

**Wildwood Park District  
Regular Board Meeting  
Monday, October 17, 2016 at 7:00pm**

**Minutes**

The meeting was called to order at 7:01pm. The Pledge of Allegiance was recited.

**I. Roll Call**

**Present:** Commissioners Ben Richards, Dan VanErden, Jim Neel, Maj Kowalski and Dan Bundalo.

**Park District Staff Present:** Colleen Broderick, Executive Director.

**II. Approval of Consent Agenda**

Commissioner VanErden moved, seconded by Commissioner Budalo to approve the Consent Agenda with the addition of New Business item of allowing four non-residents located on 45 to purchase boat ramp keys. Roll call, all in favor, motion carried.

**III. Public Comment**

Jean Kana – Concerned about oak tree dying in Willow Point Park and thinks it needs to be cut down so the oak disease does not spread to other trees.

Matt Brueck – Would like the Board to consider how much he pays in taxes when they determine the tax levy for the Park District.

Director Broderick introduced Marty Nuss the new Maintenance Supervisor and stated we are happy to have him join the team.

**IV. Approval of Minutes**

Commissioner Richards stated he will work on completing the outstanding minutes of the Executive Session for May 9, 2016.

Commissioner VanErden moved, seconded by Commissioner Kowalski to approve the Minutes of the September 19, 2016 Committee of the Whole Meeting, Regular Board Meeting and Executive Session. Roll call, all in favor, motion carried.

Commissioner Kowalski moved, seconded by Commissioner Neel to approve the Minutes of the October 11, 2016 Committee of the Whole Meeting and Executive Session. Roll call, all in favor, motion carried.

**V. Financial Report**

Commissioner VanErden asked about the Profit Loss report and why there was a debt in the revenue line item. Director Broderick informed the Board the debt was for the fees (ActiveNet and Credit Card) the Park District must pay per transaction. Commissioner Richards is very happy with the new End of the Season report. Commissioner VanErden asked if the report was inclusive of the full time recreation staff's salary. Director Broderick informed the Board it was not, however it did include all part time and contractual staff. Director Broderick had researched last fiscal year ending April 2016 and informed the Board it appeared the recreation revenue (not including taxes) was

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\$90,343 and the expenses including part time and contractual staff were \$97,687 (and \$141,773 including full time staff). Therefore, the recreation area is being subsidize.

**VI. WSRA Report** – Their audit has been completed.

**VII. Committee Reports**

**A. GLCC:** Commissioner VanErden stated there was not a meeting held this month.

**B. Valley Lake:** Commissioner Bundalo stated it was a good year. The company treating the lake will provide an end of the year report.

**VIII. Staff Reports**

**A. Director:** No additional information.

**B. Recreation:** No additional information.

**C. Maintenance:** No additional information.

**IX. Unfinished Business**

**A. Park Tour:** Commissioner Richards thought it was very beneficial. Commissioner VanErden suggested conducting the tour in the spring.

**B. Tax Levy:** After discussion, Commissioner Kowalski motioned, seconded by Commissioner Neel to request three percent for the tax levy. Roll call, Commissioner Bundalo no, Commissioner Neel yes, Commissioner VanErden no, Commissioner Kowalski yes, Commissioner Richards yes, motion carried.

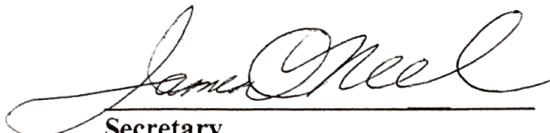
**C. Budget:** No discussion.

**X. New Business**

**A. Annual Fee Review:** Commissioner Bundalo motioned, seconded by Commissioner VanErden to approve the Annual Fees for 2017. All in favor, motion carried.

**B. Boat Ramp Keys for Non-Residents:** Commissioner VanErden motioned, seconded by Commissioner Bundalo to allow the four non-residents located on 45 to be allowed to purchase boat launch keys and to be reviewed every year with the Annual Fee review. Roll call, Commissioner VanErden, Bundalo, Neel and Richards yes and Commissioner Kowalski no, motion carried.

**XI. Adjournment:** Commissioner VanErden motioned, second by Commissioner Bundalo to adjourn the Regular Board Meeting at 8:02pm.



Secretary  
Board of Park Commissioners

November 14, 2016  
Date



President  
Board of Park Commissioners

November 14, 2016  
Date