing discrepancies must be resolved within the 10 days to avoid finance charges together with expenses incidental to collection, including attorney's fees.

PAYMENT IS DUE UPON COMPLETION.

Authorized Signature: _____ Date: _____





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<http://www.cctreeservice.com>

Contact: Wildwood Park District
Phone: Brandon Magnini 847-223-7275 Cell 224-723-2795
Email or Fax: bmagnini@wildwoodparkdistrict.com
Address: **Pebble Beach Park 33399 N Sears Blvd, Wildwood IL 60030**

1. Safety Prune large trees per Brandon and John	\$2,100.00

Total: \$2,100.00

Special Tools/Instructions: ☐ Power Drop ☐ Aerial Lift ☐ Loader ☐ Small Grinder ☐ Large Grinder ☐ Other – _____

Directions to Jobsite: _____

WE PROPOSE to furnish materials, equipment, and labor in accordance with above specifications, for the sum of:

\$2,100.00 (Two Thousand One Hundred Dollars and 00/100). All service is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimate. Wood chips are FREE and will be left upon request. Stump mulch is to remain unless otherwise stated. Minor lawn damage may occur for which Clean Cut is not responsible. Clean Cut is not responsible for damage to private utilities that are not marked by J.U.L.I.E. All local required permits are the responsibility of the homeowner.

PAYMENT IS DUE UPON COMPLETION.

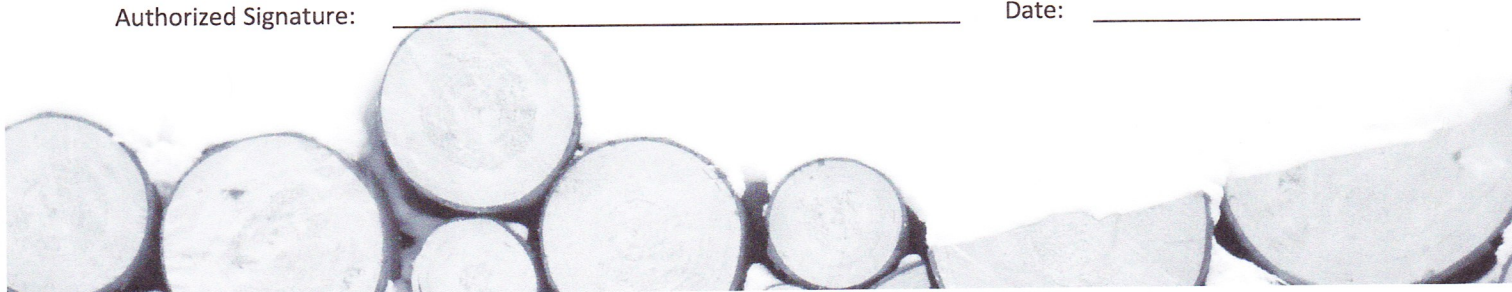
Authorized Signature: *John Schiemann* Date: October 30, 2020
Certified Arborist (IL5248-A)

Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. A 3% finance charge may be assessed monthly if not paid within 10 days. Billing discrepancies must be resolved within the 10 days to avoid finance charges together with expenses incidental to collection, including attorney's fees.

PAYMENT IS DUE UPON COMPLETION.

Authorized Signature: _____ Date: _____





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<http://www.cctreeservice.com>

Contact: Wildwood Park District
Phone: Brandon Magnini 847-223-7275 Cell 224-723-2795
Email or Fax: bmagnini@wildwoodparkdistrict.com
Address: Old Plank Park 18833 N. Old Plank Rd. Wildwood IL 60030

1. Safety Prune large trees per Brandon and John	\$880.00

Total: \$880.00

Special Tools/Instructions: ☐ Power Drop ☐ Aerial Lift ☐ Loader ☐ Small Grinder ☐ Large Grinder ☐ Other – _____

Directions to Jobsite: _____

WE PROPOSE to furnish materials, equipment, and labor in accordance with above specifications, for the sum of:

\$880.00 (Eight Hundred Eighty Dollars and 00/100). All service is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimate. Wood chips are FREE and will be left upon request. Stump mulch is to remain unless otherwise stated. Minor lawn damage may occur for which Clean Cut is not responsible. Clean Cut is not responsible for damage to private utilities that are not marked by J.U.L.I.E. All local required permits are the responsibility of the homeowner.

PAYMENT IS DUE UPON COMPLETION.

Authorized Signature: John Schiemann Date: October 30, 2020
Certified Arborist (IL5248-A)

Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. A 3% finance charge may be assessed monthly if not paid within 10 days. Billing discrepancies must be resolved within the 10 days to avoid finance charges together with expenses incidental to collection, including attorney's fees.

PAYMENT IS DUE UPON COMPLETION.

Authorized Signature: _____ Date: _____



Section 9 – Other General Maintenance

Maintenance Activities

Retaining a Consultant

The task of updating an urban forestry program presents new challenges and learning curves, contracts to negotiate, bids to put out, resident concerns expressed, and many other experiences which will require the assistance of a professional. It is highly recommended that DGPD retain a professional Urban Forestry consultant who can assist the Park District in navigating this unfamiliar territory, and help to advise DGPD staff in their new roles as Urban Foresters.

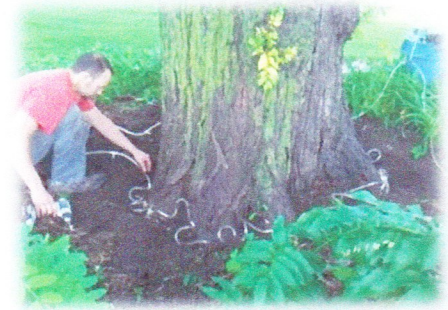
The forestry consultant should ideally be involved in sourcing contractors and vendors for tree pruning, removal, and planting operations, assisting in maintaining the tree inventory, coaching staff on tree health and risk assessments, assisting in explaining policies to homeowners, preparing contract and bid specifications, and teaching residents how to help the Park District in caring for their trees. The importance of this early relationship cannot be overstated, particularly because of the role that residents will play in caring for new trees.

Chemical Applications

Trees, like people, sometimes contract pests and pathogens. Often these pests and pathogens can be controlled with a simple chemical application just as illnesses in humans can be controlled with medication. This practice is referred to as Plant Health Care. When financially practical, chemical control for common pests or pathogens may be utilized as a preventative or curative method for such ailments, and increase the aesthetics and benefits of the tree population.

At present, Plant Health Care applications are a very high priority for DGPD, and we include it as an important line item on our budget sheets. Repeated treatments against Emerald Ash Borer have been an annual investment in the tree population. Recent weather events such as drought and prolonged cool and wet temperatures have exacerbated many fungal diseases such as Apple Scab, Diplodia Tip Blight, and Rhizosphaera Needlecast, resulting in tree deaths from these pathogens. Moving forward, we would like to be more proactive about our Plant Health Care program, including using Mycorrhizae and organic materials such as BioChar in order to be giving trees proper access to nutrients and water. Ultimately, making more informed selections through the reforestation planning process is the best tool we have, but some budget must always be allocated for reactive treatments as well. We have included a Plant Health Care appendix in this plan detailing some major pests, and our approach to them.

No resident of Downers Grove shall be allowed to chemically treat any trees within the park system, and treatment shall be at the discretion of DGPD alone. Treatments must be performed by a Certified Arborist who holds an Illinois Pesticide Applicators license. Additionally, trees being treated may still be removed at the discretion of the Park District.



Water Management

The importance of water in the establishment, growth, and survivorship of trees cannot be overstated. Most trees adapted to our climate zone (USDA Zone 4) are also adapted to the amount of moisture we have in an average year. However, younger trees with less expansive root systems are susceptible to prolonged drought. Young trees often need additional watering, which is an essential maintenance activity and can increase the likelihood of the survival of newly planted or younger trees on the parkway. As we anticipate nearly 800 additional trees over the course of the next 31 years, this concept becomes very important. As recommended above, a watering program paid for by the Park District should be an integral part of the tree planting program, and costs have been added to the estimates based on such watering. It is also recommended that as part of the Park District's watering program, volunteers from REAP, the local gardening club, and TreeKeepers be engaged.

Mulch

Proper applications of mulch are necessary and cost-effective maintenance activities. Mulch has many benefits, including eliminating weed growth in the root zone, protecting the tree trunk and root flare from lawn maintenance equipment, allowing water to percolate into the soil thereby reducing evaporation rates and drought stress, and creating a naturally acidic and fertile soil environment. Turf grass that we often see competes for resources such as water and nutrients, and mulch eliminates this competition. But not all mulching is beneficial. The practice known as "Volcano Mulching" is the poor practice of piling mulch against the trunk of the tree in excess of 3" deep. This causes moisture build up against the trunk, which is not adapted to wet environments, and can cause severe decay of the trunk tissue, and ultimately death. Material such as crushed limestone, red volcanic rock, or rubber pellets can alter the soil chemistry in an undesirable way, and cause dieback or tree death.

Tree Preservation Requirements and Standards

Downers Grove Park District

1. A tree survey shall be performed by a qualified individual prior to the beginning of any development activities on park district owned land. The survey shall detail the size, species, and condition of each tree six inches DBH and greater OR managed landscape tree (intentionally planted, non-volunteer tree) of any size.
2. The Tree Survey and a Tree Protection Plan shall be submitted DGPD and all relevant architects, engineers, and workers, detailing the following:
 - A. Trees to be removed
 - B. Trees to be preserved
 - C. Location and size of the Tree Protection Zone (TPZ) for each tree
3. The Tree Protection Zones for each tree shall be visibly delineated by the site engineer, using orange snow fencing or other high visibility exclusion material. When such a delineation is not possible, all workers on site shall be made aware of the TPZ verbally.

ANSI A300 – Part 5

1. Tree management plans and specifications for tree management shall be written and administered by a certified arborist qualified in the management of trees and shrubs during site planning, development, and construction. Such activities may include, but are not limited to: demolition, grading, building construction, walkway or roadway construction, excavation, trenching and boring, or other such activity which has the potential to negatively impact trees.
2. The management of trees and shrubs shall be incorporated into the following phases of the site development process:
 - A. Planning
 - B. Design
 - C. Pre-Construction
 - D. Construction
 - E. Landscape
 - F. Post-Construction
3. During the Planning phase, an assessment of tree and shrub resources on the site shall be performed by a certified arborist. The assessment shall identify the species, condition, and size of each tree and shall be incorporated into the site design. Trees to be retained or protected shall appear on site design maps. Trees on neighboring property which could also be impacted should also be considered.
4. During the design phase, a tree management report shall be developed for trees to be conserved on the site, and shall be included in the construction plans and specifications, which may include, but are not limited to:
 - A. Trees to be retained
 - B. Tree and Root Protection Zones
 - C. Tree Protection Zone barriers
 - D. Tree Protection plans
 - E. Soil erosion control
 - F. Soil compaction controls
 - G. Staging and storage areas
 - H. Other relevant on-site activities
5. Grading and demolition plans shall include all trees to be retained and removed, as well as the tree protection plans for working around trees to be retained. Plans shall also include equipment routes for avoiding the TPZ. Consequences for non-compliance shall be specified.
6. During the pre-construction phase, all tree protection plans shall be effectively communicated to all parties involved with the site development, and tree protection zone barriers shall be in place prior to the beginning of any construction activities.
7. The TPZ shall be delineated around all trees to be protected during construction, and shall be based on the size, species, and condition of the tree and its root system. Six to 18 times the diameter of the tree is generally considered to be acceptable. Deviations from this diameter may be made at the discretion of a certified arborist. Activities which could damage tree roots or compact soil should be avoided in the TPZ

8. Fencing or other visible barriers to the TPZ shall be installed prior to site clearing, grading, and demolition, and maintained throughout the construction and landscaping phase. When this is not feasible, alternate methods may be considered.
9. During the construction phase, compliance with tree protection plans shall be monitored by a certified arborist, and any damage to tree barriers or trees, or non-compliance shall be reported to the project manager or owner, or other controlling authority.
10. When removing vegetation or pavement during demolition, equipment used adjacent to the TPZ shall be specified to avoid damage to the tree and the surrounding soil, and soil protection measures shall be in place prior to vehicle or heavy traffic in or near the TPZ.
11. Storage or disposal of construction materials or hazardous materials shall not occur in the TPZ.
12. Fill within the TPZ shall not be permitted without mitigation to allow for proper air and water availability to existing roots. If fill cannot be avoided in the TPZ, compaction of fill shall be avoided, and consideration shall be given to a permanent well installation to protect the tree and its roots.
13. During the landscape, irrigation, and lighting phase, levels of compliance shall be documented and reported by a certified arborist. Non-compliance shall be reported to the project manager.
14. During the post-construction phase, a remedial and long-term maintenance plan shall be specified for existing and new landscaping, to ensure success of preservation efforts and newly planted landscaping.
15. Pruning shall be considered to reduce wind sail when necessary. It should not be considered to compensate for root loss.
16. Mulch shall be applied to as much of the tree protection zone as possible, in order to create a favorable soil environment for root recovery after construction activities.

ISA BMP Manual

1. A cost-benefit analysis shall be conducted during the planning phase. In some cases, money may be better invested in tree planting post-construction.
2. The species and age of tree shall be evaluated by a certified arborist, so that trees in good condition with desirable characteristics are preserved, but those in poor condition or with undesirable characteristics are not.
3. A tree inventory and tree management report shall be conducted during the planning phase, and a certified arborist shall work closely with developers to ensure best management practices are being met for both parties.
4. Effort shall be made to retain groups of trees, such that there is a wind and solar buffer around the highest quality trees if possible.
5. The Critical Root Zone (CRZ) is the area around the tree trunk where roots essential for tree health and stability are located. A Tree Protection Zone (TPZ) is an arborist-defined area around the tree which should include the CRZ, as well as additional area to ensure future stability and growth. The TPZ is subject to the professional opinion of the certified arborist.
6. An attempt shall also be made to preserve native soil for landscape planting as native soil with horizons and development is preferred over fill or black dirt.
7. If a sufficient TPZ cannot be established, a 6-12" layer of hardwood mulch, 3/4-inch plywood mat over a four-inch layer of hardwood mulch, or other such measures shall be temporarily installed over the CRZ in order to prevent root and soil compaction.
8. Trunk protection shall be installed on trees very close to construction activities, and should consist of 2x4 or 2x6 planks, strapped snugly to the tree trunk with wire or other strapping, preferably with a closed-cell foam between the trunk and the planks.

9. When roots over one inch cannot be avoided, they shall be pruned, not left torn or crushed. Acceptable methods of pruning are:
 - A. Excavation using supersonic air tools, pressurized water, or hand tools, followed by selective root cutting
 - B. Cutting through the soil along a predetermined line with a tool specifically designed to cut roots
 - C. Mechanically excavating the soil (backhoe or similar) and selectively pruning remaining roots.
10. Wells, tree islands, retaining walls, and other such structures or strategies shall be considered as alternatives to any cut/fill work in the CRZ or TPZ.
11. Monitoring shall take place during construction and post-construction phases, and any non-compliance should be reported to the proper controlling authority right away, so that timely remediation or mitigation efforts may be undertaken.

Section 11 - Tree Risk Assessment Policy

Trees provide ecosystem and aesthetic benefits. Whether they are healthy, unhealthy, structurally sound, or in imminent danger of failing, all trees pose some degree of risk. Determining the acceptable level of risk, along with effectively managing that risk, is a key priority for forestry operations. As a tree manager, DGPD always must assume some degree of risk. It is up to the Park District to track that risk to ultimately decide how to take steps to mitigate trees which pose such risk in a manner which is responsible both economically as well as in the interest of public safety.



Levels of Risk Assessment

These Risk Assessment Levels are based on the International Society of Arboriculture (ISA) Tree Risk Assessment Qualification (TRAQ) protocols, as well as the ANSI A300 Part 9 (Tree Risk Assessment) Standards. These levels are general guidelines, and as such, may be open to a certain degree of interpretation. The TRAQ forms can be found in the appendix at the end of this plan. All trees in DGPD were assessed for risk during the inventory, however these assessments were rapid assessments based on the TRAQ protocols, and as such do not represent any formal level of TRAQ risk assessment, and are not legally binding descriptions of risk. They are instead intended to provide DGPD with data showing a need for a more detailed assessment on trees assessed to have an elevated risk level such as High or Extreme risk.

Level 1 Assessment

Also called a “limited visual assessment”, which is the typical “tree inventory” assessment, whereby a tree has a basic analysis of obvious physical defects and condition. The assessor walks to or drives by the tree, assesses it for defects, evaluates the risk posed by the subject tree, and reports the results of the assessment to the tree owner. Often, prior to a recommendation, a more detailed (Level 2 or Level 3) assessment will be required to gather additional data.

Level 2 Assessment

A Level 2 Assessment, also called a “basic assessment”, is a synthesis of the information collected during a detailed visual inspection of the tree and the surrounding site. Such an inspection requires a 360 degree walk around, and may include the use of simple tools, such as binoculars, magnifying lenses, mallets, probes, and trowels or shovels. The goal is to get a more complete picture of the tree in its environment.

Level 3 Assessment

A Level 3 Assessment, also called an “advanced assessment”, provides detailed information about specific tree parts, targets, and risk associated with each potential interaction. It typically requires specialized training and equipment, such as bucket trucks, resistographs, tomographs, and other equipment. This is the most detailed and time-intensive type of assessment.



Considerations in Assessing Risk

Likelihood of Tree Failure Impacting a Target

A large part of determining the likelihood of a tree failure impacting a target is ascertaining the occupancy rate, or the amount of time that targets are within the Target Zone with the potential to be impacted by a tree failure. A large tree in the middle of a corn field could fail with little impact, but that same tree in a playground will have significant impact. In many roadways, motor traffic is present day and night. Many of the Park District's 5,161 trees are located in very close proximity to playground equipment or other areas where people congregate. This makes the likelihood of a failed tree impacting a person fairly high. Though parks are generally vacant at night and during the winter months, their level of occupancy is nearly constant during daylight hours in the warmer months, and should be treated as such.



Consequences of a Tree Failure Impacting a Target

The potential consequences of the tree failure impacting a target are a cumulative function of both the value of the target and the characteristics of the tree and the type of failure it is likely to experience. Whereas the previous step was concerned with occupancy rates of an impact area, this step examines the consequences of the impact on a target and assumes that the target is always present, and Occupancy Rate is not considered. To follow with the above example, it is assumed that if a parkway tree were to fail, that a car, utility line, and person (anything that likely could be there) are all underneath it at the time of failure, and the consequences to those targets is evaluated. Consequences are generally considered to be "minor" for targets that can be easily replaced or repaired, such as outbuildings, tool sheds, and other similar targets. When a tree failure can cause injury, fatality, power outage, or other such outcomes, the consequences are considered to be "severe" (see the table below).

It should be noted that for the consequences of failure to be considered as part of this risk assessment system, specific to the Association, the branch must have a minimum of a 3-inch diameter at the base. A smaller requirement would present an unrealistic and burdensome standard for inspection.

Weather

Every tree, no matter how healthy, can fail from wind velocity or other impacts such as lightning damage, ice loading or soil saturation. Predictable weather events generally cause tree failures or tree part failures for trees which have preexisting defects. Extreme weather events, by contrast, can cause the failure of healthy trees. For all Tree Risk Assessments, Risk shall be assessed assuming "normal" weather conditions. Though it should be noted that "normal" weather conditions for northeastern Illinois do include gusty winds, thunderstorms, snow, and even an occasional ice storm. It is the extremes of these events that should be considered abnormal.

Downers Grove Park District Tree Risk Assessment Policy

Downers Grove Park District has created this policy in order to maintain an acceptable level of risk from its park district owned tree population. In order to maintain a high level of public safety, while mitigating undue burden, the Park District shall adopt the following risk assessment protocols:

1. Downers Grove Park District maintains a tree inventory detailing the species, size, and condition of all trees on its property, as well as the level of risk posed by each tree. This UFMP recommends that the trees listed as being in elevated risk categories during the initial inventory be audited on an ad hoc basis. During these audits, the Park District Arborist and/or Forestry Consultant shall inspect these trees and shall identify trees potentially posing an unacceptable level of risk. Such trees identified shall either be scheduled for a more detailed risk assessment (Level 2 or 3), or shall be mitigated, either by pruning, bracing, or removal, as soon as practical following the assessment.
2. During subsequent years, staff shall perform limited visual assessments on an ad hoc basis by inspecting trees during the normal course of daily operations. Trees which may appear to present an elevated risk level shall be scheduled for a more detailed risk assessment (Level 2 or 3), or shall be mitigated, either by pruning, bracing, or removal, as soon as practical following the assessment.
3. Upon notification from a resident of a concern about a potentially high-risk tree, the Park District Arborist and/or Urban Forestry Consultant shall perform a Level 2 or Level 3 Risk Assessment within (10) business days of the notification by the resident. If the tree is determined to have a risk rating above "Moderate" (as determined by TRAQ and ANSI A300 pt 9 Standards), a decision shall be made by the Park District Arborist and/or Forestry Consultant as to what the appropriate mitigation measures are, if any.

Summer 2021 Park Pavilion Fee Restructure Recommendations

In the last several months, (and in observance of trends over the last two summers) it has come to the attention of myself and my staff that the Wildwood Park District should look at increasing the price of summer pavilion rentals. The current fee structure and pavilion rental application is on the next page for your reference. My main concern is that residents are paying a single flat fee for the use of the pavilion for the entire day – sometimes from the early morning until dusk. I do think that we should continue to keep the fee structure as a flat, one-time daily fee but increase it as explained below:

2020

Willow Point Pavilion (75 people max)
\$35 rental deposit fee for entire day

Sunset Beach Pavilion (35 people max)
\$35 rental deposit fee for entire day

Here is what I and front desk staff recommend:

2021

Willow Point Pavilion (75 people max)
\$45 rental deposit fee for entire day (as this is the larger and at time more popular pavilion; we feel we can ask a higher price that won't totally break the bank at a \$10 increase from 2020.

Sunset Beach Pavilion (35 people max)
\$35 rental deposit fee for entire day (this fee will stay the same as in 2020. It is the smaller pavilion and gets much more visibility from the public at Sunset Park and I always want to see that pavilion get rented out on a regular basis).

Potential Year to Year Revenue Comparison with new recommended price change:

2020

\$35 pavilion rentals = \$350.00 in revenue with 10 rentals

2021

\$45 pavilion rentals at Willow = \$450.00 with roughly 10 rentals
\$35 pavilion rentals at Sunset = \$245.00 with roughly 7 rentals

This would give us a rough total of \$695.00 in pavilion rental revenue in 2021, (this doesn't include revenues from non-resident parking passes or extra parking pass fees for said rentals). I do believe that more people will be willing to do outdoor rentals this summer with more known about COVID and the ability to meet outside in clean, open air and distance.



Wildwood Park District Park Pavilion Application

Submit Application To:
33325 N. Sears Blvd.
Wildwood, IL 60030
847-223-7275 (phone)
847-223-2820 (fax)

Info@wildwoodparkdistrict.com

APPLICANT INFORMATION

Renter's Name

Organization/Group Name (if applicable)

Street Address

City

State

Zip

Daytime Phone

Cell Phone

Email Address

LOCATION REQUESTED

☐ Willow Point Park Pavilion - 75 people maximum

☐ Sunset Park Pavilion - 35 people maximum

EVENT INFORMATION

Date of Rental: _____

Start Time: _____

End Time: _____

Type of Event: _____

Total Attendance Expected: _____

Number of Parking Passes: _____

Equipment Requested: Recreation Equipment: yes ☐ no ☐
(Bag includes wiffle ball & bat, set of bases,
volleyball, Frisbee, kickball, and scoop & toss)

Bag Toss Game: yes ☐ no ☐
(If available)

Yes No

- ☐ ☐ Will you be bringing any equipment to the facility for your rental? If so, please explain: _____
- ☐ ☐ Will participants/guests at your event be charged a fee or be encouraged to make a donation for attending?
- ☐ ☐ Will any items be for sale at your event? If so, please explain: _____
- ☐ ☐ Will any performers or vendors be present at the event? If so, please explain: _____

RENTAL INFORMATION

- Applicant must be a Wildwood Park District resident.
- No alcohol or glass beverage containers are permitted in the parks.
- Rental deposit fee of \$35 is due at time of request and should be a separate payment. The deposit will be refunded in the event that the pavilion area is left clean and undamaged, the park rules were adhered to and all equipment is returned.
- Parking passes: Willow Point Park up to 10 at no charge, Sunset Park up to 5 at no charge. Additional parking passes are available (10 for Willow Point & 3 for Sunset Park) for \$2 per pass. Every non-resident vehicle must have a temporary parking pass displayed in the windshield. Parking is first-come, first-serve. A parking pass issued by the Park District does not guarantee a parking space.
- Parking passes and equipment will be ready for pickup on Thursday or Friday prior to rental. Equipment must be returned on Monday or Tuesday after the rental.
- Please keep music volume to a reasonable level.
- Cancellation Policy: should you cancel your event, you will need to notify the Park District office no later than one week prior to the date to receive a full refund.
- Rain Policy: if it is raining on the day of your rental, please contact the Park District office the following business day to receive a refund.