

**Wildwood Park District  
Regular Board Meeting  
Monday, July 19, 2021  
7:00pm – Regular Board Meeting**

Due to the COVID-19 pandemic and state guidelines/restrictions, this meeting will be held virtually through Microsoft Teams. All are welcome, but for security reasons, the link to the meeting is available by emailing the Park District Manager Brandon Magnini at [bmagnini@wildwoodparkdistrict.com](mailto:bmagnini@wildwoodparkdistrict.com) or calling 224-723-2795. Public Comments are welcomed and encouraged. Public Comments should be emailed to [bmagnini@wildwoodparkdistrict.com](mailto:bmagnini@wildwoodparkdistrict.com) and contain the following information:

- \*Name
- \*Street Address (Optional)
- \*City, State (Optional)
- \*Phone (Optional)
- \*Organization, agency, etc. being represented. (If representing yourself, put "Self")
- \*Topic or Agenda Item Number followed by Public Comment

**AGENDA**

- I. Call to Order - Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda – Regular Board Meeting – Monday, July 19<sup>th</sup>, 2021.**
- IV. Approval of Minutes**
  - A. Minutes of the Regular Board Meeting – Monday, June 21<sup>st</sup>, 2021**
  - B. Minutes of the Executive Session - Semi-Annual Review**
- V. Public Comment**

(Anyone that would like to address the board may do so at this point in the meeting, or you may email your comments to [bmagnini@wildwoodparkdistrict.com](mailto:bmagnini@wildwoodparkdistrict.com) before 6:45pm the day of the meeting. You may also call (224) 723-2795 during the Public Comment section of the meeting. All emails will be addressed during the Public Comment section of the meeting.
- VI. Audit Report and Presentation Lauterbach & Amen LLP**
- VII. Financial Report**
- VIII. WSRA**
- IX. GLCC Report**
- X. Valley Lake Report**
- XI. Staff Reports**
  - A. Recreation/Administration
  - B. Maintenance
  - C. Marketing/Promotions
  - D. Park Safety
- XII. Unfinished Business**
  - A. Valley Lake Drain/Monitoring
- XIII. New Business**
  - A. Auditing Official Appointment for Public Act 101-0652 SAFE-T Act (50 ILCS 105/4.1)
  - B. Review and Amendment to Wildwood Park District Park Ordinance Section D Item 8 (Harvest Fest)
  - C. Gift Cards for Summer Camp Counselors from Summer Camp Parents
- XIV. Public Comment**
- XV. Executive Session**
  - A. Personnel 5 ILCS 120/2(c)(1)

## **XVI. Adjournment**

The Wildwood Park District welcomes the opportunity to assist residents and visitors with disabilities. If you need special accommodations for this meeting, please call 847-223-7275 or email [info@wildwoodparkdistrict.com](mailto:info@wildwoodparkdistrict.com).

**Wildwood Park District  
Regular Board Meeting  
Monday, June 21<sup>st</sup>, 2021, at 7:00pm**

Due to the COVID-19 pandemic and state guidelines/restrictions, this meeting was held virtually through Microsoft Teams. All are welcome, but for security reasons, the link to the meeting is available by emailing the Park District Manager Brandon Magnini at [bmagnini@wildwoodparkdistrict.com](mailto:bmagnini@wildwoodparkdistrict.com) or calling 224-723-2795. Public Comments are welcomed and encouraged. Public Comments should be emailed to [bmagnini@wildwoodparkdistrict.com](mailto:bmagnini@wildwoodparkdistrict.com) and contain the following information:

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- \*Topic or Agenda Item Number followed by Public Comment

**Minutes**

- I. Call to Order:** The meeting was called to order at 7:00pm. The Pledge of Allegiance was recited.
- II. Roll Call:**  
**Present:** Commissioners Anna Nelson, Matt Brueck, Becky Jante, Dan Corrigan, Frank Bruno  
**Absent:** None
- Park District Staff Present:** Brandon Magnini, Park District Manager; Katherine Atkins,  
Accountant
- III. Approval of Agenda – Regular Board Meeting – Monday, June 21<sup>st</sup>, 2021**  
Commissioner Brueck moved to approve the agenda. Commissioner Corrigan seconded the motion.  
Roll Call: Matt Brueck, aye, Frank Bruno, aye, Dan Corrigan, aye, Becky Jante, aye, Anna Nelson,  
aye. All in favor, motion carried.
- IV. Approval of Minutes**
- A. Minutes of the Regular Board Meeting Monday, May 24<sup>th</sup>, 2021** - Commissioner Brueck moved to approve the minutes of the Regular Board Meeting of Monday, May 24<sup>th</sup>, 2021. Commissioner Corrigan seconded the motion. Roll Call: Matt Brueck, aye, Frank Bruno, aye, Dan Corrigan, aye, Becky Jante, aye, Anna Nelson, aye. All in favor, motion carried.
- B. Minutes of the Budget and Appropriation Hearing of Monday, May 24<sup>th</sup>, 2021 –**  
Commissioner Brueck moved to approve the minutes of the Budget and Appropriations Hearing of Monday, May 24<sup>th</sup>, 2021. Commissioner Corrigan seconded the motion. Roll Call: Matt Brueck, aye, Frank Bruno, aye, Dan Corrigan, aye, Becky Jante, aye, Anna Nelson, aye. All in favor, motion carried.
- V. Public Comment**  
-Mary Jaffe was present. She had no comment but wanted to listen to the Board meeting and had positive thoughts on how Valley Lake was looking.
- VI. Financial Report**  
The Financial Report was read. Discussion. Commissioner Brueck moved to approve the Financial Report. Commissioner Nelson seconded the motion. Roll Call: Matt Brueck, aye, Frank Bruno, aye, Dan Corrigan, aye, Becky Jante, aye, Anna Nelson, aye. All in favor, motion carried.

**VII. WSRA**

Commissioner Nelson stated that WSRA has hired Beckie Korzyniewski as their new Executive Director; replacing Brenda Zeck whose last day was June 8<sup>th</sup>. Next meeting is scheduled for July 12<sup>th</sup>.

**VIII. GLCC**

Commissioner Jante included the past contract between the GLCC and the Park District (in the board packet) in how the District should pay the GLCC directly on a yearly basis in April for Gages Lake weed treatment (that Clarke conducts) to adopt as the new upcoming contract to use starting in 2022. Commissioner Nelson made a motion to accept the agreement between the GLCC and the Wildwood Park District up to the \$10,000.00 per the agreement to adopt for 2022 and going forward. Commissioner Jante will sign the agreement along with GLCC President Rob Flood. Commissioner Bruno seconded the motion. Roll Call: Matt Brueck, aye, Frank Bruno, aye, Dan Corrigan, aye, Becky Jante, aye, Anna Nelson, aye. All in favor, motion carried. There was no GLCC meeting this past month.

**IX. Valley Lake Report**

Commissioner Corrigan stated the next VLCC meeting will be July 12<sup>th</sup>. He also stated that Valley had some algae issues for several days in early June, but it cleared up once Clarke treated again. Discussion. Commissioner Nelson noted that the plunge pool area was overgrown with trees and brush and asked if Maintenance could trim that area to improve visibility to the beach. Discussion. Park District Manager Brandon Magnini shared with the Board Clarke's treatments, aquatic mapping survey, and water and sediment testing, and June VLMP information in their Board Packets.

**X. Staff Reports**

**A. Recreation**

The Recreation Report was read. Discussion. Commissioner Nelson asked about alcohol use/vendors being used for future Park District Special Events in the parks per the Wildwood Parks Ordinances that prohibit alcohol use and consumption. Park District Manager Brandon Magnini will follow up with legal counsel on strategies to adhere to the ordinance while approving a one-day event/permit exception provided the District can provide and verify liquor liability insurance with PDRMA and follow all statutory rules including getting a temporary liquor license. Discussion.

**B. Maintenance**

The Maintenance Report was read. Discussion. Commissioner Brueck requested that Mike and Judy Semmerling be recognized and thanks in the minutes for their free donation of a 5 piece/base pier sections and all parts and legs to the Park District for potential future use.

**C. Marketing/Promotions**

The Marketing/Promotions Report was read. Discussion.

**D. Park Safety:**

Discussion.

**XI. Unfinished Business**

**A. Valley Lake Drain/Monitoring**

Commissioner Jante had no further information at this time. Warren Township Highway Department is still waiting to hear from down state with how funds are going to be allocated to the specific agencies for this project to start.

**XII. New Business**

**A. Approval of Lawn Doctor Quote Weed Spraying and Fertilization at Rule and Willow Point Parks**

Discussion. Commissioner Brueck moved to approve the weed spraying already done and the remainder of the seasonal treatments per the Lawn Doctor contract for a sum of less than \$2,000.00. Commissioner Corrigan seconded the motion. Roll Call: Matt Brueck, aye, Frank Bruno, aye, Dan Corrigan, aye, Becky Jante, aye, Anna Nelson, aye. All in favor, motion carried.

**B. Military Veteran Boat Key Sales Discount and Revisiting Boat Launch Access Fee for Non-Residents Who Reside Across Lake**

Park District Manager Brandon Magnini relayed to the Board that several residents who are military veterans with valid military ID's have asked if we can give a discount for Boat Key sales to said individuals. Discussion. Commissioner Brueck moved to apply the Senior Discount (\$75.00) for retired or active military personnel for Wildwood Residents when they purchase Boat Keys from this day forward. Commissioner Bruno seconded the motion. Roll Call: Matt Brueck, aye, Frank Bruno, aye, Dan Corrigan, aye, Becky Jante, aye, Anna Nelson, aye. All in favor, motion carried.

**XIII. Public Comment**

**XIV. Executive Session**

A. Personnel 5 ILCS 120/2(c)(1). Commissioner Brueck moved to move into Executive Session at 8:15pm. Commissioner Corrigan seconded the motion. Roll Call: Matt Brueck, aye, Frank Bruno, aye, Dan Corrigan, aye, Becky Jante, aye, Anna Nelson, aye. All in favor, motion carried. Commissioner Nelson made a motion to leave Executive Session and return to the Regular Meeting at 8:28pm. Commissioner Brueck seconded the motion. Roll Call: Matt Brueck, aye, Frank Bruno, aye, Dan Corrigan, aye, Becky Jante, aye, Anna Nelson, aye. All in favor, motion carried.

**XVI. Adjournment**

Commissioner Brueck moved to adjourn the Regular Board Meeting of Monday, June 21<sup>st</sup>, 2021, at 8:28pm. Commissioner Corrigan seconded the motion. Roll Call: Matt Brueck, aye, Frank Bruno, aye, Dan Corrigan, aye, Becky Jante, aye, Anna Nelson, aye. All in favor, motion carried.

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**Secretary**  
**Board of Park Commissioners**

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**President**  
**Board of Park Commissioners**

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**Date**

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**Date**

**WILDWOOD PARK DISTRICT  
SEMI-ANNUAL  
EXECUTIVE SESSION MINUTE REVIEW**

Unreleased Executive Session Minutes are reviewed every six months. Commissioners wanting to release a set of Minutes may motion to release, second the motion and a roll call vote taken.

If a vote to release is passed, the Minutes will be released for public access.

Minutes to Review

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**Monday, November 16<sup>th</sup>, 2020**

**Monday, December 14<sup>th</sup>, 2020**

**Monday, June 21<sup>st</sup>, 2021**









  
**Aquatics Report**

**Customer:** 088827 - Valley Lake

**Service Order No:** 0000122294

**Treatment Date:** 7/13/2021

**Start Time:** 7/13/2021 7:39 AM

**End Time:** 7/13/2021 9:01 AM

**Duration:** 82

**Technician:** Tommy Purdom

**Permit No:** na

**Primary Licensee Name:** Tommy Purdom

**Primary License No:** CA89414

**Primary License Name:** ILG87

**Your Site Reference:** CAS

**Our Site Reference:** 000-0001

**Water Temp:** 72

**Dissolved Oxygen:** 5.30

**PH:** 7.50

**Alkalinity:** 120

**Temperature:** 68

**Wind Direction:** NorthWest

**Wind Velocity:** 1-10 MPH

**Precipitation:** Intermittent

**Precipitation %:** 10%

**Control Consultant:** Jennifer Biancalana

**Tel:**

**Email:** jbiancalana@clarke.com

Weed Algae	Percentage	Location	Treated
Thinleaf Pond Weed	3	Submerged	***No***
Planktonic	5	Shoreline	Yes
America Pondweed	1	Shoreline	***No***



Products Used	Used Quantity	Unit Of Measure
Cygnets Plus Adjuvant	0.25	gal
<b>EPA Number</b> NO NUMBER		
	<b>Restrictions</b>	<b>Restriction Expires On</b>
	Swimming	0 days n/a
	Irrigation	0 days n/a
	Fishing	0 days n/a
K-TEA	12	gal
<b>EPA Number</b> 67690-24		
	<b>Restrictions</b>	<b>Restriction Expires On</b>
	Swimming	days n/a
	Irrigation	days n/a
	Fishing	days n/a

Total Products Used - All Sites	
Cygnets Plus Adjuvant	0.25 gal
K-TEA	12 gal

  
**Aquatics Report**

**Customer:** 088827 - Vailey Lake  
**Service Order No:** 0000122301  
**Treatment Date:** 6/29/2021  
**Start Time:** 6/29/2021 8:00 AM  
**End Time:** 6/29/2021 9:57 AM  
**Duration:** 117  
**Technician:** Tommy Purdom  
**Permit No:** na  
**Primary License Name:** Tommy Purdom  
**Primary License No:** CA89414  
**Primary License Name:** ILG87

**Temperature:** 75  
**Wind Direction:** SouthWest  
**Wind Velocity:** 1-10 MPH  
**Precipitation:** Intermittent  
**Precipitation %:** 20%

**Control Consultant:** Jennifer Biancalana  
**Tel:**  
**Email:** jbiancalana@clarke.com

**Your Site Reference:** CAS  
**Our Site Reference:** 000-0001  
**Water Temp:** 74  
**Dissolved Oxygen:** 6.10  
**PH:** 8.00  
**Alkalinity:** 120

Weed/Algae	Percentage	Location	Treated
Filamentous Algae	1	Submerged	***No***
Thinleaf Pond Weed	3	Submerged	***No***
Swimmers Itch	1	Whole pond	***No***

**clarke**  
 Aquatics Report



Products Used	Used Quantity	Unit Of Measure
COPPER SULFATE LARGE GRAN EPA Number 829-210	135	lbs
	<b>Restrictions</b>	<b>Restriction Expires On</b>
	Swimming	days n/a
	Irrigation	days n/a
	Fishing	days n/a

Total Products Used - All Sites		
COPPER SULFATE LARGE GRAN	135 lbs	



Inspection of waterbody and/or algae  
or aquatic vegetation application

Customer No	Name	Service Type	Address	City	Treatment Qty	Scheduling Notes
088827	Valley Lake	Boat Inspection	Mill Road and Greentree Road	Wildwood	10	
			<u>Treatment Date</u>	<u>Completed</u>		
			05/11/2021	<input checked="" type="checkbox"/>		
			05/25/2021	<input checked="" type="checkbox"/>		
			06/15/2021	<input checked="" type="checkbox"/>		
			06/29/2021	<input checked="" type="checkbox"/>		
			07/13/2021	<input type="checkbox"/>		
			07/27/2021	<input type="checkbox"/>		
			08/10/2021	<input type="checkbox"/>		
			08/24/2021	<input type="checkbox"/>		
			09/07/2021	<input type="checkbox"/>		
			09/21/2021	<input type="checkbox"/>		
		Conserve Survey Inspection	Mill Road and Greentree Road	Wildwood	1	
			<u>Treatment Date</u>	<u>Completed</u>		
			04/27/2021	<input checked="" type="checkbox"/>		

**Subject:** Valley Lake Committee Meeting

**Date:** Sunday, July 11, 2021 at 3:49:22 PM Central Daylight Time

**From:** Alicia Corrigan <twinkalic@aol.com>

**To:** Brandon Magnini <bmagnini@wildwoodparkdistrict.com>, Becky Jante <bjante@wildwoodparkdistrict.com>

Hi Brandon -

There is a Valley Lake Committee meeting tomorrow at Valley Lake South park at 7 PM. I think you already had this date on your calendar, but realize I didn't follow up this week, so if you can not make it, no worries. Cindy Bundalo typically runs the show, I took care of the last one because she was out of town until the day of the meeting.

As a heads up, several residents on the lake have spoken to me regarding the condition of Valley Lake. The tension is growing and I wanted you to know that people are starting to feel very upset that we are having more unswimmable days than swimmable. I've tried to help calm them down, but frankly it is getting really hard to defend it. Across the lake yesterday a family had a summer party, I was almost relieved that it was chilly and raining because if it had been beautiful swimming weather they would have probably been at the park districts door complaining because the lake is once again surrounded by algae. Dan and I are planning a birthday party at the end of July. I refused to put bring your swim suit and towel on the invitation because I didn't want to promise that the lake would be swimmable. That is EXTREMELY frustrating.

I know you promised the VLC members data on the lake, but we have not received any yet. Could you please share it or bring it to the meeting (if you are able to come)? I'm assuming the numbers are getting worse as the summer goes on?

What is the plan if the situation continues to worsen? When will the park district board revisit adding bacteria treatments? We are half way through the summer season and I believe strongly that the condition of the lake over the past several weeks indicates we need to do something more or different.

I really appreciate how hard you are working. I do not want us to get back to the situation we were in several years ago with very angry residents and I'm fearful we are quickly getting back to that point.

Sincerely,  
Alicia Corrigan



**Subject:** Re: Valley Lake Committee Meeting  
**Date:** Sunday, July 11, 2021 at 5:37:19 PM Central Daylight Time  
**From:** Brandon Magnini <bmagnini@wildwoodparkdistrict.com>  
**To:** Alicia Corrigan <twinkalic@aol.com>, Becky Jante <bjante@wildwoodparkdistrict.com>  
**Attachments:** image001.png

Good afternoon Alicia,

Yes, I plan on attending tomorrow night's VLCC meeting at 7:00PM. I will bring all updated data from Clarke in hardcopy format for all the VLCC members. Please remind people that they can continue to reach out to me to discuss their concerns as they have been – to take the heat off of you and you only. I am here to help and communicate.

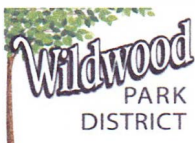
The Park District Board is always ready to reevaluate options, listen to all feedback, and make changes as needed. For Clarke, they come out and treat every 14 days; and they are scheduled to treat on this upcoming Tuesday (morning after the VLCC meeting). They came out on 6/8 but did not treat as there was nothing present at the time. That pushed the actual treatments a week later, so if they had treated on 6/8, they would have treated last Tuesday. Again, Clarke's modus operandi (from what I have been told and explained) is to treat if algae is present. I do know we had several days after 6/8 where the algae got rough but was cleared up the following Tuesday almost instantly when treated again. So yes, I can bring this to the Board's attention and share the VLCC's discussion points after tomorrow night's meeting.

Our next Board Meeting is 7/19 at 7PM via Microsoft Teams.

I agree, keeping communication open is key and being able to switch up strategies (if needed) is key to have success.

Have a great night; and see you tomorrow night!

Brandon Magnini  
Park District Manager  
Wildwood Park District  
33325 N. Sears Boulevard Wildwood, IL 60030  
[bmagnini@wildwoodparkdistrict.com](mailto:bmagnini@wildwoodparkdistrict.com)  
847.223.7275



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**From:** Alicia Corrigan <twinkalic@aol.com>  
**Reply-To:** Alicia Corrigan <twinkalic@aol.com>  
**Date:** Sunday, July 11, 2021 at 3:49 PM  
**To:** Brandon Magnini <bmagnini@wildwoodparkdistrict.com>, Becky Jante <bjante@wildwoodparkdistrict.com>  
**Subject:** Valley Lake Committee Meeting

**Wildwood Park District**  
**Recreation/Administration Report**  
**July 19<sup>th</sup>, 2021**

1. Fall 2021 preschool enrollment and have 5 kids signed up thus far for 3's class and 3 for Pre-K.
2. Continued Harvest Fest Planning.
3. Next Adult Yoga Session has 8 enrolled.
4. Held first Garden Club meeting with residents of Wildwood in Oak Room on 7/12. Group will design, plan, plant, and help maintain new plantings this year and plan for bigger projects going forward into next year for all parks.
5. Booked food trucks for remainder of 2021 Calendar Year.
6. Successfully completed another summer of Intro to T-Ball Class, Fishing Class, and Tot Soccer (in progress with 12 enrolled)!
7. Next Special Event is the Family Campout on 7/23-7/24. Tents, fire, food, games, glow in the dark kickball, scavenger hunts, smores, and much more is planned!
8. Ran Blues Soiree Event on 5/25. Event was big success with over 100 people attending.
9. Boat Key and Decal Sales continue to go well. We have sold 153 keys and 31 extra decals for a total of \$14,725.00 since April 1.
10. Pavilion Rentals: 19 at Willow, 12 at Sunset since April 1 for a grand total of \$1,275.00.
11. Daily Parking, Non-Resident Parking, and Permits since April 1: \$433.00 (includes extra parking for pavilion renters).
12. Camp Fees (Revenue) since May 1: \$28,251.00. 88 total enrollments total thus far across all camps. Camps have been going well so far. We had a reptile show on 7/16 and a robotics workshop come in on 7/9.
13. Swim Lesson Fees (Revenue) since May 1: \$9,409.00. All sessions are full completely. Lessons started June 28<sup>th</sup> and go through August 6<sup>th</sup>.
14. Children's Class Fees (Revenue) since May 1: \$1,598.00.
15. Food Trucks: Had Big Mouth Steaks out to Sunset on 7/9 coinciding with Boat Parade captains meeting and live music in the park. Was scheduled to have Mario's Cart food truck on 7/10 but truck did not show. Will have Billy Brick's pizza at Willow on 7/13.
16. Ran Neighborhood Play at Pebble Beach Park on 7/13. Had Neighborhood Play at Old Plank on 6/22 with 8 kids and their parents. It was nice to get Old Plank some program exposure.
17. Keeping up to date on updated vendor Certificates of Insurance, W-9's, invoices, and contracts.
18. Continuing dispersal of 2021-2022 resident parking stickers at the office. Park Safety methods are effective and get people to come in the office right away when they receive warning flyers.
19. Routine administrative tasks such as sorting through bills, depositing funds, and assisting Kathy with various financial tasks including finishing the very last pieces of the Audit in mid-June/early July.
20. Fixed IT issues with Front Desk computer and completed software updates and reinstalled virus protection correctly on said computer.
21. Directing Park Safety and Boat Ramp monitor staff throughout the weeks and scheduling them.

**Wildwood Park District**  
**Recreation/Administration Report**

**July 19<sup>th</sup>, 2021**

22. Worked with Clarke Aquatics and Lake County Health Department to handle Valley Lake/Gages Lake questions and issues throughout the season thus far. Attended VLCC meeting on 7/12 with Commissioner Brueck.
23. Directed Maintenance Staff to complete monthly building and playground inspections.
24. Beginning quoting process for new playground swing equipment at Pebble Beach Park.
25. Conducting OSHA analysis with PDRMA on 7/14 for all parks and buildings.
26. Received access to Wildwood Mom's and Dad's Facebook group and will continue to post in there.
27. Illinois DNR introduced/delivered several thousand Largemouth Bass and other native fish into Gages Lake in June/July.
28. Went through Food Handling and Safety Training with LCHD and got temporary food permit from June-December.

**Wildwood Park District**

**Maintenance Report**

**July 19th, 2021**

1. Ongoing park garbage control and maintenance.
2. Routine maintenance and upkeep of equipment.
3. Clean Rule bathrooms and office spaces as needed - re-stock paper towels and soap.
4. Wash trucks and equipment.
5. Waukegan Tire replaced front Gator tires with new ones bought from Amazon.
6. Park and playground inspections, corrective actions as needed.
7. Building inspections conducted monthly.
8. Routine raking of beaches, removal of seaweed/debris on beaches and boat ramps.
9. Maintaining water and care for donated trees.
10. Lawn Doctor treatment round two (weed killing) was completed at Rule on 7/13 and Willow 7/16.
11. Used Lake County Plumbing to replace entire outside spigot and inner piping by tot playground. Installed access panel inside building for future maintenance needs. Total project cost \$460.00.
12. Removing brush and debris from parks when needed.
13. Completely weeded, cleaned out, and beautified large flower/plant bed in middle of Rule parking lot.
14. Striped baselines and batter's boxes at both Willow Point and Twin Lakes baseball backstops for T-Ball program and public use. Striped soccer field for Willow Tot Soccer.
15. Working with Wildwood resident volunteer(s) to plan flower plantings and more beautification of parks for next season as well as end of this season.
16. Have been mowing parks throughout the summer. Weed whipping where necessary.
17. Maintaining watering schedule at Butterfly Garden, Rule flowers, and all flower beds around parks.
18. Handling signage and cleanup for weekend pavilion rentals.
19. Clarke has continued to treat as necessary on a bi-weekly basis Valley Lake and provide reports.
20. Completing Sunset Beach Park gravel trailer parking project. Purchased lumber and coordinated the rental of equipment.
21. Valley Lake South beach weeded. Will continue to re-weed as needed.
22. Put up and removed Beach Closed signs at Pebble, Valley South, and Sunset as needed for beach closures from LCHD.
23. Grill inventory in June indicated that two total grills need replacement (one by Willow Playground and one by Sunset Boat Ramp).
24. Replaced broken cable and post at Pebble Beach Boat Ramp Parking Area.
25. Added new padlock/chain and inserted Swim Raft at Willow Point Beach for Swim Lessons.
26. Working with Park District Manager on OSHA analysis on July 14<sup>th</sup>.

**Wildwood Park District**  
**Marketing Report**  
**July 16, 2021**

1. Maintaining desktop and mobile pages of website
2. Keep the website updated with current programs and information
3. Put updated pictures of parks onto website
4. Marketed Blues Soirée on Facebook, Instagram and Nextdoor and had a great turn out to all events
5. Planning Family Campout currently
6. Created flyers for more events and programs, specifically programs that have low enrollment like Neighborhood Play and Sports Camp
7. Sports Camp has never had enrollment and this year we have had a couple
8. Put out monthly flyers with all programs and events for that month
9. Took new cohesive headshots of commissioners for new website
  - Missing Matt
10. Pushing upcoming programs on Facebook
11. Facebook stats for last month from June 15<sup>th</sup>
  - Engagement: Up 142% at 3,239 people total
  - Page Likes: Up 117%-50 new
  - Page Views: Up 41%-592 views
  - Post Reach: Up 5%-2,929 people
  - Page Followers: Up 126%-52 new
12. Post upcoming events and programs on Instagram
13. Instagram numbers:
  - Reached 98 accounts in the last month (up 32.4%)
  - Content interactions: 50 (up 85.1%)
  - 126 total followers (up 6.7%)
  - 85.1% more content interaction compared to May 14-June 12
14. Adding photos of events on Facebook and Instagram
15. Blues Soiree was a success with about 100 people and nothing but positive feedback
16. Working with Colleen planning Harvest Fest
17. Put out food truck flyers monthly
18. Reminding people about food truck events on Facebook-response has still been great
19. Sponsorship research for fall brochure

20. Continue posting about beach updates on all socials
21. Kayak Club is postponed to August and figuring out details for that
22. Working on new website with Brandon
23. Continue to update Boulder Park sign with upcoming events and programs

**Wildwood Park District**

**Park Security Report**

**July 19<sup>th</sup>, 2021**

1. Finished and have been using Rule Garage for Park Security Headquarters since June. The Mule and a full mailbox for Park Security and Boat Ramp Monitor staff has been placed inside with all needed paperwork including reports, warning flyers, timecards, park ordinances/rules, etc. Each staff person has an individual key, and a safety motion light was installed for a light source late at night. Garage also has indoor overhead floodlights and charging port for security phone.
2. Executed Park Security and Boat Ramp supervision during July 4<sup>th</sup> weekend. Sunset Beach was busy on that Saturday and Sunday nights especially during fireworks. No major issues reported to security or about security for the weekend. Park District Manager Brandon Magnini assisted throughout the weekend for backup and extra help during important weekend.
3. Continuing to update list of boat keys for Boat Ramp Staff and updating vehicle warning spreadsheet.
4. Close to project execution and completion for additional trailer parking spots at Sunset. Maintenance plans to rent equipment and complete work the remainder of the week of 7/12/2021. This will alleviate resident concerns over not enough space to park multiple trailers on gravel shoulder which Park District staff cannot call a tow over (Township Highway Department jurisdiction).
5. Continuing to finalize August and September Security and BRM staffing. Will ask Board if Park Security should continue past Labor Day weekend. Have been attempting to fill holes throughout schedule with people like Jim Fry (swim coach) and maintenance employee Max Campbell.
6. Provided Security for all Food Truck events thus far and special events without incident. Assisted PDM in helping Food Truck on 7/19 hook up Park District generator to assist their power needs.
7. No major issues on Boat Ramp Monitor Duties. Will do a better job in following up with people in the parks versus simply leaving warning flyers on their cars and walking away.
8. Pounded down and made safe the Pebble Beach Porta Potty metal stakes that were popping up creating unsafe conditions.
9. Checked on toilet paper in portable toilets throughout parks before July 4<sup>th</sup> weekend.





OFFICE OF THE  
**STATE'S ATTORNEY**  
 LAKE COUNTY, ILLINOIS  
**ERIC F. RINEHART**  
 STATE'S ATTORNEY

June 30, 2021

Dear Local Leader:

As many of you know, Public Act 101-0652 – dubbed the SAFE-T Act, goes into effect on July 1, 2021.

There is a new provision under 50 ILCS 105/4.1 which requires every “unit of local government” to designate an “auditing official” for Whistleblower claims. If you are receiving this letter, you are a representative, official, or lawyer for a “unit of local government.”

Here is the new language:

[50 ILCS 105/4.1 \(ilga.gov\)](http://ilga.gov)

Please consult with the decision-makers of your unit of government and/or legal counsel and let us know what individual or agency you have selected to be your “auditing official” under the Act.

Please send us your selection as soon as possible in writing to:

Civil Division  
 Attn: Auditing Official List  
 Lake County State’s Attorney’s Office  
 18 N. County St.  
 Waukegan, IL 60085

Sincerely,

ERIC F. RINEHART /electronic signature

LAKE COUNTY STATE’S ATTORNEY

**Lake County  
 Building**  
 18 N. County St.  
 Waukegan, IL 60085  
 (847) 377-3000

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**Child Support**  
 18 N. County St.  
 Waukegan, IL 60085  
 (847) 377-3131

**Children’s Advocacy  
 Center**  
 123 N. O’Plaine Rd.  
 Gurnee, IL 60031  
 (847) 377-3155

**Civil Division**  
 18 N. County St.  
 Waukegan, IL 60085  
 (847) 377-3050

**Felony Division  
 Drug Division  
 Cyber Division  
 Special Investigations**  
 18 N. County St.  
 Waukegan, IL 60085  
 (847) 377-3000

**Felony Review Division**  
 Robert H. Babcox  
 Justice Center  
 20 S. County St.  
 Waukegan, IL 60085  
 (847) 377-3025

**Juvenile Trial Division**  
 Robert W. Depke  
 Juvenile Justice Complex  
 24647 N. Milwaukee Ave.  
 Vernon Hills, IL. 60061  
 (847) 377-7850

**Misdemeanor Division  
 Traffic Division**  
 18 N. County St.  
 Waukegan, IL 60085  
 (847) 377-3000





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[Public Acts](#)

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[IL Constitution](#)

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Updating the database of the Illinois Compiled Statutes (ILCS) is an ongoing process. Recent laws may not yet be included in the ILCS database, but they are found on this site as [Public Acts](#) soon after they become law. For information concerning the relationship between statutes and Public Acts, refer to the [Guide](#).

Because the statute database is maintained primarily for legislative drafting purposes, statutory changes are sometimes included in the statute database before they take effect. If the source note at the end of a Section of the statutes includes a Public Act that has not yet taken effect, the version of the law that is currently in effect may have already been removed from the database and you should refer to that Public Act to see the changes made to the current law.

(50 ILCS 105/4.1)

(This Section may contain text from a Public Act with a delayed effective date)

Sec. 4.1. Retaliation against a whistleblower.

(a) It is prohibited for a unit of local government, any agent or representative of a unit of local government, or another employee to retaliate against an employee or contractor who:

(1) reports an improper governmental action under this Section;

(2) cooperates with an investigation by an auditing official related to a report of improper governmental action; or

(3) testifies in a proceeding or prosecution arising out of an improper governmental action.

(b) To invoke the protections of this Section, an employee shall make a written report of improper governmental action to the appropriate auditing official. An employee who believes he or she has been retaliated against in violation of this Section must submit a written report to the auditing official within 60 days of gaining knowledge of the retaliatory action. If the auditing official is the individual doing the improper governmental action, then a report under this subsection may be submitted to any State's Attorney.

(c) Each auditing official shall establish written processes and procedures for managing complaints filed under this Section, and each auditing official shall investigate and dispose of reports of improper governmental action in accordance with these processes and procedures. If an auditing official concludes that an improper governmental action has taken place or concludes

that the relevant unit of local government, department, agency, or supervisory officials have hindered the auditing official's investigation into the report, the auditing official shall notify in writing the chief executive of the unit of local government and any other individual or entity the auditing official deems necessary in the circumstances.

(d) An auditing official may transfer a report of improper governmental action to another auditing official for investigation if an auditing official deems it appropriate, including, but not limited to, the appropriate State's Attorney.

(e) To the extent allowed by law, the identity of an employee reporting information about an improper governmental action shall be kept confidential unless the employee waives confidentiality in writing. Auditing officials may take reasonable measures to protect employees who reasonably believe they may be subject to bodily harm for reporting improper government action.

(f) The following remedies are available to employees subjected to adverse actions for reporting improper government action:

(1) Auditing officials may reinstate, reimburse for lost wages or expenses incurred, promote, or provide some other form of restitution.

(2) In instances where an auditing official determines that restitution will not suffice, the auditing official may make his or her investigation findings available for the purposes of aiding in that employee or the employee's attorney's effort to make the employee whole.

(g) A person who engages in prohibited retaliatory action under subsection (a) is subject to the following penalties: a fine of no less than \$500 and no more than \$5,000, suspension without pay, demotion, discharge, civil or criminal prosecution, or any combination of these penalties, as appropriate.

(h) Every employee shall receive a written summary or a complete copy of this Section upon commencement of employment and at least once each year of employment. At the same time, the employee shall also receive a copy of the written processes and procedures for reporting improper governmental actions from the applicable auditing official.

(i) As used in this Section:

"Auditing official" means any elected, appointed, or hired individual, by whatever name, in a unit of local government whose duties are similar to, but not limited to, receiving, registering, and investigating complaints and information concerning misconduct, inefficiency, and waste within the unit of local government; investigating the performance of officers, employees, functions, and programs; and promoting economy, efficiency, effectiveness and integrity in the administration of the programs and operations of the municipality. If a unit of local government does not have an "auditing official", the "auditing official" shall be a State's Attorney of the county in which the unit of local government is located within.

"Employee" means anyone employed by a unit of local government, whether in a permanent or temporary position, including full-time, part-time, and intermittent workers. "Employee" also includes members of appointed boards or

commissions, whether or not paid. "Employee" also includes persons who have been terminated because of any report or complaint submitted under this Section.

"Improper governmental action" means any action by a unit of local government employee, an appointed member of a board, commission, or committee, or an elected official of the unit of local government that is undertaken in violation of a federal, State, or unit of local government law or rule; is an abuse of authority; violates the public's trust or expectation of his or her conduct; is of substantial and specific danger to the public's health or safety; or is a gross waste of public funds. The action need not be within the scope of the employee's, elected official's, board member's, commission member's, or committee member's official duties to be subject to a claim of "improper governmental action". "Improper governmental action" does not include a unit of local government personnel actions, including, but not limited to employee grievances, complaints, appointments, promotions, transfers, assignments, reassignments, reinstatements, restorations, reemployment, performance evaluations, reductions in pay, dismissals, suspensions, demotions, reprimands, or violations of collective bargaining agreements, except to the extent that the action amounts to retaliation.

"Retaliate", "retaliation", or "retaliatory action" means any adverse change in an employee's employment status or the terms and conditions of employment that results from an employee's protected activity under this Section. "Retaliatory action" includes, but is not limited to, denial of adequate staff to perform duties; frequent staff changes; frequent and undesirable office changes; refusal to assign meaningful work; unsubstantiated letters of reprimand or unsatisfactory performance evaluations; demotion; reduction in pay; denial of promotion; transfer or reassignment; suspension or dismissal; or other disciplinary action made because of an employee's protected activity under this Section.

(Source: P.A. 101-652, eff. 7-1-21.)

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Legislative Information System, 705 Stratton Building, Springfield, Illinois 62706  
217-782-3944 217-782-2050 (TTY)

## 7. **Hindering or Soliciting Officers, Agents, Employees or Contractors**

No person shall interfere with, or in any manner hinder any officer, agent, employee or contractor of the District while engaged in constructing, repairing or caring for any District property; nor shall any person solicit any officer, agent, employee or contractor of the District while such person is on duty.

## 8. **Alcoholic Beverages**

No alcoholic beverages shall be sold, brought within, given away, delivered or consumed on District property.

## 9. **Weapons, Fireworks, Explosives, Rockets**

No person shall at any time bring on to, carry, have in his possession or on or about his person, concealed or otherwise, or use, fire, set off or otherwise cause to explode, discharge or burn, or throw onto District property any knife, firearm, pistol, revolver, rifle, air gun, pellet gun, bow and arrow, slingshot, blackjack, billy club, any weapon capable of discharging a projectile by air, spirit gas or explosive, any explosive substance, rocket, firecracker or other fireworks, missile, liquid or gaseous substance or any other dangerous weapon.

## 10. **Games and Sports**

No person shall engage in any athletic game or sports in or on District property except such portions thereof as may be designed for that purpose by the District and then only under such rules and regulations as may be prescribed by the District.

### a. **Golf.**

No person shall play golf or practice golf on District property, except on an established and designated golf course or driving range, or in an established golf class under the supervision and direction of the District.

### b. **Baseball and Softball Playing.**

No person shall engage in games of softball or baseball except on District property having established diamonds and backstops for that purpose which shall be used only in accordance with posted signs or notices. Games of softball or baseball other than on



**Subject:** RE: Question regarding District Special Events and Dram Shop/Alcohol Liability and Ordinances  
**Date:** Thursday, July 8, 2021 at 11:22:24 AM Central Daylight Time  
**From:** Lisa Sheppard <lshppard@glencoe parkdistrict.com>  
**To:** Brandon Magnini <bmagnini@wildwoodparkdistrict.com>  
**Attachments:** image002.png

Yes, it is as simple as that. You can also change your ordinance that allows for the Board to issue a permit for alcohol sales and consumption on park property. You do have to require parties (even park district) to get a temporary liquor license if you are selling and insurance (through PDRMA).

Lisa

**From:** Brandon Magnini <bmagnini@wildwoodparkdistrict.com>  
**Sent:** Thursday, July 8, 2021 11:14 AM  
**To:** Lisa Sheppard <lshppard@glencoe parkdistrict.com>  
**Subject:** Question regarding District Special Events and Dram Shop/Alcohol Liability and Ordinances

Good morning Lisa,

As you may or may not have heard, the Wildwood Park District is planning on running a fall "Harvest Fest" similar to the Apple Fest that took place years ago here.

With that said, we were looking to bring in some outside vendors that would sell alcohol onsite at our Rule Park. Our current park ordinances forbid alcohol consumption in the parks and our signage reflects that.

I know in the past I have been at the Gurnee and Grayslake Days festivals and there seemed to be no issue with alcohol being served there in the parks. Do you think it could be as simple as our Board making a motion at a meeting to allow this exemption to our ordinance - as long as the District gets a temporary liquor license and follows all applicable laws and statutes? I will also be reaching out to corporate counsel on this question.

Thank you!

Brandon Magnini  
Park District Manager  
Wildwood Park District  
33325 N. Sears Boulevard Wildwood, IL 60030  
[bmagnini@wildwoodparkdistrict.com](mailto:bmagnini@wildwoodparkdistrict.com)  
847.223.7275

