

**Wildwood Park District  
Regular Board Meeting  
Monday, March 15, 2021 at 7:00pm**

Due to the COVID-19 pandemic and state guidelines/restrictions, this meeting was held virtually through Microsoft Teams. All are welcome, but for security reasons, the link to the meeting is available by emailing the Park District Manager Brandon Magnini at [bmagnini@wildwoodparkdistrict.com](mailto:bmagnini@wildwoodparkdistrict.com) or calling 224-723-2795. Public Comments are welcomed and encouraged. Public Comments should be emailed to [bmagnini@wildwoodparkdistrict.com](mailto:bmagnini@wildwoodparkdistrict.com) and contain the following information:

- \*Name
- \*Street Address (Optional)
- \*City, State (Optional)
- \*Phone (Optional)
- \*Organization, agency, etc. being represented. (If representing yourself, put "Self")
- \*Topic or Agenda Item Number followed by Public Comment

**Minutes**

- I. Call to Order:** The meeting was called to order at 7:01pm. The Pledge of Allegiance was recited.
- II. Roll Call**  
**Present:** Commissioners Anna Nelson, Matt Brueck, Becky Jante, Dan Bundalo, Dan Corrigan.  
**Absent:** None

**Park District Staff Present:** Brandon Magnini, Park District Manager; Katherine Atkins,  
Accountant

- III. Approval of Agenda – Regular Board Meeting – Monday, March 15<sup>th</sup>, 2021**  
Commissioner Corrigan made a motion to approve the agenda for the Regular Board Meeting of Monday, March 15<sup>th</sup>. Commissioner Brueck seconded the motion. Roll Call: Anna Nelson aye, Matt Brueck aye, Dan Bundalo, aye, Dan Corrigan, aye, Becky Jante, aye. All in favor, motion carries.

- IV. Approval of Minutes**  
**A. Minutes of the Regular Board Meeting & Minutes of the Special Board Meeting – Tuesday, February 16<sup>th</sup>, 2021 and Monday, March 8<sup>th</sup>, 2021 respectively.**  
Commissioner Dan Corrigan requested that the figures in the March 8<sup>th</sup> Special Board Meeting minutes for Clarke Aquatic's 2021 treatment rate of \$90,040.00 be corrected to \$9,040.00 to reflect the correct price and fix the typo. Commissioner Brueck moved to approve the minutes of the Regular Board Meeting of Tuesday, February 16<sup>th</sup>, 2021; and the minutes of the Special Board Meeting of Monday, March 8<sup>th</sup>, 2021 with the aforementioned correction for. Commissioner Corrigan seconded the motion. Roll Call: Anna Nelson aye, Matt Brueck aye, Dan Corrigan aye, Dan Bundalo, aye, Becky Jante, aye. All in favor, motion carried.

- V. Public Comment**  
-Brian Frederickson was present. No further comment.

- VI. Financial Report**  
The Financial Report was read. Commissioner Nelson asked Kathy Atkins if the District needed to move certain funds over to comply with requirements with the District's fund balance policy. Kathy Atkins stated that after discussion with auditor, that the move has to be justifiable to move. Kathy stated that the Audit Fund at the end of the 2020-2021 FY will be not in compliance with the

District's Fund Balance policy. She could not justify moving over funds to replenish the Audit Fund given the current circumstances. Kathy stated she would make a note on this matter for the auditors to review and understand. Discussion. Commissioner Brueck asked why there was a \$400 donation and a concurrent matching donation. Park District Manager Brandon Magnini stated there was a tree donation to the District last fall and the employer of the individual who donated said tree matched that donation to the Park District. Commissioner Brueck also inquired as to why PDRMA rewarded the Park District with a \$400 check for Wellness Incentive. It was explained that this is given to full-time staff by PDRMA for completing year-long health and wellness challenges. The award is from PDRMA and at no cost to the District. Commissioner Nelson made a motion to accept the financial report. Commissioner Brueck seconded the motion. Roll Call: Anna Nelson aye, Matt Brueck aye, Dan Bundalo aye, Dan Corrigan, aye, Becky Jante, aye. All in favor, motion carried.

**VII. WSRA**

Commissioner Nelson stated there was a meeting March 15<sup>th</sup>. At the meeting, they reviewed WSRA programming in relation to pandemic restrictions easing. They also reviewed their finances and payables. Finally, the application deadline for the vacant Executive Director position is the first week of April. The next meeting will be May 10<sup>th</sup> or before to review applicants for said position.

**VIII. GLCC**

Park District Manager Brandon Magnini attended the February GLCC meeting. Attached to the Board packet was those minutes and financials. He also attended the March 11<sup>th</sup> meeting where the GLCC reviewed and voted upon Clarke Aquatic's proposal for Gages Lake weed treatment in 2021. The next official meeting will be in May (TBD). April 8<sup>th</sup> the GLCC will be running the Adopt a Highway Cleanup on Rt. 45 at 6:00pm.

**IX. Valley Lake Report**

Commissioner Bundalo had nothing in addition to report. The next Valley Lake Committee Meeting will be in May.

**X. Staff Reports**

**A. Recreation**

The Recreation Report was read. Discussion. Commissioner Brueck was pleased that the Park District was buying a lunch for the Warren Township Highway Commission for their continual winter work for the parks and cooperation in upcoming shared environmental/infrastructure projects.

**B. Maintenance**

The Maintenance Report was read. Discussion. Commissioner Brueck had a positive note on the in-house maintenance and upkeep of the Valley Lake compressor pumps.

**XI. Unfinished Business**

**A. Valley Lake Drain/Monitoring**

Commissioner Jante has no further information at this time. Once further meetings and updates are given; that information will be shared with the Board.

**XII. New Business**

**A. Valley Lake Treatment Proposals for 2021 Review and Vote**

Discussion. Commissioner Brueck asked the Board to look at the proposals and their vote on the following categories for the lake and what each proposal brings to the table: Algaecides, Copper Sulfate treatments for Swimmers Itch, Beneficial Bacteria treatments, and Phosphorus Levels

after water and sediment testing. Commissioner Corrigan stated that the Board was down to voting between Scientific Aquatic and Clarke Aquatics based on the other two proposal's price points and prior poor history with the lake. Commissioner Corrigan stated his biggest concerns for the lake and the proposals were the different way the contracts were written where Clarke's rates are the "maximum" price of what treatments/visits may cost vs. Scientific where the full rate is laid out. Commissioner Jante added that the 8 treatments are the Algaecide treatments, and the copper sulfate treatments are 2 additional for 10 total for that price. Discussion. Commissioner Corrigan stated that it is a good thing the Park District is building and writing a Valley Lake Management Plan, but to also be sure that with Clarke that they don't increase costs for free testing that we may get this year as part of the current proposal from them. Discussion. He also questioned some of the grey area with the dates of the first and last treatments from Clarke, pushing the treatments too early or too late. He did state that Scientific Aquatic will not have the same bio mapping or capabilities that Clarke has - but that Scientific Aquatic you know what you are getting for the most part. Discussion. Commissioner Jante stated that the water and sediment testing is recommended every 3-5 years and that hasn't been done on Valley since 2015. Regardless of who is the vendor, that testing will need to be done and will be a cost to the District regardless. Discussion. Commissioner Brueck stated that the Board is in agreement that the good beneficial bacteria treatments need to continue. He pushed for baseline testing that Clarke provides to have data to work with for years to make a coherent plan and manage the lake. Commissioner Bundalo asked what the District is looking for when there is water and sediment testing with the known high salt and phosphorus levels. Discussion. Commissioner Jante and Brueck stated that sediment testing will determine how effective the beneficial bacteria treatments have been; and also, how much of the extra nutrients are coming from the sediment vs. the drain. Discussion. Commissioner Bundalo asked to make a statement. He stated that if the Board goes with Clarke Environmental for the treatment of Valley Lake in 2021; the District will be giving them a blank check with an open-ended contract where they will test and tell the District what we need. Whereas with Scientific Aquatic, the terms of the proposal are laid out in black and white. Discussion. Commissioner Brueck stated for the record that he understands how this may seem like the District is giving Clarke a blank check, (coming from the Commissioner who is all about spending cuts and reducing the scope of the budget) in this case he felt that while both companies could get the work done; Clarke is giving more information and documentation right away electronically, will document data and their work so the Park District Manager does not have to, and the strong communication and historical background with GLCC on Gages Lake. He also stated Clarke is the best choice as they will help the District build their Lake Management Plan and establish baseline testing and data to make informed decisions on the state of the lake going forward. He is willing to spend more money (and maybe up to \$200 more) to ensure Valley Lake is continually usable and have complete and open transparency with residents to provide documentation from Clarke for what they put in the lake and why. Discussion. Commissioner Brueck moved for the calendar year of 2021 the Wildwood Park District contract with Clarke Environmental to treat Valley Lake. This term includes water and sediment testing per their contract and will cover Copper Sulfate treatment for snails and treatment for blue-green algae. Follow up will be had on beneficial bacteria and phoslock post baseline testing that is completed. Commissioner Nelson seconded the motion. Roll Call: Anna Nelson, aye, Dan Bundalo, nay, Matt Brueck, aye, Dan Corrigan, aye, Becky Jante, aye. Motion Carries.

**B. Approval of Laptop Purchase for Marketing Coordinator and Special Events Assistant**

Park District Manager Brandon Magnini stated that he hired part-time seasonal help in a Marketing Coordinator and Special Events Assistant as well as an Events Planner. Those individuals will need a computer with Adobe Creative Cloud for Marketing purposes and all files, Microsoft Offices capabilities, etc. It was suggested by the Board that the Park District

Manager purchase a newer MacBook for himself, and pass on his current 2012 era MacBook laptop for part-time help to use since it already has everything installed. Accountant Kathy Atkins also needs an upgrade to a new PC, to run QuickBooks more efficiently and also avoid any permissions issues on files left over from the previous Director on her current PC. Discussion. Kathy Atkins stated there is \$6,000 left in the FY budget for Office Equipment in the Recreation Fund that had not been expended yet when asked how much a new computer for her may cost if she can't even get on computer applications, she needs to do work on. She did not picture a new PC for her would be more than \$800.00. Commissioner Bundalo asked why the District would allow staff to spend up to \$6,000.00 if available for these purchases based on past experiences with staff being dishonest with spending beyond reasonable needs. Park District staff responded that they would be good stewards of the money and that they have been careful with spending District budgeted money in the past and looking out for taxpayers. Commissioner Bundalo will vote nay not because staff don't need new computers, just that he opposes the motion of allowing up to \$6,000.00 to be spent (based on the existing remaining FY budget amount in the line-item). Commissioner Brueck made a motion to approve the purchase of a new MacBook computer and a PC for Kathy and related IT expenses not to exceed the \$6,000.00 budgeted in the aforementioned line-item while acknowledging and expecting staff to be good stewards of money and get the best products at the most reasonable prices and to come in well below the \$6,000.00 available. Commissioner Nelson seconded the motion. Roll Call: Anna Nelson, aye, Matt Brueck, aye, Dan Corrigan aye, Dan Bundalo, nay, Becky Jante, aye. Motion carries.

**XIII. Public Comment**

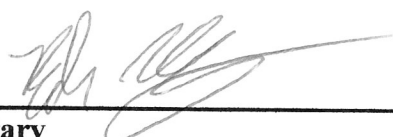
-No Further Public Comment

**XIV. Executive Session**

A. Personnel 5 ILCS 120/2(c)(1)

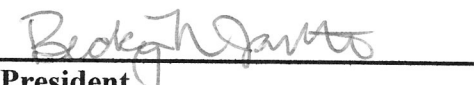
**XVI. Adjournment**

Commissioner Brueck moved to adjourn the Regular Meeting of Monday, March 15<sup>th</sup> at 8:27pm. Commissioner Nelson seconded the motion. Roll Call: Matt Brueck, aye, Anna Nelson, aye, Dan Bundalo, aye, Dan Corrigan, aye, Becky Jante, aye. All in favor, motion carries. Meeting adjourned.

  
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**Secretary**

**Board of Park Commissioners**

5/19/2021  
\_\_\_\_\_  
**Date**

  
\_\_\_\_\_  
**President**

**Board of Park Commissioners**

5/19/21  
\_\_\_\_\_  
**Date**