**WILDWOOD PARK DISTRICT**

**BUDGET AND APPROPRIATION ORDINANCE**

**FISCAL YEAR 2020-2021 NO: 20-04-01**

AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE **WILDWOOD PARK DISTRICT**, LAKE COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF MAY, 2020 AND ENDING ON THE THIRTIETH DAY OF APRIL, 2021.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS (“Board”) of the WILDWOOD PARK DISTRICT (“the District”), LAKE COUNTY, ILLINOIS:

**SECTION I.** It is hereby found and determined that:

A. This Board has heretofore caused to be prepared a combined annual budget and appropriation in tentative form, which ordinance has been conveniently available for public inspection for at least thirty (30) days prior to final action thereon;

B. A public hearing will be held at Park District offices at Rule House, 33325 N. Sears Blvd., Wildwood, Illinois, on the 20th day of April, 2020, on said ordinance, notice of said hearing having been by publication in the Daily Herald, being the newspaper published within this District, at least one week prior to said hearing; and,

C. All other legal requirements for the adoption of the annual budget and appropriation ordinance of this District for the fiscal year beginning May 1, 2020 and ending April 30, 2021 have heretofore been performed.

**Section II.** The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning the first day of May, 2020 and ending on the thirtieth day of April, 2021.

**BUDGET**  **APPROPRIATION** **AMOUNT AMOUNT**

**CORPORATE FUND:**

Administrative Department

1) Salaries, Wages & Benefits $ 118,750 $ 215,000

2) Office Supplies/Equipment/Furniture 700 21,500

3) Postage 400 800

4) Publish Notices/Ads 250 800

5) Professional Services – Legal 3,500 5,000

6) Professional Services – Accounting 18,000 25,000

7) Pre-Employment Exam 1,000 1,500

8) Membership & Dues 1,200 2,000

9) Mileage Travel Reimbursement 200 500

10) Training/Conferences/Meetings 1,500 3,000

11) Bank & Credit Card Processing Fees 100 300

12) Printing 1,500 2,500

13) Staff & Volunteer Recognition/Appreciation 1,000 2,000

14) Board Expenses 4,000 3,800

15) Computer (IT) Services 3,000 4,500

16) Capital Improvements 60,000 500,000

17) Land Acquisition 0 1,500,000

Administrative Department Total $ 215,100 $2,288,200

Building & Grounds

1) Utilities $ 21,800 $ 29,000

2) Vehicles & Equipment – FuelMaint/Repairs/Supplies 20,500 50,000

3) Parks/Playground Maintenance & Repair 17,000 45,000

4) Buildingg Maintenance & Repair 17,000 45,000

5) Tree Removal/Lawn Treatment/Outside Services 12,700 65,000

6) Park Maintenance Supplies 6,000 10,000

7) Uniforms 500 1,000

8) Lake Maintenance 22,100 50,000

9) Signage 500 2,000

10) Boat Ramp & Shoreline Maintenance 3,000 16,000

Building & Grounds Total $ 121,100 $ 313,000

**TOTAL CORPORATE FUND**: **$ 336,200 $2,601,200**

**BUDGET APPROPRIATION**

**AMOUNT AMOUNT**

**RECREATION FUND**:

1) Salaries, Wages & Benefits $ 160,850 $ 225,000

2) Offices Expenses & Equipment 8,500 14,000

3) Computer (IT) Services/Internet 5,400 12,000

4) Payroll Processing 800 3,000

5) Training/Conferences/Meetings 2,000 2,000

6) Membership & Dues 500 1,000

7) Mileage/Travel 300 900

8) Uniforms 500 900

9) Pre-Employment Exam/Background Checks 1,000 1,800

10) Recreation Equipment & Supplies 8,400 20,000

11) Printing 9,000 15,000

12) Postage 4,500 7,000

13) Safety Awards/Staff & Vol. Appreciation 1,000 2,500

14) Promotions/Marketing/Advertising 2,000 3,500

15) Special Events 3,500 6,000

16) Building Supplies 1,000 2,400

**TOTAL RECREATION FUND**: **$ 209,250 $ 317,000**

**LIABILITY INSURANCE FUND:**

1) Insurance $ 11,500 $ 17,000

2) Safety Improvements 2,000 5,000 3) Safety Expenses 2,000 5,000

**TOTAL LIABILITY INSURANCE FUND: $ 14,500 $ 27,000**

**PAVING & LIGHTING FUND:**

1) Lighting $ 1,000 $ 5,000

2) Paving 14,000 20,000

**TOTAL PAVING & LIGHTING FUND:** **$ 15,000 $ 25,000**

**AUDIT FUND:**

1) Annual Audit $ 5,000 $ 5,500

**TOTAL AUDIT FUND: $ 5,000 $ 5,500**

**SPECIAL RECREATION FUND:**

1) Warren Special Recreation Association$ 29,025 $ 35,000

2) Inclusion Services 500 1,000

3) ADA Projects & Improvements 4,000 15,000

**TOTAL SPECIAL RECREATION FUND: $ 33,525 $ 51,000**

**TOTAL FUNDS $ 613,475 $3,026,700**

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning May 1, 2020 and ending April 30, 2021 for the respective purposes set forth.

All unexpended balances of the appropriations for the fiscal year ended April 30, 2020 and prior years are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

**Section III.** As part of the annual budget and appropriation ordinance for the fiscal year beginning the first day of May, 2020, and ending the thirtieth day of April, 2021, the Board states that:

**A.** the estimated cash on hand at the beginning of the fiscal year is **$292,078;**

**B.** the estimated cash expected to be received during the fiscal year (including “E” below) is **$ 562,000;**

**C.** the estimated expenditures contemplated for the fiscal year are **$613,475;**

**D.** the estimated cash expected to be on hand at the end of the fiscal year is **$240,603; and**

**E.** the estimated amount of taxes to be received by the Wildwood Park District during the fiscal year is **$470,100**

**Section IV.** The receipts and revenues of the Wildwood Park District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purpose for which they were appropriated shall constitute the General Corporate Fund and shall first be placed to the credit of such fund.

**Section V.** The invalidity of any portion of this ordinance, or any items thereof, shall not render invalid any other portion or item thereof which can be given effect without the invalid part.

**Section VI.** This ordinance shall be in full force and effect from and after its passage and approval as required by law.

**PASSED AND APPROVED this 20th day of April, 2020.**

**Ayes: Commissioners**

**Nays: Commissioners**

**Absent: Commissioners**

**APPROVED on this 20th day of April, 2020.**

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**Becky Jante, President**

**Board of Commissioners**

**Wildwood Park District**

**Lake County, Illinois**

**ATTESTED and filed in my office this 20th day of April, 2020.**

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**Brandon Magnini, Secretary**

**Board of Commissioners**

**Wildwood Park District**

**Lake County, Illinois**

CERTIFICATION OF ESTIMATE OF

**REVENUE FOR FISCAL YEAR 2020-2021**

I, Anna Nelson, do hereby certify that I am the duly qualified Treasurer of the Wildwood Park District and the Chief Fiscal Officer of said Park District; as such officer I do further certify that the revenues, by source, anticipated to be received by said Park District in the fiscal year beginning May 1, 2020 and ending on April 30, 2021 are estimated to be as follows:

**SOURCE AMOUNT**

**Real Estate Taxes $ 470,100**

**Corporate Replacement Tax 1,200**

**Interest Earned 3,600**

**Program/Usage Fees 85,600**

**Grants/Donations/Misc. 1,500**

**TOTAL $ 562,000**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the said Park District this 20th day of April, 2020.

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Anna Nelson

Treasurer and Chief Fiscal Officer

STATE OF ILLINOIS )

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) S.S.

COUNTY OF LAKE )

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I, Brandon Magnini, do hereby certify that I am the duly qualified and acting Secretary of the Wildwood Park District in the county and state aforesaid, and as such Secretary I am the keeper of the records and files of the Board of Commissioners of said Park District.

I do further certify that the attached and foregoing is a true and complete copy of the “combined Annual Budget and Appropriation Ordinance of the Wildwood Park District, Lake County, Illinois, for the Fiscal Year beginning May 1, 2020 and ending April 30, 2021”, as adopted by the Board of 5 Commissioners at its properly convened meeting held on the 20th day of April, 2020, as appears from the official records of said Park District in my care and custody.

IN WITNESS WHEREOF, I have hereunto affixed by official signature and the corporate seal of said Park District at Wildwood, Illinois, on the 20th day of April, 2020.

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Secretary of the Wildwood Park District Board of Commissioners