

**Wildwood Park District
Regular Board Meeting
Monday, June 15, 2020 at 7:00pm
Rule House, 33325 N. Sears Blvd.**

Minutes

- I. Call to Order:** The meeting was called to order at 7:00pm. The Pledge of Allegiance was recited.
- II. Roll Call**
Present: Commissioners Anna Nelson, Matt Brueck, Becky Jante, Dan Bundalo (via mobile phone call-in).
Absent:
- Park District Staff Present:** Brandon Magnini, Recreation Supervisor; Katherine Atkins, Accountant
- III. Approval of Agenda**
Commissioner Nelson moved to approve the agenda of the Monday, June 15th, 2020 Regular Board Meeting. Commissioner Brueck seconded the motion. All in favor, motion carried.
- IV. Approval of Minutes**
Commissioner Nelson questioned why Kathy Atkins was not recorded as in attendance in the minutes of the Monday, May 18, 2020 Regular Board Meeting. Commissioner Brueck made a motion to revise and include Kathy Atkins as in attendance (via audio phone call in) in the minutes of the Monday, May 18, 2020 Regular Board Meeting. Commissioner Nelson seconded the motion. All in favor, motion carried.
- V. Public Comment**
-No Public Comment
- VI. Financial Report**
Kathy Atkins provided the Board a summary of May financials. Commissioner Brueck had a question about Boat Keys. The report stated the Park District collected \$3,500.00 in Boat Keys in May. He noticed that the District had received roughly \$2,000.00 more in the same period (May) in 2019. Kathy Atkins stated that the reason for this was that COVID-19 and slowly opening the office as well as a late start for selling keys in 2020. Park District staff stated that June is expected to have a large influx of key sales due to opening up more and the gate locks being changed on June 1st. Boat Keys revenue double the expenses for the Boat Ramps and keys at this time. Commissioner Brueck made a point to thank the Gagewood Lions Club for their generous donation of \$15,000.00 in completion of the two new piers at Willow Point Park. Kathy Atkins stated the District audit led by Lauterbach & Amen was on track to be presented to the Board at the July 20, 2020 meeting. Discussion.
- VII. WSRA**
Commissioner Nelson stated that the next meeting will be July 13th at 4:00pm (via Zoom or in person).

VIII. GLCC

Commissioner Brueck stated that due to COVID-19, there is no current meeting scheduled. Praise was given to the Park District, GLCC, and Greater Chicago Bassmaster's Club for the successful Carp Fishing Derby at Willow Point Park on June 6th. Clarke Aquatics sprayed Gages Lake for weed control this year and sprayed 36 acres compared to 32 last year. Adopt a Highway was cancelled by the State. Commissioner Brueck also noted that Michelle Perna at the May Board meeting requested the Park District put in a new pier at Sunset. Discussion. Commissioner Jante thanked the GLCC for the shoreline cleanup along Gages Lake that they did on Saturday, June 13th.

IX. Valley Lake

Commissioner Bundalo stated there was nothing to report as they have not met in some months due to COVID-19. Commissioner Bundalo stated he would follow up with Marine Biochemists to ensure they would provide the Park District the entire Valley Lake chemical treatment report each time they come out to treat the lake.

X. Valley Lake Shoreline Restoration Committee Report

Commissioner Nelson stated that she had been in contact with Alana Bartolai with the Lake County Health Department and that she has been monitoring Valley Lake. She would like to meet up with Alana next time she comes out to sample test the Lake. Month of May Valley Lake oxygen levels from volunteer lake monitor Maj Kowalski indicated that the oxygen levels go down 7' and they were higher potentially due to heavy rainfall recently. The Secchi levels were good as well. Discussion. Commissioner Jante requested that Recreation Supervisor Brandon Magnini draw up a new contract with Marine Biochemists for 2020 to continue their maintenance specific work on the Valley Lake compressors in the fall/winter. It was noted the District spent \$195.00 on that service in 2018-2019.

XI. Staff Reports

A. Recreation: The Recreation Supervisor report was read. Discussion.

B. Maintenance: The Maintenance Supervisor report was read. Discussion.

C. Park Security: Commissioner Brueck stated that security was going well. Park Security staff is getting compliments, but also some complaints. Some solutions were to increase the number of shifts and hours Park Security has been working. Commissioner Jante suggested adding a Boat Ramp Monitor shift on Fridays at Sunset Beach only from 11am-5pm in addition to the other weekend shifts to mitigate the heavy use of Sunset on the weekdays and weekends. Discussion.

XII. Unfinished Business

A. Valley Lake Drain/Monitoring

Commissioner Jante stated Bob Rohr had not yet responded to Maintenance Supervisor Zach Saulmon. Warren Highway Commissioner Amy Sarver is coordinating with Bob Rohr to get the needed extra Rip Rap to Valley Lake Drain. Commissioner Nelson stated that she would like the Lake County Health Department to give the Park District results of what they have already been testing before any more rip rap was added. Discussion.

B. Sunset Seawall: Commissioner Jante stated that the Sunset Seawall is complete. McHenry Piers filled in the concrete all the way to the seawall and added in brackets for \$35.00 a piece on the Seawall to complete their remaining 10% of the total cost of the project they

promised to return to do. They will receive their check once the brackets are completed and the Park District physically sees the work done.

- C. **Valley Lake Pump House:** Commissioner Jante stated the Valley Lake Pump House is complete. Rick Stochl completed the work, and the Board noted that the two compressors inside the pump house are very quiet, soundproofed, and insulated. Discussion.

XIII. New Business

- A. **Weed Control Budget:** Commissioner Jante reviewed the quotes that were given by Maintenance Supervisor Zach Saulmon for weed spraying. Kathy Atkins stated there was \$4,500.00 budgeted for that line-item. Discussion. Commissioner Jante asked that the Board table this discussion and list it as Unfinished Business for the July 20th regular board meeting after not having enough information at this time.
- B. **Internet/Phones Bundle:** Recreation Supervisor Brandon Magnini presented to the Board the new cellular phone plan (Verizon Wireless), office phone, and new internet bundle proposal for Rule building and Maintenance Shop through Comcast Business for approval. Discussion. Full-Time District staff will be receiving new iPhone 11's and an LG Stylo and switching service from Sprint to Verizon. Park Security will receive a new iPhone SE for free as part of deal. The District will not have to be on a 1-2-year plan basis with Verizon, as well as pay less due to the Park District's governmental structure. The Maintenance Shop will now have Comcast Business basic internet. Rule Building will have upgraded, faster speed Comcast Business internet. The Park District also switched phone lines from TDS to Comcast Business for office phones and will be upgrading the physical office phones in the near future. The total yearly cost for the new internet, new office phone lines, and upgraded internet speeds with Comcast Internet will be \$3,081. The total yearly cost for the new Verizon phones will be \$2,660.00.
- C. **Maintenance Shop Security Cameras:** Commissioner Jante had the Board review the proposal from Sonic Low Voltage for installing two security cameras at the Maintenance Shop. Discussion. Commissioner Brueck moved to approve the installation of two new security cameras from Sonic Low Voltage at the Maintenance Shop for a cost of \$1,893.00. Commissioner Nelson seconded the motion. All in favor, motion carried.
- D. **Appointment of Authorized IMRF Agent:** Commissioner Nelson made a motion to appoint Recreation Supervisor Brandon Magnini as the District's authorized IMRF agent. Commissioner Brueck seconded the motion. All in favor, motion carried.
- E. **Approve Towing Signage:** Commissioner Jante discussed the need for towing at the Park District parks of vehicles without resident stickers or non-resident passes due to a community need and also from the influx of cars from the fallout of COVID-19 closures. Commissioner Jante discussed with legal counsel the need to have proper and high visible, reflective signage, (or reflective paint) at each parking lot of what service will be towing, the fines, and how to retrieve towed vehicles. Each sign must be at least 4 feet above the ground, and no more than 8 feet. Each sign must be 24" x 36". Discussion. Cars will be continuing to be given warning flyers with updated information about towing. Repeat violators may be subject to tow. Discussion. Commissioner Bundalo stated that he did not agree with the proposed towing procedures, given that it may lead to issues with residents. Discussion.

Commissioner Brueck moved to adopt and approve the towing plan and towing signage to deal with the overcrowding of Park District parking lots and handle all vehicles without the proper resident sticker or non-resident guess pass after one warning; and to enter into an agreement with Wildwood Towing for said service. Commissioner Nelson seconded the motion. Roll Call: Commissioner Jante aye, Commissioner Brueck aye, Commissioner Nelson aye, Commissioner Bundalo, nay. Motion Carried.

XIV. Public Comment

-No Public Comment

XV. Executive Session

A. Personnel – 5 ILCS 120/2 (c)(1): Commissioner Brueck made a motion to move into Executive Session for Personnel – 5 ILCS 120/2(c)(1) at 8:12pm. Commissioner Nelson seconded the motion. All in favor, motion carried. Commissioner Brueck moved to adjourn the Executive Session and move back into the Regular Board Meeting at 8:33pm. Commissioner Bundalo seconded the motion. Roll call, all in favor, motion carried. Commissioner Brueck made a motion to change the title of Recreation Supervisor for Brandon Magnini to Park District Manager. Commissioner Bundalo seconded the motion. All in favor, motion carried. Commissioner Brueck moved to wait to select the current commissioner vacancy until after December 4th, 2020 and appoint at the January 2021 Regular Board Meeting. Commissioner Nelson seconded the motion. All in favor, motion carried.

XVI. Adjournment

Commissioner Brueck made a motion to adjourn the regular board meeting of June 15, 2020 at 8:35pm. Commissioner Nelson seconded the motion. All in favor, motion carried.



Secretary

Board of Park Commissioners



Date



President

Board of Park Commissioners



Date