

**ILLINOIS DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY  
STORMWATER CAPITAL IMPROVEMENT PROGRAM (DCEO-STOCIP)  
INTERGOVERNMENTAL AGREEMENT  
between the  
LAKE COUNTY STORMWATER MANAGEMENT COMMISSION  
and the  
WARREN TOWNSHIP HIGHWAY DEPARTMENT  
and the  
WILDWOOD PARK DISTRICT  
for  
WILDWOOD AREA DRAINAGE IMPROVEMENTS**

This is an agreement by and between the LAKE COUNTY STORMWATER MANAGEMENT COMMISSION (herein referred to as **SMC**), 500 West Winchester Road, Libertyville, Illinois 60048 and the following project partners (herein referred to as Local Sponsors): WARREN TOWNSHIP HIGHWAY DEPARTMENT, 17801 W Washington Street, Gurnee, Illinois 60031; WILDWOOD PARK DISTRICT, 33325 N. Sears Boulevard, Wildwood, Illinois 60030.

**ARTICLE I  
AWARD AND SMC/LOCAL SPONSORS – SPECIFIC PROJECT INFORMATION**

**1.1 Purpose.** The DCEO-STOCIP Program primary role is to assist in implementing regional stormwater infrastructure projects to resolve multi-jurisdictional drainage and flooding-related problems discovered through interactions of SMC personnel with the public, local governments, and other project partners. Projects will be consistent with the program requirements set forth by DCEO and the SMC DCEO-STOCIP Policies and Procedures and this document. The intent of DCEO-STOCIP is to resolve major flooding problems through the allocation of capital infrastructure funding across Lake County's four major watersheds: the Fox River, Des Plaines River, North Branch Chicago River, and Lake Michigan. Over the life of the program the funding distribution will take into account the equalized assessed valuation (EAV) of the property within each major watershed; while utilizing the CMAP Principles of Inclusive Growth, Resilience, and Prioritized Investment with regard to distribution to local government and political jurisdictions; and give consideration of the SMC Enhanced Environmental Justice areas.

**1.2 Project Description.** The Wildwood Area Drainage Improvements Project (PROJECT) is located in Warren Township (refer to Exhibit 1). The PROJECT scope consists of the construction of a secondary storm sewer extending from Greentree and discharging into the Meadowbrook estates as depicted on the Concept Plan (refer to Exhibit 2). Additional project features include modification to the Valley Lake outlet structure to minimize clogging potential, enhancement to the Valley Lake berm along its northern shore and water quality enhancement measures along the southern end of Valley Lakes including plunge pool improvements and porous parkways along Mill and Greentree.

**1.3 Amount of Award.** Through this Agreement, SMC agrees to reimburse eligible project expenses in an amount not to exceed \$2,746,596.00 from the Illinois Department of Commerce and Economic Opportunity (DCEO) Grant for implementation of the PROJECT.

**1.4 Required Project Expense Match.** A Project Expense Match (PEM) of \$200,575.00 will be paid from the Warrant Township Highway Department and \$26,541 will be paid from the Wildwood Park District to support SMC administrative and engineering services. The PEM amount is based on the award amount, and the calculated PEM is based on the SMC-approved DCEO-STOCIP POLICIES AND PROCEDURES. The PEM shall be paid to SMC by November 30, 2022.

**1.5 Project Management and Responsibilities for Project.** Program management and assigned responsibilities for all PROJECT phases is detailed in the Scope of Work Tasks set forth on Attachment A and incorporated herein. SMC is the Project Manager for the PROJECT.

**1.6 Project Budget and Expense Responsibilities.** PROJECT expense responsibilities for all Scope of Work Tasks (Attachment A) specified in the Project Budget in accordance with DCEO Capital Budget Line Item Categories as set forth in Attachment B and incorporated herein.

**1.7 Project Schedule.** The Project Schedule associated with all Scope of Work Tasks (Attachment A) is specified on Attachment C and incorporated herein.

ARTICLE II  
PURPOSE FOR GRANT/FLOOD MITIGATION BENEFITS

**2.0 Purpose for Grant and Flood Mitigation Benefits.** The proposed project achieve flood protection up through the 50-yr event and significantly reduces the flood impact for larger events within the Wildwood and Royal Oaks subdivisions. A County road and 4 Township roads are frequently subject to flooding and closure as well as 109 primary structures and 106 secondary structures.

Watershed	Damage Type	# Affected	Frequency of Occurrence (Previous 10 Years)	Weight Factor	Category Score
	Primary Property Damage	109	10	10	10900
Des Plaines	Disruption of Business/Revenue	0	0	5	0
	Secondary Property Damage	106	10	3	3180
Almond Road	Primary Road Damage	1	10	30	300
	Secondary Road Damage	4	10	10	400
	Nuisance Flooding	0	0	1	0
	<b>Project Damage Point Score</b>				<b>14780</b>

ARTICLE III  
SMC TERMS AND CONDITIONS

**3.1 Regulatory Compliance.** The PROJECT shall comply with the Watershed Development Ordinance (WDO), and all regulations, laws, and statutes. All necessary permits shall be secured prior to the implementation of the PROJECT. Work within public road rights-of-way shall not be performed without appropriate permits or authorization from the jurisdictional Road Authority.

**3.2 National Flood Insurance Program (NFIP).** Local Sponsors shall be a member and in good standing with the NFIP and comply with SMC policies

**3.3 Landowner Agreements.** The Local Sponsors shall enter into appropriate legally binding arrangements to ensure that the land rights necessary for operation and maintenance procedures are possible in perpetuity for the PROJECT. All easements must be obtained prior to the start of construction. Deed or plat restrictions necessary to construct and maintain the PROJECT shall be provided; cost may not be included in the PROJECT Budget (Attachment B), although the value of the PROJECT land rights may be added to the overall PROJECT cost. PROJECTS must be located on real property in which the Local Sponsors have interest evidenced by valid title or easement, extending in perpetuity. DCEO-STOCIP funding shall not pay for any easements or deed or plat restrictions, necessary to implement the PROJECT on property that is benefiting from the PROJECT.

**3.4 Operation and Maintenance Plan.** The Project Manager, as specified in Paragraph 1.5, shall develop an Operation and Maintenance Plan (O & M Plan) for the PROJECT implemented under this Agreement to ensure its long-term viability. The O & M Plan shall include annual inspections and appropriate maintenance activities and shall be provided along with the project final report as described in Paragraph 3.7 below. The O & M Plan shall identify the financial resources necessary for the implementation of the O & M Plan. Local Sponsors shall have the responsibility for maintenance of the PROJECT in perpetuity. O & M costs incurred that are not included in DCEO-10 or occur after the terms specified in 6.1 are not eligible for reimbursement.

**3.5 PROJECT Implementation.** Only Project Expenses specified in Attachment B, after the date of this Agreement and after DCEO approval and execution of the project Agreement can be reimbursed. Modifications to the Scope of Work Tasks on Attachment A and Project Schedule on Attachment C must be approved in writing by SMC.

**3.6 PROJECT Coordination.** The Project Manager, as specified in Paragraph 1.5, shall provide PROJECT coordination and progress briefings prior to the final reimbursement request. The dates and locations of these briefings will be specified by SMC in consultation with the Local Sponsors during the course of the PROJECT. Quarterly PROJECT Performance and Financial reports shall be created by the PROJECT manager for DCEO and copied to the Local Sponsors and SMC, based on DCEO reporting requirements, showing the progress of PROJECT implementation and financial summary for each Task/Phase of the PROJECT in accordance with the Project Schedule (Attachment C). Reports shall be shared via email by the 15th of January, April, July, and October, for the preceding calendar quarter throughout the Agreement period.

**3.7 PROJECT Evaluation and Report.** The Project Manager, as specified in Paragraph 1.5, shall provide a final report consisting of the following: an introduction; PROJECT description including pre- and post-conditions, methods of PROJECT installation; a summary of the bid quantities installed; and a PROJECT cost summary. Attachments to the final report shall include a location map; the approved as-built plan, Operations and Maintenance Plan, photographic documentation of pre-project, during construction and final conditions; copies of all required permits; and invoices and/or cost documentation for all PROJECT work and invoices and/or cost documentation for all PROJECT work.. Report requirements are subject to change based on guidance from DCEO. SMC will provide the Local Sponsors with a DCEO approved template for the final report and will provide the Local Sponsors assistance in completing the final report if needed.

**3.8 PROJECT Audit.** SMC may audit any PROJECT for completeness of DCEO-STOCIP funded work products or deliverables, adherence to agreed schedules or extensions, and appropriateness of DCEO-STOCIP fund expenditures. Incomplete work products or deliverables, delays or beyond agreed deadlines may result in forfeiture of grant funding pursuant to the executed PROJECT agreement or a determination of ineligibility for the Local Sponsors, its authorized agents, representatives, and assigns to apply for future grants.

#### ARTICLE IV

#### DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY (DCEO) TERMS AND CONDITIONS

This Article describes Terms and Conditions required by DCEO ("Grantor" for purposes of this Article) for Intergovernmental Agreements between SMC and Local Sponsors.

**4.1 Subawards.** SMC and Local Sponsors must include the language of this ARTICLE in the award documents for any subawards made pursuant to this Award at all tiers. All Local Sponsors are also subject to certification and disclosure, as required by the final grant agreement from DCEO. Pursuant to Appendix II(I) to 2 CFR Part 200, SMC shall forward all disclosures by contractors regarding this certification to Grantor.

**4.2 Records Retention.** SMC and Local Sponsors shall maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.333, unless a different retention period is specified in 2 CFR 200.333 or 44 Ill. Admin. Code §§ 7000.430(a) and (b). If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

**4.3 Accessibility of Records.** SMC and Local Sponsors, in compliance with 2 CFR 200.336 and 44 Ill. Admin. Code 7000.430(e), shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.336, and any other person as may be authorized by Grantor (including auditors), by the state of Illinois or by federal statute. SMC and Local Sponsors shall cooperate fully in any such audit or inquiry.

**4.4 Failure to Maintain Books and Records.** Failure to maintain books, records and supporting documentation, as described in this ARTICLE, shall establish a presumption in favor of the State for the recovery of any funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

**4.5 Local Sponsorss/Delegation.** SMC may not subcontract nor sub-grant any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or Local Sponsors has been identified in the Uniform Grant Application to the Grantor, such as, without limitation, a PROJECT Description, and Grantor has approved.

**4.6 Application of Terms.** SMC shall advise any Local Sponsors of funds awarded through this Agreement of the requirements imposed on them by federal and state laws and regulations, and the provisions of the final grant Agreement from DCEO. In all agreements between SMC and its Local Sponsors, SMC requires that all Local Sponsors adhere to the terms of the final grant Agreement from DCEO.

**4.7 Access to Documentation.** The Award will be monitored for compliance in accordance with the terms and conditions of this Agreement, together with appropriate programmatic rules, regulations, and/or guidelines that the Grantor promulgates or implements. The SMC and Local Sponsors must permit any agent authorized by the Grantor, upon presentation of credentials, in accordance with all methods available by law, full access to and the right to examine any document, papers and records either in hard copy or electronic format, of the SMC and Local Sponsors involving transactions relating to this Award.

**4.8 Cooperation with Audits and Inquiries, Confidentiality.** Pursuant to Article IV, above, the SMC and Local Sponsors is obligated to cooperate with the Grantor and other legal authorities in any audit or inquiry related to the Award. The Grantor or any other governmental authority conducting an audit or inquiry may require the SMC and Local Sponsors to keep confidential any audit or inquiry and to limit internal disclosure of the audit or inquiry to those SMC and Local Sponsors personnel who are necessary to support the SMC's and Local Sponsors(s') response to the audit or inquiry. This confidentiality requirement shall not limit SMC's and Local Sponsors(s') right to discuss an audit or inquiry with its legal counsel. If a third party seeks to require the SMC and Local Sponsors, pursuant to any law, regulation, or legal process, to disclose an audit or inquiry that has been deemed confidential by the Grantor or other governmental authority, the SMC and Local Sponsors shall promptly notify the entity that is conducting the audit or inquiry of such effort so that the entity that is conducting the audit or inquiry may seek a protective order, take other appropriate action, or waive compliance by the SMC and Local Sponsors with the confidentiality requirement.

**4.9 Lobbying - Improper Influence.** SMC and Local Sponsors certify that no Grant Funds have been paid or will be paid by or on behalf of the SMC and Local Sponsors to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, SMC and Local Sponsors certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

**4.10 Federal Form LLL.** If any funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

**4.11 Lobbying Costs.** SMC and Local Sponsors certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR Part 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs shall be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

**4.12 Procurement Lobbying.** SMC and Local Sponsors warrants and certifies that it and, to the best of its knowledge, its Local Sponsors have complied and will comply with Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits SMC, Local Sponsors, contractors, and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

**4.13 Certification.** This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

**4.14 Additional Terms and Conditions.** Local Sponsors agrees to abide by DCEO Terms and Conditions of this Agreement and also agrees that it is subject to certification and disclosure set forth herein and will execute all documents necessary for compliance with the final grant Agreement from DCEO. Local Sponsors agrees that it will require all Contractors and Subcontractors shall abide by DCEO Terms and Conditions. Local Sponsors will obtain from any Contractor or Subcontractor all required certification and disclosures prior to awarding any contract and will immediately forward such to SMC. Local Sponsors agrees that it will obtain any documents required under DCEO Terms and Conditions and will timely forward a copy to SMC. Local Sponsors understands and agrees that their failure to comply with the requirements of DCEO Terms and Conditions may impact reimbursement for the PROJECT; and if Local Sponsors(s') failure to comply with DCEO Terms and Conditions decreases available funding, the Local Sponsors will not seek reimbursement for ineligible PROJECT costs from SMC.

## ARTICLE V PROCUREMENT GOALS

**5.1 Prevailing Wage Act (820 ILCS 130/0.01 et seq.).** All projects for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of that Act exempt its application. In the construction of the project, the SMC and Local Sponsors shall comply with the requirements of the Prevailing Wage Act, including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the project shall be paid to all laborers, workers and mechanics performing work under the contract and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.

**5.2 Employment of Illinois Workers on Public Works Act (30 ILCS 570/0.01 et seq.).** If an entity receives state funds for construction related activities, the entity must employ at least 90% Illinois laborers on such projects during periods of excessive unemployment in Illinois.

**5.3 Public Act 96-1064 - Business Enterprise Program.** Public Act 96-1064 mandates that each award by grant or loan of State funds of \$250,000 or more for capital construction costs or professional services is conditioned upon the recipient's written certification that the recipient shall comply with the business enterprise program practices for minority-owned businesses, female-owned business, and businesses owned by persons with disabilities of the Business Enterprise for Minorities, Females and Persons with Disabilities Act (30 ILCS 575/0.01 et seq.) and the equal employment practices of Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105).

**5.4 Illinois Works Jobs Program Act (30 ILCS 559/Art. 20).** For Awards with an estimated total project cost of \$500,000 or more, the SMC and Local Sponsors will be required to comply with the Illinois Works Apprenticeship Initiative (30 ILCS 559/20-20 to 20-25) and all applicable administrative rules (see 14 Ill. Admin. Code Part 680). The "estimated total project cost" is a good faith approximation of the costs of an entire project being paid for in whole or in part by appropriated capital funds to construct a public work. SMC must submit a Budget Supplement Form (available on the DCEO website) to the Grantor within ninety (90) days of the execution of a Grant Award (Agreement). The goal of the Illinois Works Apprenticeship Initiative is that apprentices will perform either 10% of the total labor hours worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification, whichever is less. SMC is permitted to seek from the Grantor a waiver or reduction of this goal in certain circumstances pursuant to 30 ILCS 559/20-20(b). The SMC must ensure compliance for the life of the entire project, including during the term of the Award and after the Term ends, if applicable, and will be required to report on and certify its compliance.

## ARTICLE VI COMPENSATION

**6.1 Term of IGA.** Pursuant to the DCEO Grant agreement and the Terms and Conditions herein, this IGA begins on July 1, 2021 and extends through July 1, 2023 however extensions up to one year can be requested subject to DCEO/SMC approval. Under no circumstances, can the project completion date be extended beyond July 1, 2026. Project expenses cannot be submitted for reimbursement from DCEO which are incurred after the grant agreement completion date.

**6.2 Availability of Grant Appropriation.** Funding for the PROJECT is contingent upon execution of the funding award by DCEO and SMC. Pursuant to the DCEO Grant agreement and the Terms and Conditions herein, DCEO funding shall reimburse eligible PROJECT Expenses incurred by either the Local Sponsors or SMC, up to a NOT TO EXCEED value of \$2,746,596.00. PROJECT expenses that exceed \$2,746,596.00 are not reimbursable and shall be paid by the Local Sponsors.

**6.3 Completion of PROJECT Activities.** The Parties shall conduct the Project Activities or provide the services as described in the Exhibits and attachments, including Attachment A (Scope of Work Tasks) and Attachment B (Project Expenses) and within the time period outlined in the Project Schedule (Attachment C), incorporated herein and in accordance with all terms and conditions set forth herein and all applicable administrative rules.

**6.4 PROJECT Payments.** Project payments for the successful completion of PROJECT ACTIVITIES, shall be paid for pursuant to applicable policies and statutes. SMC shall be responsible for making payments to their contractor(s) and shall apply for reimbursement for eligible project expenses.

**6.5 PROJECT Payment Reimbursement.** Reimbursement for project payments is subject to the PROJECT, Local Sponsors, Contractor and Subcontractors, and SMC's adherence to the DCEO Terms and Conditions, of Article IV of this Agreement. Reimbursement requests follow the calendar quarterly Performance and Financial reporting requirements above as the 15th of January, April, July, and October, throughout the Agreement period. Local Sponsors must submit any payment request to SMC within fifteen (15) days after the end of the calendar quarter. In all circumstances project contractual obligations shall not be executed after 12/31/2024 and all projects shall be completed and fully paid out by 12/31/2026.

## ARTICLE VII MISCELLANEOUS

**7.1 Gift Ban.** SMC and Local Sponsors are prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Executive Order 15-09.

**7.2 Exhibits and Attachments.** Attachment A through C and all other exhibits and attachments hereto are incorporated herein in their entirety.

**7.3 Assignment Prohibited.** Local Sponsors acknowledges that this Agreement may not be sold, assigned, or transferred in any manner by Local Sponsors, to include an assignment of Local Sponsors' rights to receive payment hereunder, and that any actual or attempted sale, assignment, or transfer by Local Sponsors without the Prior Approval of SMC in writing shall render this Agreement null, void and of no further effect.

**7.4 Amendments.** This Agreement may be modified or amended during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties, provided the amendments comply with the final grant agreement with DCEO.

**7.5 Severability.** If any provision of the Agreement is declared invalid, its other provisions shall not be affected thereby.

**7.6 Applicable Law; Claims.** This Agreement and all subsequent amendments thereto, if any, shall be governed and construed in accordance with the laws of the state of Illinois. Any claim against SMC arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 et seq. SMC does not waive sovereign immunity by entering into this Agreement.

**7.7 Compliance with Law.** This Agreement and SMC's obligations and services hereunder are hereby made and must be performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including 44 Ill. Admin. Code 7000, and any and all license requirements or professional certification provisions.

**7.8 Compliance with Freedom of Information Act.** SMC and Local Sponsors are subject to compliance with requests made under the Freedom of Information Act. (5 ILCS 140/7(2)).

**7.9 Headings.** Article and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

**7.10 Entire Agreement.** SMC and Local Sponsors acknowledge that this Agreement constitutes the entire agreement between them and that no promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, shall be binding upon either SMC or Local Sponsors.

**7.11 Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are

not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document shall be deemed original for all purposes.

ARTICLE VIII  
NOTICES

**8.1 Notices.** All notices required or permitted hereunder shall be in writing, and delivered either personally or by certified or registered mail, return receipt requested, to the following addresses or sent by electronic mail ("e-mail") to the following contact addresses:

If to Local Sponsors contact:

Amy Sarver, Highway Commissioner  
Warren Township Highway Department  
17801 W Washington Street  
Gurnee, Illinois 60031  
Phone: 847-244-1101 x3  
Email: highway@warrentownship.net

Becky Jante, President Board of Commissioners  
Wildwood Park District  
33325 N. Sears Boulevard  
Wildwood, Illinois 60030  
Phone: 847-977-3615  
Email: bjante@wildwoodparkdistrict.com

If to SMC contact:

SMC STAFF, PROJECT Manager  
Lake County Stormwater Management Commission  
500 W. Winchester Road  
Libertyville, IL 60048  
Phone: 847-377-7700  
Email: EMAIL

Signatures. In witness whereof, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

LOCAL SPONSORS

\_\_\_\_\_  
Amy Sarver, Highway Commissioner  
Warren Township Highway Department

\_\_\_\_\_  
Date

\_\_\_\_\_  
Becky Jante, President Board of Commissioners  
Wildwood Park District

\_\_\_\_\_  
Date

STORMWATER MANAGEMENT COMMISSION:

\_\_\_\_\_  
Kurt Woolford, Executive Director  
Lake County Stormwater Management Commission

\_\_\_\_\_  
Date

DRAFT



## **Wildwood Area Drainage Improvements - Scope of Work**

### **Assigned Responsibility (LS, SMC, Joint)**

#### **Phase 1: Needs Analysis, Scope Development, Concept Plan and Preliminary Engineering**

- |   |               |
|---|---------------|
| 1. Establish need and scope   | Completed     |
| 2. Initiate early coordination with stakeholders and alignment on the project scope | Completed     |
| 3. Create concept plan and estimate project concept cost                            | Completed     |
| 4. Determine land rights needs  | Completed     |
| 5. Conduct field inventories, environmental assessments                             | Local Sponsor |
| 6. Outline permitting with Local, State and Federal Permitting Authorities          | SMC           |
| 7. Obtain preliminary agreement with local partners                                 | Joint         |
| 8. Investigate Alternative Funding Sources  | Completed     |

#### **Phase 2: Design, Permitting and Land Rights**

- |   |       |
|---|-------|
| 1. Project design development   | SMC   |
| 2. Land survey and geotechnical investigation   | SMC   |
| 3. Carry out permit process to construction start - Municipal, County, Utilities, IDNR, IDOT, IEPA, USACE, FEMA | SMC   |
| 4. Assess property needs, negotiate with landowners, complete land rights process                               | Joint |
| 5. Utility investigations and relocation plan   | SMC   |
| 6. Finalize local partner agreements  | Joint |
| 7. Finalize alternative funding sources   | Joint |
| 8. Complete final construction plans and bids docs  | SMC   |

#### **Phase 3: Construction Contract and Bid Docs, Advertising For Bids, Construction**

- |  |            |
|--|------------|
| 1. Advertise for Bid/Vendors                 | SMC        |
| 2. Conduct bid letting                       | SMC        |
| 3. Contract Award                            | SMC        |
| 4. Sureties/Bonds Setup                      | SMC        |
| 5. Conduct pre-construction meeting          | SMC        |
| 6. Inspections/Construction oversight        | SMC        |
| 7. Traffic control/Utility Relocations       | SMC        |
| 8. Construction/Contract Management          | SMC        |
| 9. Construction Implementation               | Contractor |
| 10. Construction Contract Maintenance Period | SMC        |
| 11. Project Closeout                         | Joint      |

#### **Phase 4: Post Construction Inspection, Maintenance, Operation and Upkeep**

- |  |               |
|--|---------------|
| 1. Annual Project Inspection                       | Local Sponsor |
| 2. Inspection Report Recommended Maintenance Items | Local Sponsor |
| 3. Implementation of Maintenance                   | Local Sponsor |

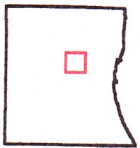
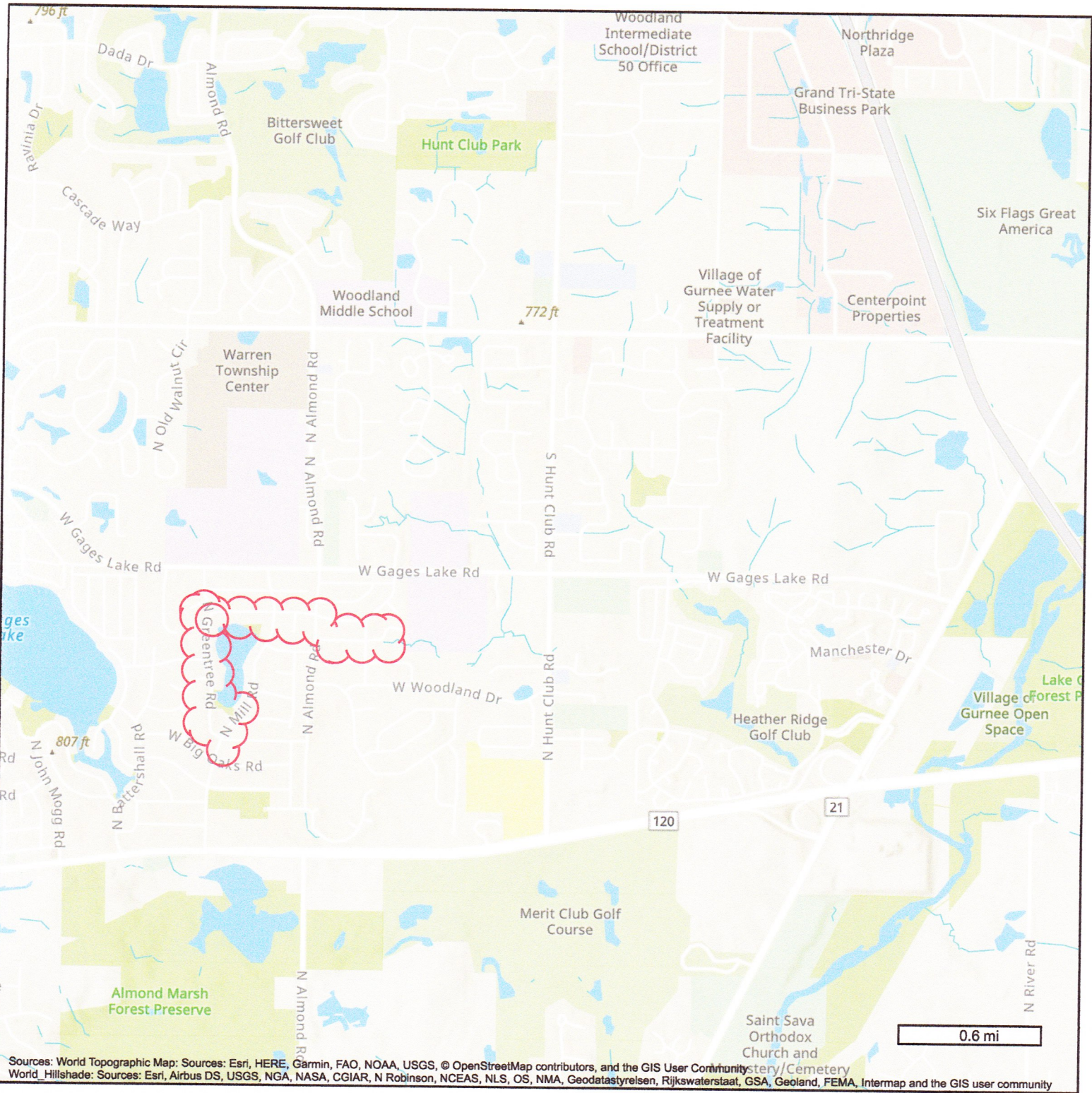
**Attachment B - Wildwood Area Drainage Improvements**

DCEO Capital Budget Line Item Categories and Description: The below categories will need to be completed for both State funding (DCEO Grant) and non-State funding (local funds; other Grants, etc.) to complete the overall project. State funds will auto-populate into Section A of your Budget and Non-State funds will auto-populate into Section B of your Budget. These sections are divided by a light blue line on each individual tab.

Item#		DCEO Expense	Local Sponsor Expense
DCEO-1	Design/Engineering - costs associated with creation of the project's architectural drawings; engineering studies and/or fees, etc., including costs of plans & specs and/or printing costs if specifically identified as such within the Scope of Work. This task includes permitting tasks and associated fees during the design process.	\$285,635	\$0
DCEO-2	Building Land Purchase - cost to purchase, either in whole or in part, a building, structural shell, condominium, land, and/or easement including, but not limited to: the net purchase price itself; closing costs charged to the buyer on the closing document; legal fees; etc.	N/A	\$0
DCEO-3	Wiring/Electrical - purchase of materials necessary for completion of the project scope such as: electrical wiring; conduits; outlets; switches; etc. Including associated labor/installation costs, as identified within the Scope of Work.	N/A	\$0
DCEO-4	Equipment/Material/Labor - purchase of materials and/or purchase/lease of equipment, to use or install for the project, such as: steel; drywall; lumber; wiring; doors; windows; roofing; rock; etc. Including labor/installation costs, as identified - within the Scope of Work.	N/A	\$0
DCEO-5	Paving/Concrete/Masonry - purchase of materials necessary for completion of the project scope such as bituminous pavement; concrete; rock; bricks; blocks; mortar; tuckpointing; etc. Including associated labor/installation costs, as identified within the Scope of Work.	\$312,210	\$0
DCEO-6	Construction Management/Oversight - costs associated with managing the construction activities and/or overseeing all aspects of the construction project, either by contractor personnel or Granbee personnel, but limited to verifiable time working on this project.	\$157,083	\$0
DCEO-7	Mechanical System - purchase of materials necessary for completion of the project scope such as: HVAC; elevators; fire alarm; sprinkler, or ventilation systems; etc. Including associated labor/installation costs, as identified within the Scope of Work.	N/A	\$0
DCEO-8	Excavation/Site Prep/Demo - costs associated with demolition of existing structures on the project site and/or preparation of the project site including excavation, etc. ahead of actual new construction/renovation activities.	\$91,500	\$0
DCEO-9	Plumbing - purchase of materials necessary for completion of the project scope such as: internal or external pipes for water, gas, and/or sewerage; fixtures; etc. Including associated labor/installation costs, as identified within the Scope of Work.	\$1,311,750	\$0
DCEO-10	Other Construction Expenses - costs that can't be easily broken out to or covered by other individual/specific budgetary line items such as: landscaping; hauling; equipment rental; insurance; environmental fees; loan payments; etc. as identified within the Scope of Work.	\$378,975	\$0
DCEO-11	Contingency (10-42% Max) - coverage of potential cost overruns in any of the other utilized Grant Budget line items.	\$209,444	\$0
Additional Non-Reimbursable Project Expenditure Line Item Categories and Description		Total DCEO Project Expenses	
SMC-1	Local Sponsor Project Expense Match Payment to SMC	\$2,746,596	
SMC-2	Estimated Project Implementation and Construction Cost - Above Grant Award		\$256,628
SMC-3	Estimated Post Project Annual Operation, Inspection and Maintenance		\$0
SMC-4	Pre-Grant Estimated Project Expenses (Optional)		TBD
		Total Project Expenses	\$3,003,224



# Exhibit 1



Lake County, Illinois

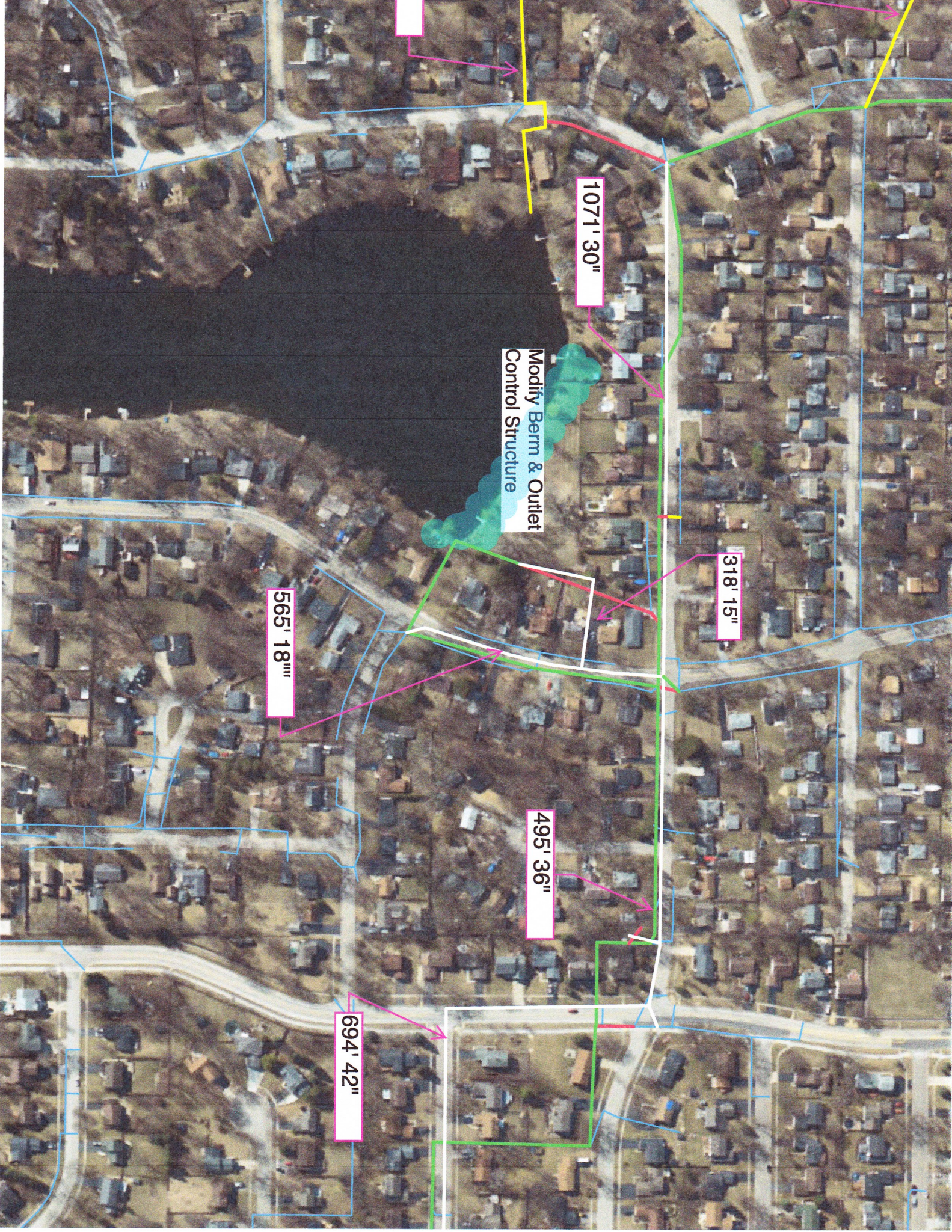


Map Printed on 10/14/2021



**Disclaimer:**

The selected feature may not occur anywhere in the current map extent. A Registered Land Surveyor should be consulted to determine the precise location of property boundaries on the ground. This map does not constitute a regulatory determination and is not a base for engineering design. This map is intended to be viewed and printed in color.



Modify Berm & Outlet  
Control Structure

1071' 30"

318' 15"

565' 18"

495' 36"

694' 42"



Wildwood parkways will not have curb



**Subject:** RE: Wildwood Area Drainage Improvements DCEO IGA  
**Date:** Tuesday, November 9, 2021 at 9:52:10 AM Central Standard Time  
**From:** Wildwood Park District Accounting <accounting@wildwoodparkdistrict.com>  
**To:** Becky Jante <bjante@wildwoodparkdistrict.com>, Lisa Sheppard <lisa@rudowconsulting.com>, Laura Rudow <laura@rudowconsulting.com>  
**CC:** Brandon Magnini <bmagnini@wildwoodparkdistrict.com>, Wildwood Park District Accounting <accounting@wildwoodparkdistrict.com>  
**Attachments:** image001.png

All,

I have read through the IGA and viewed all the attachments, resulting in the following questions/comments:

1. IGA 3.2 references that local sponsors must be in good standing with the National Flood Insurance Program (NFIP). WWPD does not pay for flood insurance, so I'm not sure if we need to take any action with NFIP.
2. IGA 3.4 & Attachment A - SMC will implement a long-term plan for the operation and maintenance of the work. This will require ongoing expenses to WWPD for annual inspections and maintenance. We have yet to receive details on what those expenses may look like. When will we be provided with an anticipated cost for Phase 4?  
With the dam at Grandwood Park Park District, they are required to have an engineering firm perform an annual inspection costing \$2,000 per year. After only one year, they incurred over \$8,000 in noted inspection deficiencies requiring repairs. I mention this because we will have to plan on annual costs.
3. IGA 3.6 Project Coordinator (SMC) will provide quarterly updates/progress briefings. I highly suggest we pass along this information to our residents. Add a tab to the website to share the information and keep residents engaged. SMC provided photos with explanations to GPPD on their project. Residents enjoyed knowing what was going on. I have a note from our meeting w/SMC et al on 7/22/20, that once we sign the IGA anything we spend related to this project would count towards our matching contribution. Need that verified. If we send out a mailer about the project or education materials to residents about water runoff contaminates etc. would those expenses count towards our matching?
4. In February 2021, the shared cost to local sponsors was estimated at \$199,557. That amount is currently \$256,628 or 28.6% more. IGA 6.2 states that project expenses in excess of the \$2,746,596 total DCEO Project Expenses will be the Local Sponsors responsibility. The DCEO Project Expenses already includes a contingency of \$209,444, so hopefully that is enough to cover the potential cost overruns. I would recommend WWPD to reserve \$34,500 (\$26,541 IGA Commitment x 1.3% rounded) as a conservative estimate for any unanticipated cost overruns.
5. I have yet to see details of what will actually be taking place on Valley Lake. Exhibit 2a states "Modify Berm & Outlet Control Structure" and "Plunge Pool Retrofit – Refer to Sep WQ exhibit". When will we be provided with Exhibit WQ and details of the Berm changes?

In my email to you dated 2/18/21, I provided the following:

"Based upon my review of the plans prepared by Bleck Engineering, I have identified which parcels will be directly

impacted by the Berm and Plunge Pool modifications.

Valley North Park – Water Edge where Berm will be added: PIN 0729107021 33536 N Mill Rd – Owned by WPD with a pier located on the east side.

Berm extends to the west into Parcel 0729107004 17961 W Winnebago Dr – Jeanne Turf owner and wraps around to the east to Parcel 072910018 33522 N Mill Rd Owned by Mary E Brubeck Trustee. There is a pier on this parcel

Valley South Park Plunge Pool – Parcel 0729301018 33290 N Mill Rd Owned by WPD. Parcel located just to the NE of the plunge pool is 0729301017 owned by Michael McCullough at 33300 N Mill Rd.”

WWPD has a pier located on one of the parcels where the berm will be modified. Without knowing all the details to the modification, we don't know if that pier will have to be moved/relocated. What will that cost the WWPD? What about the piers owned by the residents? Are we responsible for communicating with the impacted residents about the project or will SMC?

While I think WWPD needs to proceed with the signing of this agreement, I'd like to see more details as they relate to WWPD property sooner rather than later.

Regards,

**Kathy Atkins**  
Accountant

Wildwood Park District  
33325 N. Sears Blvd.  
Wildwood, IL 60030  
847-223-7275  
Cell: 224-723-3031

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**From:** Becky Jante <bjante@wildwoodparkdistrict.com>  
**Sent:** Monday, November 08, 2021 11:54 PM  
**To:** Wildwood Park District Accounting <accounting@wildwoodparkdistrict.com>; Lisa Sheppard <lisa@rudowconsulting.com>; Laura Rudow <laura@rudowconsulting.com>  
**Cc:** Brandon Magnini <bmagnini@wildwoodparkdistrict.com>  
**Subject:** Fw: Wildwood Area Drainage Improvements DCEO IGA

Hello all,

Attached are the drafts of the IGA for the Valley Lake stormwater improvements.

It looks like our contribution was increased by \$7591.00, but that Amy Sarver at WTHD has agreed to cover that difference.

Please read the attached documents and let me know your thoughts.

Thanks,  
Becky



# IMPORTANT REGISTRATION INFORMATION

REGISTRATION FOR CONFERENCE AND ANY FEE-BASED CONFERENCE WORKSHOPS MUST BE DONE AT THE SAME TIME.

	Full Package	No Frills	Thursdy Only	Friday Only	Saturday Only	Student/Retiree	Spouse/Guest
All-Conference Awards Luncheon (Friday)	✓						
Closing Social (Saturday)	✓				✓		
60-Minute Sessions * (Thursday-Saturday)	✓	✓	✓**	✓***	✓****	✓	✓
Exhibit Hall Admission (Thursday & Friday)	✓	✓	✓**	✓***		✓	✓
Keynote General Session (Saturday)	✓	✓			✓	✓	✓
Welcome Social (Thursday)	✓	✓	✓	✓	✓	✓	✓

\* 2-hour workshops not included and are available for an additional fee.  
 \*\* 60-minute sessions and access to Exhibit Hall on Thursday only.

\*\*\* 60-minute sessions and access to Exhibit Hall on Friday only.  
 \*\*\*\* 60-minute sessions on Saturday only.

**CEU FEES** – There are no additional CEU fees for the 60-minute conference sessions on Thursday - Saturday. CEU fees for the 2-hour conference workshops will be charged a \$6 fee.

**FULL** – Includes All-Conference Awards Luncheon ticket, Thursday - Saturday 60-minute sessions, Closing Social ticket, admission to the Exhibit Hall, Keynote General Session, and Welcome Social.

**NO FRILLS** – Includes Thursday - Saturday 60-minute sessions, Keynote General Session, admission to the Exhibit Hall, and Welcome Social.

**THURSDAY ONLY** – Includes Thursday 60-minute sessions, admission to the Exhibit Hall, and Welcome Social.

**FRIDAY ONLY** – Includes Friday 60-minute sessions, admission to the Exhibit Hall, and Welcome Social.

**SATURDAY ONLY** – Includes Saturday 60-minute sessions, Closing Social ticket, Keynote General Session, and Welcome Social.

**STUDENTS/RETIREES** – Includes Thursday - Saturday 60-minute sessions; Admission to the Exhibit Hall; Keynote General Session; Welcome Social.

**GUEST/SPOUSE/FAMILY/FRIEND (Must not be affiliated with or employed by any park and recreation agency.)** Includes Thursday - Saturday 60-minute sessions, admission to the Exhibit Hall, Keynote General Session, and Welcome Social.

#### CANCELLATION POLICY:

Cancellations must be submitted in writing and received by December 27, 2021, in order to receive a refund less a processing fee of \$25. Refund requests received after this date will be reviewed on a case-by-case basis. No refunds will be given for no shows.

#### ADDITIONAL REGISTRATION POLICIES:

- IAPD/IPRA will not invoice agencies or individuals for conference registrations.
- Please complete a separate registration form for each individual registering.
- Participants wishing to change workshops must pay the difference for a higher workshop or forfeit the difference for a lesser workshop.

- Pre-registration ends January 17, 2022. In order to receive the discounted pre-registration fee(s), registration forms must be postmarked or faxed by January 17, 2022. On-site registration begins at 7:30 am on January 27, 2022.
- The deadline for Preferred Agency Seating is January 17, 2022. No preferred seating will be taken on-site.
- ADA Compliance/Special Meal Accommodation: Attendees with special needs/meal requests should indicate their requirements on the conference registration form. If you have questions or need additional assistance, please contact Leesa Kuo Johnson at leesa@ilipra.org.

#### QUESTIONS:

- Email your question to [ilparks2022@cteusa.com](mailto:ilparks2022@cteusa.com) or call (847) 957-4255. Be sure to reference the IAPD/IPRA conference.

#### CONSENT TO CONFERENCE POLICIES

As a condition of attending the *Soaring to New Heights Conference* and to help protect the health and safety of yourself and others, all participants will be required to comply with the protocols and conference policies that are in effect when the event takes place.

All participants will also be required to sign an acknowledgement of personal responsibility form prior to, and as a condition of, being admitted to the conference.

Any individual who refuses to adhere to the health and safety protocols and conference policies or who refuses to submit a signed personal acknowledgement of personal responsibility form will not be admitted to, or be removed from, the conference without receiving a refund.

#### CONSENT TO USE PHOTOS AND OTHER REPRODUCTIONS

By registering for, participating in or attending IAPD/IPRA meetings or other activities, an individual irrevocably agrees to the use and distribution by IAPD/IPRA of his or her image or voice in photographs, video recordings, audio recordings and any other electronic reproductions of such events and activities for any purpose without inspection or approval and without compensation, right to royalties or any other consideration now and in the future.

Event photography provided by JHyde Photography and Mitchell Fransen Photography.



SECTION III. CONFERENCE REGISTRATION						
PACKAGE	EARLY (BY 12/13/21)		REGULAR (12/14/21 – 01/17/22)		ON-SITE	
	MEMBER	NON-MEMBER	MEMBER	NON-MEMBER	MEMBER	NON-MEMBER
Full	<input type="checkbox"/> \$335	<input type="checkbox"/> \$640	<input type="checkbox"/> \$400	<input type="checkbox"/> \$770	<input type="checkbox"/> \$440	<input type="checkbox"/> \$850
No Frills	<input type="checkbox"/> \$280	<input type="checkbox"/> \$530	<input type="checkbox"/> \$335	<input type="checkbox"/> \$640	<input type="checkbox"/> \$390	<input type="checkbox"/> \$750
Thursday Only	<input type="checkbox"/> \$120	<input type="checkbox"/> \$230	<input type="checkbox"/> \$135	<input type="checkbox"/> \$260	<input type="checkbox"/> \$150	<input type="checkbox"/> \$285
Friday Only	<input type="checkbox"/> \$240	<input type="checkbox"/> \$455	<input type="checkbox"/> \$270	<input type="checkbox"/> \$515	<input type="checkbox"/> \$295	<input type="checkbox"/> \$565
Saturday Only	<input type="checkbox"/> \$260	<input type="checkbox"/> \$495	<input type="checkbox"/> \$290	<input type="checkbox"/> \$555	<input type="checkbox"/> \$315	<input type="checkbox"/> \$605
Student	<input type="checkbox"/> \$120	<input type="checkbox"/> \$220	<input type="checkbox"/> \$120	<input type="checkbox"/> \$220	<input type="checkbox"/> \$120	<input type="checkbox"/> \$220
Retiree	<input type="checkbox"/> \$145	<input type="checkbox"/> \$360	<input type="checkbox"/> \$155	<input type="checkbox"/> \$385	<input type="checkbox"/> \$185	<input type="checkbox"/> \$460
Guest/Spouse	<input type="checkbox"/> \$145	<input type="checkbox"/> \$145	<input type="checkbox"/> \$155	<input type="checkbox"/> \$155	<input type="checkbox"/> \$185	<input type="checkbox"/> \$185
<b>A LA CARTE TICKET OPTIONS</b>					<b>QTY.</b>	
<ul style="list-style-type: none"> <li>• Friday, Awards Luncheon Ticket (includes one (1) dessert ticket)</li> <li>• Friday, Dessert Ticket (dessert served in the Exhibit Hall immediately following the luncheon)</li> <li>• Friday, Awards Luncheon Preferred Agency Seating (non-refundable fee) <ul style="list-style-type: none"> <li>- Specify preferred agency table OR preferred legislative table (if you will be inviting a legislator to join your agency).</li> <li>- Please indicate the number of seats needed per table(s); min. of 6, max. of 12 (see page C5)</li> </ul> </li> <li>• Saturday, Closing Social Ticket</li> <li>• CLE Credit Packages (3=\$45; 4=\$60; 7=\$105; 8=\$120) ARDC # _____</li> </ul>					<input type="checkbox"/> \$70 x _____ \$ _____ <input type="checkbox"/> \$15 x _____ \$ _____ <input type="checkbox"/> \$50 x _____ \$ _____ <input type="checkbox"/> Agency <input type="checkbox"/> Legislative Seats Per Table(s): _____ \$125 x _____ \$ _____ <input type="checkbox"/> \$45 <input type="checkbox"/> \$60 <input type="checkbox"/> \$105 <input type="checkbox"/> \$120	
<b>SECTION III SUBTOTAL</b>					<b>\$</b>	

SECTION IV. SPECIAL EVENT REGISTRATION (Space is limited - REGISTER EARLY!)		
<b>Professional Connection: Thursday, January 27, 6:00 pm – 7:00 pm</b> (see page C11 for details.)		
PCS	Professional Connection – <b>Student</b>	<input type="checkbox"/> N/C
PCP	Professional Connection – <b>Professional</b>	<input type="checkbox"/> N/C
<b>Mock Interviews/Resume Review: Friday, January 28, 10:00 am - 11:00 am</b> (see page C11 for details.)		
MIS	Mock Interviews/Resume Review – <b>Student</b>	<input type="checkbox"/> N/C
MIP	Mock Interviews/Resume Review – <b>Professional</b>	<input type="checkbox"/> N/C

**Instructions:** Enter the subtotal from each section.  
Add Section II – IV line totals together to get the total amount now due.

<b>SECTION II: CONFERENCE WORKSHOPS</b>	<b>\$</b>
<b>SECTION III: CONFERENCE REGISTRATION</b>	<b>\$</b>
<b>SECTION IV: SPECIAL EVENTS</b>	<b>\$ N/C</b>
<b>TOTAL AMOUNT DUE</b>	<b>\$</b>

SECTION V. PAYMENT	
<b>METHOD OF PAYMENT</b>	* Should you make an error in calculating, your card will be charged for the correct amount.
<input type="checkbox"/> Check # _____ (Please make checks payable to IAPD.)	<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard      TOTAL \$ _____
Cardholder's Name _____	
Credit Card Number _____	Expiration Date _____
Cardholder's Billing Address _____	Zip Code _____
3-Digit CVC # _____	Signature _____

**FAXED OR MAILED REGISTRATION FORMS WILL BE ACCEPTED UNTIL JANUARY 17, 2022 AT:**  
**2022 IAPD/IPRA CONFERENCE**  
 1460 Renaissance Drive, Suite 209, Park Ridge, IL 60068  
 OR FAX: (847) 957-4255

FOR QUESTIONS OR TO MODIFY AN EXISTING REGISTRATION, EMAIL [ILPARKS2022@CTEUSA.COM](mailto:ILPARKS2022@CTEUSA.COM) OR CALL (847) 957-4255

# SCHEDULE-AT-A-GLANCE

## THURSDAY, JANUARY 27

7:30 am – 5:00 pm	Conference Registration Open
9:30 am – 10:30 am	Conference Sessions (0.1 CEUs)
11:00 am – 12:00 pm	Conference Sessions (0.1 CEUs)
12:00 pm – 5:00 pm	Grand Opening of the Exhibit Hall
12:30 pm – 2:30 pm	Career Development Symposium * (0.2 CEUs)
12:30 pm – 2:30 pm	Conference Workshops * (0.2 CEUs)
3:00 pm – 5:00 pm	Conference Workshops * (0.2 CEUs)
5:15 pm – 7:15 pm	IPRA Section Meetings
6:00 pm – 7:00 pm	Professional Connection
9:00 pm – 11:30 pm	Welcome Social featuring Radio Gaga

## FRIDAY, JANUARY 28

7:00 am – 5:00 pm	Conference Registration Open
8:30 am – 9:30 am	Conference Sessions (0.1 CEUs)
8:30 am – 4:00 pm	Agency Showcase
9:00 am – 12:00 pm	Exhibit Hall Open
10:00 am – 11:00 am	Conference Sessions (0.1 CEUs)
11:00 am – 12:00 pm	Exhibit Hall Dedicated Hours
12:15 pm – 2:15 pm	All-Conference Awards Luncheon *
1:00 pm – 2:00 pm	Conference Sessions (0.1 CEUs)
1:00 pm – 3:30 pm	Exhibit Hall Open
2:15 pm – 3:30 pm	Dessert in the Exhibit Hall *
3:45 pm – 4:45 pm	Conference Sessions (0.1 CEUs)
5:00 pm – 6:30 pm	Commissioners' Reception
5:00 pm – 6:30 pm	IPRA Annual Business Meeting
9:30 pm – 11:00 pm	Chairmen's Reception **

## SATURDAY, JANUARY 29

7:45 am – 12:00 pm	Conference Registration Open
9:00 am – 10:00 am	Keynote General Session with Scott Christopher
10:30 am – 11:30 am	Conference Sessions (0.1 CEUs)
12:30 pm – 1:30 pm	Conference Sessions (0.1 CEUs)
2:00 pm – 3:00 pm	Conference Sessions (0.1 CEUs)
3:30 pm – 4:30 pm	Conference Sessions (0.1 CEUs)
3:30 pm – 5:00 pm	IAPD Annual Business Meeting
7:00 pm – 10:00 pm	Closing Social – Through the Decades: A Culinary and Musical Experience featuring Maggie Speaks *

\* Ticketed Event

\*\* By Invitation Only

## TABLE OF CONTENTS

Agency Showcase 2021	C4
All-Conference Awards Luncheon	C4
All-Conference Awards Luncheon Preferred Agency Seating	C5
Career Development Symposium	C19
Closing Social – Through the Decades: A Culinary and Musical Experience featuring Maggie Speaks	C23
Commissioners' Reception	C5
Conference Exhibitors	C34 – C35
Conference Policies and Protocols	C6-C7
Conference Sessions and Workshops At-A-Glance	C24 – C29
Conference Workshops	C17 – C21
Continuing Education Units	C6
Continuing Legal Education	C6
Exhibit Hall Information	C8
General Information	C4 – C11
Housing & Parking Information	C8 – C9
Keynote General Session with Scott Christopher	C30
Registration Form: Conference	C31 – C32
Registration Information	C9 & C33
Student Events	C11
Welcome Social featuring Radio Gaga	C22

Event photography provided by JHyde Photography and Mitchell Fransen Photography.

	BOARDMANSHIP	DIVERSITY	FACILITIES	FINANCE/ INFORMATION TECHNOLOGY	GOVERNANCE/ LEGAL	HR/RISK MANAGEMENT
8:30 am - 9:30 am	<b>105</b> – Board Member to Board Leader	<b>1011</b> – Small Park District, Big Successes!	<b>606</b> – Essentials of Project Management	<b>307</b> – Current Trends in the Municipal Bond Market: How Illinois Park Districts are Funding Capital Needs	<b>110</b> – Legal/Legislative, Part I  <b>127</b> – Budget Rehab: How Do You Recover from Coronavirus?	<b>129</b> – Is Your Staff Hiring a Walk in the Park or an Obstacle Course  <b>316</b> – Motivating Your Staff: How to Build a Recognition Program that
10:00 am - 11:00 am	<b>123</b> – The Culture Code: Creating a Healthy Relationship Between Executive Directors and Elected Officials	<b>1012</b> – Equity in Parks: The Benefits of Diversity in the Workplace	<b>131</b> – Successfully Incorporating Inclusive Restrooms and Locker Rooms Into Your Facility Design  <b>610</b> – The Benefits of Green Roofs in Sustainable Developments		<b>111</b> – Legal/Legislative, Part II	<b>119</b> – Sexual Harassment: Tips for Prevention and Handling  <b>315</b> – Managing Performance-Based Pay Amidst a Pandemic
1:00 pm - 2:00 pm		<b>1007</b> – Democratizing Parks through Arts and Culture	<b>613</b> – Park District Contracting for Use of Facilities	<b>304</b> – Cooperative Purchasing 101		
3:45 pm - 4:45 pm	<b>113</b> – Boardmanship, Part I	<b>1005</b> – Finding Your Community and Helping Others Find Theirs	<b>604</b> – Developing Your Aquatic EAP: Essential Aquatic Philosophies	<b>313</b> – Investing 101: Best Practices for Park Districts	<b>117</b> – From Crowd Control to Errant Elected Officials – Best Practices for Public Meetings  <b>122</b> – Lumber is Expensive: Successful Park District Referendum Strategy	<b>135</b> – Understanding Your IMRF Benefits  <b>303</b> – Conducting Employment Investigations

PRELIMINARY SCHEDULE AS OF OCTOBER 2021 – SUBJECT TO CHANGE.

LEADERSHIP/ MANAGEMENT	MARKETING/ COMMUNICATIONS	PARKS/NATURAL RESOURCES	RECREATION	THERAPEUTIC RECREATION
<p><b>12</b> – Golden Shovels, Red Ribbons, and Debt</p> <p><b>912</b> – People, Praise, Positivity</p>	<p><b>103</b> – Common Sense (But Not Common) Customer Service Skills</p>	<p><b>206</b> – Ready to Act on Climate Change?</p> <p><b>212</b> – Time to Change? Developing a Destination Splash Park Versus Renovating Your Municipal Pool</p>	<p><b>407</b> – Marketing Best Practices for Non Marketers: Bridging the Gap Between Marketing &amp; Recreation (The Sequel)</p> <p><b>417</b> – “Value-ocity” – Minimizing Costs, Maximizing Efficiency</p>	<p><b>507</b> – Missing the Mark: The Recreational Needs of Veterans and How to Serve Those Who Served</p>
<p><b>13</b> – Breaking Away from the Herd</p> <p><b>108</b> – Girl Power IV: Growing Your Confidence</p> <p><b>309</b> – Employee Engagement Comes Before Customer Engagement</p>	<p><b>907</b> – Marketing with a Tiny Team and Budget</p> <p><b>911</b> – Marketing &amp; Communications Roundtable</p>	<p><b>207</b> – Repurposed and Unexpected Parks and Rec – When Space is Limited, Where Can Communities Play?</p> <p><b>210</b> – Mosquitoes, Ticks and Things that Itch: Protecting Public Health and Comfort in Natural Areas</p>	<p><b>416</b> – Senior Smorgasbord and Active Adult Tidbits</p> <p><b>418</b> – Deal Me In....Impactful Training Activities With Only a Deck of Cards</p>	<p><b>509</b> – The Trauma Informed Professional</p>
<p><b>17</b> – Congrats – You’re a Full Time Supervisor!</p> <p><b>318</b> – Planning and Preparing for Grant Submissions</p>	<p><b>916</b> – Effective Social Media</p>	<p><b>209</b> – Using Technology to Plan, Document, and Report the Outcomes of Environmental Conservation Projects</p>	<p><b>415</b> – Vetting and Training Youth Coaches: The Bar Has Been Raised</p> <p><b>422</b> – Everybody Plays: A Best Practice Guide to Multigenerational Design</p>	<p><b>503</b> – Developing Your Professional Self</p>
<p><b>20</b> – Creating a Community Experience to Highlight Your Agency</p> <p><b>106</b> – State Accreditation: A Blueprint to Excellence</p>	<p><b>910</b> – Mic Check: The Podcast Experience and the Ever-Changing Landscape of Virtual Marketing</p>	<p><b>204</b> – Pavement Design, Pavement Assessment, and Maintenance Planning</p>	<p><b>137</b> – Read Beyond the Beaten Path: Parks and Libraries Collaborating on Summer Reading</p> <p><b>419</b> – Exciting and Impactful Activities to Maximize Any Staff Training</p> <p><b>420</b> – How to Make Live Music the Pulse of Your Park District</p>	<p><b>504</b> – Selling Self-Regulation and Mental Health: Social/Emotional Learning Through Music and Movement</p>

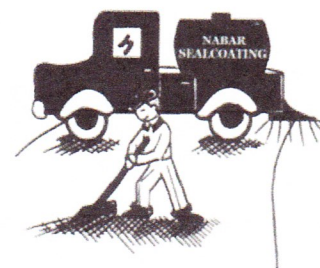
	BOARDMANSHIP	DIVERSITY	FACILITIES	FINANCE/ INFORMATION TECHNOLOGY	GOVERNANCE/LEGAL	HR/RISK MANAGEMENT
10:30 am - 11:30 am	<p><b>104</b> – Social Media and Electronic Communications for the Candidate and Elected Official</p> <p><b>126</b> – Better Board Meetings With Robert's Rules</p>	<p><b>1008</b> – What's In A Name?</p>	<p><b>612</b> – Why? How? When? The Necessary Components to a Successful Referendum</p>		<p><b>120</b> – Complying With the Illinois Open Meetings Act</p> <p><b>132</b> – How is That Possible? 30 Years Later and We Still Make ADA Mistakes!</p>	<p><b>305</b> – Coronavirus Workers Comp, and Occupational Safet</p>
12:30 pm - 1:30 pm	<p><b>114</b> – Boardmanship, Part II</p>	<p><b>1009</b> – Making It a Smooth Transition: Public Accessibility for Transgender Populations, Part I</p>	<p><b>607</b> – Planning for Tomorrow and Making it Happen</p>	<p><b>306</b> – Current Topics in Public Finance and Bond Issuances</p>	<p><b>121</b> – The Current Status of Recreational Property Liability in Illinois</p> <p><b>130</b> – 2022 Government Tort Immunity Update</p>	<p><b>136</b> – Changes to Rules and Policies It's An ADA Thing</p>
2:00 pm - 3:00 pm	<p><b>109</b> – Ask the Commissioner</p> <p><b>118</b> – Are You Allowed to Do That? What Local Government Leadership Must Know About Ethics Requirements</p>	<p><b>1010</b> – Making It a Smooth Transition: Public Accessibility for Transgender Populations, Part II</p>		<p><b>133</b> – Bond Issuance Regulatory Checklist – What You Need to Know When You Issue Bonds</p>	<p><b>124</b> – The New Not in My Park: Regulating Controversial Park Activities</p> <p><b>125</b> – Park District Finance 101 for the Elected Official</p>	<p><b>317</b> – Navigating a Harassment/ Discrimination Free Workplace</p>
3:30 pm - 4:30 pm			<p><b>608</b> – Retail Buildings Reimagined for Community Health, Wellness and Recreation</p>		<p><b>311</b> – Illinois' Freedom of Information Act</p>	

PRELIMINARY SCHEDULE AS OF OCTOBER 2021 – SUBJECT TO CHANGE.

LEADERSHIP/ MANAGEMENT	MARKETING/ COMMUNICATIONS	PARKS/NATURAL RESOURCES	RECREATION	THERAPEUTIC RECREATION
<p><b>14</b> – Cultivating Agency Success Through Strategic Collaboration</p> <p><b>511</b> – Be a Goal Getter</p>	<p><b>414</b> – GTWO - Huh?</p>	<p><b>203</b> – Celebrating and Taking Care of Our Nature Preserves ... Not Just an Ordinary Park!</p>	<p><b>403</b> – Partnering With Your Local Schools to Bring Inclusive Nature Programs</p>	
<p><b>22</b> – Leadership is an Action, Not a Position</p>	<p><b>915</b> – Mobile Media: Vertical Video &amp; Its Role In Your Messaging</p>	<p><b>215</b> – Innovation is Invitation: What's Next in Inclusive Play</p>	<p><b>406</b> – Teaming With Your Local Historical Organizations</p> <p><b>413</b> – Safe2Help IL: Addressing 21st Century Threats Facing Illinois Students</p>	<p><b>505</b> – Framework for Victory</p>
<p><b>19</b> – Accountability: The Cornerstone of Success</p> <p><b>908</b> – The Power of Personal Branding</p>		<p><b>213</b> – The Benefits of Risky Play in Outdoor Playgrounds and How to Design Them</p>	<p><b>410</b> – Esports and How Communities Can Get Involved</p> <p><b>421</b> – The Power of a Senior Center Members' Council: From Marketing to Membership!</p>	<p><b>508</b> – Supporting Persons With an Intellectual/ Developmental Disability Who Have Been Diagnosed With Borderline Personality Disorder</p>
<p><b>21</b> – Executive Directors' Roundtables</p>	<p><b>913</b> – Digital Marketing that Rocks</p>	<p><b>216</b> – Planning a Park Renovation: How to Reduce Crime Through Environmental Design and Planning</p>	<p><b>411</b> – Why Early Childhood Literacy is Necessary for Our Preschoolers Upon Entering Kindergarten to be Prepared and Confident in Order to Succeed Later in Life</p> <p><b>412</b> – Preserving Human Interaction in a Digital Society</p>	

**Nabar Sealcoating & Paving LLC**  
 33795 N 2nd St  
 Grayslake, IL 60030 US  
 847-223-6296  
 nabarsealcoating@gmail.com  
 www.nabarsealcoating.com

## Estimate 2090



**ADDRESS**

Wildwood Park District  
 33325 N. Sears Boulevard,  
 Wildwood, IL 60030

**DATE**  
 11/03/2021

**TOTAL**  
 \$36,700.00

**EXPIRATION DATE**  
 12/03/2021

**TOTAL SQUARE FOOTAGE**

#1 4300 #2 1700

**CUSTOMER PHONE NUMBER**

847 223 7275

DATE	ACTIVITY	DESCRIPTION	OCCURRENCE(S)	AMOUNT
	<b>Option 1</b>	Option 1 remove and widen existing entrance for two way traffic. remove old asphalt, concrete curbing and steel edging.widen by removing dirt add 10"stone base and pave with two layers of asphalt	1	23,400.00
	<b>Option 2:option 2</b>	Install new exit to Sears Blvd. about 170x10 remove dirt, install and compact 10"of stone base pave with 2 layers of asphalt.	1	13,300.00

Both options with 10"stone base compacted,2"of binder asphalt compacted with 1 1/2" of surface asphalt compacted to a smooth surface sides hand tamped to a 45 degree angle.

Half down due by start of work.

Balance due upon completion

Thank you! John Nabar

**TOTAL**

**\$36,700.00**

THANK YOU.

Accepted By

Accepted Date