

**Wildwood Park District  
Regular Board Meeting  
Monday, September 21, 2020 at 7:00pm  
Rule House, 33325 N. Sears Blvd.**

**Minutes**

- I. Call to Order:** The meeting was called to order at 7:00pm. The Pledge of Allegiance was recited.
- II. Roll Call**  
**Present:** Commissioners Anna Nelson, Matt Brueck, Becky Jante, Dan Bundalo (via mobile phone call-in due to COVID-19).  
**Absent:** None  
  
**Park District Staff Present:** Brandon Magnini, Park District Manager; Katherine Atkins, Accountant.
- III. Approval of Agenda**  
Commissioner Brueck made a motion to approve the agenda of the regular board meeting of Monday, September 21, 2020. Commissioner Nelson seconded the motion. All in favor, motion carried.
- IV. Approval of Minutes**  
**A. Minutes of the Regular Board Meeting – August 17, 2020**  
Commissioner Brueck made a motion to approve the minutes of the Monday, August 17<sup>th</sup>, 2020 regular board meeting. Commissioner Bundalo seconded the motion. All in favor, motion carried.  
**B. Minutes of the Special Board Meeting – August 3, 2020**  
Commissioner Brueck made a motion to approve the minutes of the Monday, August 3<sup>rd</sup>, 2020 Special Board Meeting. Commissioner Bundalo seconded the motion. All in favor, motion carried.  
**C. Minutes of the Executive Session – Semi Annual Review**  
Commissioner Brueck moved to approve the minutes of the Executive Session for public release from the dates of September 16<sup>th</sup>, 2019 and August 3<sup>rd</sup>, 2020; while excluding the minutes of the June 15<sup>th</sup>, 2020 and March 2<sup>nd</sup>, 2020 Executive Sessions from public release. Commissioner Nelson seconded the motion. All in favor, motion carried.
- V. Public Comment**  
-No Public Comment
- VI. Financial Report**  
Commissioner Brueck had a question regarding the closing of the checking account at Huntington Bank. Kathy Atkins clarified that her wording of “Huntington reiterated it was a great call changing banks” meant that the issues the Park District had with said financial institution made it clear the District needed to switch banks to have their needs best served. Commissioner Brueck also inquired about the profit/revenue of summer camp and if the Park District summer camp program is supposed to be making money every year or if is a break-even service to the community. Discussion. Park District manager Brandon Magnini stated that the District came out on top with over \$600 in surplus profit for camp this year after expenses and

wages. He also explained the lack of field trips and bus service due to COVID-19 reduced the overall expenses for camp this year. Commissioner Jante explained over the last 10 years based on budgeting that camp (and programs such as swim lessons and preschool) are intended historically to make money for the District. Commissioner Bundalo stated that it has been the District's policy to make money on programs where possible and subsidize the remaining programs to fully benefit the community.

**VII. WSRA**

Commissioner Nelson stated WSRA had a meeting on Monday, September 14<sup>th</sup> and reviewed their finances and overall programming during COVID-19. The next meeting is scheduled for Monday November 9<sup>th</sup>.

**VIII. GLCC**

Commissioner Brueck stated the Volunteer Lake Monitoring program continues monthly and they will continue to send data to the Lake County Health Department. GLCC is looking at a new invasive weed species that comes later in the year (Brittle Naiad) and spot sprayed around the lake for that along with the existing lily pads. The next meeting for GLCC is currently scheduled for Thursday, October 8<sup>th</sup> at 7:00pm at Rule House.

**IX. Valley Lake**

Commissioner Bundalo stated that the algae bloom is under control and temperatures are down. Residents have returned to the lake to swim and fish. Commissioner Bundalo stated he was working on a final report for the lake treatment. Discussion.

**X. Valley Lake Shoreline Restoration Committee Report**

Commissioner Nelson stated that the District was still waiting on the end of season report from the Lake County Health Department for Valley Lake testing. Discussion.

**XI. Staff Reports**

**A. Recreation (End of Season Summer 2020 Report)**

The Recreation Report was read as well as the End of Season 2020 Report. Discussion.

**B. Maintenance**

The Maintenance Report was read. Discussion.

**C. Park Security**

Commissioner Brueck stated that Park Security is done for the year due to lack of activity in the parks and the season winding down. Discussion.

**XII. Unfinished Business**

**A. Valley Lake Drain/Monitoring**

Commissioner Jante stated that there is nothing to report further at this time. Awaiting approval for Lake County Stormwater Management grant for Valley Lake projects to pass through the county and the state DCEO.

**XIII. New Business**

**A. Approval of Willow Point Park Drain Project Invoices**

Commissioner Brueck made a motion to approve the payment of the invoices for the Willow Point Drain Project for \$4,732.63. Commissioner Nelson seconded the motion. Roll Call.

Anna Nelson, aye, Matt Brueck, aye, Dan Bundalo, aye, Becky Jante, aye. All in favor, motion carried.

**B. Paying of Invoice to Innovative Water Care**

Discussion. Commissioner Bundalo made a motion to pay Innovative Water Care the entire contracted fee for the treatment of Valley Lake for the 2020 season. Commissioner Nelson seconded the motion. Roll Call. Anna Nelson, aye, Matt Brueck, aye, Dan Bundalo, aye, Becky Jante, aye. All in favor, motion carried.

**C. Fund Balance Policy Review**

Discussion. Commissioner Nelson made a motion to move the fund balance policy review to the October regular meeting. Commissioner Brueck seconded the motion. All in favor, motion carried.

**D. Old Plank Park Fence**

Discussion was had regarding the access of the gate at the back of Old Plank Park for the Grays Pointe Apartments. Apartment residents/owners are within the District's taxing boundary. Discussion. Commissioner Brueck made a motion to table the discussion to the October regular board meeting. Commissioner Bundalo seconded the motion. All in favor, motion carried.

**E. Warren Highway Commission Paving Proposal**

Discussion was had regarding the Warren Highway Commission proposal to pave the Park District parking spots at Willow Point Park for a fee as part of the general repaving of Wildwood neighborhood roads. Discussion. Commissioner Jante stated more information on this proposal would come at the October regular board meeting.

**F. Proposed 2021 Regular Board Meeting Dates**

Discussion. Commissioner Jante stated that the approval of the 2021 Regular Board Meeting dates would be tabled and discussed again at the October regular board meeting.

**XIV. Public Comment**

-No Public Comment

**XV. Executive Session**

- A. Personnel – 5 ILCS 120/2(c)(1): Commissioner Jante made a motion to move into Executive Session for Personnel – 5ILCS 120/2 (c)(1) at 8:15pm. Commissioner Brueck seconded the motion. All in favor, motion carried. Commissioner Nelson made a motion to adjourn the Executive Session and move back into the Regular Board Meeting at 8:37pm. Commissioner Brueck seconded the motion. All in favor, motion carried.

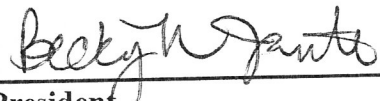
**XVI Adjournment**

Commissioner Brueck made a motion to increase the salary of the Park District Manager as of October 3rd. Commissioner Bundalo seconded. Roll Call. Anna Nelson, aye, Matt Brueck, aye, Dan Bundalo, aye, Becky Jante, aye. All in favor, motion carried. Commissioner Brueck made a motion to

adjourn the regular board meeting of September 21, 2020 at 8:38pm. Commissioner Nelson seconded.  
All in favor, motion carried.

  
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Secretary  
Board of Park Commissioners

11-16-2020  
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Date

  
\_\_\_\_\_  
President  
Board of Park Commissioners

11-16-20  
\_\_\_\_\_  
Date