

**Wildwood Park District
Regular Board Meeting
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030
November 20th, 2023, at 7:00pm**

Minutes

- I. Call to Order:** The meeting was called to order at 7:00pm. The Pledge of Allegiance was recited.
- II. Roll Call:**
Present: Commissioners Anna Nelson, Frank Bruno, Dan Corrigan, Matt Brueck, Becky Jante
Absent: None
- Park District Staff Present:** Brandon Magnini, Park Dist. Manager; Katherine Atkins, Accountant, Michael Dykes, Maintenance Supervisor
- III. Approval of Consent Agenda – Regular Board Meeting – Monday, November 20th, 2023**
President Jante entertained a motion to approve the Consent Agenda of the Regular Board Meeting of Monday, November 20th, 2023 as presented. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. All in favor, motion carries.
- IV. Approval of Minutes**
A. Minutes of the Regular Board Meeting - Monday, October 16th, 2023
President Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Monday, October 16th, 2023. So moved, Commissioner Brueck. Seconded, Commissioner Nelson. All in favor, motion carries.
B. Minutes of the Executive Session – Monday, October 16th, 2023
President Jante entertained a motion to approve the Minutes of the Executive Session of Monday, October 16th, 2023. So moved, Commissioner Nelson. Seconded, Commissioner Brueck. All in favor, motion carries.
- V. Matters From the Public**
-No further matters from the Public.
- VI. Financial Report**
The Financial Report was read. Discussion. President Jante entertained a motion to accept the Financial Report. So moved, Commissioner Bruno. Seconded, Commissioner Nelson. Roll Call: Commissioner Bruno, aye, Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Brueck, aye, Commissioner Jante, aye. All in favor, motion carries.
- VII. WSRA**
Commissioner Nelson summarized the November 13th WSRA Board Meeting. WSRA will be hiring an HR staff person as part of an inter-governmental agreement with Warren Township where this person splits their HR hours. Trunk or Treat on October 22nd at the Warren Township Center parking lot went extremely well with over 300 trick-or-treaters present with an estimated 1,000 people total on-site. Over \$4,000.00 was raised for the event from donations and sponsorships. WSRA settled on integrating their website page with the Warren Township Center to save costs. The topic of limits of inclusivity was discussed (i.e., program participants requiring special medical care beyond scope and

skill of WSRA staff). Commissioner Nelson reminded the Board of the upcoming WSRA (Friends of the WSRA) Shining Star Fundraiser Event on March 8th 6:30pm-8:00pm. The next meeting will be January 8th, 2024.

VIII. GLCC

Park District Manager Magnini reported that Keystone Hatcheries arrived at Gages Lake to stock the fish as had been discussed and approved at prior GLCC/WPD meetings. Rob Flood of the GLCC reported that Solitude Lake Management will not be invoicing or charging the GLCC or WPD's cost share for any aquatic weed treatment that Solitude did for Gages Lake in 2023 (due to contractual and performance issues on Solitude's end).

GLCC in 2024 intends to have a fisheries expert out to their January meeting. GLCC also is considering two aquatic weed treatment installments in May and late July. GLCC also is considering proactively taking on the lily pads at the beginning of the season earlier and also during late summer.

IX. Valley Lake Report

Aerator pumps were turned off in early November and winterized.

X. Staff Reports

A. Recreation/Administration

The Recreation/Administration Report was read. Discussion.

I. Summer Programs Report – The Summer Programs Report was read. Discussion.

II. Professional Development School Recap – The Professional Development School Report was read. Discussion. Park District Manager Magnini recapped his professional development and management skills training/conference at the Eagle Ridge Hotel in Galena, IL from November 5th-8th. Discussion was had on the District being reimbursed \$500.00 of the registration fees as Magnini qualified for a Professional Scholarship.

B. Maintenance

The Maintenance Report was read. Discussion.

C. Marketing/Promotions

The Marketing/Promotions Report was read. Discussion.

XI. Unfinished Business

A. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA) Review and Discussion

Park District Manager Magnini stated that President Jante and he continue to attend weekly Stormwater Project Meetings at the Warren Township Highway Department. Magnini stated that he spoke to a resident that lives to the right of the park property informing him of some brush line that will be removed (on the park side) near his backyard property line. This work was done to make way for ditching for the new stormwater drain coming from the new outflow structure in the park all the way to Mill Road and beyond. New outflow structure piece will be installed as soon as possible.

B. Gages Lake Channel Piers Inquiry

Park District Manager Magnini circled back to this item as the Park District continues to await counsel review to get to the bottom of the issue. Will remain on agenda until counsel provides final guidance.

C. IPRA/IAPD Soaring to New Heights 2024 Conference Registration

President Jante entertained a motion to approve IAPD/IPRA Soaring to New Heights Conference Registration for \$310.00 per person for Park District Manager Magnini and Maintenance Supervisor Dykes; and hotel accommodations up to \$900.00 (including city tax at 5.5% per night and state tax at 11.1% per night). So moved, Commissioner Corrigan. Seconded, Commissioner Brueck. Roll Call: Commissioner Bruno, aye, Commissioner Brueck, aye, Commissioner Corrigan, aye, Commissioner Nelson, aye, Commissioner Jante, aye. All in favor, motion carries.

President Jante entertained a motion to approve IAPD/IPRA Soaring to New Heights Conference Registration for Commissioners Bruno, Jante, and Nelson; and hotel accommodations (including city tax at 5.5% per night and state tax at 11.1% per night) at \$450.00 per Commissioner at a total of \$1,350.00. So moved, Commissioner Brueck. Seconded, Commissioner Nelson. Roll Call: Commissioner Bruno, aye, Commissioner Brueck, aye, Commissioner Corrigan, aye, Commissioner Nelson, aye, Commissioner Jante, aye. All in favor, motion carries.

Kathy Atkins stated that 2024 Chicago Per Diem is \$79.00 per day. Discussion. President Jante entertained a motion to approve IAPD/IPRA Soaring to New Heights Conference Per Diem at \$79.00 per day per attendee. So moved, Commissioner Brueck. Seconded, Commissioner Nelson. Roll Call: Commissioner Bruno, aye, Commissioner Brueck, aye, Commissioner Corrigan, aye, Commissioner Nelson, aye, Commissioner Jante, aye. All in favor, motion carries.

XII. New Business

A. Tax Year 2023 Tax Levy Approval

Park District Manager Magnini noted that there had been no questions or comments from the public during the period the Tentative Tax Levy was available for public view in its Tentative form. This notice was posted on the Rule House outdoor information board, WPD website on the home page (latest news, home page slider, Forms and Financials), disseminated in the monthly e-newsletter, and published in the Daily Herald. Commissioner Brueck stated that he believed the requested Levy Ordinance was too high. President Jante entertained a motion to approve the Tax Levy Ordinance NO: 2023-11-01 for Tax Year 2023 as presented. So moved, Commissioner Bruno. Seconded, Commissioner Corrigan. Roll Call: Commissioner Bruno, aye, Commissioner Brueck, nay, Commissioner Corrigan, aye, Commissioner Nelson, aye, Commissioner Jante, aye. Motion carries.

B. Pebble Beach Park Shoreline Project Permit

Park District Manager Magnini stated to the Board that he met with Maintenance Supervisor Dykes, Kathy Atkins, and President Jante to discuss the status of the permitting process and overall project logistics for the upcoming shoreline stabilization project at Pebble Beach Park. Project estimates of potential project cost were included in the Board Packet. Discussion. Finalized permit application has been submitted to Army Core of Engineers and we will await their approval to then get permit from Lake County.

XIII. Other Business

-No Other Business

XIV. Matters from the Public

- No further matters from the Public.

XV. Executive Session


President Jante entertained a motion that pursuant to Section 5ILCS 120/2 of the Open Meetings Act, the Board will enter closed session to discuss personnel as mandated by Section 2.06 5 ILCS 120/2 c1. The Board will now enter into closed session, where no action will be taken. Those present during the executive session will include all Commissioners, Park District Manager Magnini, and Accountant Kathy Atkins. So moved, Commissioner Brueck. Seconded, Commissioner Nelson. All in favor, motion carried. The time is 8:01pm.

President Jante entertained a motion to return to the open session of the Regular Board Meeting of the Wildwood Park District of Monday, November 20th, 2023. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. All in favor, motion carried. The time is 8:31pm.

XIV. XVI. President Jante entertained a motion to approve/process the bonus to Katherine Atkins as discussed in the Executive Session. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. Roll Call: Commissioner Bruno, aye, Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Brueck, aye, Commissioner Jante, aye. All in favor, motion carries.

XV. XVII. Adjournment

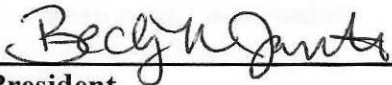
President Jante moved to adjourn the Regular Board Meeting of Monday, November 20th, 2023, at 8:34pm. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. All in favor, motion carried. Meeting adjourned.



Secretary
Board of Park Commissioners

12/11/2023

Date



President
Board of Park Commissioners

12-11-23

Date