**Wildwood Park District**

**Regular Board Meeting**

**Tuesday January 16, 2018 at 7:00pm**

**Held at Rule House, 33325 N. Sears Blvd.**

**Minutes**

1. **Call to Order:** The meeting was called to order at 7:00pm. The Pledge of Allegiance was recited.
2. **Roll Call**

**Present:** Commissioners Dan Bundalo, Anna Nelson, David Rupp, Jim Neel and Becky Jante.

**Park District Staff Present:** Colleen Broderick, Executive Director.

1. **Approval of Agenda**

Commissioner Nelson moved, seconded by Commissioner Rupp to approve the Agenda. All in favor, motion carried.

1. **Public Comment:** None
2. **Introduction of Recreation Supervisor:** Director Broderick introduced Claire Baumgartner as the new Recreation Supervisor. Claire is a graduate of the University of Iowa, started the end of December and has hit the ground running. The Commissioners welcomed Ms. Baumgartner.
3. **Approval of Minutes**

**A.** Commissioner Nelson moved, seconded by Commissioner Jante to approve the Minutes of the December 18, 2017 Regular Board Meeting. All in favor, motion carried.

1. **Financial Report**: No additional information or questions.
2. **WSRA Report:** Director Broderick informed the Board there was a WSRA meeting held this month. Currently, they are working on their budget which will be presented in March.
3. **Committee Reports**

**A. GLCC:** Commissioner Rupp stated there was no report and he is trying to find out when the next meeting will be held.

**B. Valley Lake:** Commissioner Bundalo informed the Board that there was no meeting and nothing to report. Commissioner Nelson asked about the Ice Fishing Derby. Director Broderick informed we are waiting to see how much ice is on the lake prior to the event to determine if the event will go or not.

1. **Staff Reports**
2. **Director:** Director Broderick informed the Board that the W2s have been mailed out to staff and the Lauterbach and Amen training was very informative.
3. **Recreation:** No additional information.
4. **Maintenance:** No additional information.
5. **Unfinished Business**
6. **Boat Ramp:**  Director Broderick informed the Board the quotes that were received from the three companies. Shore Werks quote was $5,500 to replace the concrete but would not clean off the ramp, Seawall's Unlimited was $8,000 but was for a smaller amount of concrete and Lighthouse Dock and Lift was $11,750 for a larger concrete pad and adding ribs and angle channels to the surface for traction and drainage. Discussion took place regarding the quotes received. Commissioner Nelson would like Lighthouse to clarify the concrete pad dimensions.
7. **New Business**

**A. Conference Per Diem for Commissioner Nelson:** Commissioner Jante moved, seconded by Commissioner Rupp to approve the IAPD/IPRA Conference per diem. All in favor, motion carried.

**B. Budget 2018-2019:** Discussion was held regarding the capital improvement projects. Commissioner Jante would like to add additional lighting in the parks and solar light signs saying the park is closed and Commissioner Nelson would like to add making the exit drive out to Sears Blvd. Commissioner Neel would like the Commissioners to adopt two parks each to monitor the parks. Commissioner Nelson asked if the clearing of the areas at Rule Park could be done for a lesser cost. Director Broderick informed that the Park District has to pay prevailing wage so the cost is higher for that reason. Commissioner Rupp suggested that a Ring camera be installed at Rule Park. Commissioner Jante asked to contact our attorney to find out if it is illegal to have our parking lot exit on to Rule Court.

 Commissioner Jante stated that the Park District should complete a capital needs assessment so we know how much money is needed in the future and we can plan to save the money that is needed.

 Commissioner Neel would like to create a 501c3. Commissioner Neel would like the Sunset Boat Ramp to be named the Jimmy Demic Boat Ramp.

1. **Executive Session:** Commissioner Nelson moved, seconded by Commissioner Neel to move into Executive Session to review Executive Session Minutes. Moved into Executive Session at 8:13pm. Returned to the Regular Board Meeting at 8:22pm.

**A. Executive Session Minute Review:** Commissioner Nelson moved, seconded by Commissioner Rupp to release the Executive Session Minutes from the July 10, 2017, November 2, 2017, November 14, 2017 and November 20, 2017 meetings.

1. **Adjournment:** Commissioner Nelson motioned, second by Commissioner Jante to adjourn the Regular Board Meeting at 8:23pm.

**Secretary President**

**Board of Park Commissioners Board of Park Commissioners**

**Date Date**