

**Wildwood Park District  
Regular Board Meeting  
Tuesday, January 19, 2021 at 7:00pm**

Due to the COVID-19 pandemic and state guidelines/restrictions, this meeting was held virtually through Microsoft Teams. All are welcome, but for security reasons, the link to the meeting is available by emailing the Park District Manager Brandon Magnini at [bmagnini@wildwoodparkdistrict.com](mailto:bmagnini@wildwoodparkdistrict.com) or calling 224-723-2795. Public Comments are welcomed and encouraged. Public Comments should be emailed to [bmagnini@wildwoodparkdistrict.com](mailto:bmagnini@wildwoodparkdistrict.com) and contain the following information:

- \*Name
- \*Street Address (Optional)
- \*City, State (Optional)
- \*Phone (Optional)
- \*Organization, agency, etc. being represented. (If representing yourself, put "Self")
- \*Topic or Agenda Item Number followed by Public Comment

**Minutes**

- I. Call to Order:** The meeting was called to order at 7:01pm. The Pledge of Allegiance was recited.
- II. Roll Call**  
**Present:** Commissioners Anna Nelson, Matt Brueck, Becky Jante, Dan Bundalo.  
**Absent:** None
- Park District Staff Present:** Brandon Magnini, Park District Manager; Katherine Atkins, Accountant (via audio call-in).
- III. Approval of Agenda – Regular Board Meeting – Tuesday, January 19<sup>th</sup>, 2021**  
Commissioner Bundalo made a motion to approve the agenda of the Regular Board Meeting of Tuesday, January 19<sup>th</sup>, 2021. Commissioner Brueck seconded the motion. Roll Call: Matt Brueck, aye, Dan Bundalo, aye, Anna Nelson, aye, Becky Jante, aye. All in favor, motion carries.
- IV. Approval of Minutes**  
**A. Minutes of the Regular Board Meeting – Monday December 14<sup>th</sup>, 2020**  
Commissioner Brueck made a motion to approve the minutes from the Regular Board Meeting of Monday, December 14<sup>th</sup>, 2020. Commissioner Nelson seconded the motion. Roll Call: Matt Brueck, aye, Dan Bundalo, aye, Anna Nelson, aye, Becky Jante, aye. All in favor, motion carries.
- V. Public Comment**  
- Dan and Alicia Corrigan were present. No further comments from phone calls or emails in.
- VI. Financial Report**  
The Financial Report was read. Discussion. Commissioner Nelson made a motion to approve the Financial Report. Commissioner Bundalo seconded the motion. Roll Call: Matt Brueck, aye, Dan Bundalo, aye, Anna Nelson, aye, Becky Jante, aye. All in favor, motion carries.
- VII. WSRA**  
Commissioner Nelson stated that the most recent meeting was on January 19<sup>th</sup> at 4pm. Budget, procedures, staff responses with COVID-19 were discussed. Current Director Brenda Zeck will be retiring from her role as Director with WSRA as of May 2021. That position will be open for

hire and preparations for replacing her are forthcoming. Commissioner Nelson was praiseworthy of Brenda's role at WSRA and wished her well in future endeavors. The next regular Board Meeting will be March 8<sup>th</sup>.

**VIII. GLCC**

Commissioner Brueck stated there are no meetings until March or April.

**IX. Valley Lake Report**

Commissioner Bundalo stated there are no GLCC meetings until April or May. He stated that he was working with Park District Manager Brandon Magnini and gathering quotes and information for Valley Lake treatment companies for the 2021 season. All proposals will be sent to the Board members to review.

**X. Staff Reports**

**A. Recreation**

The Recreation Report was read.

**B. Maintenance**

The Maintenance Report was read.

**XI. Unfinished Business**

**A. Valley Lake Drain/Monitoring**

Commissioner Jante stated that this project is still in Springfield and is still pending. Will continue to table until next meeting.

**B. Warren Highway Commission Paving Proposal**

Commissioner Jante that she had not yet heard from Amy Sarver who was going out for bids in February. The hope is to have more concrete information to present at the February Regular Board Meeting. Will continue to table until next meeting.

**C. Lake County Stormwater Management Proposal for Piping at Sunset Beach Park**

Commissioner Jante stated that she reached out to Ashley Strelcheck at Lake County Stormwater Management Commission for grant opportunities and information. Will continue to table and keep on agenda. Commissioner Nelson asked if there was rough cost on the project. Commissioner Jante stated that she had not yet received that information from Bleck engineering at this point.

**XII. New Business**

**A. Appointment and Oath of Office of New Park District Commissioner Dan Corrigan for Current Vacancy**

Commissioner Nelson made a motion to appoint Dan Corrigan as a new Commissioner for the Wildwood Park District filling the current vacancy. Commissioner Brueck seconded the motion. Roll Call: Matt Brueck, aye, Dan Bundalo, aye, Anna Nelson, aye, Becky Jante, aye. All in favor, motion carried. The Commissioners congratulated Dan and welcomed him aboard. Dan Corrigan stated, "I am looking forward to working with everyone and continuing the good work everyone has started here". Commissioner Corrigan raised his

right hand and read the Oath of Office. Board Secretary Brandon Magnini witnessed the Oath and signed the Oath in confirmation after Dan. Dan's term will expire in May 2023.

**B. IPRA/IAPD Soaring to New Heights Conference Sign-In Procedures and Plan**

Park District Manager Brandon Magnini reviewed the procedures for the Board to view the 2021 Soaring to New Heights Virtual Conference online. Discussion.

**C. Wildwood Park District Safety Tree Pruning Proposal Reviews**

Park District Manager Brandon Magnini discussed the 3 different quotes for safety tree pruning for 8 out of the 11 parks in the District for approval. Parks not included in the proposals were Cove, Boulder, and Lakeshore. Clean Cut came in at \$12,080.00, Bartlett Tree Service came in at \$15,650.00, and Arbor Care Solutions came in at \$16,090.00. Discussion. Commissioner Brueck made a motion to contract with Bartlett Tree experts for the total of \$15,650.00 to complete the winter safety tree pruning for the Wildwood Park District Parks. Commissioner Nelson seconded the motion. Roll Call: Matt Brueck, aye, Dan Bundalo, aye, Dan Corrigan, aye, Anna Nelson, aye, Becky Jante, aye. All in favor, motion carried. It was explained that the cost of this work would not dip into any of the Park District's savings; and that Bartlett Tree experts have history with the District and have a vested and proven interest in maintaining a relationship with the Park District to inspect and preserve the trees for years to come.

**D. Wildwood Park District Tree Maintenance Policy Update**

Park District Manager Brandon Magnini went over the Conservation Policy for the Downers Grove Park District and how they maintain their trees and forestry. Discussion. It was the recommendation of Park District Manager Brandon Magnini that the District come up with a policy for treating our trees and maintaining a tree inventory for years to come. The Board of Commissioners agreed this was a good idea but would reevaluate for the cost of the inventory/policy once the winter tree pruning was done by Bartlett Tree Service. Commissioner Jante suggested maintaining an ongoing relationship with a tree care service (i.e., Bartlett, etc.). A written contract would not be necessary per se.

**E. 2021 Park User Fees Proposal (Pavilions)**

Park District Manager Brandon Magnini proposed that the Board vote to approve an increase of \$10 for the daily rental cost for Willow Point Pavilion for summer resident-only pavilion rentals. In 2020, the cost to rent the Sunset and Willow Pavilions (for the entire day) was \$35.00. In 2021, it is proposed that Willow Point Pavilion rentals are increased to \$45.00 per day. Willow Point Pavilion can hold up to 75 people vs 35 for Sunset. Sunset will stay the same at \$35 per day. Commissioner Nelson made a motion to increase the daily rental cost & deposit for Willow Point Pavilion in 2021-2022 to be \$45.00. Commissioner Corrigan seconded the motion. Roll Call: Matt Brueck, aye, Dan Bundalo, aye, Dan Corrigan, aye, Anna Nelson, aye, Becky Jante, aye. All in favor, motion carried.

**XIII. Public Comment**

- Alicia Corrigan was present. No further emails or phone calls for Public Comment.

**XIV. Executive Session 5 ILCS 120/2(c)(1)**

**XVI. Adjournment**

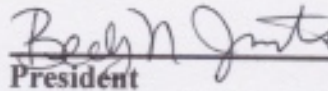
Commissioner Brueck moved to adjourn the Regular Board Meeting of Tuesday, January 19<sup>th</sup>, 2021 at 7:43pm. Commissioner Nelson seconded the motion. Roll Call: Matt Brueck, aye, Dan Bundalo, aye, Dan Corrigan, aye, Anna Nelson, aye, Becky Jante, aye. All in favor, motion carried. Meeting adjourned at 7:43pm.



Secretary  
Board of Park Commissioners

2-24-2021

Date



President  
Board of Park Commissioners

2-24-21

Date