

**Wildwood Park District  
Regular Board Meeting  
Monday, July 20, 2020 at 7:00pm  
Rule House, 33325 N. Sears Blvd.**

**Minutes**

- I. Call to Order:** The meeting was called to order at 7:00pm. The Pledge of Allegiance was recited.
- II. Roll Call**  
**Present:** Commissioners Anna Nelson, Matt Brueck, Becky Jante, Dan Bundalo (via mobile phone call-in).  
**Absent:** None
- Park District Staff Present:** Brandon Magnini, Park District Manager; Katherine Atkins, Accountant
- III. Approval of Agenda**  
Commissioner Nelson moved to approve the agenda of the Monday, July 20<sup>th</sup>, 2020 Regular Board Meeting. Commissioner Brueck seconded the motion. All in favor, motion carried.
- IV. Approval of Minutes**  
Commissioner Brueck moved to approve the minutes of the Regular Board Meeting of Monday, June 15<sup>th</sup>, 2020. Commissioner Nelson seconded the motion. All in favor, motion carried.  
Commissioner Nelson made a motion to accept the minutes of the Executive Session of Monday, June 15<sup>th</sup>, 2020 with the change that the word "discussed" replace the word "decided" in the minutes. Commissioner Brueck seconded the motion. All in favor, motion carried.
- V. Public Comment**  
Pamela Garbutt of Wildwood asked the Board of Commissioners and Park District to take care of the West End of Rule Park. There are vines and foliage out of control and are now onto her private property and ruining the lilacs there. She asked that a Commissioner or staff person come with her to see in-person the extent of the growth. Discussion. The Board stated they would follow up with her and take care of it as soon as possible.
- Paulette VanErden of Wildwood was also in attendance. She expressed concern about the safety and conduct of boaters on Gages Lake this summer and following lake rules. She asked if the Park District handed out boat safety rules to residents that buy boat keys. Discussion. Board stated they would be taking this issue seriously, work with associated lake organizations, and do as much as they can this year to prepare for next year and keep in touch.
- VI. Audit Report**  
Courtney Clement of Lauterbach and Amen was in attendance to present the audit report to the Board. The Independent Audit Report was given with the highest marks possible. Discussion. The Park District's net position increased \$61,700.00 from FY 2018-2019. Courtney thanked Park District administrative staff for their help during the audit process. Commissioner Brueck asked Kathy Atkins at her satisfaction of the report. Kathy was satisfied with the report. Discussion. Commissioner Nelson made a motion to accept the Audit report for FY 2019-2020



prepared by Lauterbach and Amen. Commissioner Brueck seconded the motion. All in favor, motion carried. Roll call: Matt Brueck, aye, Dan Bundalo, aye, Becky Jante, aye, Anna Nelson aye. Motion carries.

**VII. Boy Scout Eagle Project Presentation and Proposal**

Prospective Eagle Scout Marty Stumpf of Troop 671 Wildwood presented the Board a PowerPoint presentation of his proposed Eagle Project for the Park District. Marty wants to install a 20 ft. commercial grade flagpole at the front entrance of the Rule Building along with a 6'9" circle filled with crushed limestone and landscaping bricks. Discussion. Total estimated cost for project is \$973.00. Scout will raise funds himself in a two-three-week period; and the Park District shall cover any remaining costs after that time period. Project is scheduled to begin end of August and conclude in early September 2020. Commissioner Brueck made a motion to accept the proposed flagpole project (with the addition of an attached light fixture) for Marty Stumpf of Troop 671. Commissioner Nelson seconded. All in favor, motion carried.

**VIII. Financial Report**

Commissioner Brueck asked Kathy Atkins about an item on the Profit/Loss report for June. The item in question was the line item "Gages Lake Expense" with a budget of \$9,600.00 that now has \$900 remaining. Kathy explained \$8,600 went to the Gages Lake weed spraying, \$100 went to the GLCC Carp Fishing Derby. Commissioner Brueck also asked about Boat Ramp expenses that had occurred in the last month. Kathy explained additional boat keys were purchased by staff. Discussion.

**IX. WSRA**

Commissioner Nelson stated that WSRA had a meeting July 13<sup>th</sup> regarding their financials and services. The next meeting will be September 14<sup>th</sup>, 2020.

**X. GLCC**

Commissioner Brueck stated that there have been no recent meetings. Weed spraying of Gages Lake is continuing to be effective. Volunteer lake monitoring continues with readings at least once a month.

**XI. Valley Lake**

Commissioner Bundalo stated the 4<sup>th</sup> of July was a success with many people on the lake. There was an algae bloom that appeared but disappeared after rainfall. Commissioner Jante stated that there is an upcoming meeting with Lake County Stormwater Management on Wednesday the 22<sup>nd</sup> of July discussing potential funding for watershed projects that could include Valley Lake.

**XII. Valley Lake Shoreline Restoration Committee Report**

Commissioner Nelson stated that Alana with the Lake County Health Department continues to collect lake data. She also stated Maj Kowalski continues to act as volunteer lake monitor and take readings herself. Discussion. Commissioner Bundalo stated an objection to some of the testing that Maj was undertaking, stating that testing was done only after rainfall. Discussion. Commissioner Jante brought up the fact it was beneficial that Alana/Health Department and Maj Kowalski were both completing separate testing logs for the Park District to compare at the end of season. Discussion.



### **XIII. Staff Reports**

#### **A. Recreation**

The Recreation Report was read. Commissioner Brueck thanked Park District staff for their successful handling of the Joey Dimock memorial flag raising ceremony.

#### **B. Maintenance**

The Maintenance Report was read. No further questions.

#### **C. Park Security**

Commissioner Brueck stated the Sunset Pier was fixed. Parking is going well, and towing policy is well accepted. Giving warnings to cars before towing is appreciated as well. Security staff are helping parents/vehicles in Park District programs such as Tot Soccer to provide security during programs and help with parking. Park District Manager Brandon Magnini explained that the parking on the neighborhood side streets are going to be dealt with the Warren Township Highway Commission and/or Lake County Sheriff if it applies. Commissioner Nelson asked that security staff keep the speed limit while driving the Park District Gator vehicle.

### **XIV. Unfinished Business**

#### **A. Valley Lake Drain/Monitoring**

Commissioner Jante stated there was no further information to add at this time. Any information gathered after the July 22<sup>nd</sup> meeting with Lake County Stormwater Management would be shared. Discussion.

#### **B. Weed Control Budget**

Commissioner Jante stated that the weed spraying already done this year has been sufficient. Discussion.

### **XV. New Business**

#### **A. Asphalt Repair at Willow Point Piers Approval**

Commissioner Jante stated that the asphalt that was crumbling away between the wooden pier and the walkway was repaired. Commissioner Brueck moved to approve the \$1,600 repair of the asphalt at Willow Point Park from Nabar Sealcoating. Commissioner Nelson seconded the motion. Roll Call. Matt Brueck, aye, Anna Nelson, aye, Dan Bundalo, aye, Becky Jante, aye. All in favor, motion carries.

#### **B. Muskrat Issue at Valley**

Commissioner Nelson stated that the park area at Valley is currently free of any muskrats or muskrat holes on Park District property at that site.

#### **C. Chevy Maintenance Vehicle Repair Approval**

Commissioner Jante stated that the Chevy Maintenance vehicle had an issue and had to be towed and repaired. Commissioner Brueck moved to approve the Chevy repair of \$1,272.16. Commissioner Bundalo seconded the motion. Roll Call. Anna Nelson, aye, Dan Bundalo, aye, Becky Jante, aye, Matt Brueck, aye. All in favor, motion carries.

#### **D. Security Vehicle Proposal and Quotes**

Commissioner Jante stated that the Park District was researching into the feasibility of purchasing an additional security utility vehicle for Park Security to ease off use of the Gator. Discussion. Commissioner Jante believed that since this item was not budgeted for this year and that the season was halfway over that this was not a priority at this time. Discussion.

**XVI. Public Comment**

-No Public Comment

**XVII. Adjournment**

Commissioner Brueck made a motion to adjourn the regular board meeting of July 20, 2020 at 8:10pm. Commissioner Nelson seconded the motion. All in favor, motion carried.

  
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Secretary  
Board of Park Commissioners

9-23-2020  
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Date

  
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President  
Board of Park Commissioners

9-23-20  
\_\_\_\_\_  
Date