

**Wildwood Park District
Regular Board Meeting
Monday, April 19, 2021
7:00pm – Regular Board Meeting**

Due to the COVID-19 pandemic and state guidelines/restrictions, this meeting will be held virtually through Microsoft Teams. All are welcome, but for security reasons, the link to the meeting is available by emailing the Park District Manager Brandon Magnini at bmagnini@wildwoodparkdistrict.com or calling 224-723-2795. Public Comments are welcomed and encouraged. Public Comments should be emailed to bmagnini@wildwoodparkdistrict.com and contain the following information:

- *Name
- *Street Address (Optional)
- *City, State (Optional)
- *Phone (Optional)
- *Organization, agency, etc. being represented. (If representing yourself, put "Self")
- *Topic or Agenda Item Number followed by Public Comment

AGENDA

- I. Call to Order - Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda – Regular Board Meeting – Monday, April 19th, 2021.**
- IV. Approval of Minutes**
 - A. Minutes of the Regular Board Meeting – Monday, March 15th, 2021**
- V. Public Comment**

(Anyone that would like to address the board may do so at this point in the meeting, or you may email your comments to bmagnini@wildwoodparkdistrict.com before 6:45pm the day of the meeting. You may also call (224) 723-2795 during the Public Comment section of the meeting. All emails will be addressed during the Public Comment section of the meeting.
- VI. Financial Report**
- VII. WSRA**
- VIII. GLCC Report**
- IX. Valley Lake Report**
- X. Staff Reports**
 - A. Recreation/Administration**
 - B. Maintenance**
 - C. Marketing/Promotions**
- XI. Unfinished Business**
 - A. Valley Lake Drain/Monitoring**
 - B. Update on Laptop Purchase/IT Expenses for Park District Manager and Accountant**
- XII. New Business**
 - A. Recognition of Outgoing Board Member Dan Bundalo**
 - B. Captain Rod's Boat Ramp Use Policy**
 - C. Additional Sunset Beach Park Parking Spots Near Stop Sign Discussion**
 - D. Wildwood Park District Website Hosting Change for ADA Compliance and Improved Usability Quotes**
 - E. Rule Building/Park Leak Issue and Quotes Thus Far**
 - F. Wildwood Park District Maintenance & Park Security Utility Vehicle Purchase Quotes for Review**
 - G. FY 2021-2022 Tentative Budget Review**
- XIII. Public Comment**
- XIV. Executive Session**

A. Personnel 5 ILCS 120/2(c)(1)

XV. Adjournment

The Wildwood Park District welcomes the opportunity to assist residents and visitors with disabilities. If you need special accommodations for this meeting, please call 847-223-7275 or email info@wildwoodparkdistrict.com.

**Wildwood Park District
Regular Board Meeting
Monday, March 15, 2021 at 7:00pm**

Due to the COVID-19 pandemic and state guidelines/restrictions, this meeting was held virtually through Microsoft Teams. All are welcome, but for security reasons, the link to the meeting is available by emailing the Park District Manager Brandon Magnini at bmagnini@wildwoodparkdistrict.com or calling 224-723-2795. Public Comments are welcomed and encouraged. Public Comments should be emailed to bmagnini@wildwoodparkdistrict.com and contain the following information:

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Minutes

- I. **Call to Order:** The meeting was called to order at 7:01pm. The Pledge of Allegiance was recited.
- II. **Roll Call**
Present: Commissioners Anna Nelson, Matt Brueck, Becky Jante, Dan Bundalo, Dan Corrigan.
Absent: None

Park District Staff Present: Brandon Magnini, Park District Manager; Katherine Atkins, Accountant
- III. **Approval of Agenda – Regular Board Meeting – Monday, March 15th, 2021**
Commissioner Corrigan made a motion to approve the agenda for the Regular Board Meeting of Monday, March 15th. Commissioner Brueck seconded the motion. Roll Call: Anna Nelson aye, Matt Brueck aye, Dan Bundalo, aye, Dan Corrigan, aye, Becky Jante, aye. All in favor, motion carries.
- IV. **Approval of Minutes**
 - A. **Minutes of the Regular Board Meeting & Minutes of the Special Board Meeting – Tuesday, February 16th, 2021 and Monday, March 8th, 2021 respectively.**
Commissioner Dan Corrigan requested that the figures in the March 8th Special Board Meeting minutes for Clarke Aquatic’s 2021 treatment rate of \$90,040.00 be corrected to \$9,040.00 to reflect the correct price and fix the typo. Commissioner Brueck moved to approve the minutes of the Regular Board Meeting of Tuesday, February 16th, 2021; and the minutes of the Special Board Meeting of Monday, March 8th, 2021 with the aforementioned correction for. Commissioner Corrigan seconded the motion. Roll Call: Anna Nelson aye, Matt Brueck aye, Dan Corrigan aye, Dan Bundalo, aye, Becky Jante, aye. All in favor, motion carried.
- V. **Public Comment**
-Brian Frederickson was present. No further comment.
- VI. **Financial Report**
The Financial Report was read. Commissioner Nelson asked Kathy Atkins if the District needed to move certain funds over to comply with requirements with the District’s fund balance policy. Kathy Atkins stated that after discussion with auditor, that the move has to be justifiable to move. Kathy stated that the Audit Fund at the end of the 2020-2021 FY will be not in compliance with the

District's Fund Balance policy. She could not justify moving over funds to replenish the Audit Fund given the current circumstances. Kathy stated she would make a note on this matter for the auditors to review and understand. Discussion. Commissioner Brueck asked why there was a \$400 donation and a concurrent matching donation. Park District Manager Brandon Magnini stated there was a tree donation to the District last fall and the employer of the individual who donated said tree matched that donation to the Park District. Commissioner Brueck also inquired as to why PDRMA rewarded the Park District with a \$400 check for Wellness Incentive. It was explained that this is given to full-time staff by PDRMA for completing year-long health and wellness challenges. The award is from PDRMA and at no cost to the District. Commissioner Nelson made a motion to accept the financial report. Commissioner Brueck seconded the motion. Roll Call: Anna Nelson aye, Matt Brueck aye, Dan Bundalo aye, Dan Corrigan, aye, Becky Jante, aye. All in favor, motion carried.

VII. WSRA

Commissioner Nelson stated there was a meeting March 15th. At the meeting, they reviewed WSRA programming in relation to pandemic restrictions easing. They also reviewed their finances and payables. Finally, the application deadline for the vacant Executive Director position is the first week of April. The next meeting will be May 10th or before to review applicants for said position.

VIII. GLCC

Park District Manager Brandon Magnini attended the February GLCC meeting. Attached to the Board packet was those minutes and financials. He also attended the March 11th meeting where the GLCC reviewed and voted upon Clarke Aquatic's proposal for Gages Lake weed treatment in 2021. The next official meeting will be in May (TBD). April 8th the GLCC will be running the Adopt a Highway Cleanup on Rt. 45 at 6:00pm.

IX. Valley Lake Report

Commissioner Bundalo had nothing in addition to report. The next Valley Lake Committee Meeting will be in May.

X. Staff Reports

A. Recreation

The Recreation Report was read. Discussion. Commissioner Brueck was pleased that the Park District was buying a lunch for the Warren Township Highway Commission for their continual winter work for the parks and cooperation in upcoming shared environmental/infrastructure projects.

B. Maintenance

The Maintenance Report was read. Discussion. Commissioner Brueck had a positive note on the in-house maintenance and upkeep of the Valley Lake compressor pumps.

XI. Unfinished Business

A. Valley Lake Drain/Monitoring

Commissioner Jante has no further information at this time. Once further meetings and updates are given; that information will be shared with the Board.

XII. New Business

A. Valley Lake Treatment Proposals for 2021 Review and Vote

Discussion. Commissioner Brueck asked the Board to look at the proposals and their vote on the following categories for the lake and what each proposal brings to the table: Algaecides, Copper Sulfate treatments for Swimmers Itch, Beneficial Bacteria treatments, and Phosphorus Levels

after water and sediment testing. Commissioner Corrigan stated that the Board was down to voting between Scientific Aquatic and Clarke Aquatics based on the other two proposal's price points and prior poor history with the lake. Commissioner Corrigan stated his biggest concerns for the lake and the proposals were the different way the contracts were written where Clarke's rates are the "maximum" price of what treatments/visits may cost vs. Scientific where the full rate is laid out. Commissioner Jante added that the 8 treatments are the Algaecide treatments, and the copper sulfate treatments are 2 additional for 10 total for that price. Discussion. Commissioner Corrigan stated that it is a good thing the Park District is building and writing a Valley Lake Management Plan, but to also be sure that with Clarke that they don't increase costs for free testing that we may get this year as part of the current proposal from them. Discussion. He also questioned some of the grey area with the dates of the first and last treatments from Clarke, pushing the treatments too early or too late. He did state that Scientific Aquatic will not have the same bio mapping or capabilities that Clarke has - but that Scientific Aquatic you know what you are getting for the most part. Discussion. Commissioner Jante stated that the water and sediment testing is recommended every 3-5 years and that hasn't been done on Valley since 2015. Regardless of who is the vendor, that testing will need to be done and will be a cost to the District regardless. Discussion. Commissioner Brueck stated that the Board is in agreement that the good beneficial bacteria treatments need to continue. He pushed for baseline testing that Clarke provides to have data to work with for years to make a coherent plan and manage the lake. Commissioner Bundalo asked what the District is looking for when there is water and sediment testing with the known high salt and phosphorus levels. Discussion. Commissioner Jante and Brueck stated that sediment testing will determine how effective the beneficial bacteria treatments have been; and also, how much of the extra nutrients are coming from the sediment vs. the drain. Discussion. Commissioner Bundalo asked to make a statement. He stated that if the Board goes with Clarke Environmental for the treatment of Valley Lake in 2021; the District will be giving them a blank check with an open-ended contract where they will test and tell the District what we need. Whereas with Scientific Aquatic, the terms of the proposal are laid out in black and white. Discussion. Commissioner Brueck stated for the record that he understands how this may seem like the District is giving Clarke a blank check, (coming from the Commissioner who is all about spending cuts and reducing the scope of the budget) in this case he felt that while both companies could get the work done; Clarke is giving more information and documentation right away electronically, will document data and their work so the Park District Manager does not have to, and the strong communication and historical background with GLCC on Gages Lake. He also stated Clarke is the best choice as they will help the District build their Lake Management Plan and establish baseline testing and data to make informed decisions on the state of the lake going forward. He is willing to spend more money (and maybe up to \$200 more) to ensure Valley Lake is continually usable and have complete and open transparency with residents to provide documentation from Clarke for what they put in the lake and why. Discussion. Commissioner Brueck moved for the calendar year of 2021 the Wildwood Park District contract with Clarke Environmental to treat Valley Lake. This term includes water and sediment testing per their contract and will cover Copper Sulfate treatment for snails and treatment for blue-green algae. Follow up will be had on beneficial bacteria and phoslock post baseline testing that is completed. Commissioner Nelson seconded the motion. Roll Call: Anna Nelson, aye, Dan Bundalo, nay, Matt Brueck, aye, Dan Corrigan, aye, Becky Jante, aye. Motion Carries.

- B. Approval of Laptop Purchase for Marketing Coordinator and Special Events Assistant**
Park District Manager Brandon Magnini stated that he hired part-time seasonal help in a Marketing Coordinator and Special Events Assistant as well as an Events Planner. Those individuals will need a computer with Adobe Creative Cloud for Marketing purposes and all files, Microsoft Offices capabilities, etc. It was suggested by the Board that the Park District

Manager purchase a newer MacBook for himself, and pass on his current 2012 era MacBook laptop for part-time help to use since it already has everything installed. Accountant Kathy Atkins also needs an upgrade to a new PC, to run QuickBooks more efficiently and also avoid any permissions issues on files left over from the previous Director on her current PC. Discussion. Kathy Atkins stated there is \$6,000 left in the FY budget for Office Equipment in the Recreation Fund that had not been expended yet when asked how much a new computer for her may cost if she can't even get on computer applications, she needs to do work on. She did not picture a new PC for her would be more than \$800.00. Commissioner Bundalo asked why the District would allow staff to spend up to \$6,000.00 if available for these purchases based on past experiences with staff being dishonest with spending beyond reasonable needs. Park District staff responded that they would be good stewards of the money and that they have been careful with spending District budgeted money in the past and looking out for taxpayers. Commissioner Bundalo will vote nay not because staff don't need new computers, just that he opposes the motion of allowing up to \$6,000.00 to be spent (based on the existing remaining FY budget amount in the line-item). Commissioner Brueck made a motion to approve the purchase of a new MacBook computer and a PC for Kathy and related IT expenses not to exceed the \$6,000.00 budgeted in the aforementioned line-item while acknowledging and expecting staff to be good stewards of money and get the best products at the most reasonable prices and to come in well below the \$6,000.00 available. Commissioner Nelson seconded the motion. Roll Call: Anna Nelson, aye, Matt Brueck, aye, Dan Corrigan aye, Dan Bundalo, nay, Becky Jante, aye. Motion carries.

XIII. Public Comment

-No Further Public Comment

XIV. Executive Session

A. Personnel 5 ILCS 120/2(c)(1)

XVI. Adjournment

Commissioner Brueck moved to adjourn the Regular Meeting of Monday, March 15th at 8:27pm. Commissioner Nelson seconded the motion. Roll Call: Matt Brueck, aye, Anna Nelson, aye, Dan Bundalo, aye, Dan Corrigan, aye, Becky Jante, aye. All in favor, motion carries. Meeting adjourned.

Secretary
Board of Park Commissioners

President
Board of Park Commissioners

Date

Date

Notes and Commentary for Board Packet April 19, 2021

Old Business

A. **Valley Lake Drain** – Nothing new to report from my end.

B. **Update on Laptop Purchase/IT Expenses for Park District Manager and Accountant**

In this Board Packet, you will find the bill for the 2020 MacBook Pro I bought for my use from Best Buy (\$1,199.00). I had emailed the Board quotes/links from when I was searching for the cheapest version back on 3/16. To my knowledge, Kathy has not made a move on a new PC yet. Our IT expenses for the transfer of WWPD Data and software from my old laptop to the new one has not been invoiced to us yet and the same goes for other Tech Support.

New Business

A. **Outgoing Commissioner Award and Recognition of Commissioner Dan Bundalo**

First and foremost, I want to express my gratitude and thank Commissioner Bundalo for his hard work, dedication to the Wildwood Park District and its residents, and to parks and open space conservation as a whole for these past 6 years as a member of the Board. It has been a pleasure to get to know you even back to when I started in January 2019-present and to work for you and the rest of the Board of Commissioners throughout that whole time. Thank you for serving as Board President as well during your tenure and helping get the District always moving in the right direction. You will be “virtually” presented an Outgoing Board Member custom timepiece award from IAPD at Monday’s meeting. When you are back around Wildwood; we will mail the award to you right away.

B. **Captain Rods:** Captain Rods marine service has been able to get on the boat ramp at Pebble for the last couple years (and I’m sure before me too) to complete private marine work. Due to the nature of their equipment and general lack of professionalism (i.e., requesting to have us open the ramp for them a day before or late on a Friday, etc.) the Board could recommend that we charge them for use of the ramp each time. I will also have to ensure we have their insurance in event of any damage to our property. Really, we could also just state that they cannot use the ramps anymore. It pulls me and Erik away from our jobs when the only times we should be opening up the ramp for people is the very few households without boat keys that get boat ramp priveleges across the lake. It is tough though to try to deny their paying customers the access onto the lake easily. I would like to hear thoughts on this matter at the meeting and if counsel should be consulted.

C. **ADA Website Host Quotes for Approval**

Please find the legal advice documentation and the subsequent 3 quotes from the companies (Weblinx, Purei, and ePageCity) for the proposed website creator/host switch for this Spring. This expense has been tentatively added to the budget we are reviewing tonight at the meeting. All information on why the District needs to switch to

a new provider for ADA reasons as well as visual improvement and functionality improvement are provided in those legal emails from Ancel Glink, and each quote covers what each provider would provide us and help us in transferring over data from our current site to a new one. I will elaborate at the meeting.

D. Rule Building Leak Issue and Quote: Rule Building has had an (external) water leak problem that we have been noticing in our exorbitant water bills that come every three months from the county. I have been through a long process with the county and plumbers to finally locate our water meter and where the building water shutoff is on the property. I had Mr. Rooter's service (quotes in packet) come out and diagnose the issue. They said we still have lead pipes for our water line which is an issue with code. They quoted us at around \$6,000 to dig up where we think the leak is and patch it there, or the alternative quote of \$15,000+ to rip up the entire line and replace it with a new copper one. They said we may get grandfathered in as our property is so old, but it may be even hard to do spot treatment with the existing pipe and seemed to be pushing to redo the entire water line. To be sure, I am working on still getting at least 2 more services out here to assess the issue and requote that for us.

E. Wildwood Park District Maintenance & Park Security Utility Vehicle Purchase Quotes for Review

President Jante has been taking the reins on this, so I will let her elaborate more at the meeting. However, we have determined that it is in our best interest as a District to purchase a new/used Utility Vehicle similar to our maintenance gator to complement the somewhat aging Gator we have and let Park Security, Maintenance, and Recreation Staff use this new vehicle to complete all our duties in the Parks. The idea is to store the vehicle at the Rule Park garage (which was just cleaned out and organized) and have that be the headquarters for Park Security so they get out of the Maintenance Shop and give those guys room. We will have to decide as a Board when/if this vehicle is to be purchased and go over the specs.

F. FY 2021-2022 Tentative Budget Review

Kathy and members of the Board will have a lot to add to this conversation, but I wanted to add a couple thoughts on this and Capital Items:

- Swings at Pebble. Rough cost to do this would be \$1900. I would feel more comfortable getting these quotes together once the FY has started, to get resident feedback on what wants they have there, ADA and safety design elements, size of the set, and ultimately better costs. We do currently have 2 baby swings erected at Pebble, just missing the child/adult swings in the open playground mulch square.
- Andresen Auto Tires: Erik told me that the Ford Truck tires can wait to be serviced towards the end of the fall for under \$1000. Does not need to be done before May 1.
- Pebble Beach Park ADA Path: This can be budgeted for this FY and done post May 1 with Maintenance Staff for drain tile; but would need contractor for

asphalt/paving. Could save \$ with our guys helping Nabar again if we were to go with them. Nabar quote for this came back roughly \$6,900.00.

- Trailer Parking Spots at Sunset. Spoke to Erik, three or four maintenance guys can build crushed gravel and timber parking spot extensions near boat ramp for 4-5 spots in-house. They will need to purchase the stone material, extra timbers (if needed), and rent a de-sodder and press from home depot to level out the dirt and grass. Waiting on quotes on all of these from Erik. Nabar came back at roughly \$5,000.00 for the same work. Also, would avoid prevailing wage too if done in-house with our guys (same goes for Pebble Path project).
- Cameras at Sunset and Pebble for \$2000. This could probably wait until the following FY.
- Gages Lake Buoys replacement for approximately \$3000. Speaking to Erik and seeing them myself, I believe we can make our current buoys last at least through this year if not next year. At that point, we can reevaluate.
- Park Signs: We currently have 7 Park Entrance wooden signs; and previously had one at Rule Park but do not any longer. They are pretty outdated looking and would look nice with upgrades. However, I will leave that decision to the Board as I know there are many differing opinions. Of course, we would want to look at our other existing assets too at their levels of depreciation and determine what to tackle first.
- Rule Hot Water Heater: I do not feel that is an issue at this time, but maybe in a couple years.
- Consolidate locks for an approximate value of \$4000.00. I am with Kathy on this one, I believe this is a very unnecessary expense. I truly don't mind all the keys I have, it's part of the job!
- Upgrades to path at Twin Lakes: I am in agreement with Anna here. I have not heard any complaints let alone comments about this gravel path. It would be nice to keep at least 1 gravel path in the parks since everything else is paved over for a change of pace. Plus, we upgraded the path this Spring anyway by removing dead trees and deadwood throughout.

Wildwood Park District
Recreation/Administration Report
April 19, 2021

1. Preschool program going great. Planning for May graduation
2. Adult Yoga Spring session currently running through May with 6 enrolled. Summer session to follow with 4 enrolled currently.
3. Egg Hunt and Dog Egg Hunt was very successful on 3/27. Over 100 people showed for the Egg Hunt, with prizes and fun that was had. Roughly 25-30 dogs and their owners showed for the dog portion. Boy and Cub Scouts had presence and were great help as always.
4. Ultimate Frisbee clinics slated to start at Twin Lakes in April and May. Camps in June and July.
5. E-Sports Leagues registration for Summer will start in late Spring. Program did not run in Spring.
6. Ran "Roaring to Go" movie and craft night at Rule on 4/9. 6 kids enrolled and had a good time. Another movie night is scheduled for 4/30.
7. Scheduled STEM robotics classes at Grandwood Park for 4/24 and 5/1. This is a cooperative program. 2 enrolled so far.
8. Looking to run a Kayak instruction class in Summer 2021.
9. Working on booking bands for live concerts in the park this summer.
10. New programs/events for 2021: Luau End of Summer Event at Sunset on 9/21, Harvest Fest at Rule on 10/2 (think the successor to Applefest), Christmas in the Park at Rule 12/4. Adult Bags League 8/24-9/21. More to come.
11. Planning for Summer 2021 events and programs.
12. Park Appreciation Day is 5/1 at Twin Lakes. Boy Scouts will help staff de-weed and clean out the brush around the ponds and under the wooden walking bridge. Cub Scouts will simultaneously weed and plant new flowers at Butterfly garden at Rule.
13. Continuing Recreation Summer staff hiring process.
14. Organized contract for all-staff CPR/AED/First Aid training for 2021. Dates will be 5/8 and 5/14.
15. Michelle Perna hit the ground running working for the District as our Events Planner 10 hrs. a week organizing live music for summer events, promotional ideas, sponsorship and raffle opportunities, bringing new events to the summer brochure, and much more! Glad to have her on the team.
16. In that same vein, Michaela Matthys has also hit the ground running with Marketing and Promoting the District. Her full report will follow this one and the Maintenance one. Happy to have her onboard too!
17. Completed participation in weekly CPRP exam prep classes; and will continue to study and wait for approval from NRPA to schedule test.
18. Finishing up on Summer 2021 Brochure (online only at this point). Brochure and select program registration will go live online Friday, April 16th.
19. Boat Key and Decal Sales have been great so far. We have 19 keys sold for \$1,615 since April 1. Decals have made \$40.00.
20. Pavilion Rentals: 9 at Willow, 2 at Sunset since April 1 for a grand total of \$475.
21. Daily Parking, Non-Resident Parking, and Permits since April 1: \$121.00 (includes extra parking for pavilion renters).
22. Continual work on signage, posters, and keeping District updated on COVID-19 situation.
23. Keeping up to date on updated vendor Certificates of Insurance, W-9's, invoices, and contracts.
24. Continuing to update public through website, social media, email, and other forms of District updates including COVID-19, program openings/closings, completed maintenance projects, volunteer opportunities, and marketing initiatives.
25. Continuing dispersal of 2021-2022 resident parking stickers at the office.
26. Routine administrative tasks such as sorting through bills, depositing funds, and assisting Kathy with various financial tasks.
27. With Kathy, finalized tentative budget for FY 21-22.
28. Directed Maintenance Staff to complete monthly building and playground inspections.
29. PDRMA duties and webinars as necessary. Scheduled OSHA analysis of District for July 14 w/PDRMA.
30. Continual work on improving the District website and look, got 3 quotes for a new website builder while adhering to ADA law.

Wildwood Park District
Recreation/Administration Report
April 19, 2021

31. Purchased 2020 MacBook Pro 13" laptop for Park District Manager. Gave old 2012 MacBook pro to Marketing Coordinator/Special Events Assistant as well as the Events Planner to use daily or as needed for general work and Adobe Graphic Design needs. Laptop purchase came in at \$1,190 + unknown costs for IT setup for the computers from Version2.
32. Clarke contract was signed 3/17. They already came out to do water and sediment testing on 3/31.
33. Met with Becky and Pat Bleck in April to survey rip rap needs at Parks for future grant opportunity.
34. Surveyed Rule Park garage for Park Security needs/opportunity for their headquarters for summer.

Wildwood Park District

Maintenance Report

April 19, 2021

1. Ongoing park garbage control and maintenance.
2. Routine maintenance and upkeep of equipment.
3. Clean Rule bathrooms and office spaces as needed - re-stock paper towels and soap.
4. Wash trucks and equipment.
5. Park and playground inspections, corrective actions as needed.
6. Building inspections conducted monthly.
7. Maintaining water and care for recently donated trees.
8. Reviewing necessity of Lawn Doctor treatment for parks this summer.
9. Removing brush and debris from parks when needed.
10. Getting equipment and parks prepped for mowing season.
11. Completed repainting of Maple Room, touched up white trim, and deep cleaned building during preschool spring break (March 22-26).
12. Re-installed new metal borders on crawlspace trap doors to eliminate sharp edges and tripping hazards. Installed "flush" handle to lift safer.
13. Help set up Egg Hunt on 3/27. Installed wooden posts, caution tape, and secured area.
14. Organizing tools, equipment, and PPE for May 1 Park Appreciation Day at Twin Lakes. Will instruct volunteers on work needed to be done. Will have refreshments.
15. Scheduled Pit Stop porta potties for 2021 season. All porta potties will be delivered near end of May-November 19th like last year. Exceptions are Rule Park and Willow who will be getting the toilets early to cover special events in May. Twin Lakes will have one for May 1 Park Appreciation Day.
16. Working with Park District Manager on Gator specs and possibility of new Utility vehicle.
17. Signed up for PDRMA working in Enclosed Spaces virtual training.
18. Got one quote for leak repair at Rule from Mr. Rooter's. Working on getting a couple more quotes at this time.
19. Bruceskis: Requested installation of Sunset Piers for mid-April. Still waiting on schedule confirmation. Also requested quote for pier bumpers, a bench near the Pebble pier, plus cost of service to remove the silt and debris on the Pebble Boat Ramp, as well as possibilities for solidifying the rip rap and shoreline around the boat ramp.
20. Assisting Park District Manager on hiring horticulture intern for summer. Still waiting on any interest at this point after continuing to work with CLC staff. May post locally for any interest.
21. Continuing hiring process of part-time summer maintenance staff through Indeed. Hired Kyle Gindorf, who will start his training process and paperwork on 4/19. He is a Wildwood resident and a former vehicle mechanic. Looking to make a couple more hires for summer crew(s).
22. Cleared out and organized Rule Park garage to make room for Park Security headquarters for summer.
23. Removed A/C covers for the season.
24. Began preliminary planning and quote seeking for Sunset Beach trailer parking spot(s) gravel extension for supplies and renting equipment. Will begin project in-house mid-end April.
25. Plugged in, turned on, and adjusted compressor pumps at Valley South on 4/12 for season. Also adjusted aerators in lake near north end for better water flow.
26. Started adding mulch in beds.
27. Considering re-staining the Rule House front deck for warm season.

Wildwood Park District
Marketing & Promotions Report
April 19, 2021

1. Consolidated and improved the look of the mobile pages on the website to appeal to the eye.
2. Keeping the Website Updated and Edited Daily with Current Programs and Information, Pictures, Links, and Formatting.
3. Checking Social Media Statuses Daily and Responding to Resident Inquiries on Those Platforms.
4. Reaching out to and Establishing Relationships with Outside Organizations for Promoting District Programs, Events, and Sponsorships.
5. Conducted parks-wide spring photoshoot of park amenities, natural beauty, park signs, and much more to create a parks picture database of high-quality edited photos for future promotional use. Will conduct another photoshoot in the summertime as well.
6. Assisted in set-up, take-down, photography/videography, and administering prizes at annual Egg/Dog Egg Hunt at Rule Park on 3/27.
7. Monitoring Marketing and Promotions Budget within Recreation Fund.
8. Bought Durable Custom Tablecloth for Events with WWPD logo laser printed in color.
9. Ordered New Promotional Items (with the WWPD logo screen printed in color) for 2021 including
 - Beach Balls
 - Wristbands
 - Koozies
10. Created Flyers in Adobe Illustrator for upcoming GO Wildwood Event and Park Appreciation Day
11. Posted on Boulder Park Signboard for Programs like Ultimate Frisbee Clinics and GO WILDWOOD Walking Event in May.
12. Pushed upcoming programs and announcements on Facebook, NextDoor, Instagram, and the Newsletter including Tot Tumbling, RoboThink Classes, Egg Hunt, Ultimate Frisbee Clinics, Movie Nights, Pavilion Rental Sales, Go Wildwood Event, Park Appreciation Day, and Boat Key Sales.
13. Facebook Stats for Last Month:
 - People Reached: Up 276% at 3,821 People Total
 - Engagement: Up 319% at 729 People Total
 - Page Likes: 13 New
14. Posted New Programming Survey and Pinned to Top of Facebook for People to Easily Find Through SurveyMonkey. We had 16 responses total and the majority of responders asked for more special events, kayaking programs, youth and teen programming, and to bring back old events similar to AppleFest.
15. Working with Michelle Perna to book live music for 2021 events, plan contractors and special event itineraries and purchase any needed supplies for said events.
16. Building Sleek and Eye-Catching Event Flyers for Remaining Summer and Fall Events

17. Finishing Editing and Formatting the 2021 Summer Brochure. Brochure Will Go Live on Our Website Friday, April 16th.
18. Continued Business Sponsorship Planning and Procurement for Events and Brochure.
19. Early Stages of Building Comprehensive District Marketing Plan Working with Park District Manager
20. Sat in on and Coordinated Meetings and Quotes for New Website Host Companies to Build the District a New Website Complying with ADA Specifications and Improve the Overall Quality of the Site.

Subject: We've received your order, but it's not quite ready! Order #BBY01-806438286904.

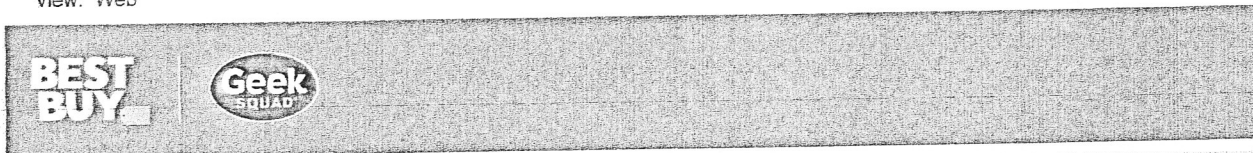
Date: Monday, March 22, 2021 at 11:18:52 AM Central Daylight Time

From: Best Buy <BestBuyInfo@emailinfo.bestbuy.com>

To: Brandon Magnini <bmagnini@wildwoodparkdistrict.com>

We'll keep you posted on the status of your order.

View: Web



Keeping you and our employees safe.

Face coverings are required by everyone in our store.* We're carefully following CDC and government recommendations for safety including social distancing and sanitization.*

Brandon, thanks for your order on 03/22/21.

**Order #
BBY01-806438286904**

Below is a summary of your purchase. Please be sure to review the **What You Need to Know** section for important details about your order.

[View Order Status](#)

Ordered for: Wildwood park district
Your PO#: MBPROWWPD322

Thank you for shopping at Best Buy®. We appreciate your business and look forward to seeing you soon.

Sincerely,

Your Customer Care Team



Store Pickup Items



MacBook Pro 13.3" Laptop
- Apple M1 chip - 8GB
Memory - 256GB SSD
(Latest Model) - Space
Gray
Model: MYD82LL/A
SKU: 6418601

Qty **Price**
1 \$1,199.99

**Estimated Pickup
Date:**

Mon 3/22

Vernon Hills
701 N Milwaukee Ave
Vernon Hills, 60061-1530



Services & Digital Downloads



Webroot Internet Security
with Antivirus (3 Devices)
(3-Month Subscription) -
Mac, Windows [Digital]
Model: WEB803800V042
SKU: 6343868

Qty	Price
1	\$0.00

Delivering To:

bmagnini
@wildwoodparkdistrict.com

Gift with Purchase Item



Apple - Free Apple Music
for 6 months (new
subscribers only)
Model: DIGITAL ITEM
SKU: 6451505

Qty	Price
1	\$0.00

Delivering To:

bmagnini
@wildwoodparkdistrict.com

Gift with Purchase Item



Apple - Free Apple News+
for 6 months (new
subscribers only) [Digital]
Model: DIGITAL ITEM
SKU: 6451512

Qty	Price
1	\$0.00

Delivering To:

bmagnini
@wildwoodparkdistrict.com

Gift with Purchase Item



What You Need To Know

Special Offers

Your Gift with Purchase Item

- You will receive your free gift when all promotional items are fulfilled
- Your gift with purchase may be canceled if any of the qualifying items for the offer cannot be fulfilled, or they are canceled after your order was placed
- If you return an item that came with a free gift and you don't return the free gift, don't worry - we'll reimburse you for the returned item, minus the value of the free gift
- For more information visit our [Special Offers & Digital Coupons page](#) on BestBuy.com®

Store Pickup

When Your Order is Ready

- We'll send a separate e-mail with further instructions when item(s) are ready for pickup

Bring to the Location

- Your government-issued photo ID
- The credit card used for the purchase (if a credit card was used)
- Your order number

Digital Delivery

What's Next

- After you buy a digital game or software download, you will receive an e-mail with instructions for downloading your purchase.
- Downloads are usually available within 30 minutes of order placement but could take longer for certain items

To Download Digital Content

Different types of downloads will have different download methods:

- Digital computer software can usually be downloaded directly from BestBuy.com®
- After purchasing a digital computer game, you will receive a code and a link to a PDF or website where you can enter your code to download the game
- When you buy a digital console game, you will receive an e-mail with a code that can be used to download your purchase in your gaming system dashboard
- [Log into your BestBuy.com® Digital Library](#) and download your content from there

Order Summary

Subtotal:	\$1,199.99
Shipping:*	FREE
Tax:*	\$0.00
Discounts:*	-\$0.00
Order Total:*	\$1,199.99

*Estimated

[View Order Status](#)

Featured Help Topics

[Change your store pickup option](#)

[How store pickup works](#)

[See how digital downloads work](#)

[Return & Exchange Policy](#)

[Canceling an item or a full order](#)

[Price Match Guarantee](#)

[Best Buy Trade-In & Recycling](#)

[Best Buy Help Center](#)

Leslie Cassidy

From: DiCianni, Matthew <mdicianni@ancelglink.com>
Sent: Wednesday, November 13, 2019 5:37 PM
To: Leslie Cassidy
Subject: RE: Nov. 6 Webinar

Hi Leslie,

Thanks for attending the webinar! I hope you found it useful.

It wasn't a major point, and I didn't want to correct Luke in the middle of his presentation, but one thing he didn't make totally clear is that section 508 of the Rehab Act only applies to federal agencies. So section 508 would not apply to the Park District.

With that said, the ADA almost certainly does apply to the Park District since it accepts payments for services. Therefore, that law would likely require the Park District to make its website comply with the WCAG 2.0 regulations.

I completely understand your position. So many of my clients are in the same spot—they want to comply with the ADA but they really can't afford to pay tens of thousands of dollars to do so. I'm sure you want to keep offering your services online (sadly some local governments have been removing services from their websites so they are not covered by the ADA and they don't get sued), and therefore will continue to have your website subject to the ADA.

I didn't get into this during the webinar because I wanted to keep it general and I didn't have that much time to speak, but you may fall within an exception to the ADA that would not require your Park District to comply with that law. The ADA does not require local governments to make their websites accessible if doing so would create an "undue burden." * That means that if it would be too costly for you to reasonably make your website accessible, you do not have to do so.

* The problem is, it is not really clear what you need to prove to show that making your website compatible with the ADA is an undue burden. Additionally, even if making your website compatible would be an undue burden, it would not prevent you from getting sued.

In order to know whether it would make sense for you to make your website accessible I would need to know more about your situation. Are you a PDRMA member? If so, you may want to reach out to their attorneys and see what they recommend.

Let me know if you have any other questions, and thanks again for attending the webinar!

--Matt

Matthew T. DiCianni, Attorney at Law

Ancel
Glink

140 South Dearborn Street, 6th Floor
Chicago, IL 60603
Direct Dial: 312.604.9125
Telephone: 312.782.7606
Fax: 312.782.0943

11-15-19 emailed IPARKS

WEBSITE ACCESSIBILITY NOTICE – OCTOBER 2019

What is website accessibility?

Website accessibility means that websites are designed and developed so that people with disabilities can use them. Accessibility supports inclusivity for people with sensory, motor, or cognitive disabilities, as well as others, such as users with temporary disabilities.

Many accessibility barriers can be overcome through web technologies. Specifically, website accessibility means that your website is built so that visitors can perceive, understand, navigate, and interact with the website.

Who decides website accessibility?

The main set of standards that guides website accessibility is called Web Content Accessibility Guidelines (WCAG). WCAG 2.0 is the set of website accessibility standards we currently test against published by the main international standards organization for the Internet, the Web Accessibility Initiative (WAI) of the World Wide Web Consortium (W3C). We continue to review for the impact of WCAG 2.1 standards released in 2018.

There are alternate standards provided by the U.S. government, under Section 508 of the Rehabilitation Act. Many of these are the same or similar to WCAG. Section 508 are the accessibility requirements to which Federal agencies' websites and all organizations receiving federal assistance must adhere. Section 508 policies also vary by state in which case your site must comply to the state policies specified.

Does this effect my website?

Yes. There are several practical reasons for making websites usable by as many people as possible, regardless of their disabilities or the devices they use. Accessible websites remove barriers that might make your website difficult to use, which not only increases the potential audience for your business, but also fosters a culture of inclusivity on the web.

Recently, the Supreme Court declined to hear a case regarding accessibility on the Dominos website. This leaves the ruling from the 9th U.S. Circuit Court of Appeals which ruled against Dominos in the accessibility lawsuit. The case is set to go to trial. This and other high-profile cases are codifying the extension of Title III (ADA) compliance to websites since they are publicly accessible. From 2017 to 2018, lawsuits regarding accessibility on websites tripled.

How can we help?

We can provide an accessibility audit of your website against either WCAG or Section 508 standards and list out the changes required and associated costs. Regardless if your site was built as being accessible, it is not for certain that your site has maintained its accessibility through content updates done by your staff that may have violated the standards. You may consider an audit to ensure your website is compliant. You will know if your site was built on one of our accessible platforms by looking for an accessibility policy link in the footer of your website.

Through the end of 2019, the cost for the audit is \$500. If you are interested in a quote for this audit or to check if your site has already been reviewed for compliance, please contact us at support@epagecity.com or 312.291.2212.



Leslie Cassidy

From: Jessica Gorst <jessica@epagecity.com>
Sent: Tuesday, October 29, 2019 11:07 AM
To: lcassidy@grandwoodpark.net
Subject: ePageCity Website Accessibility Notice - Important
Attachments: ePageCity Website Accessibility Notice 10-2019.pdf

Importance: High

Dear client,

There is a growing number of lawsuits against organizations regarding the lack of accessibility of their websites to disabled site visitors.

We would like to bring this to your attention and have attached a document that will help inform you of the current landscape regarding the requirement for your site to be accessible to (mostly visually) disabled site visitors.

Please contact us if you need any further clarification regarding this or need us to assist in auditing your site to test its accessibility. Through the end of 2019, the cost for the audit is \$500. If you are interested in a quote for this audit or to check if your site has already been reviewed for compliance, let us know.

Thank you,

Jessica Gorst - Account Manager
4541 N Ravenswood, Suite 201
Chicago, IL 60640
312-291-2212 | www.epagecity.com
jessica@epagecity.com

We will not need an audit. Our website is not on an accessible-capable platform

Scope Summary

QR code to open
or
website

Weblinx has the experience and personnel to see that the project is completed in a timely fashion. The digital marketing deliverables will consist of the following components:

Design

- Creative Brief to Be Completed
- Mobile first approach (Site design will heavily factor small screen views)
- 1 Custom Home Page Design w/ Design Revisions (Typically initial design moves through 4-6 iterations before achieving desired look)
- Internal Page Design Concept w/ Design Revisions
- Appropriate Page Layouts to display site dynamic elements
- Design will be created with web accessibility consideration
- Designs will be created using web friendly fonts

Development

- Code Website Utilizing Responsive Design techniques along with AMP elements for quick load
- Apply scripts that facilitate presentation and usability
- Code HTML 5 for use with content management system
- PWA (Progressive Web Application) code
- Apply and setup Google Analytics
- Site developed to comply with WCAG Level 2.1 AA known problems (ADA compliance)

Scope Summary continued

Content Management System

•Set up WordPress Content Management System. The WordPress CMS is Open. The WordPress CMS is Open Source and has many features. New pages can be added at any time and edited through the use of a page content editor. This editor can be customized and will be structured to meet your specific needs. For instance, permissions may be set up so that staff members may submit to a supervisor for approval prior to publishing. The staff will have the ability to edit pages, post current news releases, announcements, PDF documents, links, and content scheduling and expiration. 3rd party web code like Youtube can easily be embedded or placed on pages.

- Site Search
- Google Map with Pins with individual Park and Facility Pages (10-15 Pins)
- Set up Google Analytics dashboard for summary stats
- Google Translate
- Public Events/News Calendar
- Form software with easy to use features to create and place forms on page
- Document Manager
- Site hardened with Security techniques and features applied to make site resistant to brute force attacks like login redirects, and password lock
- Emergency alert banner functionality

WEBLINX

Incorporated

CREATIVE. INNOVATIVE. EFFICIENT.

Scope Summary continued

Content

- Link To Social Media Sites
- Apply 3rd party embed codes/links for databases and other services
- Migrate existing content and provide process for adding new content.
- Implement Google Analytics To Monitor Website Statistics
- Engage In Extensive Beta Testing Throughout Building Process
- Train Staff on the WordPress CMS
- Launch One Responsive Website

Website Investment:

\$8,000

Time Frame

- Phase 1: 4-6 weeks
- Phase 2: 8-10 weeks
- Phase 3: 4-5 weeks
- Phase 4: Launch

Budget Breakdown

- 25% Deposit
- 25% invoiced at start of Phase 2
- 25% invoiced at start of Phase 3
- 25% invoiced at start of Phase 4
- A. Website Investment: \$8,000*

* Optional items listed separately

Web Hosting Requirements

Here are the minimum hosting requirements to operate WordPress according to WordPress:

- PHP version 7.2 or greater.
- MYSQL version 5.6 or greater OR MariaDB version 10.0 or greater.
- Nginx or Apache with mod_rewrite module
- HTTPS support

Weblinx offers web hosting and hosts in excess of 300 WordPress websites on our servers:

Optional Web Hosting (Annual Fee)

\$300

5 GB Disk Space | 30 GB Monthly Data Transfer | POP3 E-mail Accounts | 2 MySQL Databases (Linux) | **SSL included**

-Weblinx servers are located with Softlayer (IBM) which offers 24/7 hardware and bandwidth support in case of equipment failure. Servers are backed up weekly. Additionally Weblinx has a an emergency 24 hour number. We host multiple Libraries, Park Districts, and Municipalities.

CMS Plug-in License / Maintenance* (Annual) \$200

*required if hosted with Weblinx.

Domain Name Pointers (Annual Fee) \$20 per pointer

WEBLINX
Incorporated

Terms and Conditions

Standard Payment Plan – Project Total is **\$8,000**; 25% down \$2,000 plus optional requests. Balance of \$6,000 paid in 3 equal installments of \$2,000 each plus optional requests with final installment. Payments may be made payable to Weblinx, Inc. Deposits are non-refundable. There will be a 15% penalty on invoices past 60 days. Accounts 90 days past due are subject to termination.

Default of Payment. In the event of default of payment, customer agrees to pay all cost of collection, including a reasonable attorney's fees. Venue for litigation arising between the parties to enforce the terms of this agreement shall be fixed in the 16th Judicial Circuit, Kendall County, Illinois.

30-Day Grace Period. Weblinx will administer up to 2 hours of standard text and photo changes on website up to 30 days following site launch. Layout, programming changes, or page additions will require an additional fee.

Deliverable Ownership. **Wildwood Park District** will own all rights to the content and source code of the website.

Work. Weblinx will take responsibility for the quality and timeliness of the work produced. If the actual duration of the work exceeds the estimated number of hours allotted to complete the work, Weblinx has the right to review the project scope and additional fees may apply.

Graphics Approval. The client will incur hourly fees if Weblinx is required to go back to revise home and/or internal page designs following graphics Phase 1 approval. E-mail approval of graphics is required to build the website.

Let's Get This Started

Expiration. There is a 60-day rate lock on this agreement, from 3/24/2021. After this period of time, Weblinx has the right to alter fees based on the going rates for service.

Hold Harmless / Indemnification. The customer agrees it will indemnify and hold harmless Weblinx from and against all losses, claims, suits or other legal expenses of any nature imposed upon or brought against them by reason of any act of omission by customer/client or its agent or employees in the course of performing the work of providing the services that are the subject of this contract. Any losses will be limited to the amount of the work order/proposal.

Wildwood Park District has caused this agreement to be effective as of the date indicated below. Please authorize this page and return to Weblinx, Inc. via mail, e-mail, or fax to 630.551.0353. Thank you for your business.

Wildwood Park District
33325 N. Sears Boulevard
Wildwood, IL 60030

For Customer:

Weblinx, Inc.
165 Kirklund Circle
Oswego, Illinois 60543

For Weblinx:

Signature & Date

Signature & Date

WEBLINX
Incorporated



PUREi
12 E. Wilson St.
Batavia, IL 60510
US

Client	Terms	Date	Estimate #
Brandon Magnini Wildwood Park District 33325 N Sears Boulevard Wildwood, IL 60030 US	50% Down	3/19/2021	9373

Web - Website Development

WPD Website Development

CODE	DESCRIPTION	TOTAL
KICK	Project kickoff meeting	\$170.00
WIRE	Wireframes - UI/UX, navigation, user flow	\$510.00
WIRE-R	Wireframes - revisions	\$170.00
ARTD	Art direction - concept development, brainstorming	\$680.00
DESN	design & layout	\$340.00
DESN-R	design & layout - revisions	\$170.00
WCMS-INSTALL	Content management system install & setup	\$380.00
WFRT	Front end coding & development - initial interface coding	\$3,040.00
WSVR	Hosting server configuration & setup	\$190.00
WPRG	Back-end coding & development - scripting, programming, database development, customizations	\$760.00
WCMS-DESN	Design & layout of elements for CMS page content	\$680.00
WCMS-CONT	Web page creation, content migration & entry, styling & formatting via CMS	\$4,250.00
WFRT-F	Front end coding & development - final interface coding	\$760.00
WTST	Final testing & go-live	\$340.00
WTRN	Training - content management, e-commerce platform, best practices	\$170.00
PRJM	Project management - meetings, client communication, coordination	\$1,360.00

Total: \$13,970.00

Development of a standout website designed provide an overview of Wildwood Park District's programs, services, offerings and information in a visually stunning framework that engages and informs visitors. The site will be built on a responsive framework that automatically re-arranges the site layout for desktop, tablet and mobile platforms.

Site will include the following features and/or functionality:

- Form builder module allows the creation and tracking of unlimited online forms throughout the site, including creating surveys, polls and opinion queries.
- Online calendar and events teaser list. Admins can update the calendar with new events and delete or modify existing events. Social integration will allow new entries to automatically be pushed to facebook and twitter as well.
- Interactive parks / facilities map will allow visitors to view all parks / facilities on an interactive map and filter / narrow results by type of amenity.
- A field & facility availability system that allows visitors to see which fields or facilities are available or open at any given time. Any locations that are entered in the locations database that integrates with the interactive map functionality will have a toggle that admins can easily update to show a particular location as available or not.
- A multi-category news manager / blog will allow admins to continually update the site with the latest information, news, press releases etc. Social integration will allow new entries to automatically be pushed to facebook and twitter as well.
- An interactive photo gallery function can be added to any page within the site through the use of the CMS. One or multiple galleries can be created and photos within the galleries can be easily ordered or rearranged by drag and drop functionality in our CMS. On the front end, the gallery can take on a variety of forms and layouts, including thumbnail grids or horizontal auto scrolling photos.
- A whole site search field will be integrated into every page of the website. The search functionality can be customized to include as much or as little information from throughout the various sections of the site and can include things like page content, database entries, calendar events etc.
- A frequently asked questions (FAQ's) manager will allow admins to enter as many question / answer entries as needed via the CMS in multiple categories. On the front end, visitors will be able to browse the entire FAQ list clicking on each FAQ to expand the topic, or they can filter by category to see just the FAQ's on a particular topic.
- The home page will have a rotating series of marquee graphics that can be set to have scheduled start and end dates. The marquee management will also be flexible to allow for a background image to appear alone, or with accompanying text block with or without a link to another page or video as a modal popup.
- Alerts banner functionality gives admins the ability to add an alert banner at the top of any single page, a group of pages or the entire site. The alerts can be set to have specific start and stop dates, allowing them to appear on the site during specific time ranges. Alerts can be textual alerts that can be set by each alert, or they can be a countdown timer with message set to countdown days/hours/minutes to a preset end date.
- A secure password protected file extranet will allow the public, staff, board members and other groups of employees to have access to files and documents that are privy to a specific group of users. Additionally, individual web pages can be created on the site with password protection allowing only certain extranet members/groups access to view these particular pages.
- The completed site will have approximately 70 static pages of content.
- Site will incorporate the PUREi Content Management System to allow updating of all site content from a secure administrative web-based interface.

Planning:

- Wireframe, navigation & user flow development
- Interface concept development, design & layout
- Front End:

Front end coding & development

- CSS / Javascript implementation



Total Setup Cost for Proposed Solution: \$8,700

	PROPOSED	OPTIONAL
ESSENTIALS		
<u>Website Foundation: Setup, Content, Design</u>	5,000	
BAND UPGRADES		
<u>FAQ Band</u>		1,000
<u>Section Overview Band</u>	1,000	
<u>Two Column Band (\$1K cost waived)</u>		
ADD-ONS		
<u>News/Blog (optional)</u>	Included	
<u>Form: Rental Inquiry</u>	200	
<u>Staff Listing</u>		1,250
<u>URL Redirects</u>	500	
<u>Accessibility</u>	2,000	
<u>Header Alert Banner</u>		750
<u>Event Calendar</u>		1,000
<u>Parks Map</u>		1,000

Recurring – Website Service and Support Package, \$49.95/mth



Mr. Rooter Plumbing Of Northeast Illinois
 4149 Orleans, McHenry Illinois 60050
 815-679-6773

Estimate 61409730
 Job 61372302
 Estimate Date 3/22/2021
 Technician Kyle Laswell
 Customer PO

Billing Address
 Wildwood Park District
 33325 North Sears Boulevard
 Grayslake, IL 60030 USA

Job Address
 Wildwood Park District
 33325 North Sears Boulevard
 Grayslake, IL 60030 USA

Estimate Details

Re run 1 1/2 inch copper line

Task #	Description	Quantity	Your Price	Your Total
D2220	Install 1 1/2" Ball Valve in exposed copper pipe N Ew valve before meter	1.00	\$554.98	\$554.98
D2220	Install 1 1/2" Ball Valve in exposed copper pipe New valve after meter	1.00	\$554.98	\$554.98
D2010	Run new water service from meter outside into building approximately 100 ft of soft copper with excavation and backfill not responsible for landscaping	1.00	\$14,682.56	\$14,682.56
Potential Savings				\$2,368.98
Sub-Total				\$15,792.52
Tax				\$0.00
Total				\$15,792.52

Thank you for your business.

IMPORTANT NOTICE: You and your service professional are responsible for meeting the Terms and Conditions of this contract. If you sign this contract and you fail to meet the terms and conditions of this contract, you may lose legal ownership rights to your home. I agree that initial price quoted prior to the start of work does not include any additional or unforeseen tasks, nor materials which may be found to be necessary to complete repairs or replacements. I also agree to hold Mr. Rooter Plumbing® or its assigns harmless for parts deemed corroded, unusable or unreliable for completion of stated work to be done. I hereby authorize Mr Rooter Plumbing® to perform proposed work and agree to all agreement conditions as displayed and further acknowledge that this invoice is due upon receipt. Independently owned and operated franchise. Amount to Authorize: \$15,792.52



Mr. Rooter Plumbing Of Northeast Illinois
4149 Orleans, McHenry Illinois 60050
815-679-6773

Estimate 61411972
Job 61372302
Estimate Date 3/22/2021
Technician Kyle Laswell
Customer PO

Billing Address
Wildwood Park District
33325 North Sears Boulevard
Grayslake, IL 60030 USA

Job Address
Wildwood Park District
33325 North Sears Boulevard
Grayslake, IL 60030 USA

Estimate Details

Excavate and do spot repair led service

Task #	Description	Quantity	Your Price	Your Total
D2010	Repair 1" exposed copper water line, up to 2' Excavate down and repair led service not responsible for landscaping	1.00	\$5,628.42	\$5,628.42
				Potential Savings \$844.29
				Sub-Total \$5,628.42
				Tax \$0.00
				Total \$5,628.42

Thank you for your business.

IMPORTANT NOTICE: You and your service professional are responsible for meeting the Terms and Conditions of this contract. If you sign this contract and you fail to meet the terms and conditions of this contract, you may lose legal ownership rights to your home. I agree that initial price quoted prior to the start of work does not include any additional or unforeseen tasks, nor materials which may be found to be necessary to complete repairs or replacements. I also agree to hold Mr. Rooter Plumbing® or its assigns harmless for parts deemed corroded, unusable or unreliable for completion of stated work to be done. I hereby authorize Mr Rooter Plumbing® to perform proposed work and agree to all agreement conditions as displayed and further acknowledge that this invoice is due upon receipt. Independently owned and operated franchise. Amount to Authorize: \$5,628.42

Subject: Budget things

Date: Friday, April 2, 2021 at 1:46:36 PM Central Daylight Time

From: Becky Jante

To: Wildwood Park District Accounting

CC: Brandon Magnini, Anna Nelson

Hello all -

Thank you so much for all of the hard work you and Brandon put into the new budget. Anna and I are planning to get together early next week to discuss, and we will hopefully be able to approve it at the April meeting. We can then approve the Budget and Appropriation at the June meeting.

Here are just a few items I wanted to clarify/confirm before our meeting.

First, we would really like to get a new UTV for Maintenance and Security to use this season. Unfortunately, because of COVID and shipping issues, there are very few available. I have found one that is in stock at Wholesale ATV that offers free shipping (they are in Tennessee). I sent them an email regarding government discounts but have not heard back from them yet. The link to it is here: https://www.wholesaleatv.com/products/buck-400?_pos=1&_sid=35ecd43cf&_ss=r

~~*~~New Bennche Cowboy 400s - 400cc 4x4 UTV

The Bennche Cowboy 400s - 400 UTV is a great tool to have at the farm and ranch. This compact UTV has 25 HP with on demand 4 wheel drive and comes standard with one of the best equipment packages available, including a full vented windshield, full hard top, mirrors, aluminum alloy wheels, a 3,000 lb. winch and more.*

www.wholesaleatv.com

Without any discounts, it goes new for \$7299.00 with all manufacturer warranties, etc. Brandon and I went over it with Erik and he thought it marked all the boxes, even more than the Gator. He could use this to limp along until we are able to get a new dump truck (I am working on that) and it could also be used by Public Safety, so the current Gator isn't run 14 hours a day. Brandon could use it for camps/special events as well.

Can we order this before May 1st? I know there are some line items that have excess (like fuel under Maintenance). Can we move funds from different line items to make this happen? We would need to approve it at the April meeting, as time is of the essence.

Also, we have had replacing the swings at Pebble Beach on the list for several years. They were removed years ago. I did a brief search, and it looks like the cost to do this is approximately \$1900. (Not sure about labor?) Again, is this something we can or should do before May 1st? It looks like there is money left under Park/Playground Maintenance and Repair. It would be nice to get this done as many residents have brought it up. The area is still there just sitting empty, so no other work has to be done.