

**Wildwood Park District  
Regular Board Meeting  
33325 N. Sears Boulevard, Wildwood, IL 60030  
Tuesday, January 18th, 2022, | 7:00pm  
In-Person at Rule House**

Consistent with the requirements of the Illinois Compiled Statutes  
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.  
Location of the meeting: Rule House, 33325 N. Sears Boulevard, Wildwood, IL 60030

**AGENDA**

- I. Call to Order - Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda – Regular Board Meeting – Tuesday, January 18<sup>th</sup>, 2022**
- IV. Approval of Minutes - Minutes of the Regular Board Meeting – Monday, December 13<sup>th</sup>, 2021**
- V. Matters from the Public**
- VI. Financial Report**
- VII. WSRA**
- VIII. GLCC Report**
- IX. Valley Lake Report**
- X. Staff Reports**
  - A. Recreation/Administration
  - B. Maintenance
  - C. Marketing/Promotions
- XI. New Business**
  - A. Covid-19 Testing Center Discussion
- XII. Unfinished Business**
  - A. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA)
  - B. Rule Park Driveway Exit Discussion
- XIII. Matters from the Public**
- XIV. Executive Session**
  - A. Personnel 5 ILCS 120/2(c)(1)
- XV. Adjournment**

The Wildwood Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-223-7275 or email [info@wildwoodparkdistrict.com](mailto:info@wildwoodparkdistrict.com).

**The Board of Park Commissioners welcome public comments during all meetings.**

**Key rules governing participation**

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

**Wildwood Park District  
Regular Board Meeting  
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030  
Monday, December 13<sup>th</sup>, 2021, at 7:00pm**

**Minutes**

- I. Call to Order:** The meeting was called to order at 7:00pm. The Pledge of Allegiance was recited.
- II. Roll Call:**  
**Present:** Commissioners Anna Nelson, Matt Brueck, Becky Jante, Dan Corrigan, Frank Bruno  
**Absent:** None
- Park District Staff Present:** Brandon Magnini, Park Dist. Manager; Katherine Atkins, Accountant
- III. Approval of Agenda – Regular Board Meeting – Monday, December 13<sup>th</sup>, 2021**  
Commissioner Corrigan moved to approve the agenda as stated for the Regular Board Meeting of Monday, December 13<sup>th</sup>, 2021. Commissioner Nelson seconded the motion. All in favor, motion carries.
- IV. Approval of Minutes**  
**A. Minutes of the Regular Board Meeting - Monday, November 15<sup>th</sup>, 2021**  
Commissioner Brueck moved to approve the minutes of the Regular Board Meeting of Monday, November 15<sup>th</sup>, 2021. Commissioner Bruno seconded the motion. All in favor, motion carries.
- V. Matters From the Public**  
-None
- VI. Garden Club Presentation**  
Wildwood resident Donna Anhalt-Straka and Park District Manager presented to the Board the Wildwood Garden Club’s mission, vision, past projects, and future goals and 2022 event calendar to augment the parks in lockstep with the Maintenance team pending District Staff and Board approval. Discussion.
- VII. Financial Report**  
The Financial Report was read. Discussion. Commissioner Brueck moved to approve the Financial Report. Commissioner Nelson seconded the motion. All in favor, motion carries.
- VIII. WSRA**  
Commissioner Nelson stated the previous meeting was December 10<sup>th</sup>. WSRA had a dinner event to celebrate their four years of service with an attendance of about 70 people. The next meeting is scheduled for January 10<sup>th</sup>, 2022.

**IX. GLCC**

No further meetings are scheduled at this time.

**X. Valley Lake Report**

Park District Manager Magnini included Maj Kowalski's volunteer lake monitor reports for Valley Lake August-October 2021. Discussion. The Valley Lake Committee meeting will be on Wednesday, December 15th at 7:00pm. Commissioner Corrigan and Park District Manager Magnini will be in attendance.

**XI. Staff Reports**

**A. Recreation/Administration**

The Recreation/Administration Report was read. Discussion.

**B. Maintenance**

The Maintenance Report was read. Discussion.

**C. Marketing/Promotions**

The Marketing/Promotions Report was read. Discussion.

**XII. Unfinished Business**

**A. Valley Lake Drain/Monitoring**

- Item was discussed under agenda item B. This agenda item will be removed from future meetings and full under the "DCEO/SMC Intergovernmental Agreement" Discussion agenda item moving forward.

**B. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA) Review and Discussion**

Commissioner Jante noted the intergovernmental agreement for Valley Lake Stormwater Improvements that was discussed at the November meeting is waiting to be signed by DCEO and SMC and is expected to be ready to be signed by the Park District in January or possibly February at this point in time. Bleck Engineering entered contract with SMC to move forward with the engineering portion of the agreement. Once this is complete, project design for the improvements will begin with the local sponsors (Wildwood Park District, Warren Township Highway Department and Lake County Department of Transportation).

**C. Wildwood Park District Employee Automobile Damage Review**

Commissioner Brueck circled back on one of the District's park security staff members that had experienced damage to weather stripping of his windshield to his vehicle off District property while off the clock. Discussion was had whether damage stemmed from verbal altercation in park with patron at an earlier time (with no concrete evidence) and whether to reimburse for damage in a nominal amount. Discussion was had regarding validity of claim and direction District should take once again. Discussion. Commissioner Brueck moved to pay Brad Sealander \$262.00 to reimburse the labor of repairing the weather stripping of his windshield from alleged vandalism allegedly because of his employment as a Park Security staff person with the Wildwood Park District. Motion does not carry.

**D. Rule Park Driveway Exit Discussion.**

Park District Manager Brandon Magnini had included in the Board Packet several quotes for installing temporary rubber speed bumps as a possible solution to dissuade speeding and stop at the stop sign for vehicles leaving the Rule Park parking lot. Discussion. Agenda item will be tabled and discussed again at the January Regular Board Meeting.

**XIII. New Business**

**A. IPRA/IAPD Soaring to New Heights Conference Per Diem**

Discussion was had regarding the amount of Per Diem funds that would be available to staff and Commissioners for the duration of Conference based on what has been budgeted. Discussion. Commissioner Brueck moved to allocate \$79.00 per day (2 days) per Commissioner for the IAPD/IPRA Soaring to New Heights 2022 Conference for meals and incidentals. Commissioner Nelson seconded the motion. Roll Call: Frank Bruno, aye, Matt Brueck, aye, Dan Corrigan, aye, Anna Nelson, aye, Becky Jante, aye. All in favor, motion carries.

**XIV. Matters from the Public**

-Wildwood resident Lisa Van Erden was present. She expressed her displeasure and outrage at the discussion had regarding the idea of spending taxpayer funds on retrofitting and adjusting the Rule Park Exit and rerouting the road from where it currently lies especially when it has been that way for over twenty years. She suggested potentially exploring adding gates to the Park entries/exits as had been done in the past although indicating it would not logistically work with Park District programming and staffing. She mentioned that traffic has been less through the Park District lot due to lower program enrollments and COVID and was not sure where the problem existed.

**XV. Executive Session (NONE)**

**A.** Commissioner Nelson made a motion to move into Executive Session at 8:21pm for Personnel 5 ILCS 120/2(c)(1). Commissioner Corrigan seconded the motion. All in favor, motion carried. Discussion. Commissioner Brueck moved to leave Executive Session and return to the Regular Board Meeting at 8:52pm. Commissioner Nelson seconded the motion. All in favor, motion carries.

**XVI. Adjournment**

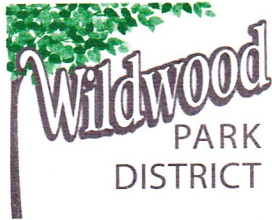
Commissioner Brueck moved to adjourn the Regular Board Meeting of Monday, December 13<sup>th</sup>, 2021, at 8:52pm. Commissioner Bruno seconded the motion. All in favor, motion carried. Meeting adjourned.

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**Secretary**  
**Board of Park Commissioners**

\_\_\_\_\_  
**President**  
**Board of Park Commissioners**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**



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**TO:** Board of Commissioners  
**CC:** All Staff  
**FROM:** Brandon Magnini, Park District Manager  
**SUBJECT:** Board Packet Attachments and Agenda Items  
**DATE:** January 18<sup>th</sup>, 2022

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Good afternoon, Commissioners,

Please find below brief explanations on the following Board attachments that correlate with the agenda items for the Tuesday, January 18<sup>th</sup>, 2022, Regular Board Meeting:

**Valley Lake Report:** At the December 15<sup>th</sup> VLCC meeting I recapped our successful Paddle the Lake Event from August, an update on the funding/IGA status for Valley Lake stormwater improvements, and preliminary ideas for Valley Lake for next season. Commissioner Corrigan and I briefly touched on the fact that Park District staff had done some preliminary research on in-house beneficial bacteria treatments as well as research on other bacteria treatments (without going into specifics). The next VLCC meeting is scheduled for Wednesday, January 12<sup>th</sup> at 7:00pm. Commissioner Brueck and I will be in attendance.

**Unfinished Business:**

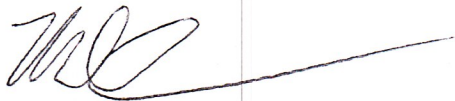
**Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA).** As a recap from the December Meeting, Commissioner Jante noted the intergovernmental agreement for Valley Lake Stormwater Improvements that was discussed at the November meeting is waiting to be signed by DCEO and SMC and is expected to be ready to be signed by the Park District in January or possibly February at this point in time. Bleck Engineering has entered into contract with SMC to move forward with the engineering portion of the agreement. Once this is complete, project design for the improvements will begin with the local sponsors (Wildwood Park District,

Warren Township Highway Department and Lake County Department of Transportation).

**Rule Park Driveway Exit Discussion:** To continue our discussion from the December meeting, staff have reviewed Rule House security camera footage from the last two weeks and noted that only a few vehicles during the morning hours (roughly between 8am-10am) of two or three days in that period rolled the stop sign and/or ignored the sign completely. I did not see any speeding once out of the parking lot. We will keep an eye on the cameras and continue to monitor

As always, please let me know if you have any questions, comments, or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read 'BM', with a long horizontal line extending to the right.

Brandon Magnini  
Park District Manager

**Wildwood Park District**  
**Recreation/Administration Report**  
**January 18<sup>th</sup>, 2022**

1. Park District staff held a holiday luncheon on December 23<sup>rd</sup> at Rule House.
2. Cookies and Milk with Santa event at the Grandwood Park Park District took place on Friday, December 10<sup>th</sup>. We had about 16 participants attend (plus their families) despite the poor weather conditions. The children were treated to a multitude of holiday crafts, refreshments, games, winter backdrop photograph opportunity, and all walked away with a “stocking” goodie bag. Please find several pictures below from the event:
3. Will be attending Grayslake Public Library Preschool Fair on January 26<sup>th</sup> alongside one of our preschool teachers to promote our program for this school year and next.
4. Garden Club will be having a speaker event on January 25<sup>th</sup> from the U of I extension campus to discuss winter/spring planting tips and strategies for members.
5. Routine administrative tasks such as sorting through bills, payroll, depositing funds, and assisting Kathy with various financial tasks.
6. Continued planning and preparation for “Snow Much Fun” Event at Pebble Beach on January 22<sup>nd</sup>.
7. Cancelled Commissioner Corrigan’s registration and lodging for IPRA/IAPD Soaring to New Heights 2022 Conference per his direction.
8. Attended PDRMA HELP (Human Resources) training at the Oak Brook Park District Wednesday, December 15<sup>th</sup>, and Thursday, December 16<sup>th</sup>. I will seek out HELP II training when available to augment my learning further.
9. Nathan Landmann from Troop 672 of Wildwood will be organizing and putting together a detailed presentation on the financing, materials, labor, and benefits to the Park District for the proposed burn pit project likely at the February Regular Board Meeting.
10. Daddy Daughter Dance co-op event with Grandwood Park Park District is set to take place on Friday, February 4<sup>th</sup> from 6:30pm-8:30pm at Grandwood Park Park District’s facility.
11. Working with Rudow Consulting on seasonal staff job descriptions/postings and strategies for staff recruitment.
12. Attended Valley Lake Committee meeting on December 12<sup>th</sup>. I recapped our successful Paddle the Lake Event from August, an update on the funding/IGA status for Valley Lake stormwater improvements, and preliminary ideas for Valley Lake for next season. Commissioner Corrigan and I briefly touched on the fact that Park District staff had done some preliminary research on in-house beneficial bacteria treatments as well as research on other bacteria treatments (without going into specifics). Next meeting will take place on January 12<sup>th</sup>.
13. I will be out of the office/out of town on Thursday, January 13<sup>th</sup> and Friday, January 14<sup>th</sup>. Given that our January Board Meeting is on Tuesday, January 18<sup>th</sup>; I will have the Board Packets both electronically and physically distributed to the Board by Wednesday, January 12<sup>th</sup> and the Agenda posted. I am reachable by phone and email if you have any questions or need anything clarified during those dates I am not in the office. Colleen will also be running the office those days and she is reachable at the main office line should you need it.
14. Staff reviewed Rule House security camera footage from the last two weeks and noted that only a few vehicles during the morning hours (roughly between 8am-10am) of two or three days in that period rolled the stop sign and/or ignored the sign completely. I did not see any



**Wildwood Park District**  
**Recreation/Administration Report**  
**January 18<sup>th</sup>, 2022**

speeding once out of the parking lot. We will keep an eye on the cameras and continue to monitor

15. Board Packets from 2021 have been posted on the website under "Board Agendas and Minutes" to increase transparency and will continue going forward.

**Wildwood Park District**  
**Maintenance Report**  
**January 18<sup>th</sup>, 2022**

1. Ongoing park garbage control and maintenance
2. Routine maintenance and upkeep of equipment.
3. Organization of maintenance garage and shop and conducting equipment and chemical inventory.
4. Clean Rule bathrooms and office spaces as needed - re-stock paper towels and soap.
5. Park and playground inspections, corrective actions as needed.
6. Building inspections conducted monthly.
7. Removing brush and debris from parks when needed.
8. Orange safety chains at the parks erected to dissuade snowmobiles.
9. Repainted and touched up Lakeview Room and office white trim, all doors, fireplace cabinets, and office storage cabinets and countertops.
10. Continued routine and preventative maintenance of Rule House (i.e., dusting vents)
11. Snow plowing and snow/ice control around Rule House and Maintenance Facility as needed.
12. Emphasizing plowing and keeping dry Rule Park and Willow Point Park asphalt walking paths for the duration of winter for safety and usability.
13. Replaced maintenance shop AED batteries and carrying case.
14. Completed removal and trimming of submerged portion of tree at Valley Lake North.
15. Replaced Rule House furnace filter.
16. Monitoring minor ceiling crack in Park District Manager's office.

**Wildwood Park District**  
**Marketing Report**  
**January 18<sup>th</sup>, 2022**

1. Maintaining desktop and mobile pages of website.
2. Keep the website updated with current programs and information.
3. Added quite a few new photos to the website from 2021 Special Events and Preschool to stay current.
4. Shoring up Wildwood Park District Marketing Plan originally presented to Board in 2021 to include further defined marketing timelines and standards.
5. Updated Boulder Park signboard to "Snow Much Fun" Event Information.
6. Pushing upcoming programs on Facebook.
7. Post upcoming events and programs on Instagram and NextDoor.
8. Updated website home page with "Snow Much Fun" advertisement.
9. Reviewed text on website to ensure that all information does not repeat itself and to maintain consistency across the board as we discovered some inconsistencies.
10. Promoted "Snow Much Fun" on several online and print newspapers around the area.
11. Posted on our website, newsletter, and online social channels volunteer recognition for the Garden Club for all the work they have done since the summer complete with pictures.
12. Sent out January E-Newsletter on 12/27. Upcoming special events and programs were the highlight alongside the monthly recreation/maintenance/marketing highlights.
13. Weblinx re-design demo for Park District website will continue to go through the review and proofing process with Park District staff and Rudow Consulting before being brought before the Board. I have corresponded with the company with our requested changes from their original demo. I will keep the Board updated on the timeline for presentation at an official meeting.

**Subject:** FW: [External] New Covid Testing Center  
**Date:** Thursday, January 6, 2022 at 3:04:51 PM Central Standard Time  
**From:** Brandon Magnini  
**To:** Matt Brueck, Brueck, Matthew  
**Attachments:** image001.png

Good afternoon, Matt,

After meeting with Lisa Sheppard of Rudow Consulting this morning, I wanted to follow up with you regarding your inquiry for COVID testing at WWPD.

First and foremost, I wanted to thank you for thinking of the community at-large with the current COVID testing situation and how the District could have played a part and to help preschool. After careful thought and discussion, it would not be prudent to pursue this idea for the following reasons:

- I. Our space and Park District Building is too small for an operation of this size with the amount of people that would be in very long lines inside and outside the building.
- II. Security for the building after hours. We would not entrust security of the building to a third party.
- III. Programming: We have several programs that will be taking place (and space) in Rule House during the mornings, afternoons, and evenings throughout the week along with Garden Club speaker event, Board Meetings, etc.
- IV. Staff: We do not have the funds or staff (trained, medical staff) to keep a completely sterile environment inside and outside the building after every test would take place. This would be a daily cleaning cost.
- V. The space this would take place in is our only preschool/multipurpose room in the building and would interfere with class and cleanliness in those rooms. I also worry about our staff at Rule as well and their health.
- VI. Parking lot: The Rule Parking lot does not have enough parking spots to accommodate the amount of people that would be attracted to this location; and would perhaps cause a larger issue with the Rule Exit with more vehicle traffic going through that slow area.

Thank you again for bringing this idea to my attention and your passionate thought for the community!

Sincerely,  
Brandon Magnini

Brandon Magnini  
Park District Manager  
Wildwood Park District  
33325 N. Sears Boulevard Wildwood, IL 60030  
[bmagnini@wildwoodparkdistrict.com](mailto:bmagnini@wildwoodparkdistrict.com)  
847.223.7275

PCR test, weekly, to ensure a safe and healthy environment for our clients and mitigate the spread of the Delta and Omicron variants of the Covid-19 Virus.

Additionally, today, testing will be open to any and all clientele that want to get tested and help in the fight to limit the spread of the virus in our facility. Testing will not be required for clients to participate in classes or skill sessions, but we strongly urge you to stay safe and if you feel sick or under the weather, please stay home. If you have any questions or want more information, feel free to reach out to Ian at [ian@eftsportsperformance.com](mailto:ian@eftsportsperformance.com).

[Visit our Website](#)

## More about the Testing Center

All testing will be sent to the lab, Medicare Lab Services. Once they receive the sample, sent out on a daily basis, they will analyze the sample and send your results back to you. For more information, please see the photos below on Medicare Lab Services.



### **About Us**

Medicare Lab Services (MLS) is a minority, women owned diagnostic laboratory striving to offer un-paralleled and affordable health care solutions to individuals and families across the nation. MLS is all about sustainable and reliable medical tests towards a healthy way of life. Our focus is to fight against COVID-19, we are dedicated to being the leading laboratory providing testing services, in compliance with global standards.

We are CDC approved Laboratory which is registered with the Clinical Laboratory Improvement Amendments (CLIA) to protect the health of our communities during these crucial times. We strive to address barriers to health equity to eliminate racial and ethnic disparities. Our sole aim is to stop the rapid spread of the virus by offering the most reliable tests in a safe environment with state-of-the-art technology. As it is rightly said "prevention is better than cure"; working together with proper precautions we can stop the virus from spreading further. Lab tests are crucial on your health from preventive screening tests to critical indicators of your diagnosis. We are working towards providing wide variety of testing services and making healthcare accessible by being transparent, supportive, and simple.

### **Mission**

Provide timely, accurate medical laboratory services with fast and reliable turnaround times with the aim of contributing to improving the health and wellbeing of our communities.

### **Vision**

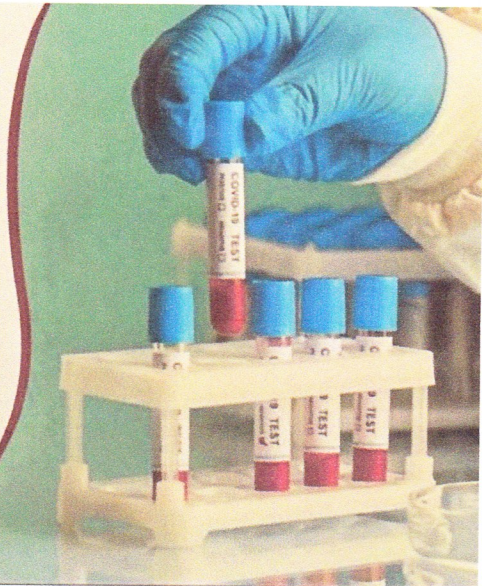
Empowering health by offering innovative laboratory services.

## COVID-19 Testing

- ▶ A rapid Covid-19 test also called as Antigen Test detects proteins from the virus which causes Covid-19.
- ▶ Rapid Antigen test can detect protein fragments specific to the Coronavirus
- ▶ Patient isolation to prevent spread

## Tests Offered

- ▶ RT-PCR test results will be emailed within 48 hours (Expedited reports also available)
- ▶ Free RT - PCR Covid Test
- ▶ Free Rapid Antigen test



## Our Services Covers

- ▶ No Appointment Required
- ▶ No Referral Needed
- ▶ Insured or Uninsured
- ▶ No Symptoms Necessary
- ▶ Results within 15 Minutes

## EXPERIENCE THE MEDICARE LABORATORY ADVANTAGE:

- ▶ Quick and accurate lab test results.
- ▶ We offer highly accurate and timely STAT testing to meet your needs
- ▶ View results 24/7 on our on-line reporting system
- ▶ Up to 48-hour turnaround for most tests.
- ▶ IDPH Certified Laboratory

## Other Services Offered:

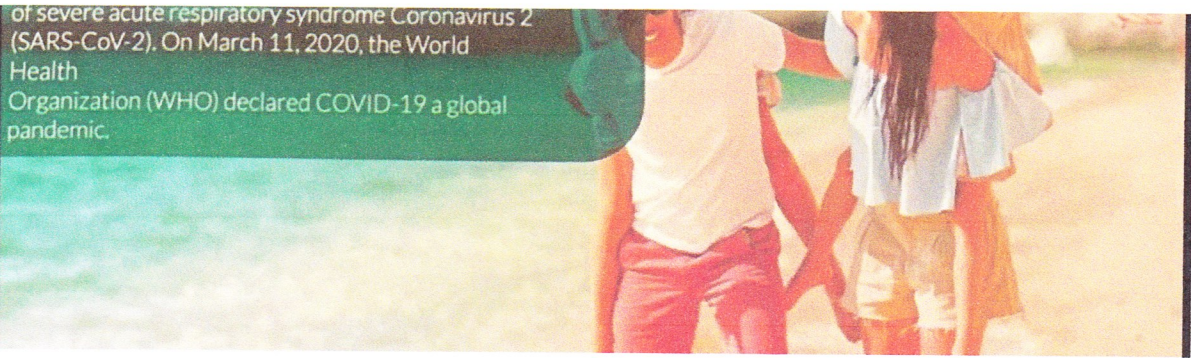
- ▶ Phlebotomy services in facility and / Or at home
- ▶ Third party billing to Medicare, Medicaid and Private Insurance Carriers.
- ▶ Participation in monthly / quarterly Quality Assurance meetings.
- ▶ Audit of Patients charts for laboratory orders available upon requests.
- ▶ Infection control reports
- ▶ Consulting services 24 / 7
- ▶ Specimen collection test kits provided
- ▶ Molecular Testing
- ▶ Genetic Testing.
- ▶ PCR - Polymerase Chain Reaction is a molecular test. It is a test to detect genetic material from a specific organism called a VIRUS, it analysis the upper respiratory specimen.



## Reason for Testing

The novel Coronavirus disease (COVID-19) is a new virus of global health significance caused by infection

of severe acute respiratory syndrome Coronavirus 2 (SARS-CoV-2). On March 11, 2020, the World Health Organization (WHO) declared COVID-19 a global pandemic.



### **Transmission & Symptoms**

According to the U.S. Centers for Disease Control and Prevention (CDC), COVID-19 is thought to spread mainly from person to person in close contact, through respiratory droplets. It is also possible that a person can catch COVID-19 by touching a surface or object that has the virus on it. The CDC reports that some or all the following symptoms may appear up to 14 days after exposure:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

### **Precautions needed to stop the spread of virus**

- Readiness and Response Actions for Covid - 19
- Country Level Coordination
- Planning and Monitoring
- Serology and Early Investigation Protocols
- Risk Communication and Community Engagement
- Maintaining the Essential Health Services and System
- Clinical Care
- Resource Planning
- Surveillance Rapid Response Teams and Care Investigation

Medicare Laboratory Services LLC provides Phlebotomy Services on site at Physician offices, Nursing homes, Doctors Clinics Nursing homes, Rehab Centers, Assisted living centers and patients thru other affiliates or Associates. Medicare Laboratory Services acquired capability to conduct Molecular, Genetic and DNA Testing. Patients may also visit our own patient draw site located in our Chicago facility and experience accurate lab testing at a very competitive price.



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Visit our website

