

**Wildwood Park District
Regular Board Meeting
Monday, February 24, 2020 at 7:00pm
(Rescheduled from Cancelled February 17, 2020 Regular Meeting)
Held at Rule House, 33325 N. Sears Blvd.**

Minutes

- I. Call to Order:** The meeting was called to order at 7:02pm. The Pledge of Allegiance was recited.
- II. Roll Call**
Present: Commissioners Anna Nelson, Matt Brueck, Becky Jante,
Absent: Commissioner David Rupp, Commissioner Dan Bundalo
- Park District Staff Present:** Brandon Magnini, Recreation Supervisor
Zach Saulmon, Maintenance Supervisor
- III. Approval of Agenda**
Commissioner Nelson made a motion to approve the agenda of the Regular Board Meeting of Monday, February 24th, 2020. Commissioner Brueck seconded the motion, all in favor motion carried.
- IV. Approval of Minutes**
Commissioner Nelson moved to approve the minutes of the Monday, January 20, 2020 Regular Board Meeting. Commissioner Brueck seconded. All in favor, motion carried. Commissioner Brueck moved to approve the minutes of the Valley Lake Shoreline Restoration Committee Meeting of January 15, 2020. Commissioner Nelson seconded the motion. All in favor, motion carried.
- V. Public Comment**
Madge Kowalski was in attendance. She is a vested resident of Valley Lake who voluntarily takes Valley Lake water samples from the middle of the lake each year for the Park District for 15 years May-September. She presented her case asking that the Wildwood Park District would take care of purchasing the piece for dissolved oxygen tool that is needed to test the health of Valley Lake going forward so that she can continue her work. The piece is a \$134.00 cost yearly. The total cost for paying for Madge's Tier 2 program and the oxygen tool is a total of \$364.00 is what she is asking of from the Park District. The Board responded and thanked her for attending and her hard work over the years and that this question would be discussed further at future meetings.
- VI. Financial Report**
Kathy Atkins gave the financial report. Commissioner Brueck asked Kathy about the status of the Public Safety line-item. Discussion. No further questions.
- VII. WSRA**
Commissioner Nelson stated that she went to the IPRA/IAPD Ceremony for WSRA where they received their award on January 24th at conference. The next meeting is March 9th at 4:00pm and their banquet is on March 12th at Shining Star.

VIII. GLCC

Commissioner Brueck stated there was no meeting. Next meeting will be March 12th.

IX. Valley Lake

Commissioner Bundalo was absent. No report to make.

X. Valley Lake Shoreline Restoration Committee Report

Commissioner Nelson stated that the committee had their second meeting on February 20th. The members of said committee include Anna Nelson, Becky Jante, Dan Bundalo, Brandon Magnini, Zach Saulmon, Alicia Corrigan, and Dean Fritz. Dean Fritz presented a myriad of data surrounding the Lake, and the restoration process and brainstorming has begun.

XI. Staff Reports

A. Recreation: The Recreation Supervisor report was read.

B. Maintenance: The Maintenance Supervisor report was read. Commissioner Brueck commented that the Rule Building is now consistently warm due to fixing the thermostat system earlier in February.

XII. Unfinished Business

A. Rip Rap Installation Research

Commissioner Jante stated that there is \$600 that is left in the grant the Park District received to determine if we use for Rip Rap. Commissioner Brueck asked Kathy Atkins if we had to spend that grant money within the fiscal year. Kathy stated that she would follow up on that question after doing research. Discussion. Will continue to talk about issue at March 16th Regular Board Meeting.

B. Valley Lake Drain

Commissioner Jante stated that she has still not heard from the Army Core of Engineers yet regarding the project permit. Discussion. Will continue to talk about issue at March 16th Regular Board Meeting.

C. Sunset Beach Seawall

Commissioner Jante stated that at the December meeting, the Board had voted to hold 20% back from McHenry Piers until the project was finished (power washed and signed permit from Lake County complete). As of the February 24 Regular Board meeting; McHenry Piers power washed the ramp and got the signed permit from Lake County. Due to this, Commissioner Nelson made a motion to hold back now 10% of what was owed to McHenry Piers for the entire project until the concrete filling is finished in the Spring. Commissioner Brueck seconded the motion. Anna Nelson aye, Matt Brueck aye, Becky Jante, aye. All in favor, motion carried.

XIII. New Business

A. FY 2020-2021 Budget Discussion Kathy Atkins asked the Board if there were any questions on the Tentative Budget. FY 2020-2021 Budget Discussion. Recreation Supervisor Brandon Magnini stated that the new Illinois minimum wage laws (\$10.00 per hour starting July 1) will affect summer staff rates of pay in respect to the budget. Camp staff will be the most affected by this change. Discussion. Budget discussion will continue at March 16th Regular Board Meeting.

B. Annual Audit

Commissioner Brueck suggested the Park District continue the annual audit as usual to consistency. Discussion was had to suggest the District spend \$4,800 for audit costs. Commissioner Nelson made a motion to accept the firm Lauterbach and Amen for a cost of \$4,770.00 for auditing the 2019-2020 Fiscal Year. Commissioner Brueck seconded the motion. All in favor, motion carried.

C. Banking

Commissioner Jante stated that due to the fraudulent check issue with Huntington Bank, the Board is looking to change banks. Several proposals of different banks were presented to the Board. After discussion, State Bank of the Lakes was suggested as the next bank the Park District shall bank with and keep their funds at. Commissioner Nelson made a motion with the Park District funds that are at Huntington Bank - will transfer to State Bank of the Lakes including the Park District main checking account and ICS Cash Sweep Savings Account - with the caveat that all checks and outstanding transactions still pending through Huntington go through before moving banks; and that State Bank of the Lakes will be the new bank for the Wildwood Park District. Commissioner Brueck seconded the motion. All in favor, motion carried.

D. Full-Time Staff Vacation/PTO Policy Update

Commissioner Jante presented a new proposal of full-time staff vacation/sick day/holiday policy to the Board to be adopted as official staff policy and put in the Personnel Policy Manual. She stated she would send the rough draft to be approved by legal counsel as well as the health benefits section. Discussion. Commissioner Brueck made a motion to send the policy to legal counsel for approval and then to adopt when returned. Commissioner Nelson seconded. All in favor, motion carried.

E. Equipment

Commissioner Jante stated that she does not want to put more funds into the Park District dump truck for repair. Discussion. Commissioner Brueck questioned whether a new zero turn mower or a new dump truck would be priority over the other in respect to maintenance needs. Discussion. Commissioner Brueck made a motion to use up to or less the \$20,000.00 maximum (if the legal means can be found) to purchase in the 2019-2020 FY a zero turn, diesel lawnmower with a collection system and a 20'-24' long trailer for the Spring season for maintenance needs and transfer by line-item said funds (if legal means can be found). Commissioner Nelson seconded the motion. All in favor, motion carried.

XIV. Public Comment

No additional questions or comments.

XV. Adjournment

Commissioner Brueck made a motion to adjourn the Regular Board Meeting of February 24th, 2020 at 9:15pm. Commissioner Nelson seconded the motion. All in favor, motion carried. Meeting adjourned.



Secretary
Board of Park Commissioners



President
Board of Park Commissioners

4/15/2020

Date

4/15/2020

Date