

**Wildwood Park District
Regular Board Meeting
Wednesday, July 17, 2019 at 7:00pm
Held at Rule House, 33325 N. Sears Blvd.**

Minutes

- I. Call to Order:** The meeting was called to order at 7:03pm. The Pledge of Allegiance was recited.
- II. Roll Call**
Present: Commissioners Dan Bundalo, Becky Jante, Anna Nelson, and Matt Brueck.
Absent: Commissioner David Rupp
- Park District Staff Present:** Colleen Broderick, Executive Director.
- III. Approval of Agenda**
Commissioner Nelson moved, seconded by Commissioner Brueck to approve the Agenda with the following additions: 1. move Lauterbach & Amen Regarding Audit under Approval of Agenda, 2. move Public Comment under Lauterbach & Amen and 3. add bank accounts under New Business. All in favor, motion carried.
- IV. Lauterbach & Amen Regarding Audit**
Courtney Clement from Lauterbach & Amen thanked Director for all her assistance with the audit. Ms. Clement reviewed the audit information – the fund balance in general account decreased due to capital expenditures and seven management letter items from last year have been resolved this year, Colleen worked very hard to get these items resolved. There are two funds, the general and audit funds, that are not in compliance with the fund balance policy.
- V. Public Comment**
Cindy – issue with Amy Starver from the Township regarding the Township not cutting the grass in her cul-de-sac.
- Vanessa Nelson - issue with beach being closed at Willow for swim lessons, believes they don't need the whole beach, branches cut down and put at Woodland Terrance were not picked up by Township, issue with parking at the parks, would volunteer to check for stickers at parks, box truck parked at Willow for over a week, buoys at Willow not square area and does not match the beach, swim platform was not locked down over the weekend and people were using it and put number of feet it is on buoys.
- Allison – there were ten cars with no parking stickers at Willow Park and adults were drinking at the beach.
- VI. Approval of Minutes**
Commissioner Bundalo moved, seconded by Commissioner Brueck to approve the Minutes of the June 3, 2019 Executive Session, June 7, 2019 Executive Session, June 21, 2019 Executive Session and June 24 Executive Session. All in favor, motion carried.

Commissioner Nelson moved, seconded by Commissioner Brueck to approve the Minutes of the June 24, 2019 Regular Board Meeting with the change of under Adjournment Commissioner Nelson motioned, seconded by Commissioner Brueck. All in favor, motion carried.

- VII. **Financial Report:** Commissioner Nelson asked about the painting expense and the Director informed the Board the painting expense will be moved to reserves line item. Commissioner Jante asked about the treatment of Gages Lake and it was explained the Park District treats the areas by Boulder Park and Lake Shore Drive Park. Commissioner Brueck requested the list of items that were treated in the lake.
- VIII. **WSRA:** Director informed the Board WSRA has completed their budget for the year, they are now using Lauterbach and Amen for their audits, and Director Broderick is assisting them with completing the financial policies that are needed.
- IX. **GLCC:** Commissioner Brueck stated there was no meeting.
- X. **Valley Lake Committee:** Commissioner Bundalo stated the lake is doing well. Commissioner Jante questioned the invoice and Commissioner Bundalo informed her what was being treated at the lake and how often. Commissioner Nelson stated we should put grass carp in the lake to help with the weeds. Commissioner Bundalo stated we are having an issue with sand bees again.
- XI. **Staff Reports**
- A. **Director:** Director Broderick informed the Board Rep. Sam Yingling will be attending the August Board meeting. The Director's report was read.
 - B. **Recreation:** The Recreation Supervisor report was read.
 - C. **Maintenance:** The Maintenance Supervisor report was read.
- XII. **Unfinished Business**
- A. **Resident Question Regarding Park Hours & Keeping People Out of Parks:**
Commissioner Jante stated the boat ramp monitors and park patrol are now handing out parking stickers and an additional park patrol was hired. Director informed the Board Rule Park is open until 10:00pm because of programs in the building and all other parks close at dusk.
 - B. **Park Security & Cameras:** Director presented a security camera use policy. Commissioner Nelson moved, seconded by Commissioner Brueck to have the policy reviewed by the attorney. All in favor, motion carried.
 - C. **Recognition of Rep. Yingling:** Commissioner Brueck moved, seconded by Commissioner Bundalo that the wording that was listed in the Director's report will be used for the plaque. All in favor, motion carried.
 - D. **Pebble Beach Pier:** Commissioner Bundalo moved, seconded by Commissioner Brueck to accept Bruceski's proposal for the pier at Pebble Beach park. All in favor, motion carried. Commissioner Jante informed the Board that she has signed the permit for the pier.
- XIII. **New Business**
- A. **Audit:** Commissioner Nelson moved, seconded by Commissioner Bundalo to accept the audit as presented. All in favor, motion carried.
 - B. **Old Plank Park Basketball Hoop:** After discussion, the Board stated they will put on the capital project list for next year.

- C. Oak Tree Plan:** Commissioner Brueck requested this item be left on the agenda for next month's meeting.
- D. Signage – Adding Sign at Sunset Park & Updating Other Signage:** Commissioner Jante would like additional parking signs. Commissioner Brueck asked to get a cost for "Permit Parking Only" signs like we currently have, "Boat Trailer Parking Only" signs and solar powered "Park Closed" signs.
- E. Bank Account Consolidation:** Commissioner Brueck moved, seconded by Commissioner Nelson to close the low interest savings account at Huntington Bank and open a savings account with the Illinois Funds for \$50,000. Roll call vote, all ayes, motion carried. Commissioner Bundalo said he would like to continue adding \$5,000 a year to the IL Funds rainy day savings.

XIV. Public Comment


Vanessa Nelson – the limestone path at Willow Park is being ruined by Andy digging a trench to move water on the path and there is a lot of dead on the oak tree on Woodland Ter.

Allison – five year old kids shouldn't be with three and four year old kids in Tot Camp.

- XV. Executive Session:** Commissioner Nelson moved, seconded by Commissioner Bundalo to go into Executive Session at 9:04pm for Personnel 5 ILCS 120/2(c)(1). All in favor, motion carried.

- XVI. Executive Session Action:** Commissioner Nelson moved, seconded by Commissioner Bundalo to approve the two invoices from Ancel Glink. All in favor, motion carried.
Commissioner Nelson moved, seconded by Commissioner Brueck to approve the invoice from the Law offices of Lori Goldstein. All in favor, motion carried.

- XVII. Adjournment:** Commissioner Brueck motioned, seconded by Commissioner Bundalo to adjourn the Regular Board Meeting at 9:45pm. All in favor, motion carried.



Secretary
Board of Park Commissioners

8-19-19

Date



President
Board of Park Commissioners

8-19-19

Date